

# How to View Evidence

## OVERVIEW

Evidence can be viewed via the evidence library of the learner. Accessed through the learner's dashboard, or via the overview of the learner on the Assessor Dashboard.

## PREPARATION

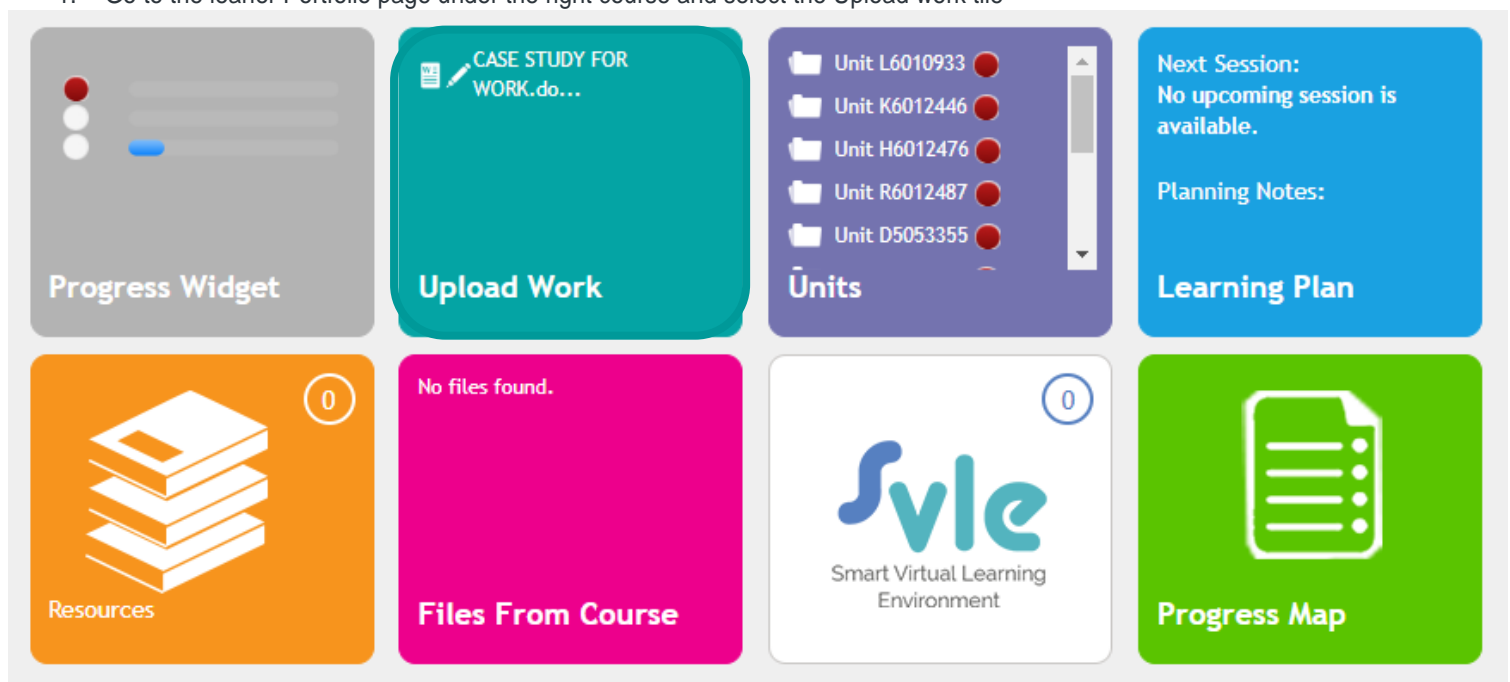
You will need to log into smart Assessor as an Assessor and in the learners Portfolio page

## USER RESTRICTIONS

Any assessor linked to the Learner can ask the Learner to resubmit the work




## DETAILS

1. Go to the learner Portfolio page under the right course and select the Upload work tile

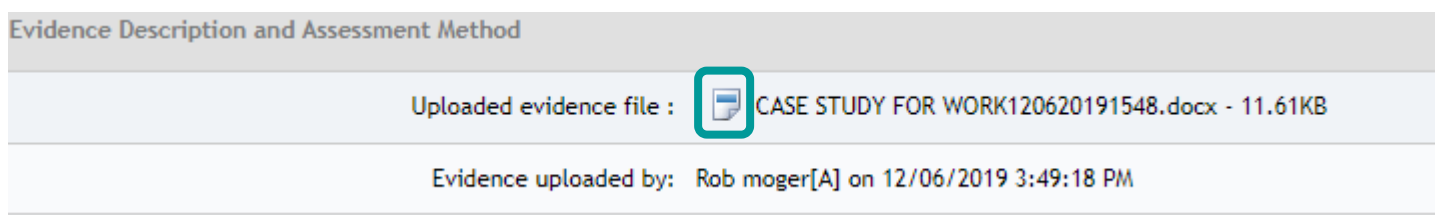


The screenshot shows a grid of eight tiles in the learner Portfolio page. The 'Upload Work' tile is highlighted in teal and contains a document icon and the text 'CASE STUDY FOR WORK.do...'. Other tiles include 'Progress Widget' (grey), 'Units' (purple) with a list of units, 'Learning Plan' (blue) with 'Next Session: No upcoming session is available.', 'Resources' (orange) with a stack of books icon, 'Files From Course' (pink) with 'No files found.', 'Smart Virtual Learning Environment' (white) with the 'svle' logo, and 'Progress Map' (green) with a document icon.

2. The evidence zone click on the file icon next to the name (if there is a red box around the file icon it means that the work has not been looked opened

Group	ID	Evidence Name	SAF	AFB	Date Uploaded	ES	Actions	Unit L6010...	Unit K6012...
	10576	 CASE STUDY FOR WORK.docx			12/06/2019 03:04:40 PM		  ✓ ✕	<input type="checkbox"/>	<input type="checkbox"/>


3. This will either open or download the work you wish to see, you can also click on the Pencil icon this will open the Evidence Description zone. You can open the work with this logo



The screenshot shows the 'Evidence Description and Assessment Method' page. It displays the uploaded evidence file as 'CASE STUDY FOR WORK120620191548.docx - 11.61KB' and the assessor's name and timestamp as 'Evidence uploaded by: Rob moger[A] on 12/06/2019 3:49:18 PM'. A pencil icon is highlighted in the screenshot.

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4. Or you can scroll down to the Smart Annotator link and this will allow you to see the work

Upload External Feedback:	
<input type="button" value="Choose File"/>	No file chosen
<input type="button" value="Upload"/>	
Smart Annotator Feedback:	
Learner Comments:	