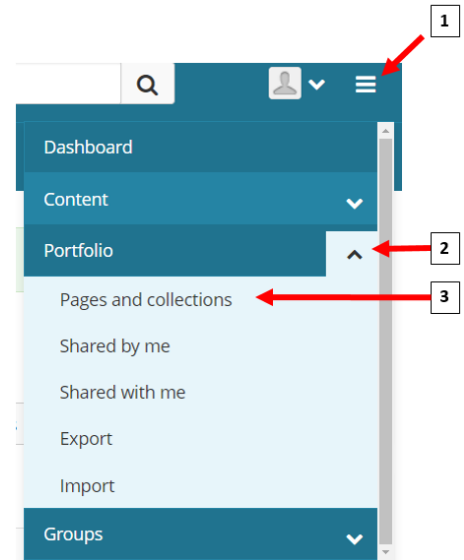


(STAFF) How do I share a Mahara collection with my students?

Login to Moodle and click on the Mahara link.



1. Click on the Burger menu
2. Choose: Portfolio
3. Select: Pages and collections
4. Click on the padlock at the bottom of the Collection (or Page) you want to share



Food

Food I Like



4

5. Click: Manage Access
6. Click the dropdown next to Advanced options
7. Allow Coping YES
8. Open the *Share with* dropdown
9. Choose: Groups
10. Search for or select the group
11. Click: Save

Share with others

6

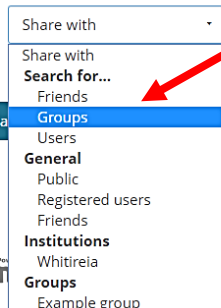


Advanced options

SHARED WITH

FROM

TO



8

Share with others

Advanced options

Allow comments Yes

Allow users to leave comments.

Moderate comments No

Comments on pages will remain private until they are approved by you. Comments on individual content, e.g. files and journal entries, are excluded from the moderation.

Allow copying Yes

7

If people have access to your selected pages / collections, they can make their own copies.