



Central Arkansas Christian

2017-2018 Secondary Campus Extended Care Enrollment Contract

Student Name (Last, First, Middle)	Grade
1.	
2.	
3.	
4.	

EXTENDED CARE OPTIONS:

A.M. Plans: *OPTIONAL* - See Secondary Campus Before- and After-School policies and guidelines

Plan #	Daily Schedule	Monthly Tuition (9 month)	Annual Tuition
BS51	5 Day 7 a.m. – 7:45 a.m.	\$40	\$362
BS41	4 Day 7 a.m. – 7:45 a.m.	\$33	\$297
BS31	3 Day 7 a.m. – 7:45 a.m.	\$25	\$223
BS21	2 Day 7 a.m. – 7:45 a.m.	\$18	\$158
BS11	1 Day 7 a.m. – 7:45 a.m.	\$10	\$84

P.M. Plans:

Plan #	Daily Schedule	Monthly Tuition (9 month)	Annual Tuition
AS53	5 Day 3:45 p.m.-5:45 p.m.	\$40	\$362
AS43	4 Day 3:45 p.m.-5:45 p.m.	\$32	\$287
AS33	3 Day 3:45 p.m.-5:45 p.m.	\$24	\$213
AS23	2 Day 3:45 p.m.-5:45 p.m.	\$17	\$148
AS13	1 Day 3:45 p.m.-5:45 p.m.	\$9	\$74

Drop-In Rate: Before-School Care - \$3.00 | After-School Care - \$4.00

(Enter DI for School Plan # if you plan on only using Drop-In)

PLAN SELECTION:

Enter A.M. Plan #	Circle Days Desired for Partial Week Plan				
1.	M	T	W	TH	F
2.	M	T	W	TH	F
3.	M	T	W	TH	F
4.	M	T	W	TH	F

Enter P.M. Plan #	Circle Days Desired for Partial Week Plan				
1.	M	T	W	TH	F
2.	M	T	W	TH	F
3.	M	T	W	TH	F
4.	M	T	W	TH	F

**Reverse Side Must Be Signed*

Policies and Guidelines

- 1) Extended Care services are provided on regular school days. Special days that are not included will be published on the school calendar.
- 2) Students must be registered to use Extended Care services including those using Drop-In Care.
- 3) Before-School Care is provided by the day. Students are charged the full day drop in rate (\$3.00) if they attend any part of a day from 7:00 am. to 7:45 a.m.
- 4) After-School Care is provided by the day. Students are charged the full day drop in rate (\$4.00) 2-hour unit if they attend any part of the day from 4:00 p.m. to 5:45 p.m.
- 5) Students signed out after 5:45 p.m. may be subject to a \$1 per minute late fee.
- 6) Extended Care charges are drafted in 9 equal monthly payments beginning Sept. 16 through May 16 **unless** paid in full by Sept. 7. Full payment plans receive a 3 percent prepayment discount. Semester payment plans receive a 1.5 percent prepayment discount.
- 7) Extended Care charges are drafted from the same bank account as school tuition charges unless the business office is notified and a separate draft agreement is completed.
- 8) Families may change their enrollment plan once per semester without incurring an administrative fee. Additional changes require a \$25 processing fee and the completion of a change of plan form. Forms are available in school offices.
- 9) Changes to plans are made on the 15th of each month for the next billing period. Families must turn in a change of plan form by the 10th of the month for changes to go into effect for the next billing period.
- 10) Families are charged the full plan amount if they attend any part of a billing period. Billing periods end on the 15th of each month.
- 11) The Extended Care Enrollment Contract may be canceled and pre-paid amounts refunded (less a \$25 processing fee) in accordance with school policy, upon receipt of written notice of withdrawal from Extended Care.
- 12) **DROP-IN CARE** should be paid for on site on the day of use. Drop-In Care that is not paid for by the 10th of each month is billed at double the published drop-in rate.
- 13) Extended Care services will be suspended if an account is past due, until payment or arrangements are made.

Your signature verifies that you understand and agree to the policies and guidelines on this page.

Parent/Guardian Signature

Date

****Reverse Side Must Be Completed***