



United Surface Finishing

Local Driver (CDL Not Required) – Day Shift - Overtime will be required

\$13 per hour

Job Summary United Surface Finishing is a plating shop with growing needs for delivery and pick-up routes. Drivers will manage routes with various scheduled deliveries and pick-ups. This employee will support the other staff by completing the following duties:

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Package parts onto pallets to prepare for delivery
- Plan route based on delivery and pick-up schedule
- Loading parts safely onto truck in an organized and efficient manner
- Operates forklift and overhead crane safely
- Inspect shipping orders and paperwork to ensure load matches scheduled route
- Transport parts to vendors and customers as well as picking up new jobs
- Maintaining a friendly, professional attitude and representing United Surface Finishing in an appropriate manner
- Unload all parts from truck and match paperwork from customers with new parts

Required Education and Experience

1. Minimum of a high school education
2. Ability to read and write English, follow verbal instructions and use simple math to accurately count and measure.
3. The ability to use a forklift to load, unload, and move parts (USF will certify)
4. A valid driver's license and a good driving record.
 1. No serious accidents or violations in the last 5 years
 2. No DWI/DUI in last 10 years
5. 2 or more years' experience driving commercially

Other Duties

This position has a comprehensive set of duties that are made clear in the work environment. This description is not intended to cover every aspect of the employee's roles and responsibilities. Duties may be added to this list at any time.