

Allentown Parking Authority – Board of Directors Meeting Summary

Date: October 22, 2025

Board Members Present:

- Ted Zeller, Chairman
- Darryl Hendricks, Vice Chairman
- Santo Napoli, Secretary
- Jeff Glazier, Treasurer
- Elizabeth Martinez, Board Member
- Dan McCarthy, Solicitor

APA Staff Present:

- Jonathan Haney, Executive Director
- Oswaldo Tosado, Deputy Director
- Christina Dayton, Deputy Director
- Mark Toro, Deputy Director
- Malikai Calderon, Enforcement Supervisor (Guest Presenter)

Call to Order: 12:09pm

Public Guests: None in attendance

Approval of Minutes

A motion was made (Jeff Glazier) and seconded (Santo Napoli) to approve the September 2025 meeting minutes. Motion passed unanimously.

Executive Director's Report – Jonathan Haney

- Kiosks have been placed at the 940 Deck to display parking information and community announcements. Remote access to the newly installed event signage monitors is now live.
- The generator installation at 940 Deck is underway & expected to be complete by Mid-November. UGI is scheduled to install the meter.
- The Authority is eligible to submit an LSA Grant application through a sub-applicant route. The team is preparing submissions for Spiral Deck rehabilitation, a deck sweeper, and potentially vehicles. Deadline: November 30.

Enforcement Update – Oswaldo Tosado

- Enforcement continued along the Hamilton and 7th Street corridors with a focus on double parking and vehicle compliance.
- APA Officer Estrada was recognized for exemplary professionalism during a customer interaction involving a citation dispute.
- Enforcement personnel are actively receiving inspection sticker fraud training led by Malikai Calderon, with a focus on identifying counterfeit indicators and field-level identification.
 - Officer Calderon provided this education to the Board.
- A tiered fine structure may be considered for repeated inspection sticker fraud violations.
- Board supports developing a **general public message** about inspection sticker enforcement, focused on vehicle safety rather than fraud detection methods.
- Staff coordination continues with Judge McCann and State Police regarding counterfeit stickers.

Appeals Update – Christina Dayton

September Appeals Summary:

- Total Appeals: 159
 - Upheld: 79
 - Dismissed: 31
 - Reduced to Warnings: 49

Year-to-Date (YTD) Appeals:

- Total: 2,419
 - Upheld: 1,198
 - Dismissed: 271
 - Warnings: 950

Finance Report – Mark Toro

- September revenues reached \$1.391M, an increase of \$137K over August.
- Operating expenses were \$719K, which is 15% under budget.
- Net gain after transfers was \$117K for September.

- Enforcement revenue remained flat at \$767K.
- Off-Street and Customer Service revenue totaled \$553K, 9% over budget.
- Non-operating revenue was \$70K, including \$53K from a health care surplus refund and \$12K in workers' compensation reimbursement.
- The team is developing the FY2026 budget, incorporating seasonality trends and current vendor pricing.

August & September Financial Summary:

| Category | August 2025 | September 2025 |
|-----------------------------|-------------|----------------|
| Total Revenue | \$1,254,431 | \$1,391,515 |
| % Over/Under Budget | -8% | +3% |
| Operating Expenses | \$918,014 | \$719,047 |
| Net Gain / (Loss) Transfers | (\$172,260) | \$117,181 |
| YTD Net Position Transfers | \$271,582 | \$814,157 |

Payment Plans (as of October 22):

- Total plans since August 4: **129**
- Currently active: **58** (\$4,953 total balance; \$1,511 collected)
- Paid off: **47**
- Defaulted: **24** (\$870 outstanding)

Executive Session

Entered: 12:35 PM

Returned: 1:40 PM

Action Taken: None

Adjournment

Time: 2:38 PM