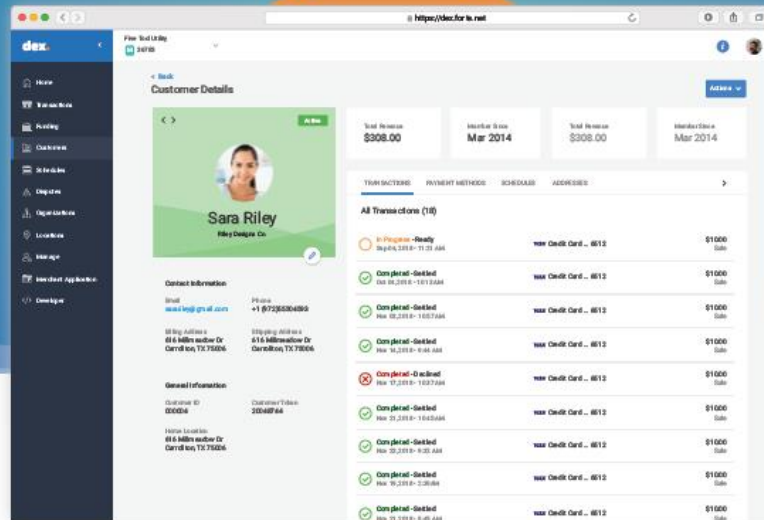


Dex quick reference guide



Let's get started!

1. Accept invitation in the email invite (expires after 8 days)



You're Invited!

“Invitee Name” has invited you to join Dex.

Note: By accepting an invitation to Live environment you will also have access to the sandbox as well.

2. Complete registration

- Username is your email address
- First and last name
- Submit mobile phone number for SMS code verification

3. Create password

- Minimum 8 characters, 1 numeric, 1 uppercase, 1 special character

4. Click the **I Agree to Terms and Conditions** check box and click **Register**

5. Click **Send for Dex** to send an email verification to your email (will arrive from dex@forte.net) or an SMS code verification can be sent to your phone

6. Enter six digit code on the Dex verification page and click **Verify**

Congratulations, you're now an official Dex user!

To login to Dex after completing registration, go to <https://login.forte.net> using your Chrome browser.

Enter the email address and password you registered with to log in.