

# Compañia Salus Certified B Corporation SCORE COMPLETION VERSION NAME SECTOR COMPANY SIZE 89.3 100% 6 Active Assessment Manufacturing 250-999

As a subsidiary of Danone S.A, Compañia Salus is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with Compañia Salus as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

**Sensitive** 

# **Mission & Engagement**

3.1

## **Level of Impact Focus**

Describe your company's approach to creating positive impact.

This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes.
Oreating positive social or environmental impact is not a focus for our business
O We occasionally think about the social and environmental impact of some aspects of our business, but not frequently.
OWe frequently consider our social and environmental impact, but it isn't a high priority in decision-making.
• We consistently incorporate social and environmental impact into decision-making because we consider it important to the
success and profitability of our business.
O We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases
where it may not drive profitability.
Points Available: 0.00
Mission Statement Characteristics
Does your company's formal, written corporate mission statement include any of the following?
A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the
company. Please check all that apply.
☐ No social or environmental commitment
✓ A general commitment to social or environmental responsibility (e.g. to conserve the environment)
— A general communication of the month of the contract of the
A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development)
A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development)
A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development)  A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products)

#### **Mission Statement**

Points Earned: 0.14 of 0.29

Please share the text of your formal mission statement here.

Salus Mission statement: Inspire Uruguayans to a healthier hydration, in a sustainable way. Danone Corporate statement: Corporate Answer: "Bringing health through food to as many people as possible" & "One Planet. One Health"

Points Available: 0.00

# Social and Environmental Decision-Making

How does your company integrate social and environmental performance into decision-maki	ing?
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Your answers determine which future questions in the assessment are applicable to your company.
✓ Employee training that includes social or environmental issues material to our company or its mission
✓ Manager roles with job descriptions that explicitly incorporate social and environmental performance
✓ Performance reviews that formally incorporate social and environmental issues
Compensation and job descriptions of executive team members that include social and environmental performance
✓ Board of Directors review of social and environmental performance
✓ We measure our externalities in monetary terms and incorporate them into our financial balances
Other - please describe
☐ None of the above
Points Earned: 0.57 of 0.57
Social and Environmental Performance Training
How are social or environmental performance principles and practices incorporated into employee
training programs?
Please check all that apply.
Only included informally in orientation, training, or instruction
Specific, formal training is integrated into new employee and new manager training
Specific, formal training is integrated into ongoing employee and manager training
✓ Workers articulate goals and achievements related to social and environmental metrics as an individual or part of a workplace
team
All supervisors and managers receive training on how to communicate social and environmental goals to employees and
implement accountability for results
☐ None of the above
Points Earned: 0.57 of 0.57
- Contis Larried. 0.07 of 0.07
Social and Environmental Management Reviews
What percentage of full-time managers had a formal written performance evaluation in the last year
that included social or environmental goals?
$\bigcirc$ 0
<ul><li>○ 1-49%</li></ul>
○ 50-99%
○ 100%
Points Earned: 0.29 of 0.57

# **Mission-driven Executive Compensation**

Which of your executives have their compensation tied to achieving specific social and environmental metrics or objectives?

Please check all that apply.	
□ None	
✓ Our CEO or President	
✓ Senior managers reporting to the CEO or President	
Points Earned: 0.57 of 0.57	
Board Review of Social or Environmental Performance	
Does the Board of Directors or equivalent governing body review your company's social or environmental performance on at least an annual basis?	or
O No, our Board doesn't review that	
O Yes, the Board receives a general update on the company's social or environmental performance	
O Yes, the Board reviews key performance indicators (KPIs) on the company's social or environmental performance	<b>;</b>
O N/A - Our company has no Board of Directors or equivalent governing body	
Points Earned: 0.57 of 0.57	
Stakeholder Engagement	
Stakeholder Engagement  Has your company done any of the following to engage stakeholders about your social an environmental performance?	ıd
Has your company done any of the following to engage stakeholders about your social an	ıd
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation	
Has your company done any of the following to engage stakeholders about your social an environmental performance?	ps
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographic.	ps graphics
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog	ps graphics
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog.  We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, comeetings, etc.)	ps graphics community
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog  We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, comeetings, etc.)  We have formal procedures to address results from stakeholder engagement, with a designated individual or team	ps graphics community
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog.  We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, comeetings, etc.)	ps graphics community m responsible
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog.  We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, comeetings, etc.)  We have formal procedures to address results from stakeholder engagement, with a designated individual or team for appropriate follow ups.  We report the results of stakeholder engagement on social and environmental performance to the highest level of	ps graphics community m responsible
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog  We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, comeetings, etc.)  We have formal procedures to address results from stakeholder engagement, with a designated individual or team for appropriate follow ups.  We report the results of stakeholder engagement on social and environmental performance to the highest level of the company, such as the Board	ps graphics community m responsible
Has your company done any of the following to engage stakeholders about your social an environmental performance?  We have an advisory board that includes stakeholder representation  We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder group.  We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demog.  We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, comeetings, etc.)  We have formal procedures to address results from stakeholder engagement, with a designated individual or team for appropriate follow ups.  We report the results of stakeholder engagement on social and environmental performance to the highest level of	ps graphics community m responsible

Points Earned: 0.21 of 0.29

#### **Management of Material Social and Environmental Issues**

How does your company identify, measure, and manage the most material social and environmental issues relevant to your operations and business model?

	✓ We track impact metrics that we've chosen based on company mission or executive decision
	✓ We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research
	We have identified and measure metrics based on the results of the materiality assessment we conducted for the company
	We have set performance targets for all identified material issues and measurements
	We measure the material social and environmental outcomes produced by our performance on our KPIs over time
	None of the above
Poir	nts Earned: 0.26 of 0.57

#### **Identification of Material Issues**

Based on the processes you have highlighted, what are the material issues that have been identified?

Smartweightening implementation (gr PET/Liter)/ PET Collection/ Energy Consumption/ Green Energy/ Waste Reduction

Points Available: 0.00

**OPERATIONS** 

#### **Ethics & Transparency**

4.7

#### **Governance Structures**

What is the company's highest level of corporate oversight?

- Owner or Manager Governed (including Board of Directors with only owners/ executives)

  Management, Executive Committee, or Democratic Governance
- O Management, Executive Committee, or Democratic Go
- O Non-Fiduciary Advisory Board
- O Board of Directors (with at least one member who is not an executive or owner of the company)

Points Earned: 0,39 of 0,39

# **Governing Body Characteristics** Which of the following apply to your company's Board of Directors? Please check all that apply. ✓ Meets at least twice annually Meets at least quarterly ✓ Includes at least one independent member ✓ Includes at least 50% independent members ✓ Oversees executive compensation ✓ Has an Audit Committee with at least one independent member ✓ Has a Compensation Committee with at least one independent member Company is a cooperative and elects Board from membership None of the above N/A - no Board of Directors Points Farned: 0.39 of 0.39 **Governing Body Stakeholder Representation** Does your company's Board of Directors have voting seats representing: Select all that apply. Executive employees ✓ Non-executive employees ✓ Community expertise (e.g. local university representative) Environmental expertise (e.g. environmental nonprofits) Customers None of the above N/A - no Board of Directors Points Earned: 0.10 of 0.19 **Governing Body Responsibilities** Does your company's Board of Directors have written responsibility for: Please check all that apply.

ľ	<b>✓</b>	Guiding co	orporate :	strategy,	setting	strategic	goals,	and	creating	major	plans	of	action
	_												

Approving annual budgets, overseeing major capital expenditures, and general risk management

Other

None of the above

□ N/A - no Board of Directors or equivalent

Points Earned: 0.39 of 0.39

Conflict of Interest Questionnaire
Do all Board members and officers complete an annual conflict of interest questionnaire?
Yes
○ No
○ N/A - No Board of Directors or equivalent
Points Earned: 0.19 of 0.19
Code of Ethics
What is required by your company's Code of Ethics?
✓ Prohibition of bribes in any form, including kickbacks or gifts, on any portion of contract payments or soft dollar practices
✓ Formal oversight policy covering direct or indirect political contributions, charitable donations, and sponsorships
Public disclosure of financial and in-kind contributions to political parties, politicians, lobby groups, charitable organizations,
and advocacy groups
Other - please describe
☐ None of the above
□ N/A - No Code of Ethics
Points Earned: 0.26 of 0.39
Instruction on Code of Ethics
How does your company instruct employees regarding your Code of Ethics on behavioral
expectations, bribery, and corruption?
Please check all that apply.
✓ We instruct the Board of Directors on the Code at least annually
✓ We instruct all newly hired workers on the Code
✓ We instruct managers on the Code on an ongoing basis
✓ We instruct all non-managerial workers on the Code on an ongoing basis
✓ We communicate changes to the Code whenever it is updated
Other - please describe
☐ No Code of Ethics or equivalent, or no training on the Code
Points Earned: 0.39 of 0.39

# **Breached Code of Ethics Breachment Policy**

In cases where there are material breaches to your company's Code of Ethics, what actions are formally outlined for your company?

✓ Breaches, including case details, are reported to Board of Directors	
☐ Breaches, including case details, are reported publicly	
Reported breaches are investigated promptly via independent party	
✓ Employees are dismissed or disciplined if found in breach	
✓ Contracts with business partners in breach are terminated	
✓ Company makes improvements to anti-corruption program based on reported cases	
Other - please describe	
None of the above	
□ N/A - No Business Code of Conduct	
Points Earned: 0.39 of 0.39	
Anti-Corruption Practices	
Which of the following anti-corruption reporting and prevention systems are in place?	
✓ Written employee whistle-blowing policy with confidentiality policy	
✓ Circulation of whistle-blowing policy to all employees and business partners	
Communication of the anti-corruption system at least annually to the relevant internal and external stakeholders	
Annual training on the anti-corruption system	
Providing supporting tools and guidance (e.g. self-assessment survey for high-risk departments)	
✓ Anonymous mechanisms to report concerns and grievances	
✓ Individual or department oversight with direct access to Board of Directors	
☐ We take part of a collective action/coalition with governments, community-based organizations, NGOs and other businesses	s to
act against corruption	
Other - please describe	

Points Earned: 0.31 of 0.39

None of the above

#### **Monitoring Ethics and Corruption**

Does your company do any of the following with regard to monitoring and reporting on your anticorruption programme?

Responsibility for the monitoring has been clearly assigned and resources have been made available	<b>√</b>	Responsibility	/ for the m	onitoring has	s been clearly	, assigned and	resources have	e been made avai	lable
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- Mechanisms are in place for continuous monitoring (internal employee self-evaluations, automated controls monitoring)
- The management of the company (e.g. Board of Directors, Audit Committee) review the results of internal and external reviews and ensure that required changes are implemented in an appropriate and prompt manner
- External independent assurance is conducted to provide further security to management and stakeholders regarding the effectiveness of the anti-corruption programme
- Regular reporting announcements about the program are made at least annually to relevant internal and external stakeholders (workshops, CEO announcement, newsletter)

None of the above

Points Earned: 0.31 of 0.39

#### **Financial Reporting Standards**

Which financial reporting standards did your company comply with in the last fiscal year?

- O IFRS, the International Financial Reporting Standards (via the International Accounting Standards Board)
- O GAAP, the Generally Accepted Accounting Principles (via independent U.S. standards body)
- O Local accounting standard (via local independent standard setting body)
- Other please describe
- O None of the above
- O N/A Our company is pre-revenue

Points Earned: 0.77 of 0.77

#### **Reviewed / Audited Financials**

What type of individual or entity conducted the review of your company's financials?

- O Locally-accredited auditing firm or CPA/CFA
- Internationally-accredited auditing firm or CPA/CFA
- O None, finances were neither audited nor reviewed

Points Earned: 0.19 of 0.19

#### **Financial Controls**

Does your company maintain any of the following financial controls?

Please check all that apply.

✓ IT systems have different password protection systems that are changed periodically with different access levels accordi	ng to
the position of the staff member accessing the data	

- Fraud risk assessment is conducted at least annually, with any identified internal control deficiencies communicated to Board of Directors and senior management
- Lines of financial reporting, responsibilities, and limits for the authorization, approval, and verification of disbursements are all documented in writing
- ✓ Financial control activities are documented, and at a minimum, cover controls around cash disbursement, accounts receivable, accounts payable, and inventory management

None of the above

Points Earned: 0.39 of 0.39

#### **Company Transparency**

What information does the company make publicly available and transparent?

Your answers determine which future questions in the assessment are applicable to your company.

	Beneficial	ownership	of the	company

- Financial performance (must be transparent to employees at minimum)
- Social and environmental performance (e.g. impact reports)
- Membership of the Board of Directors

☐ None of the above

Points Earned: 0.10 of 0.39

#### **Financial Transparency with Employees**

How does your company formally share financial information with full-time employees?

Exclude compensation data. Please check all that apply.

- We have no formal documented process to share financial information with employees
- Our company discloses all financial information (except salary info) at least yearly
- Our company discloses all financial information (except salary info) at least quarterly
- ✓ In addition to sharing financials, our company also has an intentional education program around shared financials
- In addition to sharing financials with employees, our company publicly reports its financial statements

Points Earned: 0.19 of 0.39

#### **Governance Metrics**

**OPERATIONS** 

0.0

This section asks for your company to provide important financial information that will be referenced later in the assessment.

Last Fiscal Year
On what date did your last fiscal year end?
If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.
On what date did your last fiscal year end? 31 Dec 2022
Points Available: 0.00
Reporting Currency
Select your reporting currency
Peso Uruguayo - UYU
Points Available: 0.00
Revenue Year Before Last
Total Earned Revenue
From the fiscal year before last
If your company has not yet completed its first fiscal year, please put \$0
From the fiscal year before last  Sensitive  We do not track this
Points Available: 0.00
Revenue Last Year
Total Earned Revenue
From the last fiscal year
This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0
From the last fiscal year Sensitive
☐ We do not track this
Points Available: 0.00
Net Income Last Year
Net Income
From the last fiscal year
If your company has not yet completed its first fiscal year, please put \$0
From the last fiscal year Sensitive  We do not track this
Points Available: 0.00

# **Net Income Year Before Last** Net Income From the fiscal year before last **Sensitive** From the fiscal year before last ☐ We do not track this Points Available: 0.00 Payments to Government Payments to government in the last fiscal year Select N/A if company is pre-revenue. Payments to government in the last fiscal year 442.714549 We do not track this Points Available: 0.00 **IMPACT BUSINESS MODELS** Mission Locked - Impact Business Model 2.5 Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership Mission Lock Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership? This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement. Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g. signed B Corp Agreement) OAdopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative) O As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment) O As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment) O None of the above Points Earned: 2.50 of 10.00

Workers

**OPERATIONS** 

This section identifies who should be considered a "worker" in the B Impact Assessment and reports your worker-related metrics. It also identifies whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact Business Model section that is most applicable.

#### Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

O Fixed Salary

O Daily or hourly wage

Points Available: 0.00

#### **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

Your answers determine which future questions in the assessment are applicable to your company.

V	Yes	, some o	f our	labor i	s contract	ed to	third	party	subcontractors	that	manage	staff	on	our	behal
---	-----	----------	-------	---------	------------	-------	-------	-------	----------------	------	--------	-------	----	-----	-------

Yes, we hire individual independent contractors who are contracted to work 20+ hours per week for the company indefinitely, or for longer than a 6 month period

While we utilize independent contractors, they do not work for us greater than 20 hours per week for longer than a 6 month period

None of the above

Points Available: 0.00

#### **Workers Impact Business Model Introduction**

Is your company structured to benefit its employees in either of the following ways?

Your answers determine which future questions in the assessment are applicable to your company.

Ownership structures that provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned companies, cooperatives)

Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce development programs)

✓ None of the above

Points Available: 0.00

# of Full Time Workers
Number of Total Full-Time Workers
Current Total Full-Time Workers
Please click "Learn More" to understand how to answer this question.
Current Total Full-Time Workers  Sensitive  We do not track this
Points Available: 0.00
# of Full Time Workers Last Year
Number of Total Full-Time Workers
Total full-time workers twelve months ago
Please click "Learn More" to understand how to answer this question.
Total full-time workers twelve months ago  Sensitive  We do not track this
Points Available: 0.00
# of Part Time Workers
Number of Total Part-Time Workers
Current Total Part-Time Workers
Please click "Learn More" to understand how to answer this question.
Current Total Part-Time Workers  Sensitive  We do not track this
Points Available: 0.00
# of Part Time Workers Last Year
Number of Total Part-Time Workers
Total part-time workers twelve months ago
Please click "Learn More" to understand how to answer this question.
Total part-time workers twelve months ago  Sensitive  We do not track this
Points Available: 0.00

# of Temporary Workers	
Number of Total Temporary Workers	
Current Total Temporary Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Temporary Workers  Sensitive  We do not track this	
Points Available: 0.00	
# of Temporary Workers Last Year	
Number of Total Temporary Workers	
Total temporary workers twelve months ago	
Please click "Learn More" to understand how to answer this question.	
Total temporary workers twelve months ago  Sensitive  We do not track this	
Points Available: 0.00	
Financial Security 12.7	NS
Lowest Paid Wage	
What is the company's lowest wage as calculated on an hourly basis?	
Please exclude students and interns in this calculation.	
What is the company's lowest wage as calculated on an hourly basis? 437.55  We do not track this	
Points Available: 0.00	
% of Employees Paid Individual Living Wage	
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivale of a living wage for an individual?	nt
Please exclude students and interns in this calculation.	
O <75%	
○ 75-89% ○ 22.20%	
<ul><li>○ 90-99%</li><li>● 100%</li></ul>	
○ N/A	
Points Earned: 2.52 of 2.52	

# 

Points Earned: 2.52 of 2.52

○ 100% ○ N/A

#### % Above the Minimum Wage

What percentage above the legal minimum wage does your lowest-paid hourly employee earn?

Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.

0% - Lowest wage is equivalent to minimum wage
O 1-9%
O 10-29%
○ 30-49%
○ 50-75%
<b>○</b> 75%+
N/A - We do not employ hourly workers

Points Earned: 1.26 of 1.26

#### **Initiatives To Increase Wages and Benefits**

If it is not possible to verify a living wage in your country, has your company participated in any leadership initiatives/agreements to increase wages or benefits to workers provided in your country or industry?

Examples include commissioning a living wage calculation. Select N/A if living wage already exists.

O Yes			
○ No			
N/A - Living	wage	already	exist

Points Available: 1.26

# **Compensation Policies and Practices** Does your company offer any of the following additional financial benefits to non-executive workers? Your answers determine which future questions in the assessment are applicable to your company. Cost of living adjustments that match inflation rates of the country ✓ Bonuses or profit-sharing ✓ Employee ownership opportunities None of the above Points Earned: 1.26 of 1.26 **Employees Receiving a Bonus** What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year? 00% 01-24% 025-49% 050-74% O 75-99% 0 100% O N/A Points Earned: 1.26 of 1.26 **Significance of Bonuses** What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?

O No bonus payout, or no bonus plan
○ 5% or less
O 5-10%
O 10-15%
O 15-20%
>20%
O Bonuses were paid to non-executive workers, despite the company not earning a profit

Points Earned: 1.26 of 1.26

# % Participation in Employee Ownership

What percentage of all full-time employees have been granted stock, stock options, or stock
equivalents (including participation in an ESOP or other qualified ownership plans) in the company?

Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.
○ 1-24%
© 25-49%
© 50-74%
○ 75-99%
○ 100%
○ N/A
O N/A
Points Earned: 0.63 of 1.26
% of Company Owned by Non-Executive Employees
What percentage of the company is owned by workers who are not executives or founders?
O <sub>0%</sub>
<b>1</b> -4%
O 5-24%
O 25-49%
O 50%+
○ N/A
○ Don't Know
Points Earned: 0.63 of 2.52
Retirement Programs
Do employees have access to any of the following savings programs for retirement?
✓ Government-sponsored pension or superannuation plans
✓ Private Pension or Provident Funds
Plan that specifically includes Socially-Responsible Investing option
None of the above
Points Earned: 1.26 of 1.26

# **Financial Services for Employees**

What financial products, programs, or services does your company provide that help to meet financial health needs of hourly employees?

answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.								
☐ Direct deposit								
✓ Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)								
☐ Financial management tools or coaching ☐ Emergency or short-term savings programs								
Debt management, refinancing, or loan payment contributions								
☐ Employer match for deposits into savings accounts								
Paychecks issued off-schedule on a need basis								
☐ Tax preparation services								
Other - please describe								
☐ None of the above								
□ N/A - We do not employ hourly workers								
Points Earned: 0.16 of 0.63								
Health, Wellness, & Safety	OPERATION:							
How is healthcare provided in the country where the majority of employees reside?								
O Universal Provision of Basic Healthcare Services (e.g. United Kingdom)								
Government-mandated or -provided health insurance programs (e.g. Switzerland)								
O None of the Above								
Points Available: 0.00								
Healthcare Coverage								
What percentage of workers receive healthcare coverage either through a government plaby the company?	an or paid							
If healthcare is covered through the company, only consider workers for which the company pays the majority of health	care costs.							
O<75%								
○ 75-84%								
O 85-94%								
● 95%+								
Points Earned: 1.11 of 1.11								

#### **Supplementary Health Benefits**

What benefits does your company provide to all full-time tenured workers to supplement government programs?

Only select benefits the company pays the majority of costs to all full-time tenured workers. Select Other if the company covers less than 50% of the expenses for the benefits listed or other benefits offered.

☑ Disability coverage or accident insurance
✓ Life insurance
Private dental insurance
Private supplemental health insurance
Extension of health benefits to spouse and children
☐ Access to local medical services or clinic (on-site or subsidized)
✓ Other - please describe
□ None of the above

Points Earned: 0.67 of 1.11

#### **Supplementary Health Benefits Eligibility for Part-Time Workers**

When do part-time workers become eligible to participate in the supplementary benefits offered by your company?

If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4).

Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment
Part-time workers are eligible to participate at time of hire
Part-time workers are only eligible if they work more than 20 hours a week
Part-time workers are eligible even if they work less than 20 hours a week
☐ We do not offer supplementary health benefits to part-time workers
✓ N/A - We don't have part-time employees

Points Available: 1.11

#### **Worker Safety Practices**

What are your company's occupational health and safety policies?

- ✓ We have written policies and practices to minimize on-the-job employee accidents and injuries
- ☑ Data on injury, accident, lost, or absentee days are recorded and made transparent for all workers
- A worker health and safety committee helps monitor and advise on health and safety programs
- None of the above

Points Earned: 1.11 of 1.11

# What is required in your company's formal safety and health program? Annual safety and health training for all workers, including at least one emergency drill per year ☑ Data on injury, accident, lost, or absentee days are recorded and made transparent for all workers Formal safety reporting system for employees to submit their safety concerns 🗹 A safety position, safety committee, or safety program representative who reports to a senior level position (e.g. Vice President or higher) A documented standard procedure for investigating the root causes of accidents and major incidents Implementation of corrective actions after an incident is investigated An annual evaluation of the safety and health system and includes senior management in the evaluation We have no formal safety and health program Points Earned: 2.22 of 2.22 **Handling Hazardous Materials** What are your company policies around hazardous or dangerous materials on-site? Hazardous materials include chemicals, gasoline or fuel, fertilizer, pesticides, etc. All workers who are in contact with hazardous materials receive initial and on-going (at least twice yearly) training for proper storage, handling, and disposal of materials ✓ All workers who handle hazardous materials are required to wear protective gear, including clothing, eye and foot protection ✓ All workers are made aware of all health risks associated with handling hazardous materials We monitor the health of all workers who work with hazardous materials and provide them with annual health check-ups Other - please describe None of the above N/A - No hazardous or dangerous materials used on-site Points Farned: 0.56 of 1.11 **Machinery Practices** What are your company practices regarding equipment or machinery used by workers? This includes machinery, vehicles, etc. Check all that apply. Select N/A only if the company has no equipment. All workers who use equipment receive initial and ongoing training on proper operation and emergency shut-off of the machinery ✓ All workers are required to wear appropriate protective gear, including clothing, eye, and foot protection, when working with We regularly inspect whether our workers are using appropriate protective gear and operating machinery correctly Our machinery is checked at least once per year for necessary maintenance issues Signs regarding hazards and proper use of equipment are posted on or near equipment in the local language Other - please describe None of the above □ N/A Points Earned: 1.11 of 1.11

**Health and Safety Program** 

## **Indoor Air Quality Audits**

							1.00		4.4	
\/\/I	hat ic	included	in valir	company's	annual	indoor a	air auality	audit ot	all company	/ tacilities?
v v i	nai is	IIIGIUUEU	ııı voui	CUITIDATIV S	arıruar	III IUUUI a	ali uualitv	auuii oi	ali Cullibaliv	/ lacilities

Select all options that apply.

✓ No smoking within 25 feet of building entrances
☐ Indoor ventilation rates compliant with ASHRAE Standard 62.1 or EN 16798-1
☐ Minimum air intake separation distance compliant with ASHRAE Standard 62.1 or EN 16798-3
Operations and maintenance manual for ventilation equipment compliant with ASHRAE Standard 62.1
☐ HVAC filters compliant with ASHRAE Standard 52.2 or ISO 16890
☐ Temperature and relative humidity levels (PMV and PPD) in compliance with ASHRAE Standard 55 EN-16798 or ISO 7730
☐ Written IAQ complaint response policy
☐ None of the above

Points Earned: 0.37 of 1.11

# **Career Development**

**OPERATIONS** 

2.9

# **Formal Employment**

What percentage of individuals working for the company are formally employed on the payroll of the company?

0%

01-24%

025-49%

050-74%

**O** 75-99%

0100%

Points Earned: 0.44 of 0.50

# **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.					
✓ We have a formal onboarding process for new employees					
✓ We offered ongoing training on core job responsibilities to employees within the last year					
☑ We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)					
☑ We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)					
☑ We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)					
We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance,					
online trainings)					
✓ We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional					
licensures)					
☐ None of the above					
Points Earned: 0.50 of 0.50					
Amount of Training for New Hires					
What was the average amount of training that a newly hired worker received in the past twelve					
months?					
Use average of both full-time and part-time employees.					
O No training					
On-the-job training (one day to one week)					
On-the-job training (one week to one month)					
O Apprenticeship or technical training (over one month)					
O N/A - No new hires during the last 12 months					
Points Earned: 0.33 of 0.50					
Employee Review Process					
Which of the following is included or applies to your company's formal process for providing					
performance feedback to employees?					
Check all that apply.					
☑ Process has a regular schedule and is conducted at least annually					
✓ Peer and subordinate input					
Written guidance for career development					
Social and environmental goals					
✓ Clearly-identified and achievable goals					
A 360-degree feedback process					
All tenured employees receive feedback					
☐ None of the above					

Points Earned: 1.00 of 1.00

# **Internal Promotions** What percentage of employees has been internally promoted within the last 12 months? Exclude material owners in your calculation. 00% 01-5% 06-15% 0 15%+ Points Earned: 0.17 of 0.50 **Intern Hiring Practices** How does your company manage the hiring and treatment of interns? Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a living wage." ✓ We have a formalized policy or program outlining the objectives of internships or internship programs for participants We partner with education institutions to provide internship opportunities or work-study programs ✓ We pay interns a living wage ✓ Our interns receive formal performance reviews Our interns have a formal opportunity to provide feedback on experience ✓ We have hired interns on as full-time permanent employees in the past two years Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school None of the above N/A - Our company does not employ interns Points Earned: 0.50 of 0.50 **OPERATIONS Career Development (Hourly)** 8.0 Skills-Based Training Participation Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months? Skills-based training to advance core job responsibilities 00% 0 1-24% 025-49%

Points Earned: 0.10 of 0.30

050%+

O Don't know

# Cross-Job Skills Training Participation

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training on cross-job functions beyond regular responsibilities (e.g. public speaking training, management training for non-managers)

0%

01-24%

025-49%

50%+

O Don't know

Points Earned: 0.30 of 0.30

#### **Life Skills Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Training on life skills for personal development (e.g. literacy, personal financial planning, languages)

00%

01-24%

025-49%

0 50%+

O Don't know

Points Earned: 0.30 of 0.30

#### **External Professional Development Participation**

What percentage of full-time workers has participated in external professional development or lifelong learning opportunities in the past fiscal year?

Professional development should be paid for in advance, reimbursed or subsidized by the company.

00%

01-24%

025-49%

050%+

Points Farned: 0.20 of 0.60

**OPERATIONS** 

# **Engagement & Satisfaction**

4.3

Employee Handbook Information
What is included in your company's written and accessible employee handbook?
✓ A non-discrimination statement
An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures
✓ A statement on work hours
Policies on pay and performance issues
✓ Policies on benefits, training and leave
✓ Grievance resolution process
✓ Disciplinary procedures and possible sanctions
✓ A neutrality statement regarding workers' right to bargain collectively and freedom of association
✓ Prohibition of child labor and forced or compulsory labor
☐ We have no written employee handbook
Points Earned: 0.25 of 0.25
Non-Discrimination Policy
What is covered in your company's written non-discrimination policy on hiring and the workplace?
Please check all that apply.
✓ Gender
✓ Race
✓ Color
✓ Disability
✓ Political opinion
Sexual orientation
✓ Age
✓ Religion
✓ HIV status
☐ We have no written non-discrimination policy
Points Earned: 0.25 of 0.25
Paid Secondary Caregiver Leave
What secondary parental leave policies are available to your workers, either through your company
or a government program?
Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn" for
further instructions.
☐ Workers receive unpaid time off for secondary parental leave
☐ Workers receive up to 2 weeks (or full pay equivalent) paid leave
✓ Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave
☐ Workers receive greater than 5 weeks (or full pay equivalent) paid leave
Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both
☐ No secondary caregiver leave is offered to employees

Points Earned: 0.30 of 0.50

What supplementary benefits are provided to a majority of non-managerial workers?	
ncluding full time and part time employees. Please check all that apply.	
✓ Free transportation or transit subsidy	
Free or subsidized meals	
On-site or subsidized childcare	
Free or subsidized housing	
✓ Other - please describe	
None of the above	
Points Earned: 1.00 of 1.00	
Worker Empowerment	
How does your company engage and empower workers?	
✓ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve	
company practices	
✓ We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes	
Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the	те
process	
Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates	
We have adopted open book management or self-management principles within the workplace	
✓ Workers have opportunity to elect member(s) to the Board of Directors	
Unther - please describe	
None of the above	
Points Earned: 0.50 of 0.50	
Worker / Management Conflict Mediation	
Has your company identified one of the following designated agents to mediate complaints or issue	es
between workers or workers and management?	
An informally-designated worker who passes information to other workers	
✓ Union representative	
✓ Human Resources-designated representative	
Employee Representative who has been mutually-designated by company management and employees	
☐ Third-party ombudsman	
Other - please describe	
☐ None of the above	

**Supplementary Benefits** 

Points Earned: 0.50 of 0.50

## **Surveying and Benchmarking Engagement and Attrition**

Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways?

Labor Practices Review
Points Earned: 1.00 of 1.00
○ N/A
90%+
O 81-90%
O 65-80%
○ <65%
Select N/A if satisfaction or engagement is not formally surveyed.
What percent of your employees are "Satisfied" or "Engaged"?
Employee Satisfaction
Points Available: 0.00
☐ We do not track this
Number of full-time and part-time workers that departed or left the company in the last twelve months  Sensitive
Enter 0 if None.
months
Number of full-time and part-time workers that departed or left the company in the last twelve
Departed Employees
Points Earned: 0.50 of 0.50
☐ None of the above
We outperform industry benchmarks on satisfaction
We outperform industry benchmarks on attrition
✓ We disaggregate calculations based on different demographic groups to identify trends
✓ We benchmark employee satisfaction to relevant industry benchmarks
✓ We regularly (at least once a year) conduct employee satisfaction or engagement surveys
☐ We benchmark employee attrition rate to relevant benchmarks
✓ We calculate employee attrition rate
Your answers determine which future questions in the assessment are applicable to your company.

Have your company's labor practices been certified or reviewed by an independent third party in the last twelve months?

O Yes

No

Points Available: 0.50

# **Engagement & Satisfaction (Hourly)**

Νι	ımb	er	of	Pa	nid	Da	avs	Off
----	-----	----	----	----	-----	----	-----	-----

-
What is the annual minimum number of paid days off (including holidays) for full-time employees?
O 0-8 work days
9-15 work days
O 16-20 work days
© 21-25 work days
O 25+ work days
Points Earned: 0.56 of 0.75
Paid Primary Caregiver Leave for Hourly Workers
What primary parental leave policies apply to your hourly workers, either through your company or a government program?
f applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).
Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)
✓ Primary caregivers receive 12 weeks to 6 months of time off for parental leave (including unpaid and paid leave)
Primary caregivers receive 6 months or more of time off for parental leave (including unpaid and paid leave)
3-6 weeks of primary parental leave (or equivalent) is fully paid
☐ 6-12 weeks of primary parental leave (or equivalent) is fully paid
✓ 12-18 weeks of primary parental leave (or equivalent) is fully paid
18+ weeks of primary parental leave (or equivalent) is fully paid
Primary caregivers receive less than 4 weeks off or no time off for parental leave
Points Earned: 0.52 of 0.75
Collective Bargaining
What percentage of your employees are covered by a collective bargaining agreement?
O<65%
65-80%
○ 81-90%
○ >90%
O N/A - company is a cooperative or has other self-management mechanisms for employees
Points Earned: 0.25 of 0.75

#### **Attrition Rate for Hourly Workers**

What percentage of full-time and part-time hourly workers left the company during the last twelve months?

Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.

**Sensitive** 

#### Community

#### **OPERATIONS**

## **Community Impact Area Introduction**

0.0

This section identifies whether your company is designed to deliver a specific, material, positive impact for its community, and if so, opens the Community Impact Business Model section that is most applicable.

#### **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

O No

Points Available: 0.00

**OPERATIONS** 

#### **Diversity, Equity, & Inclusion**

3.3

#### **Inclusive Hiring Practices**

How does your company create an inclusive recruiting and hiring process?

- We include a statement in all our job postings with a commitment to diversity, equity, and inclusion
- ✓ We don't ask about incarceration history during our application process
- We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics
- ☑ We actively recruit through organizations or services that serve individuals from underrepresented populations
- ✓ We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable
- None of the above

Points Earned: 0.61 of 0.61

# **Diverse Ownership and Leadership**

Is your company majority-owned or -led by individuals from any of the following underrepresented groups?

Please select all that apply.
☐ Led by a woman
Led by an individual from an underrepresented racial or ethnic minority
Led by another underrepresented individual (veterans, LGBT, etc.)
☐ Majority owned by women
☐ Majority owned by individuals from underrepresented racial or ethnic minorities
☐ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)
✓ None of the above
Points Available: 0.61
Inclusive Work Environments
How does your company create an equitable and inclusive workplace for employees?
✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or
Inclusion Committee)
☐ We offer trainings for all employees on topics related to diversity, equity, and inclusion
☐ We have voluntary employee resource or affinity groups
Our facilities are designed to meet accessibility requirements for individuals with physical disabilities
✓ Our facility restrooms are gender-neutral or gender-inclusive
✓ We have programs in place to provide mentorship, apprenticeships, or internships for individuals from underrepresented groups
☐ We accommodate learning or emotional disabilities in work processes and workplace policies
☐ None of the above
Points Earned: 0.36 of 0.61
Management of Diversity, Equity, and Inclusion
How does your company manage and improve your workplace diversity and inclusivity?
☐ We anonymously survey employees on gender identity, race/ethnicity, disability status, and other demographic factors to track
the diversity of our workforce
✓ We have set specific, measurable diversity improvement goals that are reviewed by senior executives or our Board of Directors
✓ We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary,
implemented equal compensation improvement plans or policies
✓ We analyze job categories, satisfaction, promotion, retention rates, or benefits by different demographic groups, and if
necessary, have implemented corrective actions for inequitable results
We specifically analyze diversity, equity, and inclusion data for individuals who are part of multiple underrepresented groups
☐ None of the above
Points Earned: 0.45 of 0.61

# **Measurement of Diversity**

Points Earned: 0.30 of 0.61

○30%+

O Don't Know

# **High to Low Pay Ratio** What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker? >20x O 16-20x O 11-15x O 6-10x O 1-5x Points Available: 0,61 **Female Management** How many of your company managers identify as women? 00% 01-9% 010-24% **25-39%** 040-49% ○ 50%+ O Don't know O N/A Points Earned: 0.40 of 0.61 **Management from Underrepresented Populations** How many of your company managers identify as from another underrepresented social group? If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know. 00% 01-9% 010-19% 020-29% ○30%+ O Don't know

Points Available: 0.61

How many of your company Board Directors identify as women?
O <sub>0%</sub>
O 1-9%
O 10-24%
O 25-39%
O 40-49%
• 50%+
O Don't know
○ N/A
Points Earned: 0.61 of 0.61
Directors from Underrepresented Populations
How many of your company Board Directors identify as from another underrepresented social group?
f collecting this type of demographic data is not legal in your jurisdiction, select N/A.
O 0%
O 1-9%
O 10-19%
O 20-29%
○30%+
○ Don't know
● N/A
Points Available: 0.61
Supplier Diversity Policies or Programs
Does your company have any of the following policies or programs in place to promote diversity within your supply chain?
☐ We track diversity of ownership among our suppliers
✓ We have a policy to give preferences to suppliers with ownership from underrepresented populations
☐ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership
We have a formal program to purchase and provide support to suppliers with diverse ownership
☐ None of the above
N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations
Points Earned: 0.08 of 0.30

**Female Directors** 

Supplier Ownership Diversity						
What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations?						
O <sub>0%</sub>						
● 1-9%						
O 10-24%						
O 25-39%						
○ 40-49%						
○ 50%+						
○ Don't Know						
Points Earned: 0.08 of 0.61						
OPERAT	IONS					
Economic Impact 5.1						
Geographic Structure and Scope						
We realize that for companies with more than one office, the definition of local involvement is a mocomplicated one to answer. Please tell us a bit about the structure of your company geographical						
305 total employees, 53 in offices, 252 at the factory in average. Total volume sold: 249.853.945 Lts.						
Points Available: 0.00						
New Jobs Added Last Year						
Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 in none or if your company has no workers.	f					
Last twelve months:						
Last twelve months: 21						
☐ We do not track this						
Points Available: 0.00						
Job Growth Rate						
What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage.	2					
If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum w	vane					

0% (no growth on a net basis	)
<b>1</b> -14%	
O 15-24%	
○25%+	

Points Earned: 0.78 of 2.35

Non-accredited Investor Ownership
What percentage of the company is owned by individuals who would qualify as non-accredited investors?
○ 0%
O 1-4%
O 5-14%
● 15-24%
O 25%+
○ Don't know
Points Earned: 0.78 of 1.18
Local Ownership
Is the majority (over 50%) of the company's ownership located locally to the majority of the company's workforce?
"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should
generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.
○Yes
● No
○ Don't know
Points Available: 1.18
Local Purchasing and Hiring Policies
What written local purchasing or hiring policies does your company have in place?
"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should
generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.
✓ Written preference at each facility to purchase from local suppliers
☐ Formal targets or goals for the amount of local purchasing
✓ Ready-to-use lists of preferred local suppliers and vendors for specific facilities
☐ Written preference for hiring and recruiting local managers with equitable compensation
Preference for hiring and recruiting local staff (management and non-management) with training for employees
☐ Incentives for staff to live within 40 km of local company facility
Other - please describe
☐ No written local purchasing or hiring policies in place

Points Earned: 0.59 of 0.59

### **National Sourcing** What percentage of your company's Cost of Goods Sold (including value-adding activities) was spent within the country of operations, from in-country registered companies or national citizens? 00% 01-19% 020-39% 040-59% 060-79% 080%+ Points Earned: 1.18 of 1.18 **Spending on Local Suppliers** What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year? Please click "Learn More" to understand how to answer this question. 0<20% 020-39% 040-59% 060%+ O Don't know Points Earned: 0.39 of 1.18 **Focus on Local Customers** Do a majority of your customers live locally to your company's headquarters or production facilities? "Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town. Yes ONo Points Earned: 1.18 of 1.18 In Country Management What percentage of senior management is native to the country of operations? Native individuals are born and/or raised in the country. 0<49% 0 50-74%

Points Earned: 0.29 of 1.18

○ 75-94% ○ 95%+

### **Corporate Citizenship Program**

How does your company take part in civic engagement?	
Your answers determine which future questions in the assessment are applicable to your company.	
✓ Financial or in-kind donations (excluding political causes)	
✓ Community investments	
✓ Community or pro-bono service	
Advocacy for adopting improved social or environmental policies or performance	
Partnerships with charitable organizations or membership with community organizations	
✓ Discounted products or services to qualified underserved groups	
Free use of company facilities to host community events	
Equity or ownership in the company granted to a nonprofit	
Other - please describe	
☐ None of the above	
Points Earned: 0.53 of 0.53	
Civic Memberships and Partnerships	
Does your company have membership or a civic partnership with any of the following types of	
organizations?	
Check all that apply.	
✓ Business or trade association	
✓ Chamber of Commerce	
Governmental institution	
Local academic institution	
Cooperative	
✓ Other - please describe	
None	
Points Earned: 0.24 of 0.27	
Community Service Policies and Practices	
How does your company manage employee community service?	
✓ We have hosted or organized company service days in the last year	
✓ The company offers paid time off for community service	
20 hours or more a year of paid time off	
Our company monitors and records total volunteer hours	
Our company has set community service or pro-bono targets	

Points Earned: 0.40 of 0.53

 $\hfill\square$  None of the above

Other - please describe

### % of Employees Volunteer Service What percentage of employees took paid time off for volunteer service last year? 00% 01-24% 025-49% 050-74% 075%+ O Don't know Points Earned: 0.27 of 1.07 **Total Amount of Volunteer Service Hours** Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year This should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for employee-initiated activities. Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year 68 ☐ We do not track this Points Available: 0.00 **Volunteer Service Per Capita** What was the percentage of per capita worker time donated as volunteer, community service, or pro bono time in the reporting period? Calculate by total volunteer hours / total hours worked, generally 2000 hours per FTE. 00% 0.1-0.5% of time 0.6-1% of time 0 1.1-2% of time 2%+ of time O Don't know Points Earned: 0.36 of 1.07

Charitable Giving and Community Investment Policies and Practices
What are your company's practices regarding donations or community investments?
<ul> <li>We have a formal statement on the intended social or environmental impact of our company's philanthropy</li> <li>We have a formal donations commitment (e.g. 1% for the planet)</li> <li>We match individual workers' charitable donations</li> <li>✓ We allow our workers or customers to select charities to receive our company's donations</li> <li>✓ We have screening practices for charitable contributions or impact measurement mechanisms for our community investments</li> <li>None of the above</li> </ul> Points Earned: 0.43 of 0.53
Relative Input for Community Investments
If you use an independent methodology to measure total commitment to community investment, what is the equivalent % of revenue contributed in the form of community investment?  None  Less than 0.1% of revenues  0.1-0.4% of revenues  1-1.9% of revenues  1-1.9% of revenues  >2%
Points Earned: 0.13 of 1.07
% of Revenue Donated
What was the equivalent percentage of revenue donated to charity during the last fiscal year?
Please include tax deductible in-kind donations but do not include pro bono time.  Sensitive
Total Amount of Charitable Donations
Total amount (in currency terms) donated to registered charities in the last fiscal year
Report with the currency specified in "Reporting currency" for this metric.
Total amount (in currency terms) donated to registered charities in the last fiscal year  Sensitive  We do not track this
Points Available: 0.00

### **Advancing Social and Environmental Performance**

How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years?

✓ We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our
industry
✓ We have provided data or contributed to academic research on social or environmental topics
✓ We participate in panel presentations or other public forums on social or environmental topics
We provide public resources for other businesses or stakeholders on improving social or environmental performance
Other - please describe
☐ None of the above

Points Earned: 0.27 of 0.27

**OPERATIONS** 

### **Supply Chain Management**

8.4

### **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately 80% of non-labor costs. Select all that apply.

✓ Product Manufacturers

- ✓ Professional Service Firms (Consulting, Legal, Accounting)
- ✓ Independent Contractors
- ✓ Marketing and advertising
- Office Supplies
- ☐ Benefits Providers
- Technology
- Raw materials
- Farms
- ✓ Other please describe

Points Available: 0.00

### Social or Environmental Screening of Suppliers

Does your company screen or evaluate Significant Suppliers for social and environmental impact?

This question determines the set of supplier-focused questions your company will respond to.

O Yes

O No

Points Available: 0.00

### **Supplier Screen Topics**

What does your company formally	screen for regarding	the social or enviro	onmental practices	and
performance of your suppliers?				

✓ Compliance with all local laws and regulations, including those related to social and environmental performance
✓ Good governance, including policies related to ethics and corruption
✓ Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor
practices)
✓ Third-party certifications related to positive social and/or environmental performance
Other - please describe
☐ We have no formal screening process in place
oints Farned: 0.75 of 0.75

### **Supplier Evaluation Practices**

What methods does your company use to evaluate the social or environmental impact of your suppliers?

We share policies or rules with suppliers but we don't have a verification process in place
☐ We require suppliers to complete an assessment we designed
✓ We use third-party risk or impact assessment tools (Sedex, BIA)
✓ We conduct routine audits or reviews of suppliers at least every two years
$\square$ We have third parties conduct routine audits or reviews of suppliers at least every two years
Other (please describe)
☐ None of the above

Points Earned: 0.75 of 0.75

### **Outsourced Staffing Services**

Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?

Your answers determine which future questions in the assessment are applicable to your company.



O No

Points Available: 0.00

### **Outsourced Staffing Screening Topics**

Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?

Your answers determine which future questions in the assessment are applicable to your company.
✓ Compliance with all local laws and regulations
✓ Compliance with international human rights and labor standards (for employees and contractors)
✓ Payment at or above industry benchmarks
Payment of a living wage (for employees and contractors)
✓ Employee benefits provided
Professional development opportunities
Other labor practices
None of the above
□ N/A
Points Earned: 0.35 of 0.38
% of Outsourced Services Accountable to Code of Conduct?
What % of your outsourced staffing services (on a currency basis) are accountable to the formalized
code of conduct or requirements described in the previous question?
O <sub>0%</sub>
O 1-20%
O 21-49%
O 50-74%
▼75-99%
O 100%
○ N/A
Points Earned: 1.31 of 1.50
Screening / Monitoring for Services
Which of the following methods are used to evaluate the social or environmental impact of your outsourced staffing services?
Your answers determine which future questions in the assessment are applicable to your company.
Company shares policies or rules with subcontractors but does not have a verification process in place
Company requires subcontractors complete self-designed assessment
Company utilizes third party risk or impact assessment tools (BIA)
✓ Company conducts routine audits/reviews of subcontractors at least every two years
Company has third parties conduct routine audits/reviews of subcontractors at least every two year
✓ Other
None of the above
Points Farned: 0.13 of 0.38

### What % of your outsourced staffing services (on a currency basis) are evaluated based on the methods selected in the previous question? 00% 0 1-20% 021-49% 050-74% O 75-99% 0100% O N/A Points Earned: 0.19 of 1.50 **Supplier Code of Conduct** Is there a formal written Supplier Code of Conduct policy that specifically holds your company's suppliers accountable for social and environmental performance? Your answers determine which future questions in the assessment are applicable to your company. Yes ONo Points Earned: 0.75 of 0.75 **Supplier Code of Conduct Topics** What areas of social and environmental performance are specifically included in your company's Supplier Code of Conduct policy? ✓ Bribery, corruption, and fraud ✓ Working hours ✓ Freely chosen employment Compensation ✓ Child labor Freedom of association ✓ Health and safety Use of materials Product's environmental impact

✓ Information on how the Code will be monitored and reviewed (e.g. self-audits, site visits)

% of Outsourced Staffing Services Screened / Monitored

Points Earned: 0.38 of 0.38

N/A - No Supplier Code of Conduct

### Support for Improved Supply Chain Social or Environmental Performance How does your company encourage improved social and environmental performance among your suppliers? We provide incentives for suppliers with strong social and environmental performance We set goals and expectations with suppliers to improve their social and environmental performance We provide resources to suppliers to improve their social and environmental performance Other - please describe None of the above Points Earned: 0.38 of 0.75 **Improving Impact of Suppliers** Does the company have any of the following policies or programs to improve the social and/or environmental impact of suppliers, either in cases of noncompliance or more broadly? Company formulates corrective action or improvement plans with goals for continuous improvement of their supplier performance Company requires a specific time period for suppliers to make changes to remediate code of conduct non-compliance or otherwise terminates contract Company provides training and/or resources on improving social or environmental performance to suppliers, either from the company itself or through a third party Company provides training and/or resources to its own staff, focused on managing their own practices and relationships with suppliers to enable the suppliers to improve their performance Company has participated in collaborative initiatives with other companies to help improve the social or environmental impact of their supply chain Company incentivizes social and environmental performance or improvement through contract terms, prices, or other means Company has achieved quantifiable improvements on social or environmental performance of its supply chain Other None of the above Points Earned: 0.31 of 0.38 % of Suppliers with Programs to Improve Impact For what % of your suppliers (on a currency basis) do the policies and programs selected in the previous question apply? 00% 01-20% 21-49% 050-74% O 75-99% 0100% O N/A

Points Earned: 0.56 of 1.50

Length of Supplier Relationships
What is the average tenure of your company's relationships with suppliers?
<ul> <li>Average tenure of supplier relationships is less than 12 months.</li> <li>Average tenure of supplier relationships is greater than 12 months.</li> <li>Average tenure of supplier relationships is greater than 36 months.</li> <li>Average tenure of supplier relationships is greater than 60 months.</li> <li>Our company has had a relationship with a majority of our suppliers (on a currency basis) since our first year of operations.</li> <li>Don't Know</li> </ul> Points Earned: 0.75 of 0.75
Support for In Need Suppliers
Does your company do any of the following to support small scale or other in-need suppliers?
<ul> <li>□ We review suppliers for potential training needs</li> <li>✓ We have a formal education or support program for selected suppliers</li> <li>□ We provide small scale suppliers the same contracts, prices, and payment terms (such as days payable outstanding) as other suppliers</li> <li>☑ We pay 30 days payable outstanding to small scale suppliers</li> <li>□ A formal mechanism is in place for suppliers to provide us feedback (e.g. supplier satisfaction surveys)</li> <li>☑ We have a formal grievance mechanism to address complaints and resolve disputes</li> <li>□ Other (please describe)</li> <li>□ None of the above</li> </ul> Points Earned: 0.75 of 0.75
Independent Contractor Practices
What are your company's policies regarding independent contractors that do not work for the company greater than 20 hours per week for longer than a 6 month period?
Independent contractors that work for the company 20+ hours per week over a 6+ month period should be considered in the Workers section.
<ul> <li>□ We have a formal routine process for independent contractors to receive post-project or -contract performance feedback</li> <li>☑ We have a formal routine process for independent contractors to communicate post-project or post-contract feedback to the company</li> <li>☑ Our independent contractors are verified to either work on a time-bound basis, split their time with work for other clients, or have been offered employment</li> <li>□ Independent contractors are paid a living wage (calculated as hourly wage when living wage data is available)</li> <li>□ We have independent contractors, but have not engaged in any of these practices</li> </ul>
N/A - We haven't used independent contractors in the last year

Points Earned: 0.56 of 0.75

### **Supplier Certifications**

During the last fiscal year, what percentage of your Significant Suppliers (on currency basis) had internationally-recognized product certifications?

Select 0% if you do not know whether your Significant Suppliers are certified.

00%

01-24%

025-49%

**0** 50-74%

075%+

O Don't know

Points Earned: 0.56 of 0.75

### **Environment**

OPERATIONS

### **Environment Impact Area Introduction**

0.0

This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable.

### **Environmental Business Model**

Are your company's products/services or processes structured to restore or preserve the environment in any of the following ways? (Please note: the environmental impact of your day-to-day operations will be assessed in the remaining sections of the Environment Impact Area. This question is specifically asking about your products/services or innovative production processes.)

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Through an innovative manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry

☐ Through a product or service that preserves, conserves, or restores the environment or resources

✓ None of the above

Points Available: 0.00

**OPERATIONS** 

### **Environmental Management**

4.7

### **Facility Environmental Efficiency**

What environmental efficiency practices are in place in a majority of your company's offices and plant facilities?

<ul> <li>✓ Buildings employ energy saving strategies (e.g. energy use monitoring, efficient appliances and lighting, renewable energy use)</li> <li>✓ Buildings use systems for increasing water efficiency (e.g. water efficient appliances, fixtures, and landscaping)</li> <li>□ Buildings use systems to monitor and improve air quality (e.g. increased ventilation)</li> </ul>	
Building construction or operations make use of sustainable materials (e.g. reclaimed products)  New building sites are chosen based on sustainability considerations (e.g. minimizing impact on ecosystems and waterways)  Buildings are LEED certified or LEED equivalent certified  Other - please describe	
□ None of the above □ N/A - No offices or plant facilities  Points Earned: 0.42 of 1.05	
Environmental Management Systems	
Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?	
Please check all that apply.	
✓ Policy statement documenting our organization's commitment to the environment  ✓ Assessment undertaken of the environmental impact of our organization's business activities  ☐ Stated objectives and quantifiable targets for environmental aspects of our organization's operations  ☐ Programming designed, with allocated resources, to achieve these targets  ☐ Periodic compliance reviews and auditing to evaluate programs conducted  ☐ Third-party auditing and certification of EMS  ☐ We have no environmental management system	
Points Earned: 0.70 of 2.11	
Environmentally Certified Products	
During the last fiscal year, what percentage of your products sold had a product certification that assesses the environmental impacts of the product or its production process?	
Select N/A only if there is no physical product being sold.	

Points Available: 1.05

○ 75%+ ○ N/A

Points Earned: 0.21 of 1.05

### Management of Material Environmental Impact in Value Chain

How has your company utilized the results of your environmental footprint assessment to manage and minimize your overall impact?

Company has used assessments to develop specific strategies to reduce impacts for at least most ma	aterial impacts identified
across value chain and product lines  Company has set public targets or commitments to reduce material value chain and product impacts of	over time
Company has set public targets or commitments to reduce material value chair and product impacts to Company has met incremental targets in the last two years and/or can demonstrate being on target to	
Other	domeve long term godie
☐ None of the above (No EIA conducted)	
Points Earned: 0.35 of 1.05	
Impact of Product Usage	
Which of the following are true regarding practices in place to manage and minimi product usage?	ize the impact of
Company has conducted studies of consumer behavior and/or disposal to understand impact of productions.	uct usage
Company has conducted analysis of product lifetime and usability and it materially exceeds (>5%) lifet	time of related
competitive products	
Company has created partnerships and/or marketing campaigns to engage customers or other post p	roduction value chain
users to minimize environmental footprint of usage	
Other	
☐ None of the above	
Points Earned: 0.70 of 1.05	
	OPERATIONS
Air & Climate	9.2
Monitoring Energy Usage	
Does your company monitor, record, or report its energy usage?	
Include electricity and other energy consumption from heating, hot water, etc. Your answers determine which	future questions in the
assessment are applicable to your company.	·
☐ We do not currently monitor and record usage	
☐ We monitor and record usage but have set no reduction targets	
✓ We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced,	etc.) that are being
monitored	
☐ We monitor usage and have set absolute reduction targets regardless of company growth	

Points Earned: 0.33 of 0.65

 $\hfill \Box$  We have met specific reduction targets during the reporting period

Total Energy Use
Total energy used (Gigajoules) during the last 12 months:
Total energy used (Gigajoules) during the last 12 months: 31222  We do not track this
Points Available: 0.00
Total Renewable Energy Use
Total energy used from renewable resources (Gigajoules) during the last 12 months:
Total energy used from renewable resources (Gigajoules) during the last 12 months: 28100  We do not track this
Points Available: 0.00
Electricity Sources
From what sources does your company get its electricity?
Please check all that apply.
☐ Diesel-generators
☐ Municipal power grid (sources unknown or not renewable)
✓ Municipal power grid (at least 10% of municipal power is generated from renewable sources such as solar, wind or small-scale
hydropower)
☐ Bio-fuel or other clean or renewable-based generators
Renewable energy sources (including on-site renewable)
Other - please describe
Points Earned: 0.49 of 0.65
Renewable Energy Usage
What percentage of energy use is produced from renewable sources?
Include electricity and other energy consumption from heating, hot water, etc.
O <sub>0%</sub>
O 1-24%
O 25-49%
O 50-74%
○ 75-99%
O 100%
O Don't Know
Points Farned: 0.29 of 0.33

### Low Impact Renewable Energy Use What percentage of energy use is produced from low-impact renewable sources? Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated renewable energy. 00% 01-24% 025-49% 0 50-74% O 75-99% 0100% O Don't know Points Earned: 0.78 of 1.30 **Environmentally Efficient Equipment** What % of new equipment purchased (by total cost) during the last 24 months was energy efficient or otherwise environmentally-preferred? Select N/A if no capital expenditures were made during the last 24 months. 0% (no equipment) <50% (some equipment)</p> ○ 50%+ (majority of equipment) 100% (all equipment)

Points Earned: 0,33 of 0,33

### **Energy Use Reductions**

O N/A - No new equipment purchased

Have conservation and efficiency improvements led to energy savings for your facilities? If so, by how much?

Please calculate based on changes from last year or annualized from a base year, referring to electricity use and other energy consumption from heating, hot water, etc.

0%
1-4%
5-9%
10-14%
15-20%
>20%

Don't know

Points Earned: 0.26 of 1.30

### **Monitoring Greenhouse Gas Emissions**

How does your company manage its greenhouse gas emissions for at least Scope 1 and 2?

Your answers determine which future questions in the assessment are applicable to your company.
☐ We do not currently monitor and record emissions
✓ We regularly monitor and record emissions but have not set any reduction targets
☐ We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5%
reduction of GHGs from baseline year)
We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to
address climate change
We have met the specific reduction targets set during this reporting period
☐ We have achieved carbon neutrality
Points Earned: 0.16 of 0.65
Total Scope 1 GHGs
Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:
Scope 1:
Scope 1: Sensitive
☐ We do not track this
Points Available: 0.00
Total Scope 2 GHGs
Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:
Scope 2:
Scope 2: Sensitive
Points Available: 0.00
Total Scope 3 GHGs
Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:
Scope 3:
Sanaitiva
Scope 3.
We do not track this
Points Available: 0.00

### **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2, not including the use of carbon credits or offsets?

Please measure intensity in metric tons of CO2/\$million of revenue. Please use USD to accurately evaluate the answer option. O Manufacturing: >950 / Utilities: >6,000 O Manufacturing: 751-950 / Utilities: 5,001-6,000 O Manufacturing: 601-750 / Utilities: 4,001-5,000 O Manufacturing: 451-600 / Utilities: 3,001-4,000 O Manufacturing: 301-450 / Utilities: 2,001-3,000 O Manufacturing: 151-300 / Utilities: 1,001-2,000 OManufacturing: 0-150 / Utilities: 0-1,000 O Don't know Points Earned: 0.65 of 0.65 **Carbon Intensity** What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$million of revenue, including the use of carbon credits or offsets? Please use USD to accurately evaluate the answer option. O Manufacturing: >950 / Utilities: >6,000 O Manufacturing: 751-950 / Utilities: 5,001-6,000 O Manufacturing: 601-750 / Utilities: 4,001-5,000 O Manufacturing: 451-600 / Utilities: 3,001-4,000 O Manufacturing: 301-450 / Utilities: 2,001-3,000 O Manufacturing: 151-300 / Utilities: 1,001-2,000 Manufacturing: 1-150 / Utilities: 1-1,000 O Manufacturing: 0 / Utilities: 0 O Don't know Points Earned: 1.30 of 1.30 **Greenhouse Gas Emissions Reduced** What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your company? 00% 01-4% 05-9% 010-14% 0 15-20% 020%+

Points Earned: 1.04 of 1.30

O Don't Know

### **Shipping Policies** Has your company implemented an environmentally-efficient shipping or distribution policy? Yes ONo Points Earned: 0.33 of 0.33 **Supply Chain GHG Management** Has your company taken action to track and manage the greenhouse emissions produced through your supply chain? (absolute reduction) Only select practices if you track and manage greenhouse emissions produced for at least 50% of your company suppliers (on a cost basis). We don't track or evaluate greenhouse emissions from our supply chain ✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risk contributions of greenhouse gas emissions We have purchased certified carbon credits to offset some or all of the greenhouse gas emissions from our supply chain We set targets for reducing greenhouse gas emissions through our supply chain We have seen a reduction in GHG emissions in our supply chain in the last twelve months We have achieved a carbon-neutral supply chain Points Earned: 0.16 of 0.65 **Offsetting Supplier GHG Emissions** What % of your company's Scope 3 greenhouse gas emissions were offset by certified carbon credits? **O O** 01-24% 025-49% 050-74% O 75-99% 0 100% O Don't know

Points Available: 1.30

### **Supply Chain GHG Improvement** What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the greenhouse gas emissions produced through your supply chain? We collaborate with or require suppliers to collect data and report on greenhouse gas emissions We screen suppliers to reduce greenhouse gas emissions (e.g. performance of suppliers, selection of materials, source locations) We provide support or resources for our supply chain in adopting greenhouse gas minimized operations (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys) We audit and provide help to suppliers to complete corrective actions ☐ None of the above Points Earned: 0.33 of 0.65 **Sourcing % of COGS from Local Suppliers** What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year? Sourcing of COGS Local to Customers 00% 01-9% 010-19% 020-29% 030%+ O Don't know Points Earned: 1,30 of 1,30 Sourcing % raw materials from Local Suppliers What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year? Raw materials (in currency terms) grown or harvested By company or local independent suppliers.

○ 1-9% ○ 10-19%

020-29%

030%+

00%

O Don't know

Points Earned: 1,30 of 1,30

### **Managing Impact of Transportation**

Points Available: 0.00

Has your company adopted any of the following techniques for minimizing the transportation-related environmental impact of its distribution and supply chain?

Please check all that apply.	
Utilize clean or low-emission vehicles (e.g. hybrid, LPG, electric) to transport and distribute product	
Utilize strategic planning software to minimize fuel usage and shipping footprint	
☐ Train drivers and handlers in fuel efficient techniques	
✓ Utilize freight or shipping methods with lower environmental impacts (e.g. avoiding air shipment)	
Other - please describe	
None of the above	
Points Earned: 0.22 of 0.65	
Types of Carbon Credits Purchased	
Has your company purchased any of the following types of carbon credits during the	last fiscal year?
☐ Voluntary Carbon Credits	
Certified Carbon Credits	
✓ None	
Points Available: 0.33	
Onto Available, 0.00	OPERATIONS
Water	<b>2.4</b>
Monitoring and Managing Water Use	
Does your company monitor and manage your water usage?	
Your answers determine which future questions in the assessment are applicable to your company.	
☐ We do not currently monitor and record water usage	
☐ We regularly monitor and record water usage but have not set any reduction targets	
✓ We monitor and record water usage and have set specific reduction targets relative to previous performan	ce (e.g. a 5%
reduction of water usage from baseline year)	
We regularly monitor and record emissions and have set science-based targets necessary to achieve sust	ainable usage linked
to our local watershed	
We have met specific reduction targets set during this reporting period	
Points Earned: 0.53 of 1.07	
Total Water Use	
Total water use (liters) during the last 12 months	
Total Water dee (mere) daming the last 12 mentile	
Total water use (liters) during the last 12 months 341064000	

### **Water Conservation Practices**

O N/A

Points Earned: 0.27 of 1.07

What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:
Please check all that apply.
Low-flow faucets, taps, toilets, urinals, or showerheads
Grey-water usage for irrigation
☐ Low-volume irrigation
☐ Harvest rainwater
✓ Other - please describe
☐ None of the above
□ N/A - Our company has a virtual office
Points Earned: 0.21 of 1.07
Water Harvested On-Site or From Recycled Sources
What % of water used by the company is harvested on site or is from recycled sources?
$\bigcirc$ 0
<b>1</b> -24%
O 25-49%
O 50-74%
O 75-99%
○100%
O Don't Know
Points Earned: 0.53 of 2.13
Monitoring Toxic Wastewater
Which of the following describes how the company monitors hazardous and toxic wastewater?
Monitoring hazardous and toxic wastewater may involve either monitoring the volume and/or the level of contamination.
O Company does not currently monitor and record emissions
<ul> <li>Company monitors and records emissions (no reduction targets)</li> </ul>
O Company monitors emissions and has specific reduction targets
O Company monitors emissions and has met specific reduction targets during the last fiscal year
O Eliminated emissions of this by-product entirely

Wastewater Disposal
How does your company dispose of non-hazardous wastewater?
Please check all that apply.
☐ We have no water treatment system, or are unsure of disposal
☐ Through municipal/public sewer systems
Off-site water treatment
✓ Through on-site partial-reclamation
☐ Through reuse or recycling of wastewater in company's own operations
On-site watershed management
Other - please describe
Points Earned: 0.40 of 0.53
Supply Chain Water Management

How does your company track and manage the water footprint of your supply chain?

Only select practices if you track and manage the water footprint for at least 50% of your company suppliers (on a cost basis).

We do not track the water footprint of our supply chain

We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of water usage

We have targets for reducing water footprint through our supply chain

We have seen a reduction of our water footprint in our supply chain in the past twelve months

We have verified that all water use in supply chain is science-based and sustainable

Points Earned: 0.27 of 1.07

### **Supply Chain Water Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the water footprint of your supply chain?

N	/ We	collaborate	with	or require	suppliers	to	collect	data	and	report	on	water	foo	torin
_	- v v O	Collaborato	VVICII	or rogano	Ouppliolo		COHOCE	autu	and	IOPOIL	011	vvacoi	100	rbiii i

We screen suppliers to fit good water management practices (e.g. individual supplier practices, materials and ingredients,

locations in context of water scarcity)

We provide support or resources for supply chain in adopting water management (e.g. online tools, applying questionnaires and

surveys, collaborating in industrywide surveys)

We audit and provide help to suppliers to complete corrective actions

None of the above

Points Earned: 0.27 of 1.07

**OPERATIONS** 

Land & Life 6.1

## Monitoring and Reporting Non-hazardous Waste How does your company monitor and manage your waste production? Your answers determine which future questions in the assessment are applicable to your company. We do not currently monitor and record waste production We regularly monitor and record waste production but have not set any reduction targets We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of waste to landfill from baseline year) We regularly monitor and record waste produced and have set a zero waste target We have met the specific reduction targets set during this reporting period We produce zero waste to landfill / ocean Points Earned: 0.32 of 0.65

Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months

Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months 1135

☐ We do not track this

Points Available: 0.00

### **Total Waste Disposed**

Waste Disposed (metric tonnes) during the last 12 months

Waste Disposed (metric tonnes) during the last 12 months 1135

☐ We do not track this

Points Available: 0.00

### **Total Waste Recycled**

Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months

Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months 921

☐ We do not track this

Points Available: 0.00

### **Recycling Programs**

Does the majority of your facilities on a square foot basis have a facility wide recycling program that has ongoing collection of at least all standard materials in your area?



O No

Points Earned: 0.65 of 0.65

Does your company have any of the following recycle/reduce/reuse programs in 80% of the facilities?
<ul> <li>✓ We recycle and reuse materials on-site with clearly-marked bins for use</li> <li>✓ We have a written recycle/reduce/reuse policy that is posted at plant facilities with clearly-marked bins</li> <li>Other - please describe</li> <li>None of the above</li> </ul> Points Earned: 0.65 of 0.65
Waste Reduction Programs
Does your company have a formal program to evaluate how to reduce its generation of hazardous, universal, and/or non-hazardous waste?  O Yes  No
O Already maximized - we have achieved Zero Waste
Points Available: 0.65
Supply Chain Waste Management
How does your company track and manage waste in your supply chain?
Only select practices if you track and manage waste for at least 50% of your company suppliers (on a cost basis).  We don't track the solid waste impacts of our supply chain  We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of waste production  We have set targets for reducing solid waste in the supply chain  We have seen a reduction of waste produced in our value chain in the past twelve months  We have achieved zero waste or a closed-loop supply chain
Points Earned: 0.16 of 0.65
Supply Chain Waste Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduct waste in your supply chain?  We collaborate with or require suppliers to collect data and report on waste production  We screen or require suppliers to meet standards related to solid waste production  We have implemented initiatives to reduce waste at the source or divert waste from landfills or incineration in the supply chain  We audit and provide help to suppliers to complete corrective actions  None of the above
Points Earned: 0.49 of 0.65

**Recycling Programs** 

Environment Impact Packaging
How does your company minimize the environmental impact of the packaging of your products?
Select all practices that apply and are verifiable, regardless of the % of product/packaging the practice applies to.
<ul> <li>✓ We have conducted a formal assessment of our packaging design and materials to identify opportunities to minimize environmental impact</li> <li>✓ We have source-reduced packaging within the last two years</li> <li>○ Our packaging materials are certified to meet independent standards for environmental impact</li> <li>✓ Our packaging is recyclable and provides instructions on how to recycle it correctly</li> <li>○ Our packaging is non-toxic</li> <li>✓ Our packaging materials are designed to have less overall environmental impact than common alternatives</li> <li>○ None of the above</li> <li>○ N/A - Our products do not have packaging materials</li> </ul> Points Earned: 0.52 of 0.65
% of Recyclable/Biodegradable Materials  What % of material (by volume) is made of recyclable (and labeled as such) or biodegradable materials in the areas where they are sold (product + packaging)?
<ul> <li>&lt;20%</li> <li>&lt;20-49%</li> <li></li> <li></li></ul>
Points Earned: 0.54 of 0.65
Controlling Community Exposure to Emissions  Has your company conducted an assessment of local communities' exposure to hazardous

emissions from your manufacturing facilities and taken appropriate steps to mitigate?

We have not conducted an assessment
Assessment indicates some exposure, but we have taken no action to date
O Assessment indicates some exposure, and we have implemented a mitigation and control strategy
O Assessment indicates no exposure

Points Available: 0.32

### % of Environmentally Preferred Input Materials What % of material (by volume) comes from recycled materials, reused components, and/or certified sustainably sourced materials? <20% 020-49% 050-74% O 75-99% 0100% O Don't Know O N/A - We do not sell a physical product Points Available: 1.30 **Programs to Reduce End of Life Waste** Which of the following practices are in place to reduce waste to landfill after the usage of your product and/or its packaging? Company has a product/packaging reclamation and recycling program designed and implemented by the company or a third party Company has a product/packaging reclamation and reuse program designed and implemented by the company or a third party Company takes back similar products or packaging from other companies as part of its reclamation program Company includes information about their reclamation programs on product labels / packaging Company includes information about their reclamation programs in advertising campaigns Company has achieved circularity (no waste created) in its products and packaging Other None of the above Points Farned: 0.39 of 0.65 **Monitoring Hazardous Waste** How does your company monitor and manage your hazardous waste production?

Company does not currently monitor and record emissions
Company monitors and records emissions (no reduction targets)
Company monitors emissions and has specific reduction targets
We regularly monitor and record emissions and have set a zero hazardous waste target
Company has met specific reduction targets during the reporting period
☐ Eliminated emissions of this by-product entirely

Points Earned: 0.16 of 0.65

### **Total Hazardous Waste Produced** Waste Produced: Hazardous Waste (metric tonnes) during the last 12 months Waste Produced: Hazardous Waste (metric tonnes) during the last 12 months 0.13 We do not track this Points Available: 0.00 **Reducing Waste** Optional unweighted metrics: Approximately by what % has your company reduced solid and hazardous waste generation (normalized for revenue changes) over the following periods? The past two years The past two years ✓ We do not track this Points Available: 0.00 **Hazardous Waste Disposal** Can your company verify that your hazardous waste is always disposed of responsibly? This includes batteries, paint, electronic equipment, etc. Yes ONo O N/A - We have eliminated hazardous waste Points Earned: 0.65 of 0.65 **Hazardous Materials On-Site** If your company uses any hazardous materials on site, check all of the procedures that your company follows. Hazardous materials include chemicals, pesticides, and fertilizer. Select N/A if you use no hazardous materials and chemicals. Written procedures for safe storage, use and disposal of each hazardous material available in the national language(s) of work All hazardous materials are kept in sealed containers in a locked storeroom located in a separate area from regular business activities All containers with hazardous materials are labeled, with instructions for proper storage, use and disposal None of these procedures □ N/A

Points Earned: 0.65 of 0.65

### Supply Chain Chemical Management How does your company track and manage toxins or hazardous waste in your supply chain? Only select practices if you track and manage toxins or hazardous waste for at least 50% of your company suppliers (on a cost basis). We don't track toxins or hazardous waste in our supply chain We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks of toxins and/or production of hazardous waste We have set targets for reducing toxins and hazardous waste in our supply chain We have verified that there are no harmful toxins or hazardous waste in our supply chain Points Earned: 0.32 of 0.65 Supply Chain Chemical Improvement

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce toxins or hazardous waste in your supply chain?

✓ We collaborate with or require suppliers to collect data and report on chemicals
☐ We screen or require suppliers to meet standards related to toxins or hazardous waste
☐ We provide support or resources to reduce toxins in the supply chain (e.g.online tools, applying questionnaires and surveys,
collaborating in industrywide surveys)
☐ We audit and provide help to suppliers to complete corrective actions
☐ None of the above

Points Earned: 0.16 of 0.65

### **Supply Chain Biodiversity Management**

How does your company track and manage your supply chain's impact on biodiversity?

Only select practices if you track and manage the impact on biodiversity for at least 50% of your company suppliers (on a cost basis).

We don't evaluate our supply chain impact on biodiversity

We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks to biodiversity

We set targets for reducing impact on biodiversity through our supply chain

We have verified that our supply chain creates no (or positive) biodiversity impact

Points Earned: 0.32 of 0.65

### **Supply Chain Biodiversity Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce your supply chain's impact on biodiversity?

✓ We collaborate with or require suppliers to collect data and report on biodiversity impact
☐ We screen suppliers to fit good biodiversity practices
We provide support or resources for our supply chain in adopting biodiversity-friendly operations (e.g. online tools, applying
questionnaires and surveys, collaborating in industrywide surveys)
☐ We audit and provide help to suppliers to complete corrective actions
☐ None of the above

Points Earned: 0.16 of 0.65

### **Customers**

**OPERATIONS** 

### **Customers Impact Area Introduction**

0.0

This section identifies whether your company's product/service is designed to deliver a specific, material, positive impact for its customers (beyond the value normally provided from goods or services), and if so, opens the Customer Impact Business Model section that is most applicable.

### **Customer Impact Business Model Introduction**

Do any of your company's products/services address a social or economic problem for your customers and/or their beneficiaries?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

No

Points Available: 0.00

OPERATIONS

4.1

### **Customer Stewardship**

### Managing Customer Stewardship

Does your company do any of the following to manage the impact and value created for your customers or consumers?

We offer product / service guarantees, warranties, or protection policies

✓ We have third party quality certifications or accreditations

We have formal quality control mechanisms

☑ We have feedback / customer service feedback or complaint mechanisms

✓ We monitor customer or consumer satisfaction

We assess the outcomes produced for our customers through the use of our product or service

We have written policies in place for ethical marketing, advertisement, or customer engagement

✓ We manage the privacy and security of client / customer data

☐ None of the above

Points Earned: 0.45 of 0.45

# Product Accreditations and Certifications What % your products or services have been reviewed and certified by an accreditation body focused on quality? This can include process certifications like ISO9000 or industry specific quality accreditations. 0% 1-9% 10-24% 25-49% 50-74% 75-99% 100% N/A Points Earned: 0.91 of 0.91 Quality Assurance Do you use an established third party methodology to manage quality assurance for your products or

Do you use an established third party methodology to manage quality assurance for your products or services?

Examples include PDSA, Six Sigma, DMAIC, TQM, Zero Defects, etc

YesNo

Points Earned: 0.45 of 0.45

### **Feedback and Complaint Channels**

Are any of the following true regarding mechanisms for customers to provide feedback, ask questions, or file complaints?

✓ Products and/or websites feature customer service contact information
Product / service reviews are made available in their entirety to public
Company responds to all direct inquiries or complaints within a month of receipt
✓ Company offers live time support to customers
Other
☐ None of the above

Points Earned: 0.34 of 0.45

## Monitoring Customer Satisfaction and Retention Which of the following are true of your company with regards to customer or client satisfaction and/or retention? Company monitors customer satisfaction Company shares customer satisfaction internally within the company Company shares customer satisfaction publicly Company has specified targets for customer / client satisfaction In the last year, company has achieved specified targets for satisfaction None of the above Points Earned: 0.27 of 0.45 Managing Product Impacts

Does the company do any of the following with regards to managing the potential impact their products have on customers / beneficiaries?

- Company regularly monitors customer outcomes and well-being
- Company has formal program to incorporate customer testing and feedback into product design
- Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative effects or increasing positive effects)

Other

None of the above

Points Earned: 0.45 of 0.45

### Managing Marketing and Advertising

Does the company have any of the following practices with regard to ensuring accurate, ethical, and positive marketing and advertising?

- Company makes transparent potential risks and negative impacts of products, including, when appropriate ingredient lists
- Company has formal policies to review the accuracy and ethics of marketing and advertising
- Company complies with independent marketing and advertising standards relevant to their sector or industry
- Company has programs in place to promote social and or environmental causes through its marketing and advertising
- Company gets input of the communities that are featured on the company's messaging and advertising campaigns and is inclusive of the culture of those communities.

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Other

☐ None of the above

Points Earned: 0.45 of 0.45

### **Data Usage and Privacy** Does your company have any of the following to address data usage and privacy issues? Company has a formal publicly available data and privacy policy Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is shared with other entities (public or private) ✓ All customers have option to decide how their data can be used Company's all email list building and email marketing strategies are GDPR compliant Other ☐ None of the above N/A - Company does not collect sensitive data Points Earned: 0.34 of 0.45 **Data Security Management** Does the company have any of the following practices to ensure security of private data? ✓ Data privacy is included in company wide risk management compliance processes All employees with access to data are trained on data privacy policies Company has a formal code of conduct that defines unauthorized uses of data ✓ Internal audits of data security External audits of data security Simulated hacks on data security Other None of the above N/A - Company does not collect sensitive data Points Earned: 0.45 of 0.45 **Disclosure Questionnaire Disclosure Industries** Disclosure questions on specific production and trade. **Disclosure Alcohol** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Alcohol Please also select "Yes" if your company serves clients in this industry O Yes ON

Points Available: 0.00

### **Disclosure Tobacco**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tobacco

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Firearms, weapons or munitions

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Pornography**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Pornography

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

O Yes

O No

Points Available: 0,00

### Disclosure Mining Please indicate if your company is involved in the production, operation

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Prisons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Prisons

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Bottled Water**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Bottled water



ONo

Points Available: 0.00

Disclosure Animal Products or Services

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Animal-based products or services (including seafood)

○ Yes

● No

Points Available: 0.00

Disclosure Monoculture Agriculture

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Monoculture agriculture

O Yes

No

Points Available: 0.00

### **Disclosure Genetically Modified Organisms**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Genetically modified organisms

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Biodiversity Impacts**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries with a large potential biodiversity impact (including logging or logging equipment, agriculture, etc.)

O Yes

ON O

Points Available: 0.00

### **Disclosure Energy and Emissions Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Energy- and emissions-intensive industries

O Yes

Points Available: 0.00

### **Disclosure Water Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Water-intensive industries

O Yes

O No

Points Available: 0.00

### **Disclosure Chemicals**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Chemicals, including those reliant on chemicals that meet the Substances of Very High Concern (SVHC) criteria under REACH

REACH is the European Union's chemical regulation, currently the world's most stringent chemical regulation. See help text for list of industries.

O Yes

No

Points Available: 0.00

# Disclosure Illegal Products or Subject to Phase Out

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation

O Yes

No

## **Disclosure Industries at Risk of Human Rights Violations**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals)

O Yes

No

Points Available: 0.00

### **Other Disclosure Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

O Yes

O No

Points Available: 0.00

## **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Disclosure Practices**

Disclosure questions on sensitive practices.

# No formal Registration Under Domestic Regulations

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

No

# Tax Reduction Through Corporate Shells Please indicate if your company engages in any of the following practices: Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments O Yes ON Points Available: 0.00 Does not transparently report corporate financials to government Please indicate if your company engages in any of the following practices: Company withholds corporate financials from government O Yes No Points Available: 0.00 Operates in conflict zones Please indicate if your company engages in any of the following practices: Company operates in conflict zones O Yes No Points Available: 0.00 Sale of Data Please indicate if your company engages in any of the following practices: Company sells or provides access to consumer or user data O Yes O No Points Available: 0,00 Facilities located in sensitive ecosystems Please indicate if your company engages in any of the following practices: Company facilities are located adjacent to or in sensitive ecosystems

O Yes

No

# Please indicate if your company engages in any of the following practices: Company's products are tested on animals O Yes No Points Available: 0.00 Marketing of Breastmilk Substitutes Please indicate if your company engages in any of the following practices: Marketing of breastmilk substitutes O Yes No Points Available: 0.00 **Workers not Provided Clean Drinking Water ot Toilets** Please indicate if your company engages in any of the following practices: Company does not provide clean drinking water and clean toilets to employees during shifts O Yes No Points Available: 0.00 Workers paid below minimum wage Please indicate if your company engages in any of the following practices: A portion of workers, contractors, subcontractors or day-workers are paid below minimum wage O Yes ON Points Available: 0.00 No signed employment contracts for all workers Please indicate if your company engages in any of the following practices: Company does not have a signed contract of employment with each worker in a language they understand O Yes O No Points Available: 0.00

**Animal Testing** 

# Payslips not provided to show wage calculation and deductions Please indicate if your company engages in any of the following practices: Company does not provide payslips or equivalent to all workers to show how wages are calculated and any deductions made O Yes ON O Points Available: 0.00 Activities against freedom of association/collective bargaining Please indicate if your company engages in any of the following practices: Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing, or prohibits workers from freely associating and bargaining collectively for the terms of one's employment O Yes No Points Available: 0.00 Workers cannot leave site during non-working hours Please indicate if your company engages in any of the following practices: Company prohibits workers from freely leaving the site during non-working hours or at the end of their shift This includes workers who live on site. O Yes ON O Points Available: 0.00

# **ID Cards Withheld or Penalties for Resignation**

Please indicate if your company engages in any of the following practices:

Company keeps workers' original ID cards or passports and/or does not allow workers to resign freely without penalty, even if advance notice is given

O Yes

# **Workers Under Bond** Please indicate if your company engages in any of the following practices: Company hires workers that are under bond, debt, or other obligation to the company or to labor brokers O Yes O No Points Available: 0.00 **Confirmation of Right to Work** Please indicate if your company engages in any of the following practices: Company does not confirm that workers have the legal right to work in jurisdiction of operations, or company does not keep personnel records that include evidence of the date of birth of each worker O Yes No Points Available: 0.00 **Employs Individuals on Zero-Hour Contracts** Please indicate if your company engages in any of the following practices: Company employs individuals on zero-hour contracts O Yes No Points Available: 0.00 Company workers are prisoners Please indicate if your company engages in any of the following practices: Company uses workers who are prisoners O Yes O No Points Available: 0,00 Company Employs Workers Under Age 15 (Or Other ILO Minimum Age) Please indicate if your company engages in any of the following practices: Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each

Points Available: 0.00

O Yes

## **Overtime For Hourly Workers Is Compulsory**

Please indicate if your company engages in any of the following practices:

Overtime work is compulsory and exceeds 48 hours in a week

O Yes

O No

Points Available: 0.00

#### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes

No

Points Available: 0.00

## **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality.

# **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

O No

# **Litigation or Arbitration** Please indicate if your company has experienced any of the following in the past 5 years: Litigation or arbitration against company either ongoing, settled, or found against the company O Yes O No Points Available: 0.00 Company has filed for bankruptcy Please indicate if your company has experienced any of the following in the past 5 years: Company has filed for bankruptcy O Yes No Points Available: 0.00 **Bribery, Fraud, or Corruption** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Bribery, fraud, or corruption O Yes No Points Available: 0.00 Anti-Competitive Behavior Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Anti-competitive behavior O Yes No Points Available: 0.00 Financial Reporting, Taxes, Investments, or Loans Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

○ Yes

Financial reporting, tax payments, investments, or loans

No

### **Political Contributions or International Affairs**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed

a fine or sanction in the past five years for any of the following: Political contributions or international affairs O Yes No Points Available: 0.00 **Labor Issues** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Labor issues (including safety and discrimination) O Yes O No Points Available: 0.00 Recalls Please indicate if your company has experienced any of the following in the past 5 years: Recalls due to quality control issues O Yes No Points Available: 0.00 **Breaches of Confidential Information** Please indicate if your company has experienced any of the following in the past 5 years:

Breaches of individual privacy and/or losses of individual confidential data

O Yes No

### **Consumer Protection**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

a fine or sanction in the past five years for any of the following:

Consumer protection (including product safety and marketing claims)

O Yes

Points Available: 0.00

ON O

## Significant Layoffs

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had layoffs of more than 20% of the workforce

O Yes

Points Available: 0.00

### Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)

Please indicate if your company has experienced any of the following in the past 5 years:

Company sites have experienced accidental discharges to air, land or water of hazardous substances

O Yes

O No

Points Available: 0.00

# Large Scale Land Conversion, Acquisition, or Relocation

Please indicate if your company has experienced any of the following in the past 5 years:

Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people

O Yes

ON O

#### Penalties Assessed For Environmental Issues

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

O Yes

Points Available: 0.00

## **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

O Yes

No

Points Available: 0.00

### Other Disclosure Outcomes & Penalties

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

O Yes

O No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

# Supplier Child Labor, Prison Labor, or Forced Labor Please indicate if any of the following statements are true regarding your company's suppliers: Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor O Yes O No O Don't Know Points Available: 0.00 **Suppliers in Conflict Zones** Please indicate if any of the following statements are true regarding your company's suppliers: Operation in conflict zones O Yes O No O Don't Know Points Available: 0.00 **Suppliers Negative Social Impact** Please indicate if any of the following statements are true regarding your company's suppliers: Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities O Yes No O Don't Know Points Available: 0.00 **Suppliers Negative Environmental Impact** Please indicate if any of the following statements are true regarding your company's suppliers: Practices or outcomes that produced substantial negative environmental impact

O Yes O No O Don't Know