



Disadvantaged Learner Initiative

The Disadvantaged Learner Initiative is a program that offers 1,000 subsidised Safer Drivers Course places per year to assist disadvantaged young learner drivers access the Course.

The key objective of the initiative is to enable young learner drivers from disadvantaged backgrounds and Aboriginal and Torres Strait communities with limited financial means to access the Course by providing a course fee exemption.

This exemption will assist in improving equity of opportunity for disadvantaged young learner drivers in NSW to benefit from the road safety outcomes provided by the Course.

Eligibility Criteria

Eligible applicants must meet the following criteria:

- Hold a current learner licence.
- Age under 25 years.
- Have completed a minimum of 50 hours driving experience as evidenced in their log book.
- Hold a current Pensioner Concession Card issued by Department of Human Services – Centrelink.

Provider Booking and Enrolment

Before the learner driver undertakes the course:

1. Learner completes the *Safer Drivers Course Concession Application* form.
2. Provider creates a case in My Portal. The name and title must be the customer's name and their licence number (e.g. student – 12345678). The Classification must be "Disadvantaged Learner".
3. Provider to complete the "Safer Drivers Course provider use only" section of the *Safer Drivers Course Application* form including the MyPortal Case Number.
4. Provider keeps the form until the learner driver completes the course.

Provider Invoicing

After the learner driver completes the course:

1. Provider to prepare and submit an invoice for payment of the whole course fee. The invoice must include:
 - Roads and Maritime Purchase Order Number.
 - Roads and Maritime Contact Name.
 - My Portal Case Number.
2. Provider to submit the supporting documents into MyPortal. The documents include:
 - Completed Group Discussion Evaluation Forms.
 - Completed In-Vehicle Evaluation Forms.
 - Completed Attendance Sheets (for both modules).
 - Master Attendance Register – showing only the records for the courses being claimed on the current invoice.
 - Completed *Safer Drivers Course Concession Application* form.

More information on the Disadvantage Learner Initiative can be found in section 3.2.4 of the *Safer Drivers Course Provider Guide*.