

FICA REQUIREMENTS



- 1. Copy of ID Document/Passport (Foreign Nationals).
- 2. Proof of residential address less than three months old. (Should you not have a proof of residential address in your name, please complete a declaration form with a third party confirming that you share a residential address with them and provide the third party's proof of ID and proof of residential address).
- 3. Traffic Registration Certificate Number (TRCN) for all Foreign Nationals.

TOTAL SERVICES / CLOSE CORPORATION

- 1. Company CIPC Registration documents not older than 2 years.
- 2. Proof of business address (Less than 3 months old).
- 3. Copy of SARS document confirming Income Tax/VAT registration number of the company not older than 2 years.
- 4. Resolution on company letterhead, nominating the authorised signatory/representative to bid on the company's behalf.
- 5. Copy of ID and Proof of residential address (Less than 3 months old) for the representative and director/s of the company.
- 6. Business Registration Certificate Number (BRCN) issued by the Licensing Department.

TRUSTS

- 1. Copy of Trust deed or other founding document.
- 2. Copy of ID's for all Trustees and Proof of residential address for the Trust (Not older than 3 months) and of each of the trustees and beneficiaries of the trust.
- 3. Copy of SARS document confirming Income Tax/VAT registration number of the company not older than 2 years.
- 4. Resolution signed by all Trustees nominating authorised signatory/representative.
- 5. Letter of Authority issued by the High Court.

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INCORPORATED ENTITIES (CLUBS / CHURCHES)

- 1. Copy of document confirming list of all individuals who exercise control over the entity (Constitution or similar founding document).
- 2. Proof of physical address for the entity (Less than 3 months old).
- 3. Copy of SARS document confirming Income Tax/VAT registration number for the entity. Not older than 2years (If applicable).
- 4. Resolution signed by all individuals who exercise control over the entity nominating authorised signatory/representative.
- 5. For the authorised signatory/representative and each member or partner, we require Copy of ID and proof of residential address (Less than 3 months old).

Please Note: No asset(s) will be released before all FICA documents have been uploaded and verified

Please upload documents on the FICA portal.

New Users:

https://buyers.tirhani.com/registration

Existing Users:

https://buyers.tirhani.com/login