



Credit Card Authorization Form

Today's Date: _____ Student's Name: _____

I, _____ (cardholder's name) authorize the following payment to be charged to the credit/debit card listed below. This charge will be applied towards the account of _____ (student's name), a student at American College of Healthcare Sciences.

Credit Card Information

Card Type: Amex Visa Mastercard Discover

This is authorization for:

___ A one-time estimated charge in the amount of \$ _____ *

___ A reoccurring charge for student's estimated payment plan in the amount of \$ _____ *

___ Any charge verbally authorized by the student or myself from today until _____ (date expires).

**Note: Semester and monthly installment payment plans are estimated for each student and may vary at time of invoicing. By selecting this option you authorize ACHS to charge payments within \$10 of the amount listed above.*

Card No: ____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____ Card Expire Date: ____/____/____/____

CV2 #¹: ____/____/____/____/ Cardholder's Signature _____ Date: _____

Printed Name of cardholder: _____ Phone number: _____

Billing Address of cardholder: _____ City/State/Zip: _____

Cardholder Email Address: _____

Simply complete this form and return it to the Business Office via fax to 971-285-4336 or scan and email to businessoffice@achs.edu.

Please note that we are not able to charge your credit card before receipt of this signed authorization.

Note: Submission of this credit card authorization form does not denote the cardholder as an authorized agent for the student's account. If the cardholder will need financial or other information regarding the student's progress, the student must assign the cardholder as an Authorized Agent by completing the Authorized Agent form available in the ACHS FAQ online at <http://faq.achs.edu>.

¹ The CV2 number is the four numbers printed on the front of the Amex card OR the 3 digits printed on the back of all other credit cards on the signature line.