



#### NOTICE OF MEMBERS MEETING

#### SECOND NOTICE

NOTICE IS HEARBY GIVEN, in accordance with the By-Laws of the Association that the Annual Meeting of Members of The Jupiter Reef Club Condominium Owners Association will be held at the following date, time, and place.

DATE: Tuesday, April 6th, 2021

**TIME: 5:00 PM** 

PLACE: American Legion Post 271 Building 755 US Highway #1 Tequesta, FL 33469

#### **AGENDA**

(In accordance with section 2.16 of the By-Laws)

- I. CALL TO ORDER
- II. ROLL CALL, CERTIFICATION OF PROXIES, ESTABLISHMENT OF QUORUM
- III. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE
- IV. READING AND APPROVAL OF MINUTES
- V. REPORTS OF OFFICERS
- VI. REPORTS OF COMMITTEES
- VII. ELECTION RESULTS [As there were three candidates running for three empty seats on the Board, the election is uncontested.]
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

Your safety is our top priority, extra precautions to protect against COVID-19 will be implemented at the annual meeting. If you plan to attend the meeting in person, face coverings and social distancing will be required.

#### **Organizational Meeting**

Immediately following adjournment, the new board of directors will meet briefly to elect officers and schedule the 1<sup>st</sup> meeting for the coming year.

MANAGER@JUPITERREEFCLUB.ORG PHONE: (561) 747-7788 FAX: (561) 743-0577



It is vital that all owners participate in the Annual Meeting. An owner can either attend the meeting in person or send in a proxy by mail. The meeting can only take place if a quorum exists. If a quorum is not met, the association must bear the high cost of holding another meeting.

#### **Election for the Board of Directors**

Three positions were open for the election. The open seats on the Board are uncontested and balloting will not be necessary. The three incumbent Board members, Betty Feigh, Jim Hoyt, and JoAnn Rother issued their notice of intent to run for the Board of Directors and will serve an additional two-year term.

EVEN THOUGH BALLOTING FOR THE BOARD OF DIRECTORS IS NOT NECESSARY THIS YEAR, IT REMAINS ESSENTIAL THAT

YOU FILL OUT AND SEND THE ENCLOSED PROXY BACK TO THE ASSOCIATION IF YOU ARE UNABLE TO ATTEND THE

MEETING.

All proxies must be turned in by 5:00pm on April  $6^{th}$ , 2021. No proxies can be accepted after this time. Therefore, even if you plan to attend the meeting it is suggested that you mail your proxy in advance as opposed to bringing it with you to the meeting.

#### **Completing the Proxy**

- 1. Carefully complete your proxy.
- 2. Regardless of the number of units you own, you will receive one proxy.
- 3. If you want a specific person to act on your behalf, you will need to place that person's name at the top of the proxy.
- 4. If you do not designate a specific person, the president will vote on your behalf.
- 5. You must fill in all of you unit number(s) and week(s) owned.
- 6. In order for your proxy to count, your signatures must be legible or print your name below your signature.
- 7. Place the proxy inside of the proxy return envelope and mail it back to the club.

Thank you for your cooperation. If you wish to attend the Annual Meeting in person, please arrive early, as you will be required to sign in at the front door. To protect the safety of all attendees' facial coverings and social distancing will be required. In order to start the meeting on time and for your convenience, the doors will open at 4:30pm.

Best Regards,

Jupiter Reef Club Management

MANAGER@JUPITERREEFCLUB.ORG PHONE: (561) 747-7788

FAX: (561) 743-0577

## GENERAL PROXY JUPITER REEF CLUB CONDOMINIUM OWNERS ASSOCIATION

PAGE 1 OF 2

The undersigned, owner(s) or desig	nated voter of unit/weeks: (Ple	ease list <u>all</u> unit/weeks)
in JUPITER REEF CLUB CONDO	OMINIUM, appoints	
PRINT NAME OF PROXY HOLDEI	•	ED, THEN THE ASSOCIATION ERVE AS PROXY)
	April 6 <sup>th</sup> , 2021 at 5:00 P.M; in Jup for me to the same extent that I v	oiter Florida. The proxy holder named would if personally present, with power of
· · ·		ck "General Powers" if you want your for which a limited proxy is not required).
I authorize and instruct my proome before the meeting and for which		nt on all other matters which properly
nature of Owner or Designated Voter	Print Name	Date
nature of Owner or Designated Voter	Print Name	Date
OTE: THIS PORTION BELOW IS NOT TO POINTED PROXY HOLDER IS UNAVAILA		NER. IT IS ONLY TO BE USED IF THE
SUBSTITUTION OF PROXYHOL		
The undersigned, appointed as proxubstitute for me in voting the prox	xyholder above, designates	to
Signature of Proxyholder	 Date	

JUPITER REEF CLUB CONDOMINIUM OWNERS' ASSOCIATION 1600 S. A1A JUPITER, FL 33477

MANAGER@JUPITERREEFCLUB.ORG
PHONE: (561) 747-7788
FAX: (561) 743-0577

#### PAGE 2 OF 2

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN 90 DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

A person who has been suspended or removed by the division under this chapter, or who is delinquent, in the payment of any fee, or special or regular assessment as provided in paragraph (n), is not eligible for board membership. A person who has been convicted of any felony, in the state or in a United States District or Territorial Court, or who had been convicted of any offense in another jurisdiction, which would be considered a felony, if committed in this state, is not eligible for board membership unless such felon(s) civil rights have been restored, for a least five (5) years, as of the date such person seeks election to the board. The validity of an action by the board is not affected, if it is later determined that a board member is ineligible for the board membership due to having been convicted of a crime.

MANAGER@JUPITERREEFCLUB.ORG PHONE: (561) 747-7788 FAX: (561) 743-0577



# PROPOSED ANNUAL BUDGET MAY 1<sup>ST</sup>, 2021 TO APRIL 30<sup>TH</sup>, 2022

Dear unit owners,

Attached, for your review and consideration, is the proposed annual budget for the fiscal year beginning on May  $1^{st}$ , 2021.

Please review the proposed budget. Forward any questions, suggestions, or comments to our manager, at the office by mail or e-mail: Manager@jupiterreefclub.org. You may call the office, but correspondence is preferred via e-mail or post.

#### **NOTICE OF BUDGET MEETING**

The Board of Directors has scheduled a meeting to approve the attached proposed budget for the 2021-2022 fiscal year. The meeting will be held on Monday April 5<sup>th</sup>, 2021 at 6:00pm at the Jupiter Reef Club, 1600 S. A1A Jupiter Florida 33477

Note: To view the audit for fiscal year 2019-2020, or to download this entire packet in PDF format, please visit: jupiterreefclub.org/portal. You are also always welcome to contact the office.



#### JUPITER REEF CLUB CONDOMINIUM ASSOCIATION, INC. PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 ENDING APRIL 30, 2022

#### PROPOSED BUDGET 3/4/2021

	Audited Actual	Actual 11/30/2020	DRAFT Projected	PROPOSED BUDGET 5/1/2021 TO	Weekly/Unit
DELIFER LEG	4/30/2020	7 Months	44,316	44,681	Budget
REVENUES ASSESSMENTS (SCHEDULE 1)					
MAINTENANCE FEES	791,734	437,292	749,643	832,803	542
RESERVE	751,754	331,224	567,813	470,501	306
SEAWALL RESERVE SPECIAL ASSESSMENT		280,791	280,791	470,301	0
PARKING LOT SEAWALL RESERVE SPECIAL ASSESSMENT	_	547,114	547,114		0
RESERVE INTEREST INCOME		214	350	350	0
TAXES		59,647	102,252	103,000	67
ESTOPPEL LETTER FEE		3,900	6,300	7,000	5
BAD DEBT RECOVERY		-	-	-	0
RENTAL COMMISSIONS	155,852	48,177	140,744	120,000	78
RENTAL INCOME		23,129	29,608	20,000	13
INTEREST INCOME	-	-	-	-	0
LATE CHARGES		6,650	6,650	5,000	3
GAIN(LOSS) SALE OF UNITS			-		0
LOSS ON SALE OF ASSETT		-	-		0
BEACH CHAIR RENTALS		290	400	850	1
RETAIL SALES	50.045	1,261	2,000	2,000	1
OTHER INCOME	58,946	7,743	10,000	6,000	4
CLEANING FEES		150	250	400	0
EXCESS REVENUES CARRYOVER TO REDUCE BUDGET  Total Income	1,006,532	1,747,582	2,443,915	1,567,904	1020
Total income	1,000,332	1,747,382	2,443,313	1,307,504	1020
SALARIES AND BENEFITS			_		
ADMINISTRATIVE SALARIES	119,417	66.973	124.000	137,000	89
MAINTENANCE SALARIES	69,524	47,210	96,400	89,000	58
HOUSEKEEPING SALARY	20,706	11,166	20,180	21,200	14
MAIDS SALARIES	55,293	28,913	53,459	56,000	36
LAWN MAINTENANCE SALARIES	18,675	12,536	23,548	24,000	16
EVENING CLERKS SALARIES	16,024	9,117	15,629	15,000	10
EMPLOYEE BONUS		-	-	5,000	3
PAYROLL TAXES	22,401	12,978	24,827	33,763	22
	322,040	188,893	358,042	380,963	248
ADMINISTRATIVE EXPENSES			-		
ADVERTISEMENT	2,865	364	1,000	5,400	4
WEB-SITE EXPENSE	915	389	651	2,500	2
BOOKING.COM COMMISSION	4,336	3,708	6,356	6,500	4
ACCOUNTING FEES	10,363	2,497	4,195	4,000	3
AUDIT FEES	7,500	7,650	7,650	7,650	5
BANK & CREDIT CARD FEES	20,851	11,726	19,678	21,000	14
PENALITIES	-	-	-	-	0
COMPUTER SUPPORT & SOFTWARE	3,054	467	4,158	3,500	2
DUES & SUBSCRIPTIONS	-		-	-	0
EQUIPMENT & STORAGE RENT	2,205	1,325	2,396	2,200	1
BEACH CHAIR PURCHASES	361	178	680	1,000	1
LEGAL & COLLECTION FEES	12,474	6,086	6,086	5,800	4
LEGAL FEES FORECLOSURES	4,446	2,465	2,465	7,000	5
OTHER PROFESSIONAL FEES	2,332	1,299	2,200	3,500	2
OFFICE SUPPLIES & EXPENSES POSTAGE & DELIVERY EXPENSES	6,621	1,670	5,000	5,500	4 4
PRINTING	7,062	2,082	5,200	6,000	1
WEEKLY GUEST GATHERING EXPENSES	1,331 4,900	- 2,118	1,200 3,919	1,500 5,200	3
WEEKET GOEST GATTLEKING EAFENSES	91,616	44,023	72,834	88,250	57
UTILITIES	31,010	. 1,023		55,250	
ELECTRIC	41,090	21,720	37,234	43,000	28
GAS	25,467	9,099	27,683	30,000	20
WATER/SEWER	31,912	22,861	37,715	33,000	21
TELEPHONE/INTERNET	6,700	3,722	8,031	10,800	7
TRASH REMOVAL	8,474	3,513	6,688	6,850	4
CABLE TV	27,984	17,217	29,515	35,000	23
FIRE ALARM MONITORING, MAINT	1,271	2,737	2,779	2,400	2
TELEPHONE REPAIR/MAINTENANCE	- 442.000	-	440.645	-	0
MAINTENANCE EXPENSE	142,898	80,870	149,645	161,050	105
AIR CONDITIONING MAINTENANCE	15,560	8,038	9,038	7,500	5
RESTORATION SERVICES	-	809	1,000	1,000	1
					•

CLEANING SUPPLIES	22,952	14,542	26,000	21,000	14
EXTERMINATION	7,815	4,581	7,853	12,700	8
GENERAL REPAIRS & MAINTENANCE	56,199	49,321	78,000	64,000	42
IRRIGATION MAINTENANCE REPAIRS	-	-	-	2,800	2
POOL & PATIO FURNITURE REPAIRS	639	-	-	1,200	1
POOL MAINTENANCE CONTRACTS	7,555	5,100	10,800	8,500	6
POOL REPAIRS & SERVICE	10,859	5,009	8,000	6,000	4
POOL MAINTENANCE	4,138	905	2,200	1,000	1
SEAWALL MAINTENANCE		-	-	-	0
LANDSCAPE IMPROVEMENTS	837	1,550	3,000	3,000	2
	126,553	89,855	145,891	128,700	84
			-		
INSURANCE:			-		
PROPERTY	97,145	70,948	116,737	110,000	72
GENERAL	9,102		-	12,700	8
DIRECTORS LIABILITY	2,786		-		0
WORKERS' COMPENSATION	4,385	-	7,670	7,700	5
PROPERTY TAXES	-	-	-	-	0
REAL ESTATE TAXES	104,592	59,647	100,908	101,000	66
TANGIBLE PERSONAL PROPERTY	1,729	1,680	1,680	1,800	1
TAXES AND LICENSES OTHER	1,008	793	793	1,078	1
BAD DEBT		-	34,427	37,000	24
DIVISION FEES	3,232	3,162	3,162	3,162	2
STORM DAMAGES	3,375	2,584	2,584	3,000	2
RETAIL PURCHASES	1,207	2,646	2,646	2,000	1
DEPRECIATION	6,751		5,000	7,000	5
INCOME TAXES		-	-	7,000	5
STAFF UNIFORMS	1,097	1,839	1,839	2,000	1
REIMBURSEMENTS	-	-	-	-	0
SECURITY EXPENSE	47,793	24,151	41,000	43,000	28
	284,200	167,450	318,446	338,440	220
			-		
TOTAL EXPENDITURES	967,307	571,090	1,044,859	1,097,403	714
CARTIAL EVERALE ITALIES			-		
CAPTIAL EXPENDITURES			-		
LAUNDRY EQUIPMENT	-	-	-	-	
OTHER CAPITAL EQUIPMENT		-	-	-	71.4
	-	-	-	-	714
TOTAL EVERNING	067.207	F74 000	1 044 850	1 007 103	71.4
TOTAL EXPENDITURES	967,307	571,090	1,044,859	1,097,403	714

#### JUPITER REEF CLUB CONDOMINIUM ASSOCIATION, INC. PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 ENDING APRIL 30, 2022

				PROPOSED	
	RESERVE	ACTUAL	2020-2021	BUDGET	WEEKLY/UNIT
	BALANCE	11/30/2020	FUNDING	5/1/20 TO	BUDGET
RESERVE EXPENDITURES (SCHEDULE 3)	4/30/2020	EXPENSES	4/30/2020	4/30/2021	
ROOF REPLACEMENT	1,914	-	11,635	11,602	8
BUILDING PAINTING	1,465	-	24,222	4,313	3
ELECTRICAL RESERVE	58,597	377	1,846	66,634	43
PLUMBING RESERVE	2,115	-	16,022	16,014	10
PAVING AND RESURFACING	23,853	15,210	14,922	33,413	22
INTERIOR REPLACEMENT	11,502	8,651	101,439	145,920	95
POOL & PATIO FURNITURE	5,414	-	8,939	17,874	12
AIR CONDITIONING	595	13,860	14,900	16,909	11
SEAWALL RESERVE	390,172	1,764,590	580,791	34,887	23
WINDOWS & SLIDERS	7,677	-	28,466	28,425	18
PATIO RESURFACING	53,769	27,623	5,838	30,000	20
BUILDING SIDING	5,362	-	4,993	4,984	3
POOL RESURFACING	1,803	7,784	8,311	47,670	31
LAUNDRY ROOM EQUIP.	23,606	-	1,282	1,112	1
PARKING LOT SEAWALLS	67,212	309,402	572,114	10,744	7
	655,056	2,147,497	1,395,720	470,501	306
TOTAL OPERATING & RESERVE BUDGET	1,622,363	2,718,587	2,440,578	1,567,904	1020
EXCESS REVENUES OVER EXPENDITURES			3,336	-	0

## JUPITER REEF CLUB CONDOMINIUM ASSOCIATION, INC. PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 ENDING APRIL 30, 2022 SUPPORTING SCHEDULE I

#### BILLING COMPUTATION FISCAL YEAR ENDING 4/30/2022

	A UNITS	1 BEDROOM	2 BEDROOM	TOTAL	
TOTAL UNITS EXLUDING MAINTENANCE WKS	153	969	459	1581	
ASSOCIATION OWNED UNITS	1	35	8	44	
TOTAL UNITS BILLED	152	934	451	1537	
ASSOCIATION OWNED UNITS REGULAR ASSESSMENTS	\$805.55	\$28,194.24	\$6,996.23	\$35,996.02	
REAL ESTATE TAXES/UNIT	\$4,410.25	\$2,688.45	\$4,410.25		
UNIT/WEEKS	51	. 51	51	_	
TAXES/UNIT WEEK	86.48	52.71	86.48		
MAINTENANCE FEES		2021-2022			
TOTAL BUDGET, INCLUDING ASSOCIATION WKS 1,338,481	827.29	827.29	898.13		
PERCENTAGE	0.000618083	0.000618083	0.000671009	<u>-</u> ,	
SUMMARY					
MAINTENANCE FEE	827.29	827.29	898.13		
REAL ESTATE TAXES	86.48	52.71	86.48		
REAL ESTATE TAXES	86.48 913.77	52.71 880.01	86.48 984.61		
BILLING SUMMARY	913.77 A Units	880.01 1 Bedroom	984.61 <b>2 Bedroom</b>	Date Billed	Date Due
BILLING SUMMARY MAINTENANCE FEE	913.77 A Units \$ 827.29	880.01 <b>1 Bedroom</b> \$ 827.29	984.61 <b>2 Bedroom</b> \$ 898.13	Date Billed	Date Due
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES	913.77 A Units \$ 827.29 \$ 86.48	880.01  1 Bedroom  \$ 827.29  \$ 52.71	984.61  2 Bedroom  \$ 898.13 \$ 86.48		
BILLING SUMMARY MAINTENANCE FEE	913.77 A Units \$ 827.29	880.01  1 Bedroom  \$ 827.29  \$ 52.71	984.61  2 Bedroom  \$ 898.13 \$ 86.48		Date Due 5/30/2021
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES	913.77 A Units \$ 827.29 \$ 86.48	880.01  1 Bedroom  \$ 827.29  \$ 52.71	984.61  2 Bedroom  \$ 898.13 \$ 86.48		
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK	913.77 A Units \$ 827.29 \$ 86.48	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0	984.61  2 Bedroom  \$ 898.13 \$ 86.48		
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE REAL ESTATE TAXES	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48		
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77  828.61 86.48 520.00	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71  520.00	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48 567.00		
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE REAL ESTATE TAXES	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48		
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE REAL ESTATE TAXES	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77  828.61 86.48 520.00	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71  520.00  1,401.32	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48 567.00 1,553.04	5/1/2021	
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE REAL ESTATE TAXES SPECIAL ASSESSMENT (PARKING LOT SEAWALL & SEAWALL TOTAL COMBINED INSTALLMENTS #2 )	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77  828.61 86.48 520.00 1,435.09	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71  520.00  1,401.32  (521.31)	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48 567.00 1,553.04  (568.43)	5/1/2021	
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE REAL ESTATE TAXES SPECIAL ASSESSMENT (PARKING LOT SEAWALL & SEAWALL TOTAL COMBINED INSTALLMENTS #2 )  INCREASE (DECREASE) FEES	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77  828.61 86.48 520.00 1,435.09  (521.32)	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71  520.00  1,401.32  (521.31)	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48 567.00 1,553.04  (568.43)	5/1/2021 TOTAL	
BILLING SUMMARY  MAINTENANCE FEE REAL ESTATE TAXES  TOTAL MAINTENANCE & TAXES PER UNIT/WEEK  PRIOR YEAR'S ACTUAL M&T MAINTENANCE FEE REAL ESTATE TAXES SPECIAL ASSESSMENT (PARKING LOT SEAWALL & SEAWALL TOTAL COMBINED INSTALLMENTS #2 )  INCREASE (DECREASE) FEES  TOTAL UNITS (SUMMARY 2021-2022 FISCAL YEAR)	913.77 A Units \$ 827.29 \$ 86.48 \$ 913.77  828.61 86.48 520.00 1,435.09  (521.32)  A Units 152	880.01  1 Bedroom  \$ 827.29  \$ 52.71  \$ 880.0  2020-2021  828.61  52.71  520.00  1,401.32  (521.31)  1 Bedroom  934	984.61  2 Bedroom  \$ 898.13 \$ 86.48 \$ 984.61  899.56 86.48 567.00 1,553.04  (568.43)  2 Bedroom 451	5/1/2021 TOTAL	

# JUPITER REEF CLUB CONDOMINIUM ASSOCIATION, INC. PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 ENDING APRIL 30, 2022 PROPOSED SALARIES <sup>1</sup>

		CURRENT FY			INCREASE/
	FY 2020-2021	PROPOSED		SUTA/FUTA	(DECREASE)
	BUDGETED	2021-2022	FICA .0765	0.054	SALARY
ADMINISTRATIVE SALARIES		2021 2022	110/110/03	0.03 1	071271111
MANAGER	50,000	56,000	4,284	378	6,000
BOOKKEEPER	19,000	21,000	1,607	378	2,000
GUEST SERVICES OFFICE ASSISTANTS	53,500	60,000	4,590	756	6,500
	122,500	137,000	10,481	1,512	14,500
HOUSEKEEPING SALARIES					
HOUSEKEEPER	19,500	21,200	1,622	378	1,700
MAIDS SALARIES	57,700	56,000	4,284	3,000	(1,700)
	77,200	77,200	5,906	3,378	<u>-</u>
MAINTENANCE SALARIES					
MAINTENANCE MAN 1	37,000	37,000	2,831	378	-
MAINTENANCE MAN 2	29,000	29,000	2,219	378	-
ASSISTANT MAINTENANCE/PORTER	15,500	23,000	1,760	378	7,500
	81,500	89,000	6,809	1,134	
EVENUA OF ERV CALARIES					
EVENING CLERK SALARIES	15.000	45.000	1 1 4 0	000	
EVENING CLERKS	15,000	15,000	1,148	800	
	15,000	15,000	1,148	800	<u>-</u>
LAWN MAINTENANCE SALARY	22,500	24,000	1,836	378	1,500
EMPLOYEE BONUS	5,000	5,000	383		
TOTAL SALARIES	323,700	347,200	26,561	7,202	23,500

<sup>1.</sup> The Association employs an individual, who is not a member of the Board of Directors, who is also a unit week owner. During the year ended April 30, 2020, \$9,690 was earned by this individual of which \$317 was owed at the balance sheet date.

### JUPITER REEF CLUB CONDOMINIUM ASSOCIATION, INC. PROPOSED BUBGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 ENDING APRIL 30, 2022 RESERVE ACCOUNT ANALYSIS AND BUDGET

	BALANCE 43,951.00	2020-2021 RESERVE BUDGET	SPECIAL ASSESSMENT FUNDING	INSURANCE RECOVERY	INTEREST EARNED 44,165.00	ACTUAL EXPENDITURES 44,165.00	RECLASS	PROJECTED EXPENDITURES	ESTIMATED ENDING BALANCE 44,316.00	USEFUL LIFE	REMAINING LIFE	ESTIMATED REPLACEMENT COST	ESTIMATED TOTAL RESERVE REQUIREMENT	TOTAL ESTIMATED CURRENT FUNDING	REGULAR ASSESSMENT FUNDING 2021-2022
ROOF REPLACEMENT	1,914.00	11,635.00			0.00		0.00	0.00	13,549.00	30.00	29.00	350,000.00	336,451.00	11,601.76	11,601.76
BUILDING PAINTING	1,465.00	24,222.00			0.00		0.00	0.00	25,687.00	7.00	1.00	30,000.00	4,313.00	4,313.00	4,313.00
ELECTRICAL RESERVE	58,597.00	1,846.00			0.00	-376.50	-55,000.00	-1,700.00	3,366.50	70.00	1.00	70,000.00	66,633.50	66,633.50	66,633.50
LAUNDRY ROOM	23,606.00	1,282.00			0.00		0.00	0.00	24,888.00	10.00	1.00	26,000.00	1,112.00	1,112.00	1,112.00
PLUMBING RESERVE	2,115.00	16,022.00			0.00		0.00	0.00	18,137.00	80.00	11.00	194,294.00	176,157.00	16,014.27	16,014.27
PAVING & RESURFACING	23,853.00	14,922.00			0.00	-15,210.00		-21,950.00	1,615.00	20.00	2.00	68,440.00	66,825.00	33,412.50	33,412.50
INTERIOR REPLACEMENT	11,502.00	101,439.00			0.00	-8,651.36	-90,000.00	-2,227.00	12,062.64	VAR	VAR	500,390.00	488,327.36	145,920.11	145,920.11
POOL & PATIO FURNITURE	5,414.00	8,939.00			0.00		0.00	0.00	14,353.00	10.00	2.00	50,100.00	35,747.00	17,873.50	17,873.50
AIR CONDITIONING REPLACEMENT	595.00	14,900.00			0.00	-13,859.60	0.00	0.00	1,635.40	15.00	7.00	120,000.00	118,364.60	16,909.23	16,909.23
SEAWALL RESERVE	390,172.00	300,000.00	280,790.75	858,473.77	0.00	-1,764,590.35	170,000.00	-223,591.02	11,255.15	100.00	100.00	3,500,000.00	3,488,744.85	34,887.45	\$ 34,887.45
WINDOWS & SLIDERS	7,677.00	28,466.00			0.00		0.00	0.00	36,143.00	40.00	22.00	661,500.00	625,357.00	28,425.32	28,425.32
PATIO RESURFACING	53,769.00	538.17			0.00	-27,623.00	0.00	-26,681.00	3.17	30.00	23.00	205,000.00	204,996.83	8,912.91	30,000.00
BUILDING SIDING	5,362.00	4,993.00			0.00		0.00	0.00	10,355.00	30.00	22.00	120,000.00	109,645.00	4,983.86	4,983.86
POOL RESURFACING	1,803.00	8,311.00			0.00	-7,784.12	0.00	0.00	2,329.88	10.00	1.00	50,000.00	47,670.12	47,670.12	47,670.12
PARKING LOT SEAWALLS	67,212.00	25,000.00	547,114.25		0.00	-309,402.00	-25,000.00	-290,716.00	14,208.25	75.00	75.00	820,000.00	805,791.75	10,743.89	10,743.89
=	655,056.00	562,515.17	827,905.00	858,473.77	0.00	-2,147,496.93	0.00	-566,865.02	189,587.99			6,765,724.00	6,576,136.01	449,413.42	470,500.51

2020-2021

RESERVE

Interest

214.00

#### Seawall Reserve & Parking Lot Seawall Reserve Supporting Analysis

			,			
Estimated Funding and Reserve Expenditure Detail May 1st 2020-April 30th 2021						
			Interest Earned		Projected Expenses	Projected Reserve
	5/1/2020 Balance			11/30/20	4/30/21	Fund Balance 4/30/21
Seawall Reserve Fund	390,172.00	300,000.00		-1,764,590.35	-223,591.02	-1,298,009.3
Insurance Recovery		858,473.77				858,473.7
Seawall Special Assessment Installments #2 & 3		280,790.75				280,790.7
Emergency Reallocation		170,000.00				170,000.0
Total	390,172.00	1,609,264.52		-1,764,590.35	-223,591.02	11,255.1
Parking Lot Seawall Reserve Fund	67,212.00	25,000.00		-182,333.00	-646,759.00	-695,759.0
Parking Lot Seawall Special Assessment Installments #2 & 3		547,114.00		-309,402.00	-290,716.00	-53,004.0
Emergency Reallocation to Seawall Reserve		-25,000.00				-25,000.0
Total	67,212.00	547,114.00		-309,402.00	-290,716.00	14,208.0

## JUPITER REEF CLUB CONDOMINIUM ASSOCIATION, INC. PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 ENDING APRIL 30, 2022 INTERIOR REPLACEMENT BUDGET

**ESTIMATED ESTIMATED** TOTAL 43,952 ACTUAL PROJECTED RESERVE CURRENT NUMBER UNIT REPLACEMENT USEFUL REMAINING RESERVE RESERVE **FUNDING** EXPENDITURES EXPENDITURES ESTIMATED ENDING REQUIREMENT FUNDING OF ITEMS COST COST LIFE LIFE REQUIREMENT BALANCE 2020-2021 44,165 44,316 TRANSFER RECLASS BALANCE 4/30/2021 44,317 REQUIREMENT REFRIGERATORS 375 6,000 85 1,000 31 6,000 10 6 1,338 1,361 677 615 6,000 STOVES 31 300 9,300 10 5 9,300 304 999 471 400 432 8,868 1,774 **DISHWASHERS** 31 506 6,000 10 4 6,000 98 176 270 3 5,997 1,499 31 75 10 1.500 137 27 257 MICROWAVES 1.500 5 51 418 1,500 300 **TELEVISIONS** 31 250 7,750 10 1 7,750 144 2,606 622 2,128 5,622 5,622 2 87 871 2,971 BEDROOM TELEVISIONS 31 200 6,200 10 6,200 700 258 5,942 LAUNDRY CENTER 9 1,175 87 3,779 31 1,100 34,100 10 34,100 843 6,419 6,000 34,013 WATER HEATER 31 600 10,000 10 6 10,000 444 400 44 9,956 1,659 DISHWARE 31 200 6,200 10 2 6,200 0 2,067 1,282 398 387 5,813 2,906 LIVING ROOM FURNITURE 31 2,500 77,500 5 5 77,500 472 17,009 337 93 17,000 52 77,448 15,490 DINING ROOM FURNITURE 31 1,500 46,500 5 5 46,500 882 14,309 15,000 191 46,309 9,262 MASTER BEDROOM 31 2,000 62,000 15 2 62,000 1,736 7,053 146 112 531 61,469 30,735 8,000 **GUEST BEDROOM** 9 1,100 9,900 15 3 9,900 985 1,503 2,000 488 9,412 3,137 LAMPS & ARTWORK 31 500 12,000 10 9 12,000 1,200 174 100 900 27 11,973 1,330 47 1,076 **BEDSPREADS** 110 5,170 5 4 5,170 76 2,547 859 900 864 4,306 5 930 MATRESS PADS 62 60 3,720 4 3,720 631 295 829 115 18 3,720 PILLOWS, LINENS, TOWELS & BLANKETS 124 100 12,400 4 3 12,400 94 12,306 1,182 234 7,230 (890)2,864 9,536 3,179 KING MATTRESS 31 800 24,800 10 6 24,800 377 2,489 5 2,000 861 23,939 3,990 TWIN MATTRESS 18 400 4,000 10 6 4,000 160 263 423 3,577 596 MIRROR WALLS 31 1,000 31,000 10 3 31,000 536 3,116 3,000 652 30,348 10,116 499 WINDOW TREATMENTS 31 1,100 34.100 10 8 34,100 898 6,601 7.000 33,601 4,200 5,400 **CEILING FANS** 72 5 5,400 463 238 1,073 75 10 511 700 36 5,364 CARPET/BEDROOM 4 800 3.200 8 8 3.200 506 1.062 1,500 68 392 3,132 15 967 TILE FLOOR 31 1,000 15,000 15 15,000 3,000 2,500 500 14,500 5 5 388 1,837 WALLPAPER/PAINT 31 300 9,300 9,300 1,728 2,000 116 9,184 DVD 31 50 1,550 5 5 1,550 455 47 30 400 73 1,477 295 **COUNTER TOPS** 31 400 12,400 10 5 12,400 323 4,577 4,500 400 12,000 2,400 **BATHROOM CABINETS** 12,400 5 12,400 31 400 10 400 400 12,400 2,480 KITCHEN CABINETS 31 1.000 31.000 10 31.000 17 7.258 75 30.925 30.925 1 7.200 500,390 500,390 11,502 101,439 8,656 2,227 90,000 12,057 488,333 145,920