

DE-REGISTRATION USER GUIDE



OVERVIEW

The De-Registration process allows participants to request a de-registration from their selected club.

Participants can request a de-registration and will only be completed once approved by your Club, Association and/or Member Federation.

HOW DO I DE-REGISTER

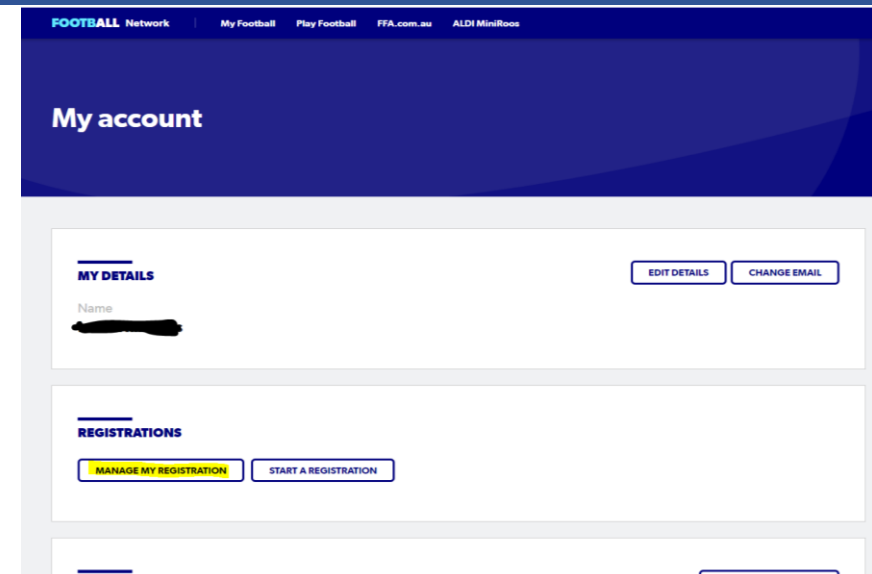
STEPS

If you're looking to de-register please sign in to your Participant portal, this portal can be accessed using this link <https://account.footballnetwork.com.au/register>



Use the email address and password combination used when placing your registration. CAN'T remember it ? "select" RESET Password

Once you have signed into your account you should see the following page



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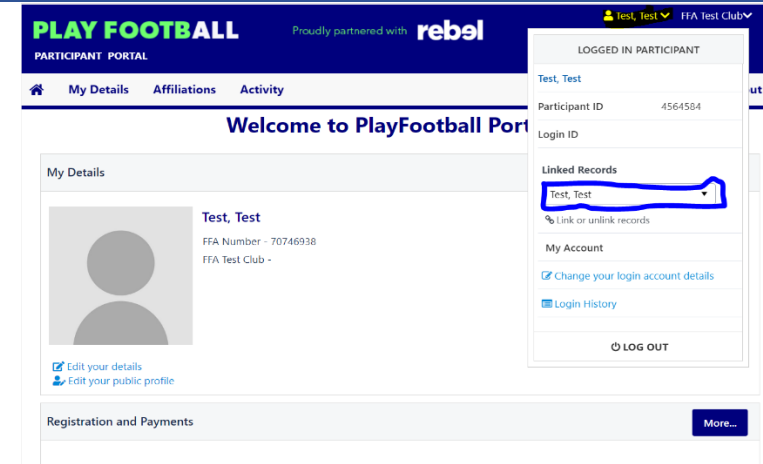
STEPS

1. Select “manage my registrations” you will be directed to the Participant Portal.

Select the account of the participant you are looking to de-register

To change accounts to the person you will be de-registering you will need to:

- Select the name located at the top right corner (This will bring down a dropdown menu)
- Select the name located in the blue outlined box located (shown in the screenshot below)
- Choose the person that will be de-registering to switch accounts



2. Once you are in the account of the person that is de-registering, select Activity.

? *If you can't see the 'Activity' option, select the dropdown on the top right of the screen and un-select 'Unaffiliated' and select the club you are registered to.*

