

# HOW TO BID ONLINE

## Step 1

Go to: [www.bid.motleys.com](http://www.bid.motleys.com)

## Step 2

Click on the sale you would like to bid on.

## Step 3

Register for the auction by clicking "REGISTER TO BID"



## Step 4

Log in or sign up for a bidder account.

## Step 5

Enter your credit card information if the sale requires it, you will **not** be charged.

## Step 6

Once approved by our office, you may bid by clicking "PLACE BID". You may also use the **maxbid** to function to set the highest price you are willing to bid, and the system will bid competitively on your behalf.



For assistance please contact us at: **804.232.3300**