

How to create a FLVS help ticket

Step 1:

Visit www.flvs.net/contact-us

Step 2:

Choose *"Submit a Help Ticket"*



SUBMIT A HELP TICKET

Step 3:

Log in with your username and password.

User name

Password

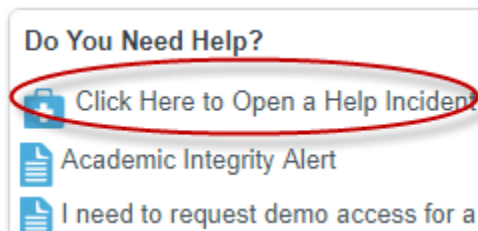
Remember me

Please note: If you **do not** already have log in information, you can request a user account with the self-registration form listed under the log-in section.

using the [self registration form](#).
base to submitting a help ticket fo

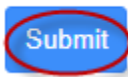
Step 4:

Under “Do you need help?” on the left hand side, choose “Click here to open a Help Incident”



Step 5:

Fill out as much information as possible and submit your ticket.



You will receive an email when someone has been assigned to your FLVS help ticket.

That person will correspond with you until the issue is resolved.