

## K-8 Teacher Aide

### Position Description

#### Position Overview

A Teacher Aide works closely with the classroom teacher to facilitate instructional and classroom management objectives.

#### Accountability

The Teacher Aide is under the authority of the Board of Education and reports directly to the classroom teacher to whom he or she is assigned.

#### Knowledge, Skills, Attitudes

The Teacher Aide shall possess the following knowledge, skills, or attitudes:

- A servant's heart
- Superior oral and written communication skills
- Demonstrated aptitude for teaching children
- Positive, empathetic, and loving attitude toward students, parents and teachers
- Able to identify and quickly solve potential conflicts between students
- Competent in the content presented in the grade level(s) of the classroom
- Exemplary collaboration and team-work skills
- Basic First-Aid training

#### Position Responsibilities and Duties

The Teacher Aide is responsible for assisting the classroom teacher in classroom management, teaching, and related duties, as assigned by the teacher. Duties may include, but are not limited to:

- Assist in maintaining a clean, safe, and orderly classroom environment
- Support classroom instruction (lesson reinforcement activities, read-alouds, etc.)
- Assist in classroom record-keeping
- Perform clerical duties, as assigned