

**kidscreenXchange**

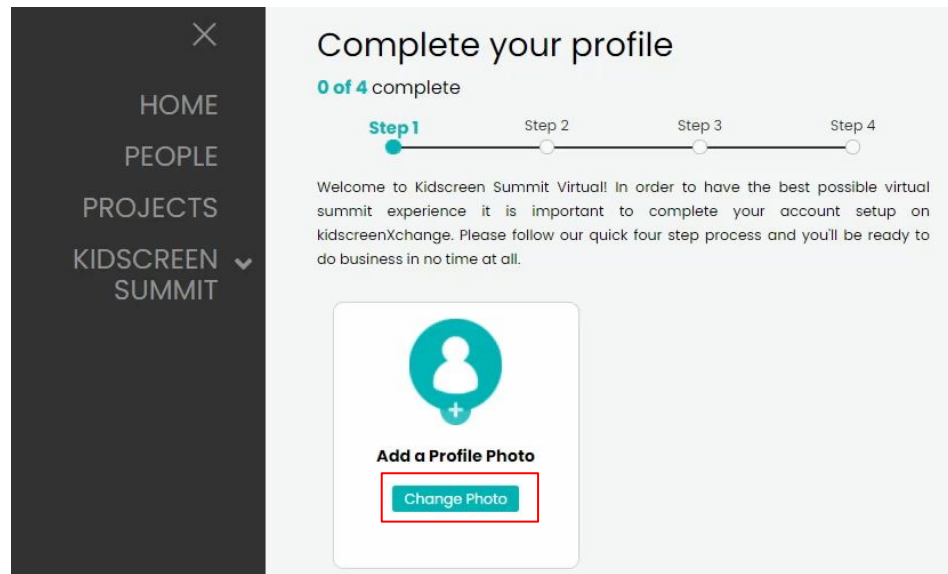
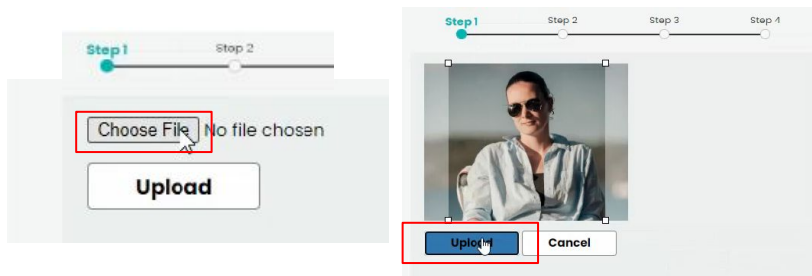
**How to set up your profile**

## SET UP YOUR PROFILE

When you first login to kidscreenXchange, you'll be prompted to complete your profile.

### Step 1: Upload a photo

Click on **Change Photo**, select a photo from your computer, crop accordingly, and click **Upload**.



## SET UP YOUR PROFILE

### Step 2: Select your interests

This will allow delegates with similar business interests to find you.

- Click on your interests
- Once you have finished your selections, click **Update My Interests**

### Complete your profile

2 of 4 complete

Step 1 **Step 2** Step 3 Step 4

Identify your goals and interests so you can connect with other like-minded and potential partners. We've made it easy: just select as many interests as you like below.

<input checked="" type="checkbox"/> Looking for broadcasters	<input type="checkbox"/> Co-viewing programming
<input type="checkbox"/> Looking for co-production partners	<input type="checkbox"/> Comedy programming
<input type="checkbox"/> Looking for distributors	<input type="checkbox"/> Comedy programming
<input type="checkbox"/> Looking for creative talent	<input type="checkbox"/> Action-adventure programming
<input type="checkbox"/> Looking for production service partners	<input type="checkbox"/> Educational programming
<input type="checkbox"/> Looking for consumer products licensees	<input type="checkbox"/> Reality format
<input type="checkbox"/> Looking for licensing agents	<input type="checkbox"/> Game shows
<input type="checkbox"/> Looking for projects to invest in	<input type="checkbox"/> Talk shows
<input type="checkbox"/> Looking for content to acquire	<input type="checkbox"/> Feature-length programming
<input type="checkbox"/> Looking for projects to co-produce	<input type="checkbox"/> Short-format programming
<input type="checkbox"/> Looking for projects to provide production services for	<input type="checkbox"/> Digital-first content
<input type="checkbox"/> Looking for properties to license for consumer products	<input type="checkbox"/> Brand-building

**Update My Interests** Next Step

## SET UP YOUR PROFILE

### Step 3: Sync your calendar

You can sync your kidscreenXchange calendar to a personal calendar such as Outlook or Gmail.

- Click **Set Up Now**
- Choose your external calendar and follow the prompts

iCloud

Google

I agree to the Cronofy Terms of Service and Privacy Policy

Link Google Account

Cronofy wants to access your Google Account  
@sverma@brunico.com

This will allow Cronofy to:

- See, edit, share, and permanently delete all the calendars you can access using Google Calendar

Make sure you trust Cronofy

You may be sharing sensitive info with this site or app. Learn about how Cronofy will handle your data by reviewing its [terms of service](#) and [privacy policies](#). You can always see or remove access in your [Google Account](#).

[Learn about the risks](#)

Cancel **Allow**

### Complete your profile

2 of 4 complete

Step 1 Step 2 **Step 3** Step 4

**Sync Your Calendar**

Access marketplace meetings from your own calendar

**Set Up Now** SKIP

## SET UP YOUR PROFILE

### Step 4: Add a Delegate Lounge photo


Adding a Delegate Lounge photo will help other delegates find you in that environment. To maintain consistency, we recommend you use the same photo as in your profile on kidscreenXchange.

- Click **Add Photo**
- This will open the Delegate Lounge platform, which is called Airmeeet

### Complete your profile

3 of 4 complete

Step 1      Step 2      Step 3      **Step 4**



**Add Delegate Lounge Photo**

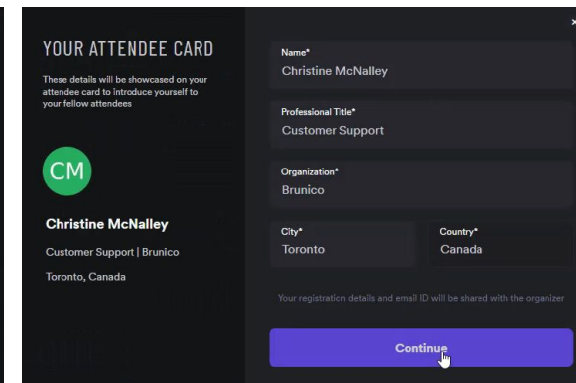
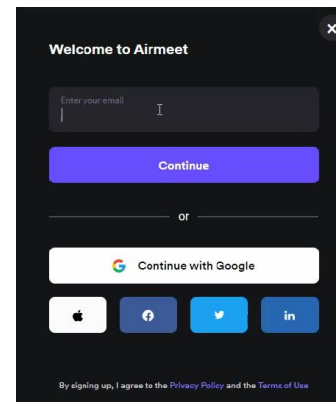
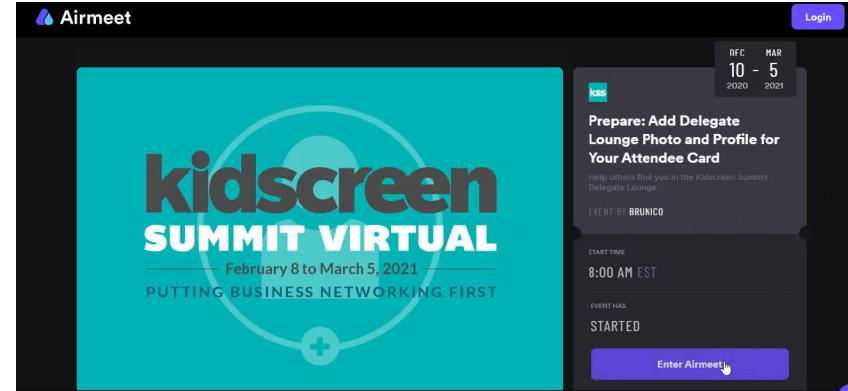
Help people find you in the delegate lounge

**Add Photo**

## SET UP YOUR PROFILE

### Step 4: Add a delegate lounge photo

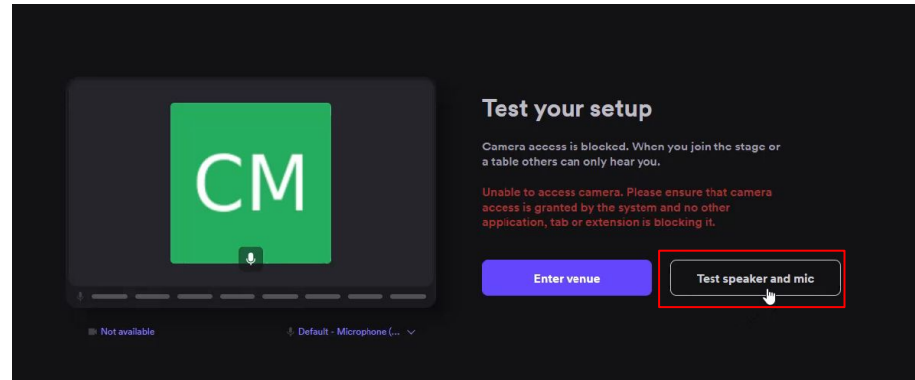
- Click **Enter Airmmeet** followed by **Continue with Email**.
- Enter the same email you used when you registered for Kidscreen Summit, and click **Continue**.
- Once you've successfully registered with Airmmeet, you can set up your attendee card by entering your name, title, company, city and country.



## SET UP YOUR PROFILE

### Step 4: Add a Delegate Lounge photo

- Once your attendee card has been created, it's recommended that you test your set-up
- For the full Delegate Lounge experience, you will need a camera and microphone
- Test your speaker and mic using the **Test speaker and mic** button
- Once your tech set-up is ready to go, click **Enter Venue**



## SET UP YOUR PROFILE

### Step 4: Add a delegate lounge photo

- In the bottom right corner, click on the circle with your initials.
- Click **Edit Profile Details** and upload a delegate lounge photo using the **Upload Image** icon.

The image consists of three screenshots from the Kidscreen Summit Virtual app:

- Top Left:** A confirmation screen titled "Thank you for creating your Lounge profile!". It includes the text "No more action is required at this time. 'See' you soon at Kidscreen Summit 2021!". Below the text are two placeholder boxes for lounge photos, each labeled "1" and "2" and "Take a seat".
- Top Right:** A profile page for "Christine McNalley" with a green circular profile picture containing the initials "CM". A red box highlights the "Edit Profile Details" button. The page also shows "Designation Customer Support", "Location Toronto, Canada", and "Organization Brunico".
- Bottom Right:** A "Confirm your details" screen. A red box highlights the "Upload image" button, which features a cloud and upload icon. To the right is a text input field for the name "Christine McNalley" with a character count of "(18/70)".



# **kidscreen**

## **SUMMIT VIRTUAL**

———— February 8 to March 5, 2021 ————

**PUTTING BUSINESS NETWORKING FIRST**

For more information, please visit our FAQ page:

[www.summit.kidscreen.com/2021/faq](http://www.summit.kidscreen.com/2021/faq)