ExamSoft Take-Home Assignments and Exams – Confirming Your Upload

This note describes how to confirm that the upload of your take-home exam was successful.

1. Login at www.examsoft.com/sculaw as an **Exam Taker** (not an administrator) using your exam credentials.
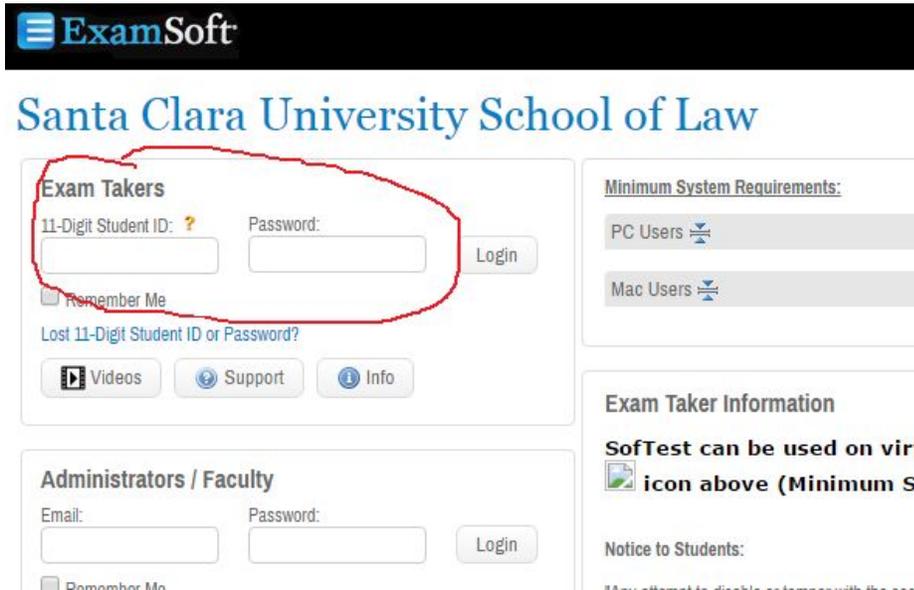
2. Click the **Courses** tab on the black bar at the top of the page.

3. You'll see a list of your classes.

Courses

An active class will have a green Active label. The blue course name is a link to the class. Click on the link of the class for which you have a take-home final or assignment.

4. Now you will see a screen like this:

If the upload date and upload file name are not blank, then your file uploaded successfully. In this case, the file was called *Algebra Final 2345.pdf* and was uploaded at *11/03/2016 11:28 AM*.

If a green upward-pointing arrow still appears, then this take-home has been configured to allow you to upload multiple versions. If you see a mistake in your final answer, you may correct and upload your revised version, BUT, BE CAREFUL. Your revised version will entirely replace the previous version. YOUR INSTRUCTOR WILL SEE ONLY THE LAST ONE YOU UPLOADED AND THE TIME IT WAS UPLOADED. DON'T RISK MAKING YOUR EXAM LATE TO CORRECT A MISPLACED APOSTROPHE!!!

Problems

If you have any problems, please contact Law Technology Help on the ground floor of Bannan or contact Nicole Maxwell here nmaxwell@scu.edu or here (408) 590-5683.

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