

# Community Life Pastor

Circle Drive Alliance Church  
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## Church Overview

Circle Drive Alliance Church is part of the Christian and Missionary Alliance Church in Canada. Circle is an established church, located on a major thoroughfare, at the entrance to the neighborhood of Stonebridge. We are a city-wide church with strong ties to the community around us.

Circle's **purpose** is to fulfill the great commandment and the great commission by caring for our community and sharing the love of Christ with the world.

Circle's **mission**, through our actions and interactions, is to reach out into our community to build relationships for good. By displaying and sharing both the love of Christ and His truth, we teach and equip people to **know** Jesus intimately, **serve** our communities with love and compassion, and **reach** the nations with the transformative power of the Gospel.

Circle's **vision** is to be a community that **loves like Jesus** by creating a safe and welcoming place for people who are new to faith, growing in faith, or returning to faith. Through our actions, attitudes and relationships we seek to reflect the selfless, compassionate, forgiving, and grace-filled love of Jesus.

## Position Overview

The Community Life Pastor provides leadership, care, and spiritual direction for the adult ministry life of the church, helping people grow in their faith, build meaningful community, and engage in discipleship opportunities. This role oversees adult ministry areas such as small groups, classes, care ministries, and connection pathways for adults at every stage of faith and also includes general pastoral duties including weddings and funerals.

As a member of the Series Planning and Teaching Teams, this role also supports the ministry of the church through regular preaching, teaching, and platform leadership, helping communicate the vision and values of the church with clarity, encouragement, and biblical depth. The Community Life Pastor works closely with staff and ministry leaders to foster a welcoming, Christ-centered environment where people are equipped to grow and serve.

## Education

- ▶ Bachelor's Degree in Theology, Biblical Studies, Ministry, or a related field
- ▶ Must already be, or willing to become, a licensed worker of the Christian and Missionary Alliance in Canada (C&MA)
- ▶ Ongoing commitment to personal and leadership development

## Experience

- ▶ Church ministry leadership, particularly in adult discipleship
- ▶ Pastoral care and counseling
- ▶ Experience in planning, preparing and presenting messages for large group and/or Sunday morning services
- ▶ Recruiting and leading volunteers, teams and ministry initiatives
- ▶ Demonstrated ability to build relationships and foster community within a church setting
- ▶ Experience working collaboratively with church staff and ministry leaders

## Knowledge and Skills

- ▶ Strong biblical knowledge and ability to communicate Scripture clearly and practically
- ▶ Strong verbal and written communication skills
- ▶ Strong interpersonal, pastoral care and relational skills
- ▶ Ability to create welcoming environments and disciple adults at various stages of faith
- ▶ Ability to recruit, equip and encourage volunteer teams and leaders
- ▶ Excellent time management, organizational and leadership abilities
- ▶ Ability to organize, plan and oversee multiple ministry areas
- ▶ Strong personal initiative and an ability to identify what needs to be done
- ▶ Work efficiently and effectively in team situations
- ▶ Microsoft Office proficiency
- ▶ Knowledge of basic budgeting principles
- ▶ Solid character and a love for Jesus

## Responsibilities

- ▶ Oversee and give direction to Adult Ministries' Community Life Department
- ▶ Oversee adult evangelism and discipleship ensuring steps are clear and effective, and evaluated by indicators including attendance, baptisms, documented stories of life and faith transformation, and a strong leadership / volunteer base
- ▶ Oversee Community Life groups, classes and pathways to ensure incoming and existing attendees are invited and encouraged to engage in Next Steps activities
- ▶ Develop ministries by developing leader training and mentoring

- ▶ Ensure ministry teams are resourced, evaluated and encouraged
- ▶ Budget, manage, and record expenses in accordance with CDAC financial policies and procedures
- ▶ Work with digital production and communications to promote and publicize ministry activities
- ▶ Conduct regular ministry program evaluations and report on outcomes
- ▶ As part of the series planning team, attend weekly planning and evaluation meetings
- ▶ As part of the teaching team, plan and present Sunday series messages

### **General Ministry**

- ▶ Attend church services and events; be involved in leadership as needed
- ▶ Attend and participate in regular staff meetings and workshops
- ▶ Continue to develop and maintain a strong personal relationship with Christ
- ▶ Participate in opportunities for personal and professional growth
- ▶ Participate in other church functions as needed

### **To Apply**

1. Please complete the online application form at **[cdac.ca/employment](https://cdac.ca/employment)**
2. Send resumes to [hr@cdac.ca](mailto:hr@cdac.ca)