



REALSCREEN

S U M M I T 2 0 2 1

VIRTUAL MARKETPLACE

JANUARY 25 - FEBRUARY 4, 2021

realXchange

Viewing Agenda and Personal Calendar

Viewing Agenda and Personal Calendar

To view the Agenda click on **Agenda** in the left hand side menu

From the resulting Agenda you have the option to add sessions to your Personal Calendar

To add a session click on any **session** you would like to add to your calendar

REAL X CHANGE

HOME
PEOPLE
PROJECTS
REALSCREEN SUMMIT
Event News
Agenda
Calendar

Monday, January 25

8:00am Marketplace + Delegate Lounge (8:00am - 6:00pm)

11:00am Speed Networking (11:00am - 12:00pm)

12:00pm State of the Nation: Change, Challenge, Opportunity (12:00pm - 1:00pm)

1:15pm Speed Networking- Lifestyle (1:15pm - 1:45pm)

2:45pm 30 Minutes With: Jennifer O'Connell, HBO Max (2:45pm - 3:15pm)
30 Minutes With: Mike Stiller, History (2:45pm - 3:15pm)
30 Minutes With (2:45pm - 3:15pm)

Viewing Agenda and Personal Calendar

Clicking on a session followed by **Add to my calendar** will insert the session and its date and time in to your Personal Calendar

The screenshot shows the REAL X CHANGE website interface. On the left, a dark navigation menu is open, listing: HOME, PEOPLE, PROJECTS, REALSCREEN SUMMIT (with a dropdown arrow), Event News, Agenda, and Calendar. A mouse cursor is hovering over the 'Calendar' option. The main content area features a search bar at the top with the text 'Search sessions' and a magnifying glass icon, followed by a link to 'View all Sessions'. Below this, the session details for 'Monday, January 25, 2021' at '12:00pm - 1:00pm' are displayed. The session title is 'State of the Nation: Change, Challenge, Opportunity'. The description reads: 'While many of our past Summit sessions over recent years have focused on adapting to, and thriving within change, it's fair to say that no one could have predicted the upheaval facing this industry -- and the world -- in 2020. But how can we move beyond this unprecedented disruption into 2021, and beyond? Here, you'll hear from top executives across the non-fiction and unscripted screen content business about how they met change and challenge head-on, the lessons learned and the new strategies adapted, and their thoughts on the opportunities that can be explored in the months and years ahead.' A blue button with the text 'Add to my calendar' is highlighted with a red rectangular box. Below the description, it says 'Moderating:' followed by a profile picture of Barry Walsh, Editor & Content Director of Realscreen Magazine.

Viewing Agenda and Personal Calendar

To view the the added session in your Personal Calendar click on **Calendar** in the left hand side menu

Here you will be able to see the session added to your Personal Calendar according to its corresponding date and time

If you wish to sync this session to your external calendar such as your iCal or gCal you can do so by clicking on **Sync Calendar** on the top right of your screen

The screenshot displays the REALSCREEN SUMMIT 2021 mobile application interface. On the left is a dark sidebar menu with the following items: HOME, PEOPLE, PROJECTS, MESSAGES, REALSCREEN SUMMIT (with a square icon), Event News, Agenda, Calendar (highlighted with a red box and a mouse cursor), and Messages. The main content area has a tan header with the REAL CHANGE logo. Below the header, the text 'REALSCREEN SUMMIT 2021' is displayed, followed by 'Calendar'. A 'SYNC CALENDAR' button with a calendar icon is highlighted with a red box in the top right corner. Below this is a calendar view for January 24-30, 2021. The calendar grid shows sessions on Tuesday, January 26, and Wednesday, January 27. A session titled 'Summit Catch-Up' (10:00 AM - 10:30 AM) is shown on Tuesday. A session titled 'State of the Nation: Channe. Challenge' (12:00 PM - 1:00 PM) is shown on Wednesday and is highlighted with a red box. A mouse cursor is visible over this session.

Viewing Agenda and Personal Calendar

If you wish to delete a session from your Personal Calendar click on the **session you would like to delete**

In the following pop-up click on **Delete**

The screenshot displays the REALSCREEN SUMMIT 2021 Calendar interface. The calendar shows a grid for January 24-30, 2021. A session titled "State of the Nation: Change, Challenge, Opportunity" is highlighted on January 25, 12:00 PM - 1:00 PM. A pop-up window for this session is open, showing details: Date (Monday, January 25, 2021), Start (12:00 PM), End (08:56 AM), Room, and Description. The "DELETE" button in the bottom right of this pop-up is highlighted with a red box. A second pop-up window titled "Delete Event" is also open, asking "Are you sure you want to delete this event?". The "DELETE" button in this second pop-up is also highlighted with a red box.

REALSCREEN
SUMMIT 2021
Calendar

January 24 - 30, 2021

	Sun 24	Mon 25
9:00 AM		
10:00 AM		
11:00 AM		
12:00 PM	State of the Nation: Change, Challenge, Opportunity 12:00 PM - 1:00 PM	
1:00 PM		

Session: State of the Nation: Change, Challenge, Opportunity

Date: Monday, January 25, 2021

Start: 12:00 PM End: 08:56 AM

Room: _____

Description: _____

CANCEL DELETE

Delete Event

Are you sure you want to delete this event?

DELETE CANCEL

Viewing Agenda and Personal Calendar

This **removes the session** from your Personal Calendar

It is recommended that you click on **Sync Calendar** after any changes to your Personal Calendar

The screenshot shows the REALSCREEN SUMMIT 2021 mobile application interface. At the top, there is a navigation bar with the REAL CHANGE logo. Below this is a dark sidebar menu with the following options: HOME, PEOPLE, PROJECTS, MESSAGES, REALSCREEN SUMMIT (with a square icon), Event News, Agenda, Calendar (with a hand cursor icon), and Messages. The main content area displays the REALSCREEN SUMMIT 2021 Calendar. A red box highlights the 'SYNC CALENDAR' button in the top right corner of the calendar view. The calendar shows a grid for January 24-30, 2021, with a 'Summit Catch-Up' event scheduled for Tuesday, January 26, from 10:00 AM to 10:30 AM.

	Sun 24	Mon 25	Tue 26	Wed 27
9:00 AM				
10:00 AM			Summit Catch-Up 10:00 AM - 10:30 AM	
11:00 AM				
12:00 PM				
1:00 PM				



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V I R T U A L M A R K E T P L A C E

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For more information, please visit our FAQ page
summit.realscreen.com/2021/faq