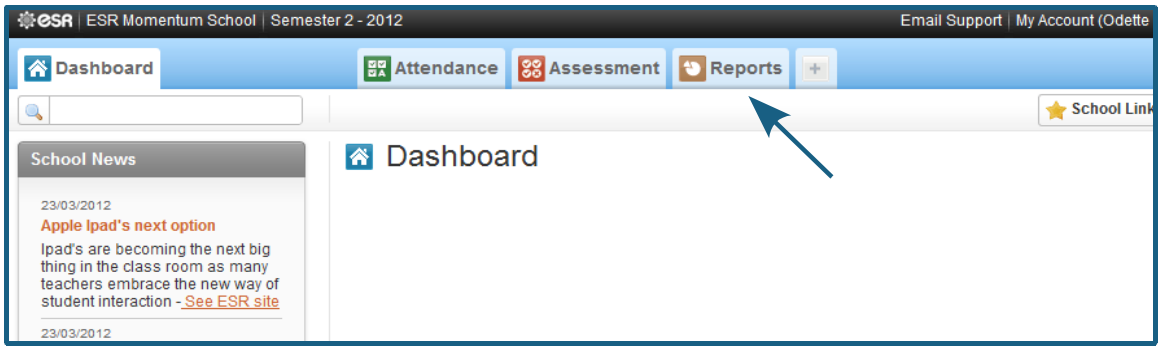
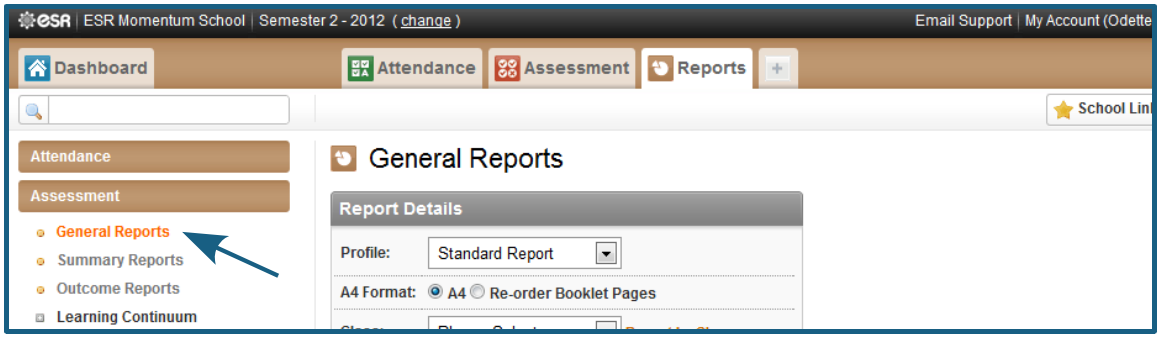
Generating Reports in ESR Momentum

Assessment Reports

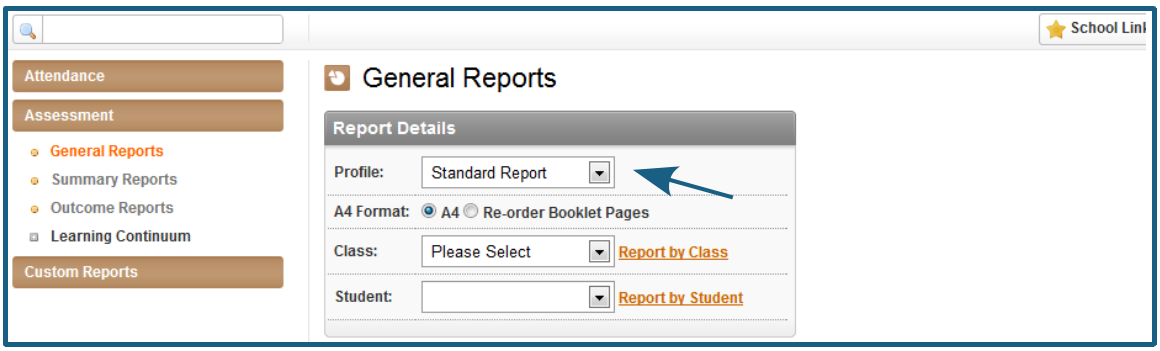
1) Log into ESR Momentum and click on the **Reports** tab at the top of the page.



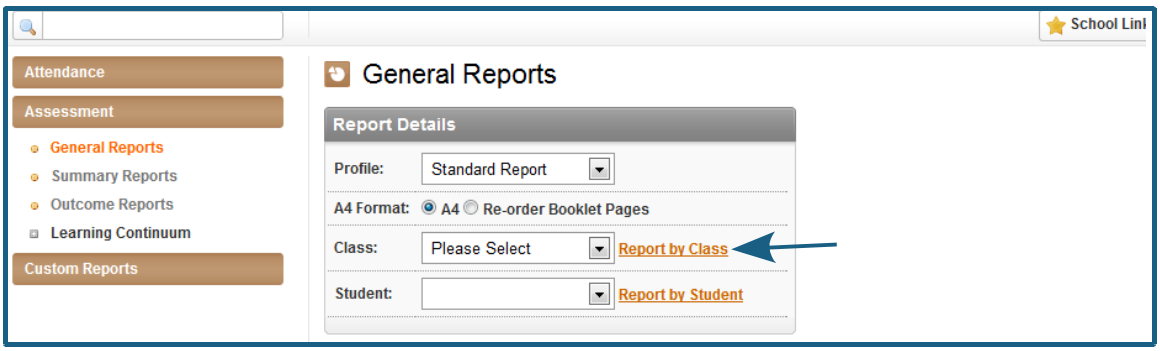
2) Click on the **Assessment** menu on the left, and select **General Reports.**



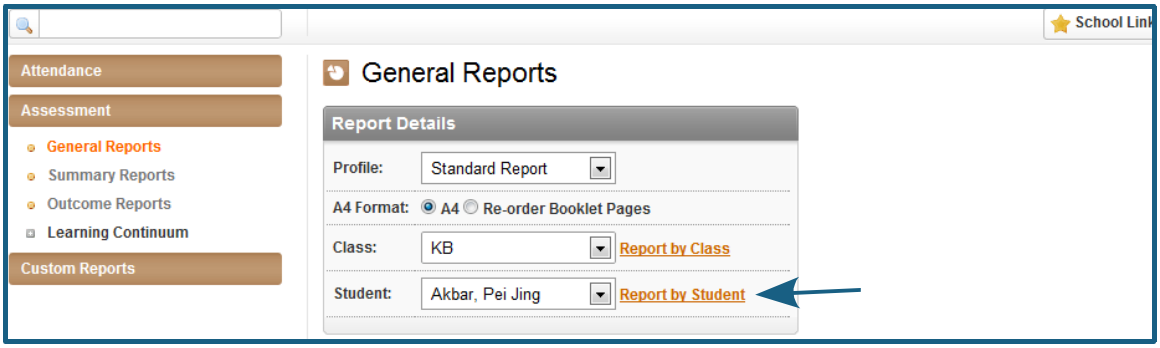
3) In the General Reports section, select the **Report Profile** you wish to print.



4) If you want to print reports for an entire class, select the class from the class drop down box and press **Report by Class.**



5) If you want to print a report for a single student, select the student from the student drop down box and press **Report by Student.**



6) A PDF report will be downloaded. You can save it to a location on your computer so it can be viewed or printed at any time.

Please don't hesitate to call us on **(02) 8208 6000** or email us at **support@esr.com.au** if you have any queries.

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