

# Handover report – Camper Trailer, Hard/Soft Floor Camper

Please ensure the handover report is filled in as accurately and detailed as possible. Tip: We recommend taking photos of the vehicle and this signed form for your records.

## Vehicle details

Vehicle rego

Vehicle make

Vehicle model

Booking number

## Traveller

Name

Street

Suburb / postcode

Mobile phone

Date of birth

Driver's licence number

## Extra driver \*\*

\*\* If there are more than two additional drivers please add them in the note field on the back.

Name

Street

Suburb / postcode

Mobile phone

Date of birth

Driver's licence number

## Owner

Name

Street

Suburb / postcode

Mobile phone

## Essentials

### Provided?

(pls. note amount)

### Pick up

Yes No

### Drop off

Yes No

### Provided?

### Pick up

Yes No

### Drop off

Yes No

Vehicle registration

\_\_\_ Vehicle keys

\_\_\_ Cabin keys

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

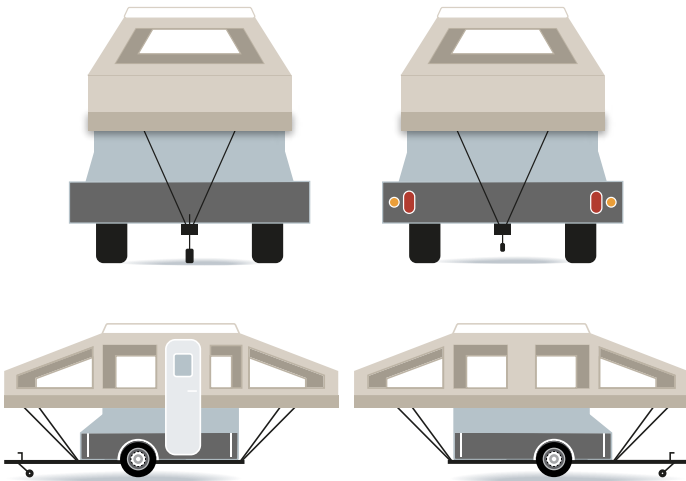
## Notes

## Registration of faults

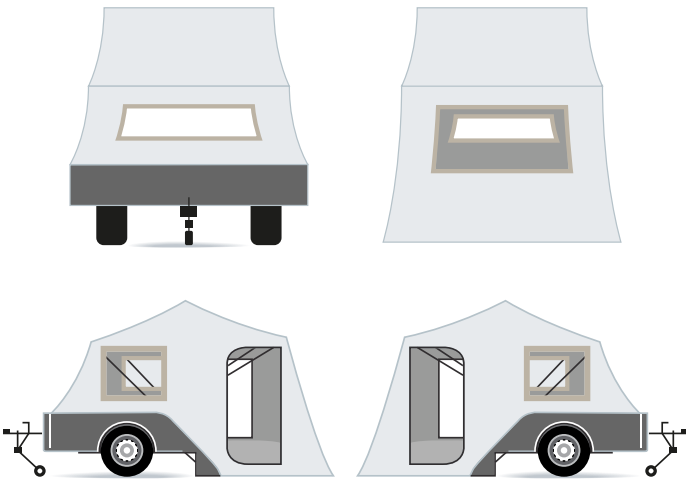
### Pick up

— Scratch   ○ Dent   ∅ Scuff   ✕ Chip

#### Camper Trailer



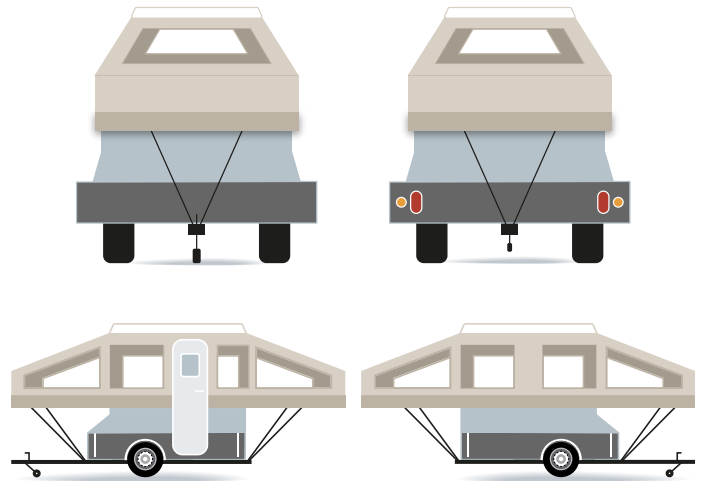
#### Hard/Soft Floor Camper



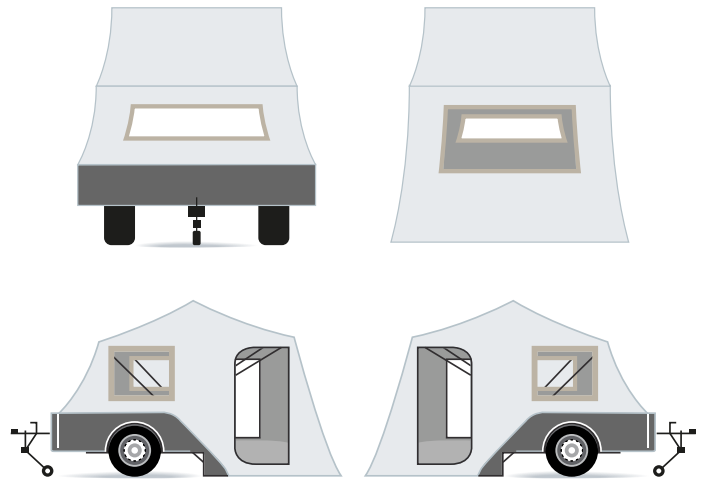
### Drop off

— Scratch   ○ Dent   ∅ Scuff   ✕ Chip

#### Camper Trailer



#### Hard/Soft Floor Camper



## Check list inside

### Provided / Condition acceptable?

#### Pick up

Yes No

#### Drop off

Yes No

Furniture /Table  
 Upholstery / Covers  
 Blinds / Curtains  
 Fly screen  
 Lights  
 230v Power sockets  
 Carpet / Lino  
 DVD / CD / Radio  
 Satellite / TV  
 AC / Heating  
 Kitchenette  
 Fridge  
 Freezer

### Provided / Condition acceptable?

#### Pick up

Yes No

#### Drop off

Yes No

Stove  
 Oven  
 Range hood  
 Mirror  
 Toilet (empty)  
 Shower  
 Sink  
 Fresh water tank  
 Grey water tank  
 Water pump  
 Gas bottle  
 General exterior cleanliness  
 General interior cleanliness

**Notes** – Traveller to initial any notes regarding damage

### Tyre tread depth (mm)

Left front	Right front
Left rear	Right rear

**Tyre tread depth min guideline:**

0 - 10 days: 3mm	31 - 40 days: 6mm
11 - 20 days: 4mm	41 + days: 7mm
21 - 30 days: 5mm	

### Final clause & signature

All drivers have been fully instructed of the dimensions of the vehicle. All drivers are aware of rights, obligations, road restrictions and regulations in Australia. All parties (owner and drivers) confirm the accuracy of the information stated above and recognise this as part of the leasing contract.

#### Pick up

Signature owner	Date	Time
Signature traveller	Date	Time

#### Drop off

Signature owner	Date	Time
Signature traveller	Date	Time

**For insurance purposes this document needs to be signed by traveller and owner.**