



AVIMOR COMMUNITY CENTER RESERVATION AGREEMENT

Name of Event: _____ (e.g., Smith Graduation Party)

Date of Event: _____ Time of Event: _____ to _____

No. of Guests: _____ No. of Tables Needed: _____ (7 tables available, tables seat 5 people)

Tables will be moved by Community Center Staff only, Renter and/or guests are not allowed to move the tables

****Reservation Fee for 4 hour Increment of time or any portion thereof****

Facility to be rented

- ☐ \$100 Spring Creek Meeting Room ☐ \$250 Spring Creek Meeting Room with Front Patio
☐ Kitchen Use Needed ☐ Audio Needed

Cleaning Deposit must be submitted with rental fee. Cleaning deposit is equal to amount of rental fee. See Paragraph 1 on next page.

Resident Renter's Name: _____ Phone: _____

Email: _____ Contact phone day of event: _____

Mailing Address: _____ (return deposit)

I have read the below *Terms of Use* for this *Reservation Agreement* and fully accept all of its terms and conditions. I understand that I take full responsibility for all guest and persons present at the event, and I will comply with the terms of this agreement. I have been provided with a copy of this agreement and accept it as a receipt for my deposit.

Dated: _____

Renter's Signature

Make check payable to "Avimor Residential Community Association" or "ARCA"

***Please drop off Reservation Agreement & Fee at the Avimor Community Center or mail to
5811 W. Avimor Dr. Eagle, ID 83714. For more information, email:
CommunityCenter@avimor.com or call (208) 917-8458***

For Avimor Use Only:

- ☐ Use and Reservation Agreement received and accepted
☐ Rental Fee \$_____ and Deposit \$_____ received
☐ Additional Insured designation on Liability Insurance Policy (if applicable)

Avimor Reservation Agreement & Terms of Use

1. **Cleaning Deposit:** A cleaning deposit equal to the cost of the rental shall be paid along with any rental fee prior to the event. If the event is an Avimor event and no rental fee is being charged, a cleaning deposit will still be charged equal to the normal rent for the area rented. The amount shall be deposited in an Avimor account. Within 30 days of the event, the deposit will be returned upon satisfactory inspection of the premises.
2. This Agreement applies to rental periods in only 4 hour increments.
3. If the event charges an entrance fee or is a large public event sponsored by a group or company, renter will provide a copy of a General Liability Insurance Policy naming Avimor Residential Community Association and Avimor Partners, LLC as additional insureds.
4. The rental is a non-exclusive rental, and the remaining portions of the Community Center not rented will remain open to Avimor Community members.
5. Renter, even if a "No Charge" Renter, agrees to hold Avimor Partners, LLC, Avimor Residential Community Association, and their Board of Directors, agents, and employees (collectively hereafter "Avimor") harmless from all claims, liability or responsibility for injury, death or property damage that may occur as a result of renter's use of the facilities.
6. Avimor is not responsible for any personal belongings lost, stolen, or left on the property.
7. Renter is liable for all damages incurred regardless of amount, which may include, but is not limited to, damage to Avimor's property, fixtures, furnishings, and other accessories or the personal property of other persons using the facility. The Renter will surrender the premises in the same order and condition as they were at the beginning of the function.
8. Renter accepts responsibility for all cleaning and repair costs, including any costs that may exceed the cleaning and damage deposit amount. Renter shall be solely responsible for cleaning the facility following use, which cleaning shall include removal of all renters' property from the facility and premises and removal and proper disposal of all trash, refuse, and debris. Chairs shall be put back in their proper place and all decorations shall be removed, Tables are only to be moved by community center staff. **Do not place trash and debris in the trash bins inside the Community Center. Use the large garbage receptacles on the exterior of the Community Center near the gated patio in the rear.** Additional monies will be deducted from the cleaning deposit to cover the cost of any cleaning required. A flat fee of \$25 will automatically be deducted from the deposit if any additional trash removal is necessary.
9. No underage consumption of alcoholic beverages. Should Avimor become aware of underage alcohol consumption, law enforcement will be notified and the event will be immediately terminated. Avimor strictly adheres to all Idaho laws and maintains a zero tolerance for underage alcohol consumption. Absolutely no consumption of alcoholic beverages in the parking areas.
10. Smoking is not allowed inside the Community Center or on the surrounding patio and turf areas.
11. All decorations must be "free standing" and shall not be attached to any walls, windows, furniture or fixtures with tacks, tape, nails or glue. No glitter or glitter products may be used for decoration. Outside decorations and directional signage are permitted with prior consent from Avimor.
12. Set-up, besides the tables, is the responsibility of the event hosts

13. Renter agrees to be present at all times while guest are present at the premises and facility. Under no circumstances will renter grant access to the premises without being present during the entire period.
14. Renter accepts responsibility to ensure that all guests and other users of the facility and premises follow all rules and requirements of Avimor.
15. Failure to abide by the Community Center rules or to control the activities of the Renter's guests may result in deactivation of the Resident Renter's Community Center key fob.
16. Renter agrees to provide adequate supervision of minors at the event.
17. Renter acknowledges that the guest capacity limits for the Community Center are per fire code.
18. Any misrepresentation under this Rental Use Agreement is subject to forfeiture of entire deposit.
19. Avimor may monitor and inspect the Covered picnic area and parking lot at any time during the event. The renter agrees that if Avimor deems the actions of the event attendees undesirable for any reasons, Avimor may order the renter, guests and employees to vacate the premises immediately without any refund.
20. Avimor reserves the right to refuse to rent the Community Center or any Park area for any purpose it deems to be detrimental to, or not in the best interest of, the Community Members. It further reserves the right to refuse to rent the facilities on any dates and at any time it deems inappropriate or inconvenient.
21. Avimor shall not be liable for its failure to perform this contract if such failure is due to, but not limited to, double booking, lack of cleaning, fire, flood, earthquake, foul weather, or any emergency condition that is beyond the control of management prevention or interfering with performance.

***For more information, contact Brenda Herrington or Sharon Kerbow at
CommunityCenter@avimor.com or (208) 917-8458.***