MEMORANDUM

TO: University Personnel
FROM: Janet Hazelton, Director of Human Resources
DATE: May 14, 2019
SUBJ: Holiday Schedule, July 1, 2019 – June 30, 2020

Independence Day  Thursday, July 4
Labor Day  Friday, July 5 *
Thanksgiving  Monday, September 2
Christmas Eve Day  Thursday, November 28
Christmas Day  Friday, November 29**
New Year’s Day  Monday, December 23 ***
Memorial Day  Tuesday, December 24

* Washington’s Birthday (February 22, 2020) substituted for Friday, July 5.
** Columbus Day (October 14, 2019) substituted for Friday, November 29.
*** Martin Luther King, Jr. Day (January 20, 2020) substituted for Monday, December 23.
***** Lincoln’s Birthday (February 12, 2020) substituted for Friday, December 27.
*******Bennington Battle Day (August 16, 2019) substituted for Tuesday, December 31.

All staff will be expected to observe this holiday schedule unless they are required by their supervisor to work. Supervisors shall clear such work requirements with the Director of Human Resources in advance. There are no holidays when regular classes are in session.