



# NATALIE TRUMPP

Executive Assistant

SUPPORTING TRANSACTIONS  
AND CLIENT SERVICES

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## PROFILE

Natalie Trumpp is an Executive Assistant with Lee & Associates- East Bay Inc., primarily focused on supporting transactions and client services.

With 12 years of prior experience in client services and project management, Natalie seamlessly transitioned into commercial real estate in 2022. Over the past 2.5 years, she has leveraged her extensive background to excel in her role. Currently serving as an executive assistant, Natalie recently obtained her real estate salesperson license, further enhancing her ability to support the team and engage with clients effectively.

Natalie's exceptional organizational skills, attention to detail, and ability to manage complex projects have made her an invaluable asset in the real estate sector. Her previous roles have equipped her with outstanding communication and negotiation skills, allowing her to provide clients with top-tier, results-oriented service.

In her leisure time, Natalie enjoys experimenting with new recipes in the kitchen and exploring new cities and places to see what they have to offer.

A dedicated professional with a passion for excellence, Natalie Trumpp is committed to delivering exceptional service and fostering strong client relationships in the commercial real estate industry.

## EXPERIENCE

- Executive Assistant, February 2022 - Current
- Client Relations & Project Manager, 2009-2021

## EDUCATION

- California Department of Real Estate Licensed Broker
- California State University, East Bay