

MEMORANDUM

TO: University Personnel
FROM: Janet Hazelton, Director of Human Resources
DATE: May 1, 2017
SUBJ: Holiday Schedule, July 1, 2017 – June 30, 2018

Independence Day	Monday, July 3*
	Tuesday, July 4
Labor Day	Monday, September 4
Thanksgiving	Thursday, November 23
	Friday, November 24**
Christmas Day	Monday, December 25
	Tuesday, December 26***
	Wednesday, December 27****
	Thursday, December 28*****
	Friday, December 29*****
New Year's Day	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 15
President's Day (Washington's Birthday)	Monday, February 19
Memorial Day	Monday, May 28

- * Christmas Eve Day (December 24, 2017) substituted for Monday, July 3.
- ** Columbus Day (October 9, 2017) substituted for Friday, November 24.
- *** Veteran's Day (November 11, 2017) substituted for Tuesday, December 26.
- **** Lincoln's Birthday (February 12, 2018) substituted for Wednesday, December 27.
- ***** Town Meeting Day (March 6, 2018) substituted for Thursday, December 28.
- ***** Bennington Battle Day (August 16, 2017) substituted for Friday, December 29.

All staff will be expected to observe this holiday schedule unless they are required by their supervisor to work. Supervisors shall clear such work requirements with the Director of Human Resources in advance. There are no holidays when regular classes are in session.