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**Exabytes Group of Companies**

(576092-T) Exabytes Network Sdn. Bhd.

(956219-A) Exabytes Cloud Sdn. Bhd.

(1020551-M) Exabytes Ecommerce Sdn. Bhd.

(1028666-H) Exabytes Venture Sdn. Bhd.

(201014969 M) Exabytes Network (Singapore) Pte. Ltd.

# DATA CENTER VISIT REQUEST FORM

**DATA CENTER ADDRESS: LEVEL 7, MENARA AIMS,  
 CHANGKAT RAJA CHULAN, 50200 KUALA LUMPUR**

## VISITATION DETAIL

<b>DATE:</b>		(Mon-Fri only for normal/schedule maintenance)
<b>TIME:</b>		(9:30am-6:30pm only for normal/schedule maintenance)
<b>PURPOSE:</b>	<b>TICK WHICH NECESSARY (**MAY TICK SEVERAL)</b>	
	TOUR ONLY	<input type="checkbox"/>
	DEVICE/EQUIPMENT INSTALLATION	<input type="checkbox"/>
	DEVICE/EQUIPMENT REMOVAL***	<input type="checkbox"/>
	HARDWARE/SOFTWARE MAINTENANCE	<input type="checkbox"/>
	HARDWARE/SOFTWARE TROUBLESHOOTING	<input type="checkbox"/>
	PASSING DEVICE/EQUIPMENT TO ENGINEER	<input type="checkbox"/>

## ACCOUNT DETAIL

<b>HOSTNAME:</b>			
<b>RACK:</b>		<b>IP:</b>	

## VISITOR / PERSONNEL DETAIL (MAX 5 VISITORS)

No	NAME	IC / PASSPORT	PHONE
1			
2			
3			
4			
5			

## ACKNOWLEDGEMENT

By signing this form, you confirm that you understand agreed the information in this form are valid.

Client Signature  
 Name:

Date:

Time:

## PERSON IN-CHARGE

Employee Name:  
 (AIMS) Visit ID:

Date:

Time:

\*\*\* Any device / Equipment removal request will require 1 business day to process, subject to billing clearance.