

## **Prepublication Review\***

### **Issues to note:**

Off the record  
Defamation of character  
Explicit materials

### **Specific situations where issues might arise:**

**Environ-** Some environs end up including explicit materials, like exteriors or interiors of strip clubs. We wouldn't censor these, but we would note them in the description, so that users can use their own judgment.

**Background comments-** A lot of times they filmed b-roll with sound, even though they only intended the footage to be used with a separate voice over. Sometimes in these situations camera operators, reporters, and other people, may say inappropriate things, which no one ever expected to be published. If this is just explicit language, we will only need to note it in the description; however, if it is an issues of defamation or privacy, we may need to edit the video before publishing.

**End of interview, while shooting cutaways-** On original interview tapes, they often shot cutaways right after the interview, but with the understanding that these would be edited into the main footage without sound. To make them appear natural, the reporter would try to get the interviewees to talk to them, while the camera shoots the reporter listening. Most of the time, what the interviewee talks about during the cutaways is totally fine, but if they mention being off the record or not being recorded or on tape, note it so we can check. If we deem that the subject thought they were speaking without realizing their words were being recorded, we'll edit that section of the video before publishing.

**During an interview-** They didn't necessarily use everything an interviewee says during in an interview. If there is anything noted as off the record, or anything that seems like defamation of character, note it so we can check. We will edit those portions out of the video.

\*This resource is not a substitute for legal advice. It was created as a reference for internal use. Discuss your situation with your lawyer before proceeding.