



VENDOR FORM CHRISTMAS ON THE RIDGE



December 4-5, 2020

Friday, December 4th from 6pm - 9pm
Saturday, December 5th from 9am - 4pm

Vendor's Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Alternate Phone: _____

Email: _____

Detailed description of your product(s): _____

Booth Fee includes one 8' table and two chairs

Please select booth size below:

Additional items:

_____ 10' x 10' = \$100.00

_____ Electric in Booth = \$25.00

_____ 20' x 10' = \$140.00

_____ Additional Table = \$10.00

_____ 20' x 20' = \$160.00

_____ Additional Chair = \$2.00

Total booth fee and additional items: \$ _____

Check number: _____

The total due is required with the return of the vendor form. Please initial here that you have read the attached Rules and Regulations prior to signing below. The event committee will evaluate and approve vendors on an individual basis. Checks are only cashed if accepted. There will be no refunds after application is accepted.

Vendor's Signature

Date

Make checks payable to Harvest Ridge and send check along with the vendor form to:

Harvest Ridge
P.O. Box 376
Millersburg, OH 44654



HARVEST RIDGE EVENT CENTER

Rules and Regulations

1. All vendors are required to bring a door prize valued at \$25 or greater to be used by Harvest Ridge the day of the event.
2. There will be absolutely no subletting of your booth space.
3. Vendors are expected to be energetic and engaging with customers.
4. All displays must remain in place until the show is completed. There is no early dismissal, unless specified by the manager.
5. You are required to clean up your area nightly. You are responsible for your own trash. We have dumpsters...please use them. Trash barrels are for customers to use during the show.
6. Set-up will be permitted beginning at 8:00 a.m. the day prior to the event, unless other arrangements are made.
7. All set-up must be completed one hour prior to event start time.
8. Tear down will begin 30 minutes after the show is done, to give time to the remaining customers. All booths must be cleaned up and trash removed by noon the next day.
9. All exhibitors are responsible to transport items to and from their own booth.
10. All exhibitors' vehicles must be in general parking one hour before the show starts.
11. No animals will be permitted in the building.
12. No smoking will be permitted in the building.
13. Booth display needs to be confined to the space that was marked per your vendor form.
14. All stock and storage items must be hidden from view.
15. It is the responsibility of the vendor to communicate any special circumstance to the manager.
16. All items in your booth must be appropriate with the type of show being held. Vendors will be evaluated by the show committee for approval.

The exhibitor and his/her agent(s) assigns agree hereby to indemnify and hold harmless The Holmes County Agricultural Society, its subsidiary, Harvest Ridge, its officers, employees, and volunteers from any and all losses, claims, damages, theft, actions, liabilities, expenses or causes of actions whatsoever to the exhibitor and his/her agents, assigns, employees and customers arising from the exhibitor's participation at this event. Harvest Ridge shall not be responsible for any act of commission or omission of the exhibitor and his/her agent(s) and employees. Exhibitor agrees this is not a lease but only allows the exhibitor to use the space provided for the duration of the event. Any litigation that arises from this contract shall be held in Holmes County, Ohio and is subject to local laws and regulations. All the above rules and regulations must be observed. Harvest Ridge reserves the right to have offenders of any of these rules and regulations removed from the event without refund. This event is a juried invitational event and reserves the right to accept or reject any products based upon its selection process. By signing you have read, agreed, and accept the terms of these rules and regulations.