



**Mail or Email Completed Forms:**

By mail: Metro Loop  
PO Box 10208  
Ancaster, ON L9K 1P3  
By email: [billing@metroloop.net](mailto:billing@metroloop.net) (PDF format only)

**Tax Exemption Request - First Nations and Diplomats**

**Applicant Information**

Full Name: \_\_\_\_\_  
*Last* *First*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_

*City* *Province* *Postal Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Exemption Information**

Certificate: \_\_\_\_\_  
*Certificate Number* *Certificate Expiry Date*

Exemption type: First Nations  Diplomatic  Exempt taxes: HST  GST  PST/QST

Province of exemption: ON  QC  MB  SK  AB  BC  PE  NS/NB/NL

*When submitting your completed form be sure to include a copy of your official document (Diplomatic Letter, Certificate of Indian Status, etc.).*

*It is the responsibility of the customer to update Metro Loop with a new certificate should the previous certificate expire. Accounts with expired certificates will automatically revert to non-exempt status upon certificate expiry.*

**Metro Loop Account Information**

Metro Loop Customer Number: \_\_\_\_\_

*For multiple Metro Loop accounts please complete a separate form for each account and submit individually.*