

# EvaluationKIT Instructions for Students-Accessing Completed Survey Information

Once submitted, students are unable to retrieve their course evaluations to modify responses. If students would like to review their list of course evaluations, including which ones have been completed and which are outstanding, follow the steps below.

1. Search your email (@aggies.ncat.edu) for the course evaluations notification that contains your table of surveys, with the “Go to Survey” link

Survey Summary				
Course Code	Course Title	Start Date	End Date	Status
[REDACTED]	[REDACTED]	11/2/2018 12:00 AM	12/3/2018 08:00 AM	Not-Submitted <a href="#">Go To Survey</a>

2. Click *Go to Survey*
3. All surveys, completed and outstanding, including course name, number, instructor, etc. will populate under the appropriate survey area

**NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY**

My Surveys

**Fall 2018 Course Evaluations-Face to Face**

[REDACTED]  
[REDACTED]

Starts 11/5/2018 12:00 AM - Ends 12/3/2018 8:00 AM

Completed on 11/7/2018 3:17 PM

**Fall 2018 Course Evaluations-Online**

[REDACTED]  
[REDACTED]

Starts 11/2/2018 12:00 AM - Ends 12/3/2018 8:00 AM

Completed on 11/7/2018 3:19 PM