

## Job Description Custodian

Reports to: Custodial Leadership Team  
FLSA status: Hourly (Non-Exempt)  
Hours per week: 24 hours, Part-Time  
Campus: Melbourne

This position helps to ensure a safe, clean and proper order of the facilities by keeping campus clean and in good sanitary condition.

Win, Disciple, Send: *For I am not ashamed of the gospel, because it is the power of God that brings salvation to everyone who believes...* Romans 1:16

### Job Requirements:

- Culture – This is a critical component. As an employee, we expect you to conduct yourself in a manner that reinforces the core values and mission of Calvary Chapel
- Empty trash cans, take out rubbish to trash dumpster
- Replenish bathroom supplies, help to maintain cleanliness of restrooms and unclog drains
- Clean windows, ceiling vents, light fixtures, walls and doors
- Finish and strip floors, clean carpets with Host Carpet cleaner and clean floors with auto scrubbers
- Vacuum, sweep, mop and dust
- Work with side-to-side floor machine and floor burnisher
- Dust furniture and clean all counter and cabinet surfaces, sinks and wall mounted items
- Pick up trash from grounds
- May be asked to help in the set-up/teardown of rooms and equipment relating to church and individual ministry events (*Whatever you do, work at it with all your heart, as working for the Lord, not for human masters.* Colossians 3:23)
- Perform duties to the best of your ability, maintaining an eternal perspective
- Notify Maintenance Dept of need for repairs in writing
- Cross training for back-up coverage (*As iron sharpens iron, so one person sharpens another.* Proverbs 27:17)
- Ability to respond to custodial emergency situations as effectively and as promptly as the situation requires
- Safely use and climb ladders
- Able to take proper care of and do routine maintenance on custodial equipment
- Ability to move various items of equipment and materials to locations inside and outside campus buildings
- Able to lift 35 lbs. Any item over 35 lbs will require two people to lift
- Travel to other campuses when required
- Other duties as assigned

### Skills:

- Must be able and willing to work in dusty, dirty, wet, hot and/or cold environmental conditions
- Manage your keys to the facilities and use good judgment in proper use of keys
- Ability to carefully view all tasks to judge proper priorities

- Ability to perform the physical nature of the tasks listed above
- Ability to communicate effectively with others

**Other Qualifications:**

- Calvary Chapel must be your home church and consider Pastor Mark your senior pastor
- Demonstrate a personal relationship with Jesus through spiritual and moral integrity (*If you declare with your mouth, "Jesus is Lord," and believe in your heart that God raised him from the dead, you will be saved. For it is with your heart that you believe and are justified, and it is with your mouth that you profess your faith and are saved. Romans 10:9-10*)
- Fruit of the Spirit is consistently displayed in your life (*But the fruit of the Spirit is love, joy, peace, forbearance, kindness, goodness, faithfulness, gentleness and self-control. Against such things there is no law. Galatians 5:22-23*)
- Be a reflection of God's love to colleagues and visitors (*A new command I give you: Love one another. As I have loved you, so you must love one another. By this everyone will know that you are my disciples, if you love one another. John 13:34-35*)
- Mature, ongoing relationship with Christ and regularly attend church services
- A dependable team player who understands unity and works well with people at all levels of the organization (*Make every effort to keep the unity of the Spirit through the bond of peace. Ephesians 4:3*)
- Servant-heart and optimistic attitude (*Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves... Philippians 2:3*)
- Ability to set boundaries to limit non-work-related communication
- Ability to stay within the parameters of the job description when on the clock
- Ability to maintain confidentiality of information
- Manage time and schedules well and meet deadlines consistently
- Self-starting – can work with little supervision or direction
- Maintain a flexible spirit in order to change task quickly at the supervisor's discretion
- Ability to work overtime when required

## **Mission Statement**

**WIN** a person to Jesus Christ - New converts bring excitement and infuse freshness into a body. He said to them, "Go into all the world and preach the good news to all creation." Mark 16:15

**DISCIPLE** a person in Jesus Christ - Equipping believers gets them grounded in the Word. During this disciplining process, the person is being conformed to be like Jesus Christ. God has left all believers here on earth so that the Holy Spirit might indwell and empower them:

To think like Jesus thought.....Mind of Christ

To minister like Jesus did.....Works or Ministry of Christ

To be like Jesus.....Character of Christ

"Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you." Matthew 28:19-20

**SEND** a person for Jesus Christ - The world is in darkness and surviving without hope. Christians have been called to go and bring light and hope to these hurting people. We must have the compassion of Jesus.

"But you will receive power when the Holy Spirit comes on you; and you will be my witnesses in Jerusalem and in all Judea and Samaria, and to the ends of the earth." Acts 1:8

## **Core Commitments**

If you have made a decision to follow Christ, then the 5 C's are your roadmap to an exciting walk with God! They are the key elements we find in Scripture that helped the disciples turn their world upside down! And for that reason, they're the heart and soul of who we are at CCM.

### **COMMIT**

Be a growing follower of Christ. A committed Christ follower no longer leads his life; he chooses to follow God in full obedience to Him.

### **CELEBRATE**

Live the fulfilling lifestyle. Here at CCM we celebrate our new life in Christ 24/7! He knows us by name, He forgives all our sins, He directs our steps, He gives us the power and desire to live for Him.

### **CONNECT**

To others in personal vibrant relationships.

### **COMMUNICATE**

Share the good news to everyone everywhere. Jesus said, "Go into all the world and preach the good news to all creation."

### **CONTRIBUTE**

Your time, passion, talents and possessions. God's work on earth is accomplished by Christ followers who give what they have to bless others.