



# Release Notes

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ZingHR Web Application

Attribute Version 10.1

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## Features

This release aims at making the end user self-sufficient to configure the system as needed and seamlessly use the features & functionalities. It focuses on the end user experience for ease of usage and simplicity in work flows.

These features have been tested on the following browsers.

- GoogleChrome
- MozillaFirefox

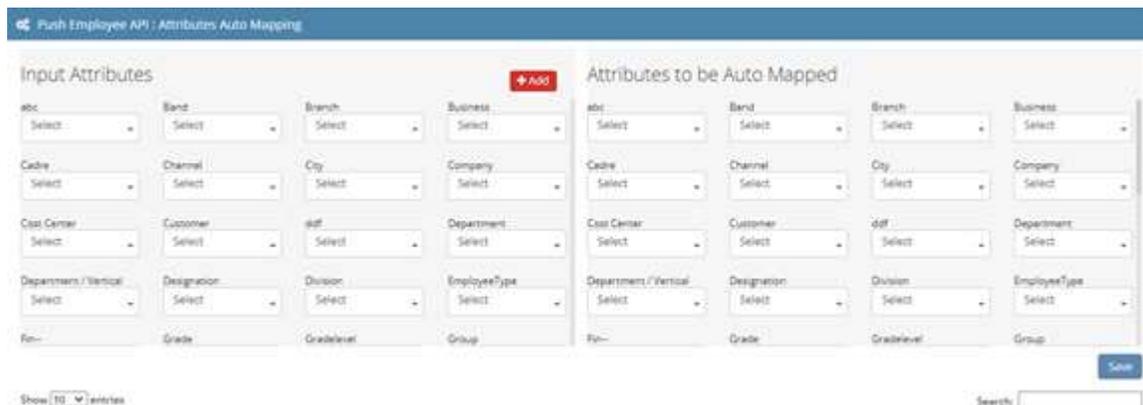
### **BASE ESS:**

**Employee Basic Details API** – This is an existing Feature enhancement. Under response of API named Employee Basic Details, we have added a new column named as **ReportingManagerEmail**.

**Birthdays/Anniversary Mailers**- Earlier, an employee was able to send multiple wishes to other employees on their Birthday's/Anniversary's. Now, if an employee has already sent wishes mailer then he/she will not be allowed to send wishes on same day for same employee.



**Attribute Auto Mapping Configuration for Employee Creation through PUSH API:** The screen will help to set Attribute auto mapping configuration for creating employee through Push Employee API. Setup --> Organization --> Org Level & Attributes --> Click on Attributes Auto Mapping Button.



There are two sections to configure auto mapping:

1. **Input Attributes Section** - Selected values in this section will be sent by client as input parameters to Push Employee API (Example shared below)
2. **Attribute to be Auto Mapped Section** - Selected value in this section will be auto mapped to the employees on the basis of combination selected in left section.

You can also add custom units which are not available in Zing Attribute Unit Master but Client will pass it through API. This is helpful when clients master and zing master is not in sync.

1. Click on Add button in Red to add custom units on left side. (This will not be added in actual unit master).
2. The user will have to create Custom unit (Non Master) in left section and select it for respective attribute. Select units from the right section which are required to be auto-mapped on the basis of input from the client.

## TNA:

**Regularization** - Employee can only apply regularization if the total working hours for the attendance date is zero, which means employee having no punch or single punch for the same attendance date. If the total working hours is greater than 0, then the employee will not be able to apply regularization. This option can be enabled from Setup configuration.

The screenshot shows a configuration form with several sections:

- Do you want to allow cancellation workflow?** (checked)
  - Cancellation workflow to be initiated from **Application Date** and application valid for **10** days from the said date.
  - Cancellation Applications can be only allowed in an open attendance cycle.
- Do you want to allow Auto-Approve/ Auto-Reject workflow?** (unchecked)
  - Set for All Attendance Groups.
    - If no action is taken, then the application should be **Auto Approve** after **0** day/s from **Application Date**.
  - Set for selected Attendance Group.
    - If no action is taken, then the application should be **Auto Approve** after **0** day/s from **Start Date**.
- Application Configuration** (checked)
  - Set for All Attendance Groups.  Set for this attendance group.
  - Do you want to allow Backdated/ Future dated Application?** (checked)
    - Application to be initiated from **Attendance Cycle**, backdated application valid for **12** and future dated for **12** **Month** from the said date.
- Process attendance on regularization application.** (checked)
  - Regularization reason's remark should be mandatory.
  - Regularization request allow only when swipes are available, set for **Current Attendance Group**.
  - Regularization request allow only when total worked minutes are Zero, set for **Current Attendance Group**.

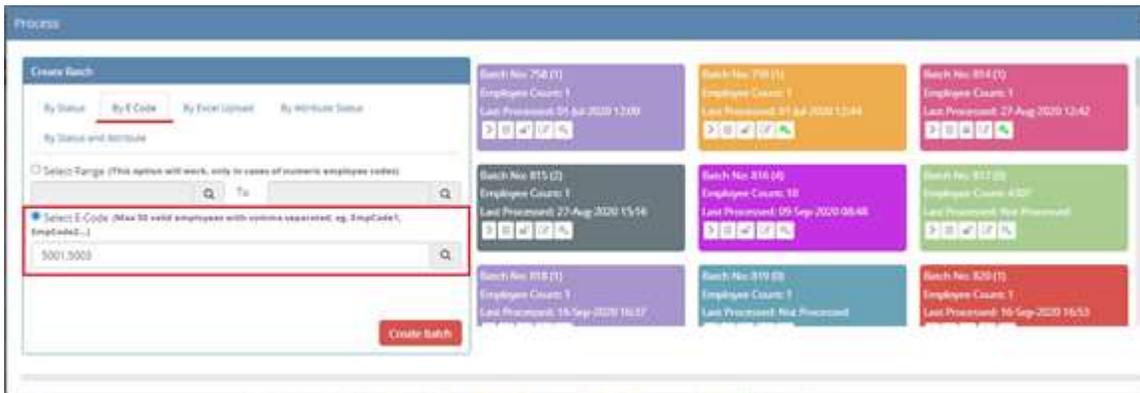
At the bottom right, there are **Confirm** and **Cancel** buttons.

**Leave Pop-up Message**- Earlier, whenever leave was applied against a date that already had a leave application then the pop-up message did not mention the type of leave applied previously. For e.g.- If casual leave is already applied on same day then earlier pop-up message was displayed as **You have already applied / planned leave between this date range**. Now we have altered this message as **you have already applied / planned Casual Leave between this date ranges**.

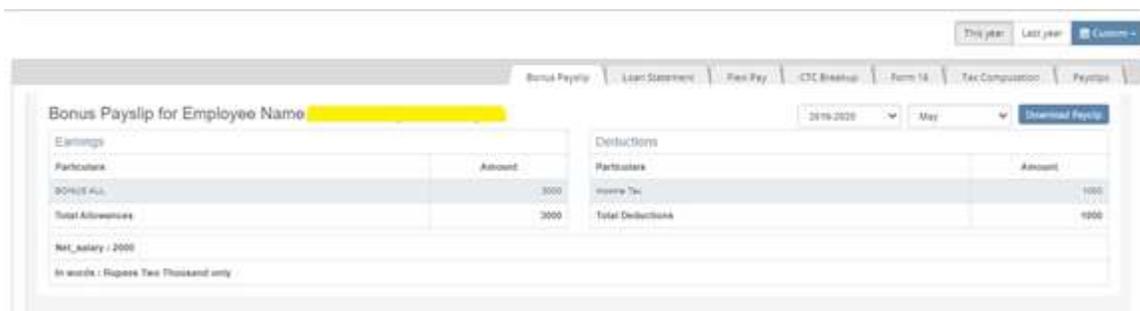
**Comp-off Upload** - Earlier, whenever the comp-off was uploaded and then later deleted, system was not allowing to upload comp-off on the same day again. Now, the system allows to upload the comp-off on the same day when it was deleted. Also the comp-off deletion status has been updated in report named - **Compoff Balance and Details Report** against the column **CompoffStatus**. The status will be shown as Deleted in CompoffStatus column.

**Payroll:**

**Payroll Batch Processing by ECODE** – This is an existing feature enhancement. Now user will able to create the batch with selection of multiple employee codes with comma separator.



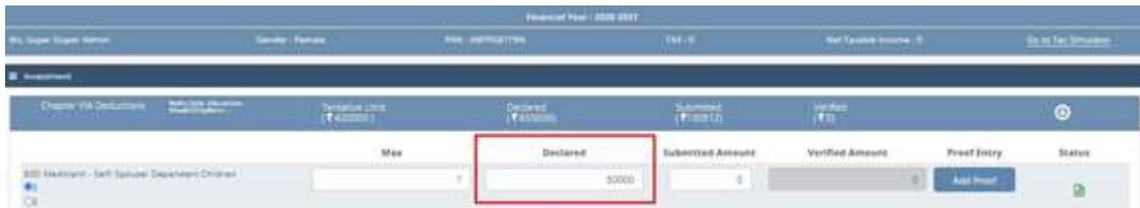
**Bonus Payslip Tab** – This is a new feature enhancement. Now user will able to generate the bonus payslip through My Compensation. Based on amount mapped in **BONUS** payslip payhead, employees can generate the payslip. This is configuration based functionality.



**ETDS Return Generation** – This is a feature enhancement. Now we have introduced the attribute based eTDS challan generation. This is configuration based functionality. To enable the attribute based **eTDS Return Generation**, request you to connect to support team. Based on requested attribute, the user will be able to generate the **eTDS Challan**.



**Investment Amount** – This is an existing feature enhancement. Previously we were not able to copy-paste the value from other source to respective field. We had to right click the mouse and copy-paste the values. Now, using the keyboard shortcut (i.e. Ctrl+C and Ctrl+v) we can input the value in the respective investment amount fields.



**ELC:**

**Checklist Details at FnF Approver** – This is a new feature enhancement. Now we have introduced one more column in **Show Checklist Details** Tab named as **Approver**. This represents checklist approver details having employee status as ‘FnF in Process ‘.

Previously, multiple rows were present against the single checklist items if parallel checklist approvers are mapped. Now only those checklist approver details will be visible who has taken the action against the respective checklist item for checklist clearance.

The screenshot displays the 'Checklist Details' section for employee DH04/Amir Ghela. It includes fields for Date of Resignation (01-Sep-2020), Last Working Day (21-Sep-2020), Intended LWD (30-Oct-2020), and Notice Period (60). A table below lists checklist items with their respective actions and recovery amounts. The 'Approver' column is highlighted with a red box, showing 'Mredul Ansari (DH04)' for both items.

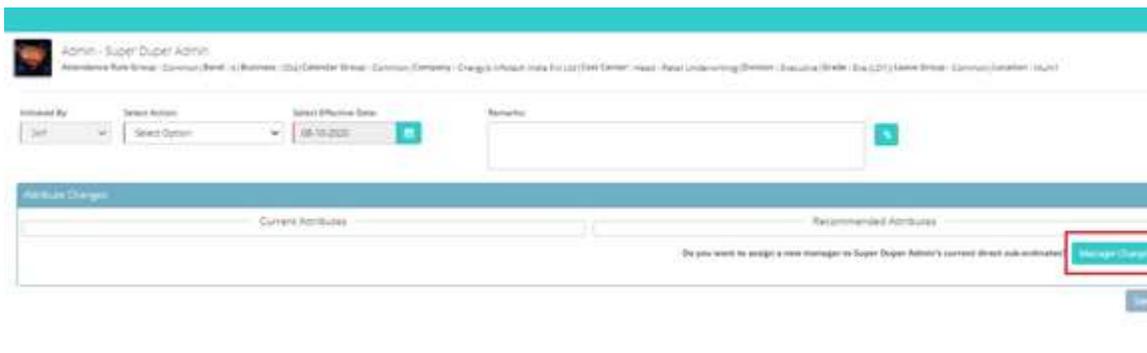
Category Name	Checklist Items	Action	Recovery Amount	Remarks	Download Attachment	Approver
IT desk	mouse	Clear	0.00			Mredul Ansari (DH04)
IT desk	checklist added for testingb nndndngmnd	Clear	0.00			Mredul Ansari (DH04)

**Self Transfer** – This is a new feature enhancement. Using the self transfer screen, user can change the manager of those employees who are served under him/her with immediate effect using manager change option. Manager change is having backend configuration.

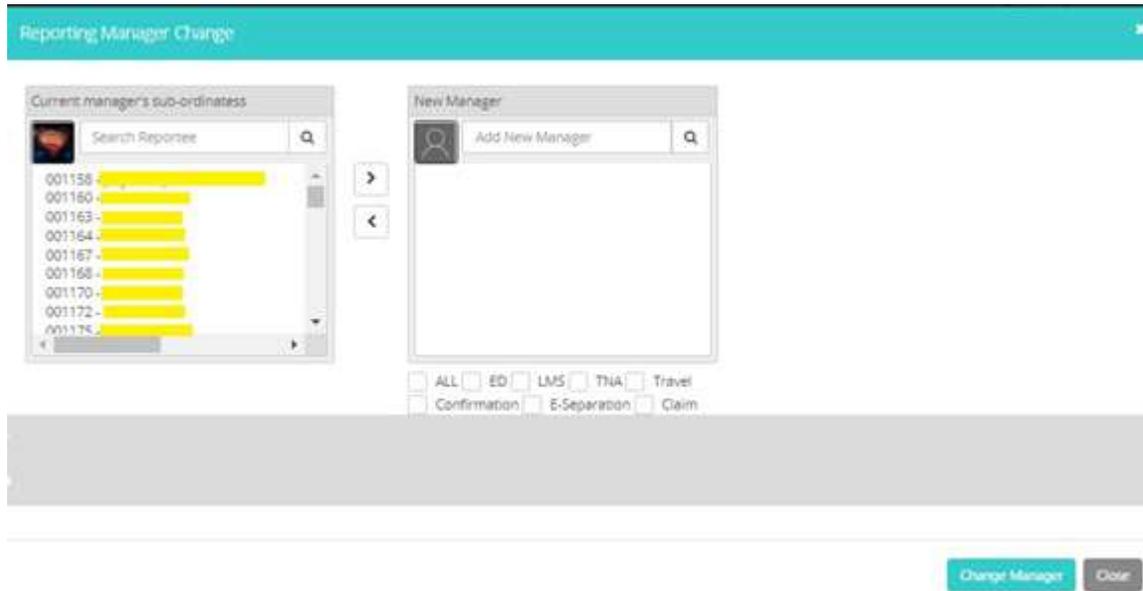
**Screenshot: 1**



**Screenshot: 2**



**Screenshot: 3**



**Submit Button of Approval Page (Confirmation Module)** – This is a new feature enhancement. Previously, if confirmation is triggered for an employee who is also a part of confirmation approval workflow (i.e. confirmation approver at any level) then while approving the transaction, button was named as **Approve**. Now same is replaced with **Submit**

**Note:** This will work if and only the transaction triggered is of same employee performing the role of confirmation approver as well.

**E-Resign Override with Packet Wise** – This is a new feature enhancement. Now we have introduced the limited access of E-Resign Override screen by defining the packet based on attribute. This option is named as **EresignOverride and Admin Initiation**. Only those employees are accessible under e-resign override screen which are defined in respective/mapped packet.



**Mail Merge Tag for Date of Offer** – This is a new feature enhancement. We have introduced one more tag in mail merge named **Date of Offer**. This will help the user to pickup/get the value of offer date which is generated through Recruitment Module.

**Renaming of Feedback** – This is an existing feature enhancement. We have renamed the caption/label from **Feedback** to **Exit Feedback**.

