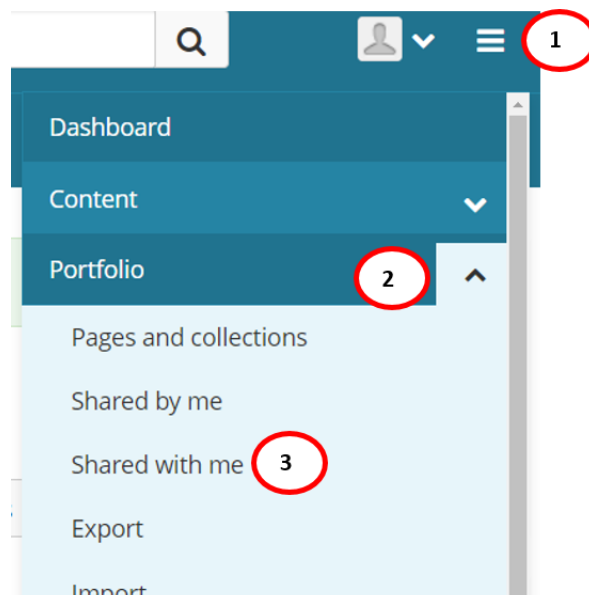


How do I find and copy a shared Mahara collection?

Login to Moodle and click on the Mahara link.



1. Click on the Burger menu
2. Choose: Portfolio
3. Select: Shared with me
4. Select the Collection you want to copy.



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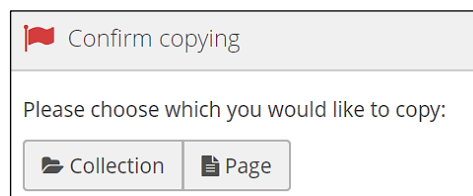
Sol - Updated 16 February 2018

5. Click:



If you have selected a Collection you have the option of copying either a page from the Collection or the whole collection.

6. Rename you Collection



Fields marked by '' are required.*

Collection name *

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- You now have your own copy that you will be able to edit and share
- If you are unable to copy a shared Collection or Page tell your tutor and they will change the settings so you have access.

Next: Edit collection pages

7. Select:

8. If you don't want to make changes Click:

Done