



# Release Notes

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ZingHR Web Application

Attribute Version 9.2

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## Features

This release aims at making the end user self-sufficient to configure the system as needed and seamlessly use the features & functionalities. It focuses on the end user experience for ease of usage and simplicity in work flows.

These features have been tested on the following browsers.

- GoogleChrome
- MozillaFirefox

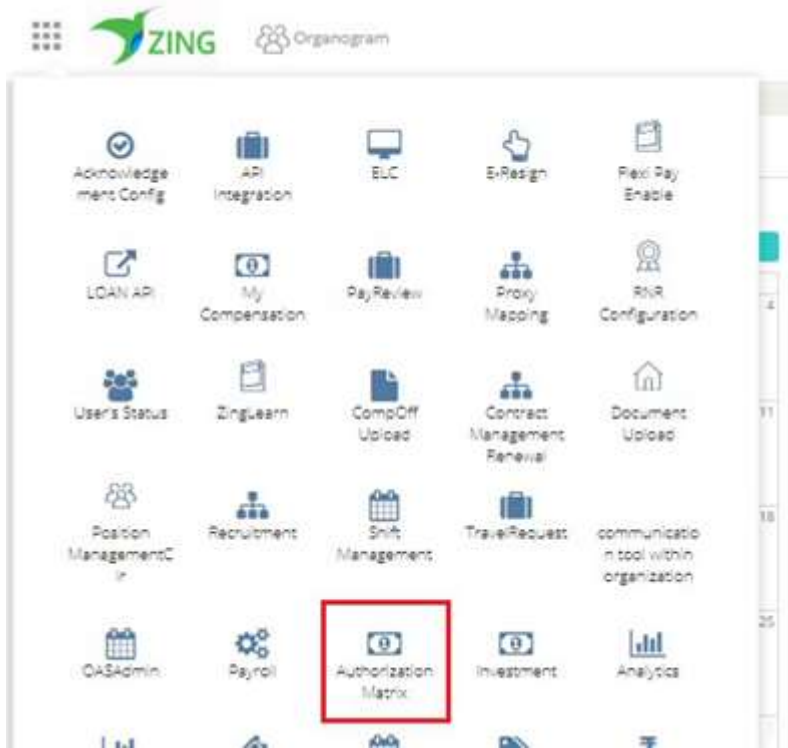
### **Payroll:**

**Authentication Matrix** –As we have come up with new feature enhancement in batch processing for SFTP clients. This functionality enables the user to process the batch for authorization to send across the client SFTP.



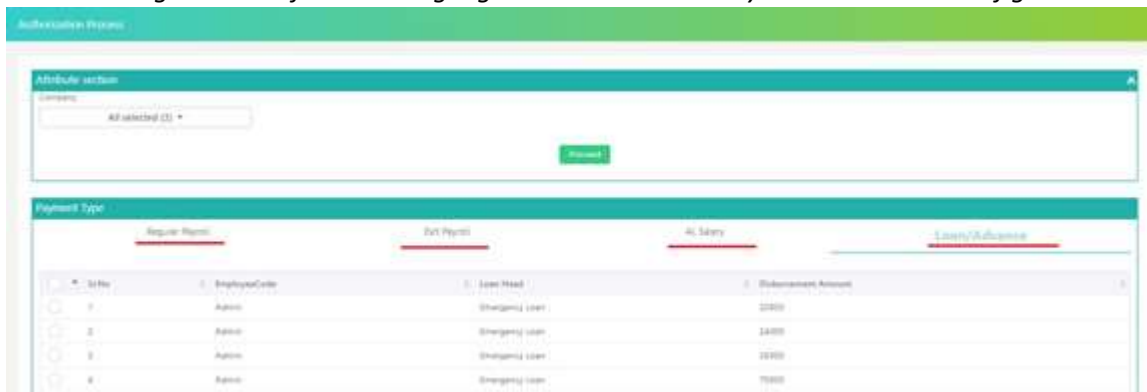
Using Authorization Matrix screen, we will now be able to send the file on client SFTP. User having accessibility of Authorization Matrix screen and respective packets will be able to do the same.

**Screenshot 1 :**



**Screenshot 2 :**

Also we can give access for below highlighted tabs. Accessibility to these tabs is configuration based.



Release Date: 30-Jul-2020

**Reports** – We have introduced one more additional column in the below reports which will help the user to get the CTC in monthly reports same as we are having in **Total CTC** Column in “**CTC Latest Monthly**” and “**CTC Latest yearly**” Reports.

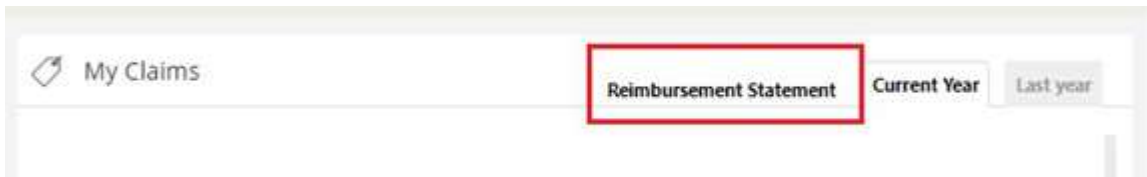
Introducing the **Monthly CTC** column in **Super Employee Master with CTC** report and **Total Monthly CTC** column in **CTC Monthly** Report

**Claim:**

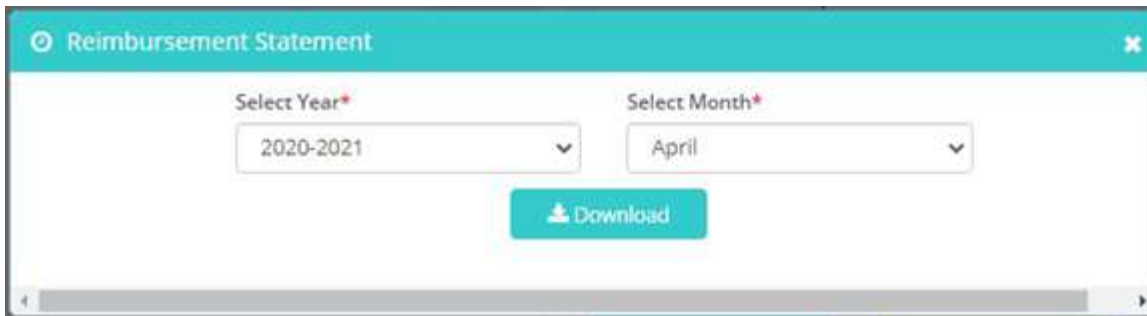
**Reimbursement Statement** – This is a new feature enhancement which gives the additional scope for claim details based on monthly reimbursement statement. We have introduced one more tab in the claims widget as **Reimbursement Statement**. It will give month-wise statement of all claim types applicable to the employee.

**This is configuration based functionality. To enable the same, request you to connect to tech support team .**

**Screenshot 1**



**Screenshot 2**

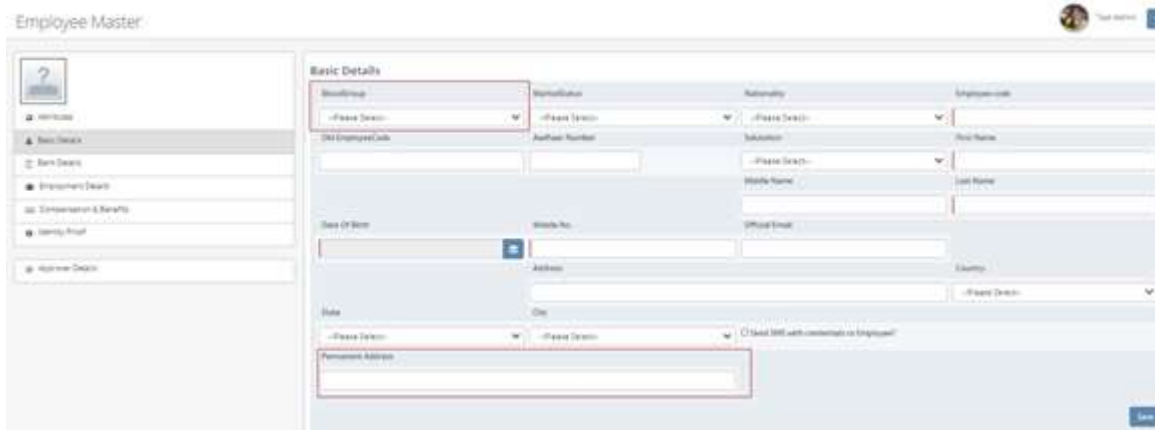


**Screenshot 3**

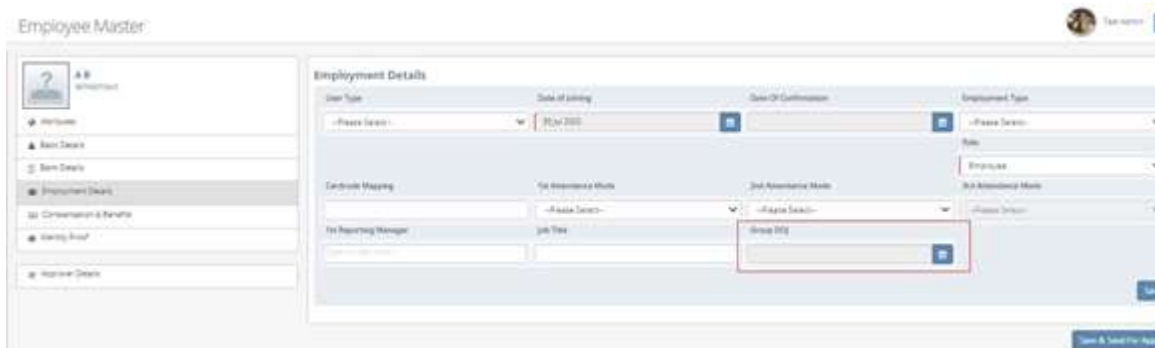
Cnergis Infotech India Pvt Ltd							
IntelenetHouse,PlotCSTNo1406-A/28,Mindspace,Malad(West),Mumbai-400090,India							
Reimbursement Slip for the month of April 2020							
Reimbursement Type	Year Eligibility	Paid Till Previous Month	Claim Details				Balance
			Current Month Claim Submitted	Approved	Paid	Rejected	
Test_DJ	674290.55	0.00	0.00	0.00	0.00	0.00	674290.55
Test claim Type	6000.00	0.00	0.00	0.00	0.00	0.00	6000.00

## **BASE ESS:**

**Employee Master (Single Employee Creation)** – We have introduced additional fields in single employee creation tab i.e. Group DOJ, Blood Group, Permanent Address. Permanent Address and Blood Group is introduced under Basic Details section of Single Employee Creation and Group DOJ field is introduced under Employment Details section.



The screenshot shows the 'Employee Master' interface with the 'Basic Details' section active. The form includes several fields: 'Blood Group' (dropdown menu), 'Nationality' (dropdown menu), 'Employment Type' (dropdown menu), 'First Name', 'Last Name', 'Date Of Birth', 'Work No.', 'Official Email', 'Address', 'Country', 'State', and 'City'. A 'Permanent Address' field is highlighted with a red box. There is also a checkbox for 'Hired With Contingent or Employee?'.



The screenshot shows the 'Employee Master' interface with the 'Employment Details' section active. The form includes several fields: 'User Type' (dropdown menu), 'Date of Joining' (calendar icon), 'Date Of Confirmation' (calendar icon), 'Employment Type' (dropdown menu), 'Role' (dropdown menu), 'Employee' (dropdown menu), 'Cardrole Mapping', 'Tax Residence Mode', '3rd Residency Mode', '3rd Residency Mode', 'Tax Reporting Manager', 'Job Title', and 'Group DOJ'. The 'Group DOJ' field is highlighted with a red box.

## **Transfer:**

**Transfer Request (Backdated Effective date)**—This is a feature enhancement which allows the user to do the transfer with back dated effective date. This functionality is introduced in transfer cases which rely on position management.

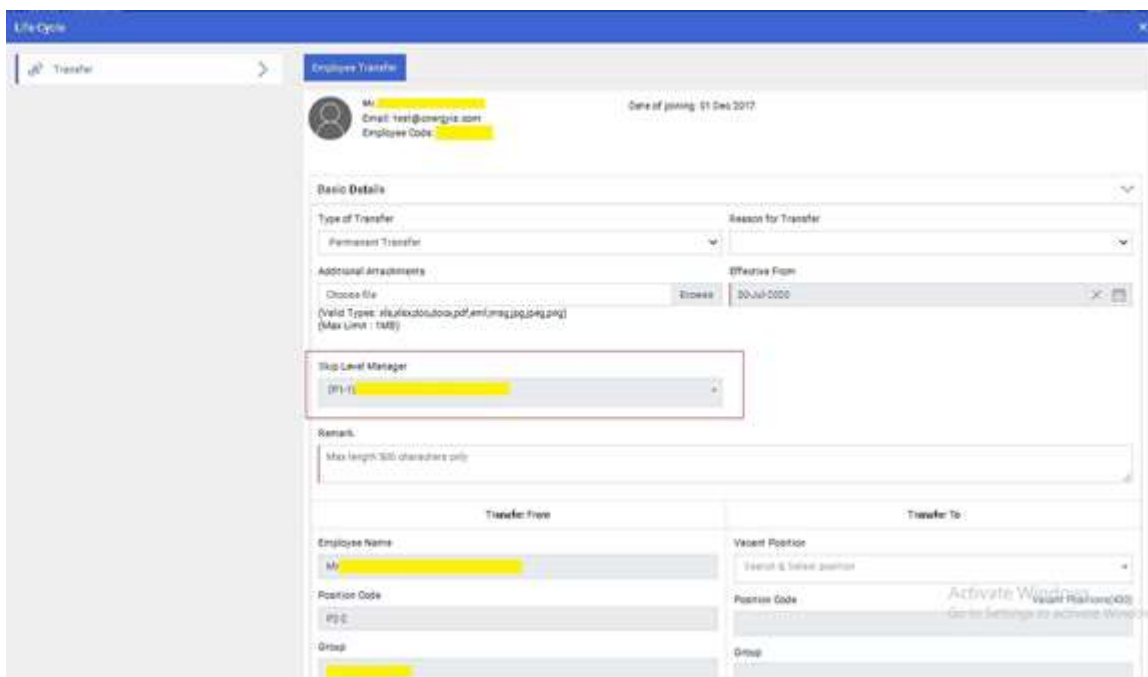
This is configuration based. To enable this feature, request you to connect to tech support team mentioning the required **number of days** to keep the provision for backdated effective date.



The screenshot shows the 'Employee Transfer' form in the 'Life Cycle' application. The form is for an employee with the name 'M. [redacted]', email 'test@orange.com', and employee code '[redacted]'. The date of joining is '25 Sep 2019'. Under the 'Basic Details' section, the 'Type of Transfer' is 'Permanent Transfer' and the 'Reason for Transfer' is 'Request for Transfer'. The 'Effective From' date is set to '30-Jul-2020'. The 'Additional Attachments' section is empty.

**Transfer Request (Skip Level Manager)** – This is a feature enhancement wherein we have provided the skip level manager field accessibility to turn if OFF or non-editable based on customer requirement.

This is configuration based functionality. To enable the same, request you to connect to tech support team.



The screenshot shows the 'Employee Transfer' form in the 'Life Cycle' application. The form is for an employee with the name 'M. [redacted]', email 'test@orange.com', and employee code '[redacted]'. The date of joining is '01 Dec 2017'. Under the 'Basic Details' section, the 'Type of Transfer' is 'Permanent Transfer' and the 'Reason for Transfer' is 'Request for Transfer'. The 'Effective From' date is set to '30-Jul-2020'. The 'Skip Level Manager' field is set to 'OFF'. The 'Remarks' field is empty. The 'Transfer From' section shows the employee's current details: Employee Name 'M. [redacted]', Position Code 'IPG', and Group '[redacted]'. The 'Transfer To' section shows the details of the new position: Vacant Position 'Team & Sales position', Position Code, and Group.



## **Fixes:**

*We identified a few fixes that were needed to strengthen the product functionality. We have incorporated the below list of fixes in this release.*

- *Earlier before doing TNA manager upload, we have to map manager role manually to the respective manager. Now the same has been handled in Common Manger Mapping and Employee Master Screen. Now, while doing TNA manager upload from Common Manger Mapping screen and Employee Master Screen, by default manager role will be assigned to respective manager.*
- *We have restricted the weekly off swap request where employee has already availed comp off. **For e.g.:** If a particular employee has worked on Sunday then comp off was getting generated .The same employee was doing a Weekly off swap, thereby the employee was getting dual benefit here i.e. Comp off utilization and weekly off swap. Now we have restricted the same, wherein if employee has already availed comp off then he cannot do weekly off swap.*