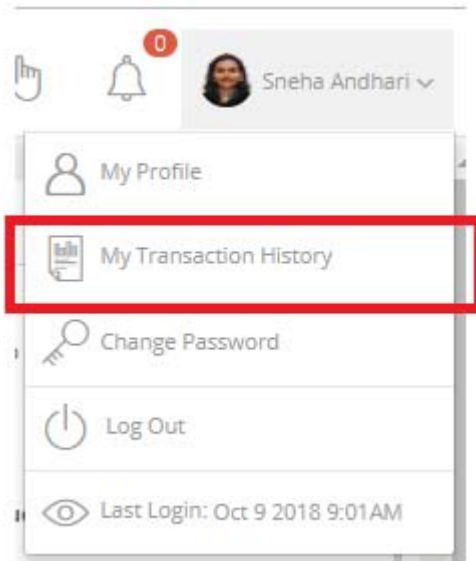


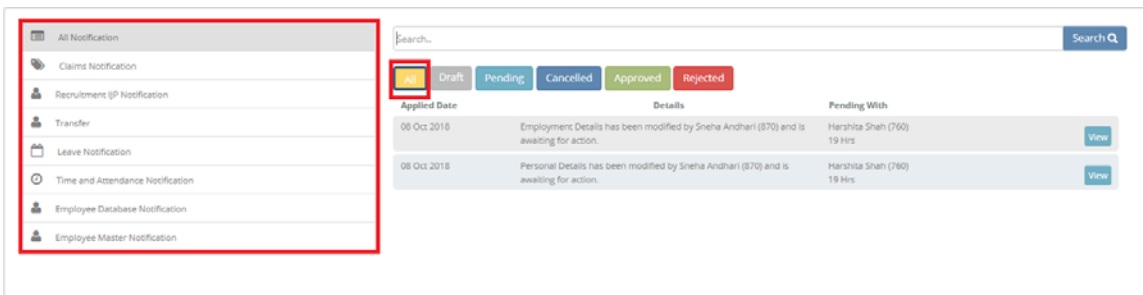
My 'Transaction History'

You can follow the below steps to for 'Transaction History' on Zing HR :

1. Log in to your Zing HR account.
2. Click on your name on the right-hand top side of the screen and then click 'Transaction History'.



3. You can able to view your 'All' pending transaction.
4. If you want to check the transaction, section wise then please select the left side menu.



5. If you click on 'Pending' button then you will get only pending transactions.(Similarly for Draft, Approved, Cancemed and Rejected).

- All Notification
- Claims Notification
- Recruitment (P Notification
- Transfer
- Leave Notification
- Time and Attendance Notification
- Employee Database Notification
- Employee Master Notification

Search... Search

- All
- Draft
- Pending
- Cancelled
- Approved
- Rejected

| Applied Date | Details | Pending With | |
|--------------|---|-------------------------------|----------------------|
| 08 Oct 2018 | Employment Details has been modified by Sneha Andhari (870) and is awaiting for action. | Harshita Shah (760) 19 Hrs | View |
| 08 Oct 2018 | Personal Details has been modified by Sneha Andhari (870) and is awaiting for action. | Harshita Shah (760) 19 Hrs | View |