

Walkthrough Observation

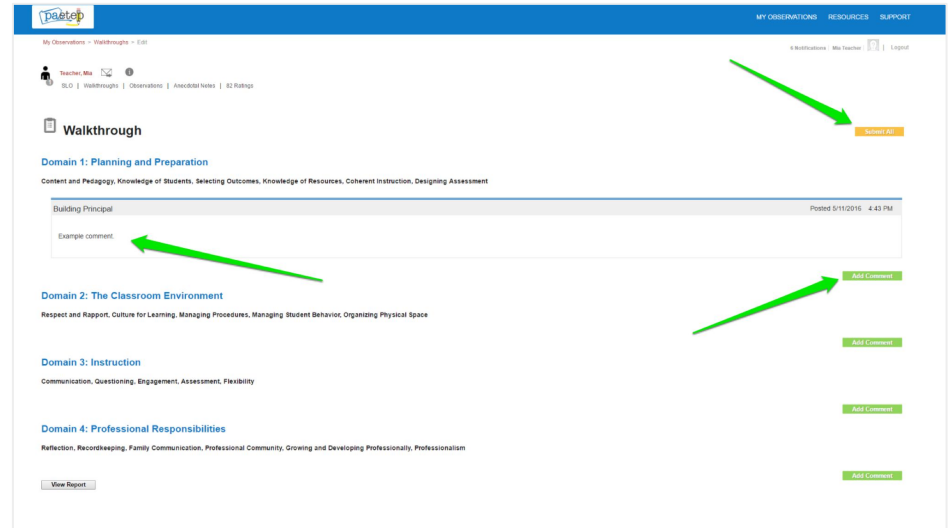
Overview / Tutorial for Supervisors

Walkthroughs

Walkthroughs are initiated by a supervisor.

Teachers/NTPEs will receive an email notification when a supervisor completes and submits a walkthrough.

Once submitted, the teacher/NTPE will have the option to review the evidence collected in the walkthrough and submit back to the supervisor any feedback and/or comments.



The screenshot displays the 'Walkthrough' interface on the edutech platform. At the top, there is a navigation bar with 'MY OBSERVATIONS', 'RESOURCES', and 'SUPPORT'. Below this, the user profile for 'Teacher, Mia' is shown, along with navigation links for 'BLO', 'Walkthroughs', 'Observations', 'Anecdotal Notes', and '82 Ratings'. The main content area is titled 'Walkthrough' and lists four domains: 'Domain 1: Planning and Preparation', 'Domain 2: The Classroom Environment', 'Domain 3: Instruction', and 'Domain 4: Professional Responsibilities'. Each domain has a brief description of its focus. A comment from the 'Building Principal' is visible, dated 'Posted 5/11/2016 4:43 PM'. The interface includes several 'Add Comment' buttons, one for each domain and one for the comment itself. A 'Submit All' button is located at the top right. A 'View Report' button is at the bottom left. Green arrows highlight the 'Submit All' button, the 'Example comment' text, and the 'Add Comment' buttons for Domain 2 and Domain 4.

From the Supervision Management page, select the appropriate teacher/NTPE.

The screenshot displays the Supervision Management interface. At the top, there is a blue header with the Paetec logo and navigation links for SUPERVISION MANAGEMENT, RESOURCES, and SUPPORT. Below the header, the page title is 'Supervision Management' with a 'Help and Legend' link. The main content area includes a filter section with 'Building' set to 'Grandview', 'User Type' set to 'All', and 'Status' set to 'All Users'. There are also search and filter buttons. Below the filters, there is a table with the following columns: Full Name, SLO, Walkthroughs, Observations, Anecdotal Notes, and 82 Forms. The table lists several users, and a green arrow points to 'Teacher, Judy' in the Full Name column.

| Full Name | SLO | Walkthroughs | Observations | Anecdotal Notes | 82 Forms |
|----------------|-----|--------------|--------------|-----------------|----------|
| Acker, Molly | 1 | | 1 | 1 Open | |
| Ant, Adam | ... | | 1 | | |
| Crane, Rob | ... | 4 | 1 | | |
| Earl, Mindy | 1 | 1 Open | 1 | | |
| Jones, Casey | ... | | | | |
| Jones, Eric | ... | | 1 | | |
| Lee, Christine | ... | 1 Open | 1 | | |
| Smith, Coco | ... | | 1 | | |
| Teacher, Joe | ... | | | | |
| Teacher, Judy | ... | | | | |
| Dole, Betty | ... | | | | |

From the teacher's/NTPE's history page, click create new.

The screenshot displays the Paetob supervision management interface. At the top, there is a blue navigation bar with the Paetob logo on the left and links for 'SUPERVISION MANAGEMENT', 'RESOURCES', and 'SUPPORT' on the right. Below the navigation bar, the breadcrumb trail reads 'Supervision Management > Judy Teacher > Walkthroughs'. On the right side of this section, there are links for 'Building Principal', 'My Supervision', and 'Logout'. The main content area features a user profile for 'Teacher, Judy' with icons for 'SLO', 'Walkthroughs', 'Observations', 'Anecdotal Notes', and '82 Ratings'. Below this, the 'Walkthroughs' section is titled, with a 'Sort By School Year' dropdown menu set to 'All'. A table with columns for 'School Year', 'Created Date', 'Domain', 'Evaluator Name', 'Status', and 'Actions' is visible. In the top right corner of the table area, there is a 'New Walkthrough Create New' button. A prominent green arrow points from the center of the page towards this button.

Add comments/evidence as appropriate...

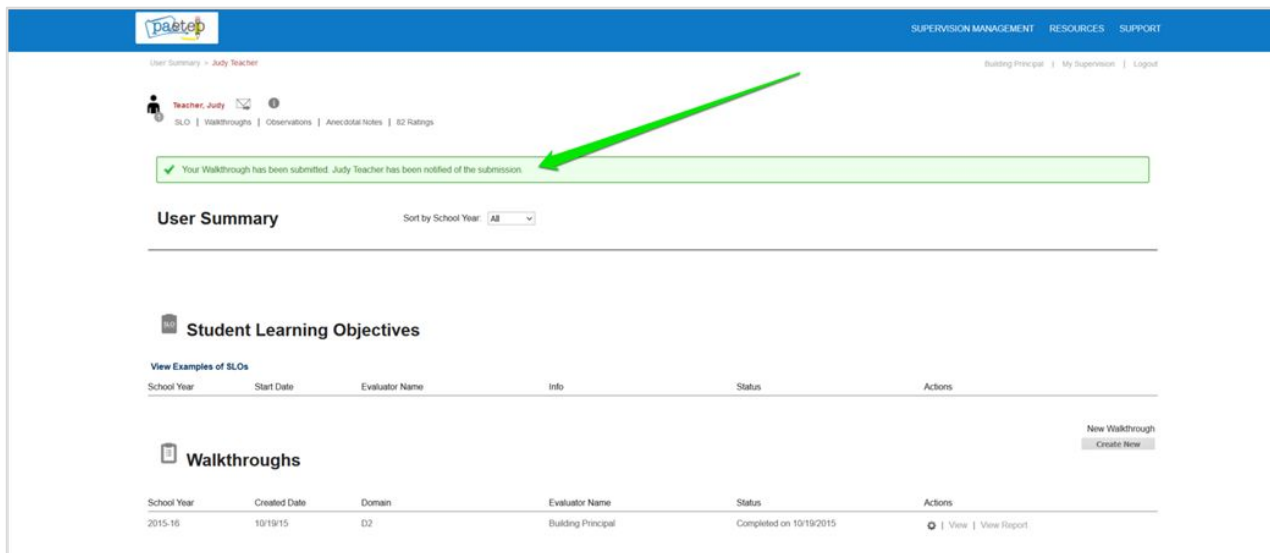
The screenshot displays a web interface for supervision management. At the top, there is a blue header with the 'dabtop' logo and navigation links for 'SUPERVISION MANAGEMENT', 'RESOURCES', and 'SUPPORT'. Below the header, the breadcrumb trail reads 'Supervision Management > Judy Teacher > Walkthroughs > Edit'. The user profile for 'Teacher, Judy' is shown, with links for 'SLO', 'Walkthroughs', 'Observations', 'Anecdotal Notes', and '82 Ratings'. The main content area is titled 'Walkthrough' and lists four domains with their respective sub-topics:

- Domain 1: Planning and Preparation**
Content and Pedagogy, Knowledge of Students, Selecting Outcomes, Knowledge of Resources, Coherent Instruction, Designing Assessment
- Domain 2: The Classroom Environment**
Respect and Rapport, Culture for Learning, Managing Procedures, Managing Student Behavior, Organizing Physical Space
- Domain 3: Instruction**
Communication, Questioning, Engagement, Assessment, Flexibility
- Domain 4: Professional Responsibilities**
Reflection, Recordkeeping, Family Communication, Professional Community, Growing and Developing Professionally, Professionalism

On the right side of the interface, there are four green 'Add Comment' buttons, one for each domain. A large green arrow points from the top right towards the 'Submit All' button, and four smaller green arrows point from the right towards each of the 'Add Comment' buttons.

...and submit to teacher/NTPE.

Upon submit, a notification email will be sent to the teacher/NTPE to view the completed Walkthrough.

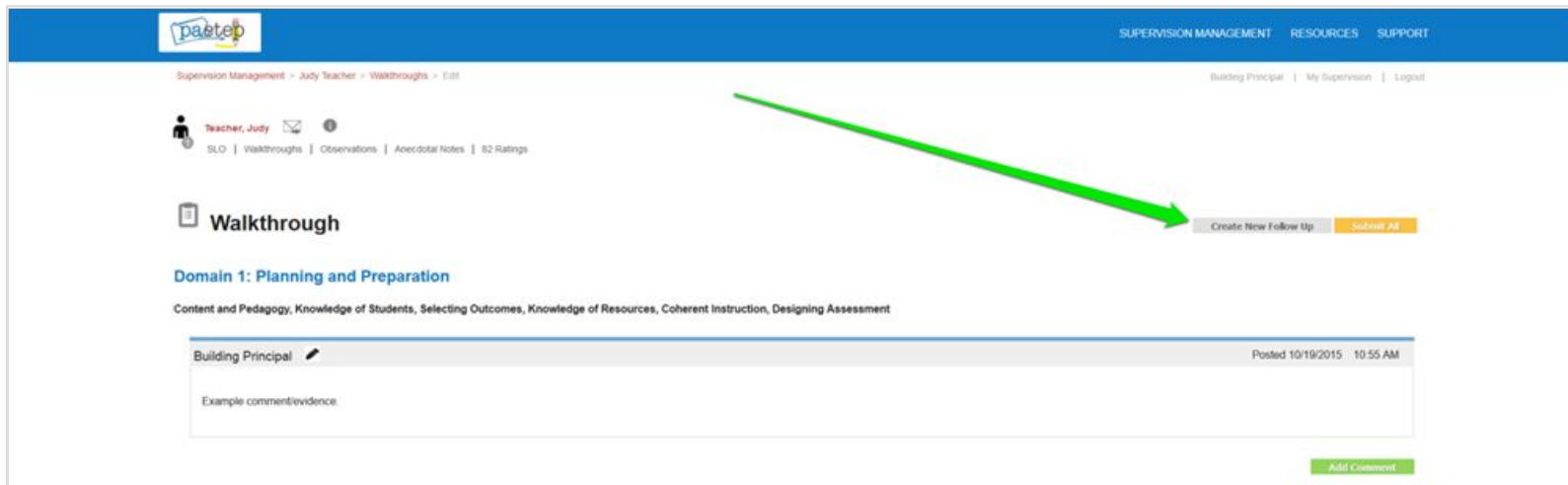


The screenshot displays the Paetop user interface for a user named Judy Teacher. At the top, there is a blue navigation bar with the Paetop logo and links for SUPERVISION MANAGEMENT, RESOURCES, and SUPPORT. Below the navigation bar, the user's profile is shown, including a notification icon and a list of tabs: SLO, Walkthroughs, Observations, Anecdotal notes, and 62 Ratings. A prominent green notification box with a checkmark icon contains the text: "Your Walkthrough has been submitted. Judy Teacher has been notified of the submission." A red arrow points to this notification. Below the notification, there is a "User Summary" section with a "Sort by School Year" dropdown menu set to "All". The "Student Learning Objectives" section includes a "View Examples of SLOs" link and a table with columns for School Year, Start Date, Evaluator Name, Info, Status, and Actions. The "Walkthroughs" section features a "New Walkthrough Create New" button and a table with columns for School Year, Created Date, Domain, Evaluator Name, Status, and Actions. The table shows one entry: School Year 2015-16, Created Date 10/19/15, Domain D2, Evaluator Name Building Principal, and Status Completed on 10/19/2015. There are also links for "View" and "View Report" next to the entry.

If appropriate, the teacher/NTPE can add comments and submit them for your review.

Walkthrough Options

1. Create a new walkthrough each time
2. Return to a previously created walkthrough and add comments (running record)
3. Return to a previously created walkthrough and click Create New Follow-Up (creates a new walkthrough but retains all the comments/evidence from a previously created walkthrough)



The screenshot displays the Paateb supervision management interface. At the top, there is a blue navigation bar with the Paateb logo on the left and links for 'SUPERVISION MANAGEMENT', 'RESOURCES', and 'SUPPORT' on the right. Below the navigation bar, the breadcrumb trail reads 'Supervision Management > Judy Teacher > Walkthroughs > Edit'. On the right side of this section, there are links for 'Building Principal', 'My Supervision', and 'Logout'. The main content area features a profile card for 'Teacher, Judy' with icons for 'SLO', 'Walkthroughs', 'Observations', 'Anecdotal Notes', and '82 Ratings'. Below this is a 'Walkthrough' section with the title 'Domain 1: Planning and Preparation' and a subtitle 'Content and Pedagogy, Knowledge of Students, Selecting Outcomes, Knowledge of Resources, Coherent Instruction, Designing Assessment'. A comment box is visible, showing a comment from 'Building Principal' posted on '10/19/2015 10:55 AM' with the text 'Example comment/evidence'. A green arrow points to the 'Create New Follow Up' button, which is located next to a 'Submit All' button. At the bottom right of the comment box, there is a green 'Add Comment' button.

Reminders

- You can create walkthroughs for both teachers and NTPEs.
- You can create an unlimited number of walkthroughs for each teacher/NTPE.
- Completed Walkthroughs are easily referenced via the quick view person icons when completing an 82 from.

Supervision Management > Judy Teacher > 82-1 > Edit

Building Principal | My Supervision | Logout

Teacher, Judy

SLO | Walkthroughs | Observations | Anecdotal Notes | 82 Ratings

Commonwealth of Pennsylvania | DEPARTMENT OF EDUCATION | 333 Market St., Harrisburg, PA 17126-0333

Classroom Teacher Rating Form

PDE 82-1 (12/14)

Name: Judy Teacher

District/LEA: Example School | School: Walker Elementary

Rating Date: | Evaluation (Check One): Periodic Semi-Annual Annual

(A) Teacher Observation and Practice

| Domain | Title | *Rating* (A) | Factor (B) | Earned Points (A x B) | Max Points |
|---|-------------------------------|--------------|------------|-----------------------|------------|
| I. | Planning & Preparation | | 20% | 0.00 | 0.80 |
| II. | Classroom Environment | | 30% | 0.00 | 0.90 |
| III. | Instruction | | 30% | 0.00 | 0.90 |
| IV. | Professional Responsibilities | | 20% | 0.00 | 0.80 |
| (1) Teacher Observation & Practice Rating | | | | 0.00 | 3.00 |

| *Domain Rating Assignment* 0 to 3 Point Scale (A) | |
|---|-------|
| Rating | Value |
| Failing | 0 |
| Needs Improvement | 1 |
| Proficient | 2 |
| Distinguished | 3 |