HOW TO ACCESS THE TEACHER DASHBOARD

1. Log into your PowerTeacher account at https://ottumwa.powerschool.com/teachers

2. Click the backpack icon to the right of any class.
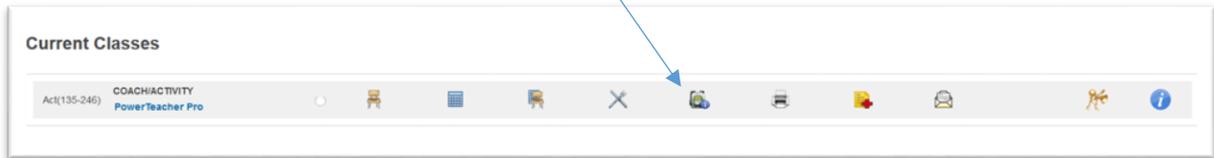
3. Select the student from the left navigation bar and choose **Teacher Dashboard** from the dropdown on the far right. The **Teacher Dashboard** will come into view. Click the "-" symbol in the green bar of each heading to minimize if desired.
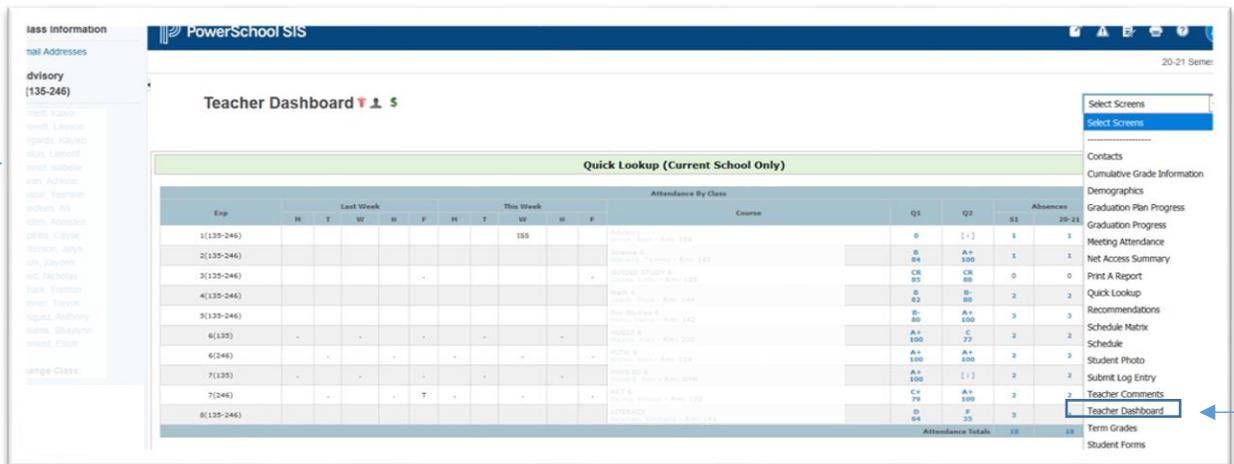
4. Set **Teacher Dashboard** as your default student screen by clicking **Personalize** in the left menu bar from the main page. Choose **Default Student Screen** and then **Teacher Dashboard**. Click **Submit**.