



CALVARY CHAPEL

MISSIONS POLICY & PROCEDURES

Revised February 2018

*Prompted by his love, we preach Christ –
releasing people from the power of the evil one and
planting reproducing churches from Chalfont to the nations*

VALUES THAT GUIDE OUR MISSION

1. Strategic Focus
All things God has done are bursting with His deliberate and strategic purposes. In the same way, our investment in the Great Commission work will serve the purposes He's given us *to set the captives free and plant reproducing churches.*
2. God-Dependent
Helpless without His direction, we will seek the Lord's will through prayer and His Word, in order to guide all our missions activities –local, national or global.
3. Stewardship
Because we've been entrusted to wisely invest God's resources, we will generously direct those financial, time and personnel resources to accomplish Our Mission, having agreed in advance what our criterion of measurement will be; and clearly but graciously evaluating our return on investment against that standard.
4. Unity
We will recognize the Lord's leading in our decisions as we observe that a proposal seems "...good to us and to the Holy Spirit..." After studying the data and committing the matter to prayer, we will not proceed without leadership unity.
5. Church-Wide Engagement
The Great commission and Our Mission will be integrated into each major segment of our Calvary Chapel's local church ministry. In this way, each member of Calvary Chapel can participate in missions through short term trips, missionary care, prayer and other creative means. Each person should be able to know every one of the fields we support and their objectives.
6. Sending Church
We will assist those who hear God's voice to clarify that call, receive training to obey it, and begin the work as soon as practical / reasonable.
7. Partnership
We will seek strategic partnerships with churches and organizations that share our values, believing that this synergistic partnership will enable us to achieve our objectives more rapidly and effectively, whether in the field or earlier, in the training phase

INTRODUCTION

*This statement of policy describes the structure and purpose of all Missions at Calvary Chapel Central Bucks (CCCB).

- a. The purposes of this Policy:
 - i. It clarifies the Missions goals of CCCB, including calling, training, equipping, and supporting Christians to fulfill the Great Commission of Jesus Christ and to make disciples of all nations.
 - ii. It describes the relationship of the Missions to the overall ministry of CCCB.
 - iii. It outlines the responsibilities of CCCB's Missions Advisory Team (MAT) & The Missions Oversight (MO).
 - iv. It provides guidance to prospective missionaries or ministries regarding financial and other types of support.
 - v. It outlines a procedure for reviewing missionaries and ministries supported by CCCB.
 - vi. It defines CCCB's expectations of the missionary/sending agency.
 - vii. It defines what the missionary can expect from CCCB.
 - viii. It provides an informational foundation for new MAT members and others interested in being involved with Missions at CCCB.
- b. Minimal Doctrinal Foundations Required of Missionaries.
 - i. To determine doctrinal compatibility with CCCB, all supported missionary activity will agree with the mission and emphases of CCCB including the following:
 1. An Acts 2:42 church model; continuing steadfastly in the apostles' doctrine, in the fellowship, in the breaking of bread and in prayer;
 2. A reliance upon the Bible as the basis for all doctrine and practice (2 Tim 3:16-17, 2 Tim 4:2), coupled with a dependence upon the Person and the power of the Holy Spirit (Acts 1:4-8).
 3. Faithfulness to the Great Commission (Mt. 28:19-20) and the Greatest Commandment (Mt 22:37-40).
 4. A reproduction of teachers (2 Tim. 2:2) and mature believers (Eph 4:11-16).
 5. The CCCB Statement of Faith

II. FINANCIAL SUPPORT POLICIES.

a. Introduction.

- i. CCCB is asked to support the work of many missionaries and ministries, each with a unique and special call. The amount and type of support varies, depending on whether the missionary has been sent out by CCCB, the type of work that is being done and the specific needs of the individual missionaries. CCCB will not be a church that sends out missionaries with only financial support, but instead will be actively involved in a two-way relationship between the missionaries and the congregation.

b. We recognize two categories of Missionaries:

1. Core Missionaries

- a. Lives on the field and maintains consistent evangelical, church-rooted ministry across cultural boundaries.
- b. Sent out from CCCB through missionary candidate program.
- c. Sent with strong commitment of financial support.
- d. Sent with continual relational support.
- e. Given prominent attention to the congregation.
- f. Held accountable to CCCB Missionary standards, communication, etc.

**CCCB commits to a small number of core missionaries through a prayerful and intentional process.

2. Collaborative Ministries

- a. Gospel centric individual, family or organization that maintains regular ministry domestically or internationally and agrees with Calvary Chapel distinctives and Biblical Doctrine.
- b. Held accountable to ministry's mission and vision.
- c. Supported through communications, relationships and idea sharing.

c. Who does CCCB support?

- i. CCCB is committed to raising-up those from within the congregation to serve in Missions. Therefore, those who are a part of CCCB are given high priority for support consideration. Candidates and ministries from outside the congregation will be considered for support as the Holy Spirit leads the MO and as those candidates fit our vision for global missions.

d. Long Term Missions

i. Introduction:

*All requests for monthly financial support from CCCB must be submitted in writing to the MO.

ii. Procedure:

1. After receiving a written request, the MO may then request that additional information be provided and/or a Missions application be completed before MO will consider the request.
2. The MO will then forward to the Pastoral Staff and Elders the recommendations of the MO.
3. The final decision regarding finances will rest with the Pastoral Staff and Elders based on how the proposed ministry/mission fits into the overall vision and budget of CCCB.

iii. Funding Long Term Missions. Factors upon which recommendations may be made include the following:

1. Has the person/family completed the process of inquiring about Missions, and presented his/her/their vision to the MO?
2. What steps have been taken to complete the training recommended?
3. Are the requests reasonable? What research has been done to verify this?
4. Have the needs already been met elsewhere?
5. Does the person/family clearly understand (and can they articulate) what is expected of them by CCCB?

iv. Follow-up action: A written response will be provided to candidates. Every effort will be made to do this in a timely manner, although decisions may only be possible on a 3 - 6 month basis.

e. Annual Evaluation of Support Commitments.

i. Introduction:

1. CCCB will evaluate each recipient's monthly support twice annually.
2. Decisions regarding financial support for the following fiscal year are based on this evaluation.

ii. Input:

1. Recommendations from the missionary and the sending agency (if appropriate) will be considered.
2. Biannual reports of missionaries/ministries supported by CCCB will be due by July 15 and January 15. This is required from each supported missionary to assist the evaluation process.
3. Decisions regarding continued support will be made by the MO in conjunction with the Pastoral Staff and Elders.
4. A priority list for support may be developed as needed.

5. While CCCB members may know who we do or do not support, the details around how much support is sent to various missionaries/ministries will not be shared beyond the Pastors/Elders, MO & some members of the MAT.
- f. Beginning and Ending Monthly Support.
- i. Beginning:
 1. The MO will notify a missionary/ministry in writing about the approval of a support request. At that time additional information may be necessary to determine the specific dates of departure, preparations for departure, etc., as well as the specific amount of support (updated budgets, fund raising efforts, etc.).
 2. When all necessary information has been provided, the MO will notify any monthly supported missionary in writing of the specific financial support commitment and the anticipated date of the first support check.
 3. Support will begin when the missionary leaves for the field, or earlier as determined by the MO.
 - ii. Ending:
 1. The MO will notify any monthly supported missionary in writing of a decision to decrease or cease support.
 2. Every effort will be made to notify the missionary at least 6 months in advance.
 3. Causes of reevaluation may include the following:
 - a. Changes in ministry activity
 - b. Changes in agency affiliation
 - c. Deviation from CCCB's doctrinal foundations
 - d. Incompetence or moral failure
 - e. Failure to fulfill responsibilities
 - f. Funding deficits

g. Funds Shortage

- i. Should inadequate resources be available to honor CCCB's financial support commitments to its missionaries, the following actions may be considered:
 1. No new commitments will be made
 2. Administrative costs will be minimized where possible
 3. Discretionary funds may be utilized
 4. Support to specific people, as opposed to ministries, may be given priority
 5. Reductions in financial support may need to be made.
 6. Communication of expected changes will be made promptly.
 7. Communication of the needs to the CCCB fellowship, with an emphasis on prayerful seeking of guidance from the Holy Spirit may be made by the MO or Pastoral Staff.

h. Relationship with an Established Sending Agency

i. Introduction:

Missionaries may go to the field under the auspices and organization of an approved sending agency/facilitator, separate from CCCB. CCCB's preferred Missions facilitating organization is Shepherd's Staff Missions Facilitator.

ii. Criteria for evaluating and approving Sending Agencies:

1. CCCB must understand the level of control and supervision that the sending agency exerts over the Missionary and the execution of the Mission.
2. CCCB will initiate and direct the evaluation of all CCCB supported missionaries.
3. Whether the missionary is sent out under CCCB or under agency oversight, CCCB reserves the right of evaluation and expects the agency to readily supply all relevant information.
4. It is expected that the sending agency will be in full accord with CCCB's statement of faith.
5. While the missionary candidate may be approved by the MO for missionary service, the MO must approve the candidate's choice of the sending agency.

iii. Receipting:

1. In order to best assure prompt and proper receipting of individual contributions to missionary support, all CCCB missionaries are required to utilize their sending agency (e.g. Shepherd's Staff Missions Facilitators) to receipt contributions.
2. On occasion, CCCB may briefly handle this responsibility in order to help the missionary get to the field.

III. The Missions Advisory Team (MAT)

a. Purpose:

The purpose of the Missions Advisory Team (MAT) is to advise the MO according to the specific roles of the team as well as help in sharing in the work of caring for missionaries, promoting missions to CCCB, hosting events, etc.

b. Roles

i. Marketing/PR

Those in this role will work to promote Missions awareness and engagement among CCCB's church body. They will work alongside other members of the MAT and MO to strategize ways of teaching and infusing missions into CCCB ministries.

ii. Nurture Team (NT)

Those in this role will work to ensure that missionaries have a healthy, functioning Practical Care Team (PCT) as well as maintain regular communications with all CCCB missionaries. They will work alongside prospective missionaries to help them get to the field, form PCTs, give shepherding care to them while on the field, etc.

iii. Education:

**This role encompasses three areas:

1. Churchwide Missions Education

Those in this role will work with ministry leaders, Home Groups, etc. to infuse missions mindset education into the many areas of ministry within CCCB.

2. Missionary Training & Development

Those in this role will work with the MO, Nurture Team and each missionary's PCT to continually support each missionary with trainings and other forms of ongoing education as it suits each missionary the best.

3. Global Trends Research

Those in this role will be in charge of ongoing research of global trends including: global politics, natural occurrences & disasters, trends and movements around world religions and how these trends impact the move of the Gospel around the world.

IV. EXPECTATIONS FOR MISSIONARIES.

a. The Process.

- i. All prospective supported missionaries will fill out an *Initial Interest Inquiry*.
- ii. The MO will contact the candidate for a follow-up meeting.
- iii. If the candidate is ready to proceed, they will enter the Missionary Candidacy Program.
- iv. Upon completion of the Missionary Candidacy Program a prospective missionary may fill out a *Missionary Application* (see appendix).
- v. This Missionary Application will then be reviewed together by the MO and the candidate(s).
- vi. At the next MO meeting, a plan of preparation will be formulated, and this plan's recommendations will be communicated in writing to the candidate.
- vii. Prior to departure, all recommendations must be adhered and a pre-field arrangement form completed.

b. Practical Care Teams (PCT).

i. Introduction:

*The missionary is responsible to prayerfully develop a team committed to addressing such issues as logistical support, financial support, prayer support, communication and moral support, and re-entry support.

ii. Composition of each PCT:

1. This will be a team of 3 to 5 people who will fill the listed roles according to their gifting and relationship to the missionary.
2. One PCT member must be identified as the Practical Care Team Leader.

- iii. Maintenance of the PCT: If one of the PCT members is unable to continue in his or her position, then this member's roles must be assumed by a new person or existing PCT member but the group should never become smaller than 3 people.
- iv. Advance Agreement: These matters must be discussed between the missionary, the PCT, and the MO before departing.
- v. Stewardship: It is expected that the missionary will have the attitude that only the Lord can supply the finances and that "where God guides, He provides". Additionally, as He does provide it is expected that the missionary will be a good steward of all gifts and will avoid sloppy use of kingdom resources.
- vi. Adequate resources: CCCB will not send a missionary onto the mission field who does not already have adequate support for start-up and ongoing expenses. CCCB will not recommend purchasing plane tickets or making specific time commitments until the necessary support arrangements have been made. At times, however, in order to expedite the work, the MO and the missionary, PCT and sending agency may agree to prayerfully modify those financial goals.

c. Communications.

i. CCCB recommends regular communication.

1. Before departing for the field, CCCB requires that a minimum of 3 regular newsletters be sent to supporters.
2. Once on the field, it is expected that the missionary will communicate with their MPCT and the MO at least monthly.
3. Failure to regularly communicate may result in the loss of support from individuals or CCCB.
 - a. Either the missionary (or the PCT) should then disseminate this information with all prayer supporters and interested parties.
 - b. If the MO is not able to obtain a clear picture of the missionary's activity (ministry blessings, current struggles, continuing plans, etc.) for longer than one quarter, the missionary will be notified that his/her/their relationship with CCCB is not healthy.
 - c. The MO will contact the missionary to make clear that CCCB cannot continue to endorse the ministry on the field unless regular communication is improved.

ii. Communication regarding finances:

1. CCCB recommends that the missionary communicate regularly with financial donors.
2. It will be at the discretion of the Missionary or agency as to whether or not to provide information about the specific donation amounts made by each donor.
3. If the finances are handled through an agency it will be the agency policy that determines how finances are handled.

iii. Communication regarding home visitation/furlough:

1. When the missionary is back from the field, opportunities may be made available to share with individuals or groups within CCCB.

**This is dependent on advance planning between the Missionary, PCT, MAT & MO.

iv. Communication of the twice-yearly report:

*As described in the financial section, twice-yearly reports are required by January 15 and July 15.