

# User guide

Simple guide to cointopay.com

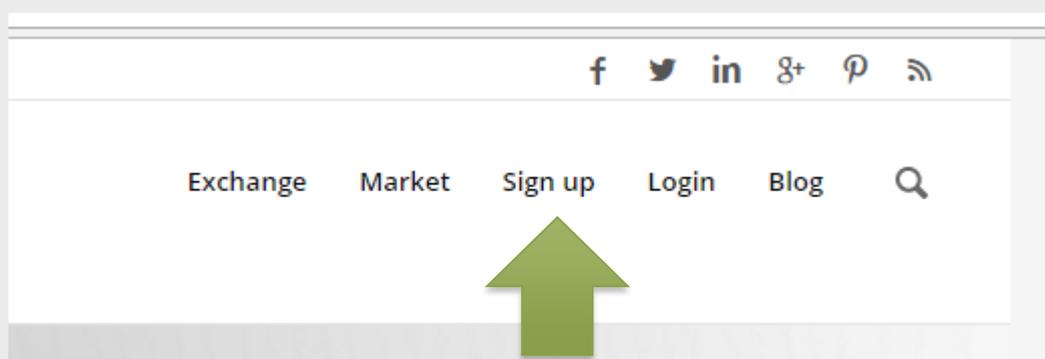


## Sign up

---

Sign up for a Cointopay account by clicking on the Sign up link in the main menu. This will allow you to fill in the sign up form.

1. Click with your mouse on the sign up link



2. Enter the following information:

Wallet name: that is what everybody will see that will make a payment to you.

Nickname: your login name

Password: password without strange characters

Email address: the address you are reachable on.

3. Select all the currencies you want to use in your wallet. Use CTRL key to Select multiple options.

4. Press the Register for free button.

5. Well done you now have created an account!

## Sign up

Wallet Name \*

Nick Name \*

.....

Email \*

1337 1337  
2GIVE 2GIVE  
42-coin 42  
8Bit 8BIT  
ACoin ACOIN  
Anarchistsprime ACP  
AntiBitCoin ANTI

Secure Cloud ☰

English ☰

[Register for free](#)

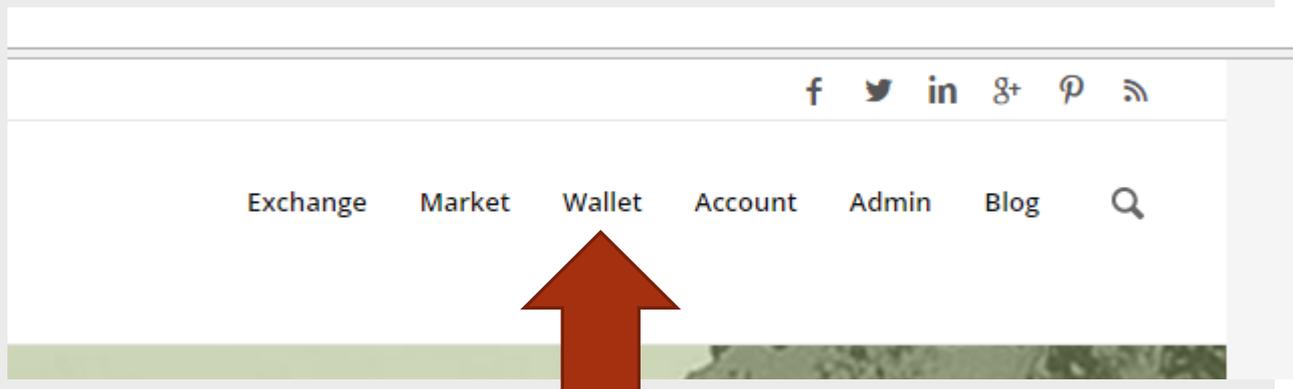
# How to create a wallet address

---

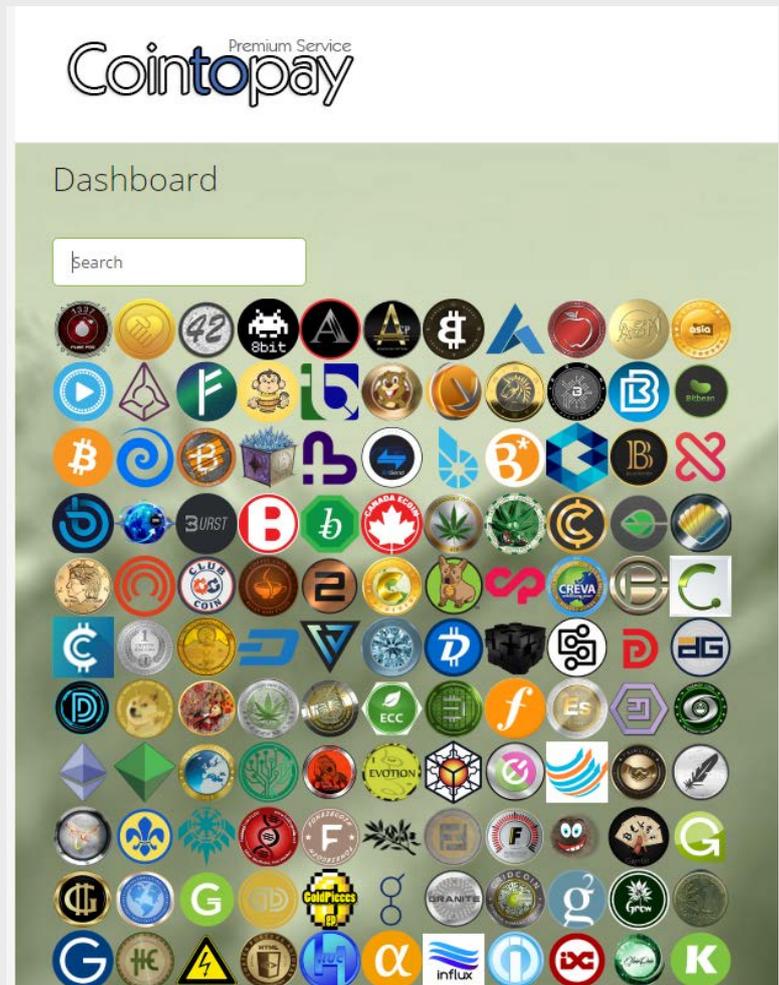
Your wallet address is an address that anyone can send amounts of currency to. They belong to that specific currency and are available for 5 hours. After that just create a new one.

Try it:

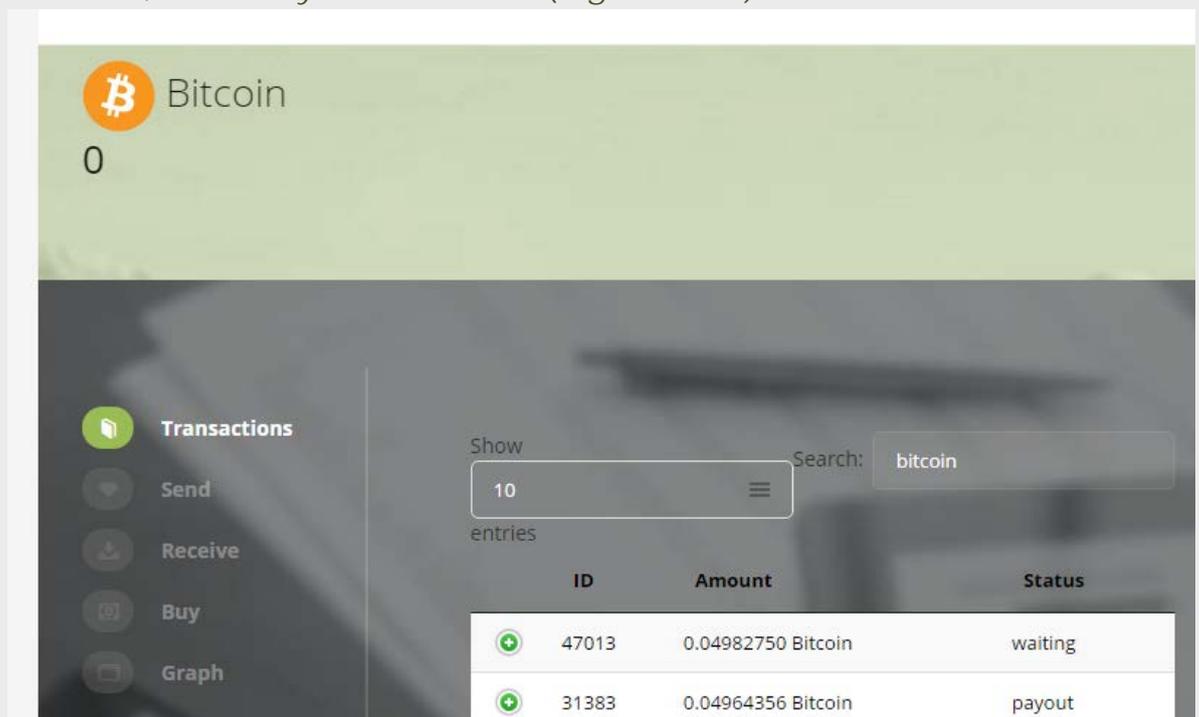
1. Click on the wallet link in the menu



- Type and search the currency you want to use in the search box. You may click on your preferred coin icon to go to the wallet options for the currency you have selected.



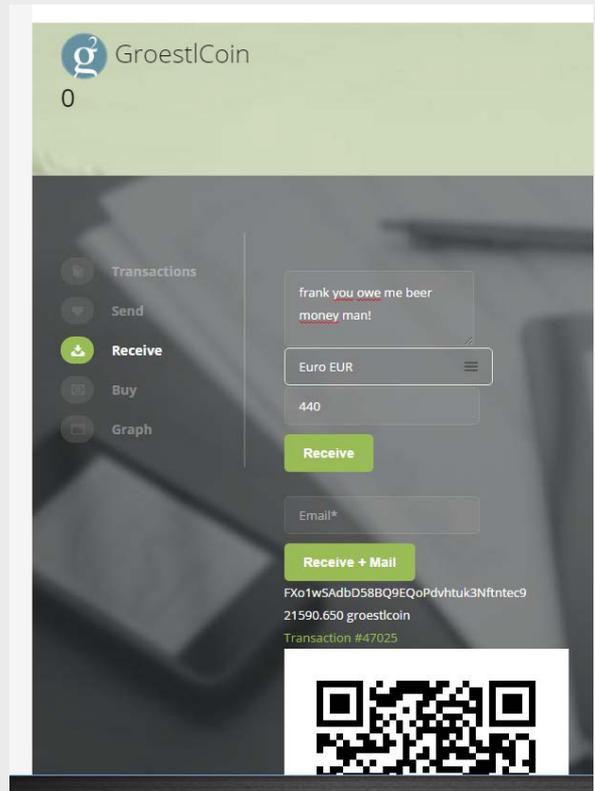
- You are now located in the wallet **transactions tab**. You can search information using the search box like customer reference information, specific amounts, search by status or date (e.g. 2017-04)



4. The **receive tab** to receive payments

Enter your reference information and input amount. You will see a wallet address a link to the invoice and a QR code for somebody to scan.

Optionally you may use the send by mail feature (Receive + Mail) or the scheduler functionality (Receive + Scheduled)



5. The **Send tab** is available to send information. You need to enter the amount you want to send and the address you want to send to. Optionally you may also use the QR Code reader link and scan the QR code to send money there.

6. The **buy tab** is to buy currency, you may transfer to our IBAN bank account or we accept the options provided by Payeer.

7. The **graph** is available to see the value move compared to the fiat currencies

We hope you enjoyed this simple guide!