



Release Notes

ZingHR Web Application

Attribute Version 10.5

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Features

This release aims at making the end user self-sufficient to configure the system as needed and seamlessly use the features & functionalities. It focuses on the end user experience for ease of usage and simplicity in work flows.

These features have been tested on the following browsers.

- GoogleChrome
- MozillaFirefox

BASE ESS:

PUSH API - This is an existing feature enhancement. Now in PUSH API, the group will be mapped to employee as per configuration set in group definition .This is similar to employee creation process which is done from employee master /recruitment module.

Employee Master API - In this API, we have a new column name alternative mobile number .Also in already existing columns FromDate and ToDate time format has also been added.

"Fromdate" : "01-11-2020 19:02:10",

"Todate" : "24-11-2020 23:00:00"

Format : MM-DD-YYYY HH:MM:SS (Time 24 hrs format)

TNA:

Regularization /Outdoor Action - Now you can customize the reason which is displayed while applying regularization and outdoor from setup circle .If you want only three reasons to be displayed while applying regularization/outdoor then you can select only those three. Please refer the below images

Application Configuration ✕

Select Type: Regularization ▼

Do you want to allow cancellation workflow.

Cancellation workflow to be initiated from Application Date ▼ and application valid for 10 days from the said date.

Cancellation Applications can be only allowed in an open attendance cycle.

Do you want to allow Auto-Approve/ Auto-Reject workflow?

Set for All Attendance Groups.

If no action is taken, then the application should be Auto Approve ▼ after [] day/s from Application Date ▼.

Set for selected Attendance Group.

If no action is taken, then the application should be Auto Approve ▼ after [] day/s from Application Date ▼.

Application Configuration

Set for All Attendance Groups. Set for this attendance group.

Do you want to allow Backdated/ Future dated Application?

Application to be initiated from Attendance Cycle ▼, backdated application valid for 12 and future dated for 12 Month ▼ from the said date.

Process attendance on regularization application.

Regularization reason's remark should be mandatory.

Configure Regularization Reason All selected (5) ▼

Regularization request allow only []

Regularization request allow only []

Select all

Late Arrival

Missed Swipe

Current Attendance Group: ▼

Current Attendance Group: ▼

Current Attendance Group: ▼

Current Attendance Group: ▼

Confirm Cancel

Application Configuration

Select Type: Outdoor

Do you want to allow cancellation workflow.

Cancellation workflow to be initiated from Application Date and application valid for 10 days from the said date.

Cancellation Applications can be only allowed in an open attendance cycle.

Do you want to allow Auto-Approve/ Auto-Reject workflow?

Set for All Attendance Groups.

If no action is taken, then the application should be Auto Approve after 0 day/s from Application Date.

Set for selected Attendance Group.

If no action is taken, then the application should be Auto Approve after 10 day/s from Application Date.

Application Configuration

Set for All Attendance Groups. Set for this attendance group.

Do you want to allow Backdated/ Future dated Application?

Application to be initiated from Attendance Cycle, backdated application valid for 12 and future dated for 12 Days from the said date.

A single outdoor application must be maximum 15 day's.

Do you want to allow Multiple Outdoor application in a day (Max 2 Application)?

Configure Outdoor Reason 2 selected -

Select all

Exam leave

Confirm Cancel

Email:

Employee Dossier – This is a new feature enhancement. Previously, if any changes are made in Employee Dossier (MyProfile) then only notification is triggered to the respective approver based on workflow defined. Now, we have enhanced the feature functionality to some extent by adding the email notification as well. This email will be triggered on three actions i.e. on **Apply** (once the updation is done by an employee) and **Approval/Rejection** is done by an approval.

Below are the email format :

Screenshot 1 : On Apply Event

Dear Eknath Gaurav,

Fahim Ansari (DH02) has made changes to Personal Contact Details and the changes are awaiting for action.

Team ZingHR.

Screenshot 2 : On Approve Event

Dear Fahim Ansari,

Changes to Personal Contact Details made by Fahim Ansari (DH02) has been approved by Eknath (010).

Team ZingHR.

Screenshot 3 : On Reject Event

Dear Mohit Gupta,

Changes to Personal Contact Details made by Mohit Gupta (DH01) has been rejected by SaumitrabcD (Admin).

Team ZingHR.

Setup:

Group Definition – This is a new feature enhancement. Here, we have introduced the new screen functionality for auto assignment of packets/groups through group definition.

Screens such as,

- 1. Professional Tax***
- 2. Professional Tax Applicability***
- 3. PF Applicability***
- 4. ESIC Applicability***
- 5. Wage Code***
- 6. LWF Applicability***

This functionality will be applicable when the Employee Creation is done through Payroll Cockpit, Recruitment, MasterUpdation template, Employee Master & If employee is transferred through transfer module.

Screenshot 1:

Modules	Group Details
LWF Applicability	<input type="checkbox"/>
Notice Period	<input type="checkbox"/>
Rules	<input type="checkbox"/>
PF Applicability	<input type="checkbox"/>
Probation Period	<input type="checkbox"/>
Profession Tax	<input type="checkbox"/>
Profession Tax Applicability	<input type="checkbox"/>
Roles	<input type="checkbox"/>
Training Period	<input type="checkbox"/>

Screenshot 2: Profession Tax

Profession Tax

Module: You cannot choose more than 1 item. Profession Tax

Group: Lakshadweep, Madhya Pradesh, Maharashtra, Manipur, Meghalaya

Attributes:

Company: None selected

Sub Location: None selected

Function: None selected

Department: None selected

Location: None selected

Shift Pattern: None selected

Sub Department: None selected

Cost Code: None selected

Band: None selected

Screenshot 3: PF Applicability

PF Applicability

Module: You cannot choose more than 1 item. PF Applicability

Group: No, Yes

Attributes:

Company: None selected

Sub Location: None selected

Designation: None selected

Department: None selected

Location: None selected

Shift Pattern: None selected

Sub Department: None selected

Screenshot 4: LWF Applicability

The screenshot shows a form titled "LWF Applicability". At the top, there is a "Module" dropdown set to "LWF Applicability". Below it, a "Group" dropdown menu is open, showing "No" and "Yes" as options. The "Attributes" section contains several dropdown menus: Company, Division, Department, Location, Designation, Group, Band, Vertical, Customer, Grade, Store, and Country. All these dropdowns are currently set to "None selected".

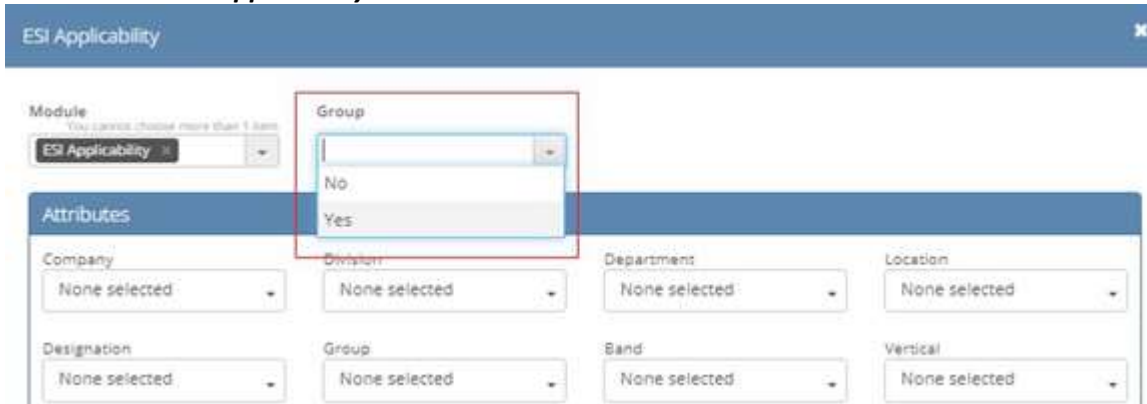
Screenshot 5: Professional Tax Applicability

The screenshot shows a form titled "Professional Tax Applicability". At the top, there is a "Module" dropdown set to "Professional Tax Applicability". Below it, a "Group" dropdown menu is open, showing "No" and "Yes" as options. The "Attributes" section contains several dropdown menus: Company, Division, Department, Location, Designation, Group, Band, Vertical, Customer, Grade, Store, and Country. All these dropdowns are currently set to "None selected".

Screenshot 6: Wage Code

The screenshot shows a form titled "Wage Code". At the top, there is a "Module" dropdown set to "Wage Code". Below it, a "Group" dropdown menu is open, showing "REGULAR" and "Worker" as options. The "Attributes" section contains several dropdown menus: Company, Designation, Group, Department, Location, Band, Vertical, and Country. All these dropdowns are currently set to "None selected".

Screenshot 7: ESI Applicability



Transfer:

Payhead Allowance – This is a new feature enhancement. This functionality allows the user to enable the respective payhead i.e. City Compensatory Allowance and Transfer Allowance.

City Compensatory Allowance is fixed allowance whereas Transfer Allowance is one time allowance given to an employee based on transfer attribute

For Example: an employee has been transferred from Mumbai to Delhi where he is applicable **for City Compensatory Allowance (CCA) & Transfer Allowance**. Once an employee has been transferred back to the Mumbai then above mentioned Allowances will not be applicable.

Note : To enable this functionality, request you to connect to Tech Support team.

