

Performance improvement project worksheet

Project

Start Date	Review Dates	Completion Date
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PIP Team Members

Goal	Benchmark
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Root Cause of the Problem

Plan (Develop the Approach)

Do (Implement the Plan)

<i>Team Member</i>	<i>Specific Responsibility/Task</i>	<i>Target Date</i>	<i>Completion Date</i>

Study the Results

Act on the Findings

Report to QAPI Chairperson(s)