



3. Once navigated to the evidence mapping, start to map the criteria that is covered by the evidence.  
**(\*Note mapping at group level provides the opportunity to neatly compile evidence together)**

WO -Workplace Observation	2	TE -Tests/ Examinations	0
WP -Workplace Projects/Projects away from Work	0	RJ -Reflective Journal	0
PW -Portfolio of Work	0	OT -Other	0
VI -Viva	0	RPL -Recognised Prior Learning	0
LB -Log Book/ Assignments	0	PT -Practical Test	0
PD -Professional Discussions	0		
<input checked="" type="checkbox"/> Select All PC's			
<b>Map Legislation and regulation</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.1a- Understand the principles, practices and legislation relating to current landlord and tenant law for the letting, maintenance and termination of a variety of tenancy types, including but not limited to: shorthold, assured, secure, long leasehold and shared ownership.	2		+ ✓
<input checked="" type="checkbox"/> K1.1b- Understand the principles, practices and legislation as it applies to governance, court proceedings, contracts, data protection, safeguarding and other relevant areas	0		+ □
<input checked="" type="checkbox"/> K1.1c- Understand legislation and regulations as they apply to housing standards	0		+ ✓
<b>Map Organisation background information</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.2- Understand the principles, priorities and values of the organisation they work for, including an awareness of the business plan, the range of services available to clients and customers, , the roles and responsibilities of others and team targets and or Key Performance Indicators.	0		+ □
<b>Map Assets</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.3- Understand the social and physical context of estates /neighbourhoods and how to resolve defects, common problems, health and safety issues and repairs to dwellings.	0		+ ✓
<b>Map Customers</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.4- Understand the diversity of the communities which the business serves.	0		+ □
<b>Map Context</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.5- Understand the current and historical context of social/ rented/ affordable/ private housing and the broader housing market.	0		+ ✓
<b>Map Range of services</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.6- Have an appreciation of the range of applicable housing services for example repairs and maintenance, allocations, lettings, tenancy sustainment, financial and social inclusion, anti-social behaviour, care and supported housing, rents, service charges and portfolio accounts and community involvement.	0		+ □
<b>Map Organisational policies</b>	No. Req	Gaps	Comment Sign Off
<input checked="" type="checkbox"/> K1.7- Understand the principles, policies and practices of the organisation they work for in terms of customer and client care, employee code of conduct, team working, risk, personal safety, health and safety, equality and diversity, safeguarding and business communications.	0		+ □

4. To manage and maintain created groups click the pencil icon identified below.

