

Scharff

Disclosure Report Date Submitted: January 17th, 2025

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Disclosure Materials

Certified B Corporations must complete a Disclosure Questionnaire to identify potentially sensitive issues related to the company (e.g. historical fines, sanctions, material litigation, or sensitive industry practices).

This component does not affect the company's score on the B Impact Assessment. If the company answers affirmatively to any items in the Disclosure Questionnaire that B Lab deems relevant for public stakeholders, then, as a condition of their certification, the company must:

- Be transparent about details of the disclosure issues identified on the company's public B Impact Report
- 2) Describe how the company has addressed this issue
- 3) Demonstrate that management practices are in place to avoid similar issues from arising in the future, when necessary.

In all cases, the Standards Advisory council reserves the right to refuse certification if the company is ultimately deemed not to uphold the spirit and integrity of the community.

In addition to the voluntary indication of sensitive issues in the Disclosure Questionnaire, companies pursuing Certification also are subject to a background check by B Lab staff. Background checks include a review of public records, news sources, and search engines for company names, brands, executives/founders, and other relevant topics.

Sensitive issues identified through background checks may or may not be within the scope of questions in the Disclosure Questionnaire, but undergo the same review process and are subject to the same possible review by the Standards Advisory Council, including ineligibility for B Corp Certification, required remediation, or disclosure.

B Lab's Public Complaints Process

Any party may submit a complaint about a current B Corp through B Lab's Public Complaint Process. Grounds for complaint include:

- Intentional misrepresentation of practices, policies, and/or claimed outcomes during the company's certification process
- 2) Breaches of the B Corp Community's core values as expressed in our Declaration of Interdependence

This document contains a copy of the company's completed Disclosure Questionnaire and related disclosure documentation provided by the company.



Disclosure Questionnaire

Industries and Products

Yes No Please indicate if the company is involved in production of or trade in any of the following. Select Yes for all options that **Animal Products or Services** $\boxed{}$ **Biodiversity Impacts** Chemicals \square **Disclosure Alcohol Disclosure Firearms Weapons** $\boxed{}$ **Disclosure Mining** $\boxed{}$ **Disclosure Pornography** $\boxed{}$ **Disclosure Tobacco** $\boxed{}$ **Energy and Emissions Intensive** $\overline{\mathbf{A}}$ <u>Industries</u> Fossil fuels \square Gambling **Genetically Modified Organisms** $\overline{\mathbf{A}}$ Illegal Products or Subject to $\boxed{}$ **Phase Out** Industries at Risk of Human \square **Rights Violations Monoculture Agriculture** \square **Nuclear Power or Hazardous** $\overline{\mathbf{A}}$ **Materials** Payday, Short Term, or High **Interest Lending Water Intensive Industries** $\overline{\mathbf{A}}$ Tax Advisory Services

Outcomes & Penalties

	Yes	No	
Please indicate if the company has had any formal complaint to a regulatory agency or been assessed any fine or sanction in the past five years for any of the following practices or policies. Check all that apply.			
Anti-Competitive Behavior		\checkmark	
Breaches of Confidential Information		\checkmark	
Bribery, Fraud, or Corruption		\checkmark	
Company has filed for bankruptcy		\checkmark	
Consumer Protection		V	
Financial Reporting, Taxes, Investments, or Loans		N	
Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)		N	
Labor Issues			
Large Scale Land Conversion, Acquisition, or Relocation		K	
Litigation or Arbitration			
On-Site Fatality		V	
Penalties Assessed For Environmental Issues		N	
Political Contributions or International Affairs		N	
Recalls			
Significant Layoffs		V	
Violation of Indigenous Peoples Rights		V	
Other			



Practices

	Yes	No
Please indicate if the following statements are true regarding whether or not the company engages in the following practices. Check all that apply. If the statement is true, select "Yes." If false, select "No."		
Animal Testing		V
Company/Suppliers Employ Under Age 15 (Or Other ILO Minimum Age)		V
Company prohibits freedom of association/collective bargaining		\checkmark
Company workers are prisoners		\searrow
Conduct Business in Conflict Zones		
Confirmation of Right to Work		V
Does not transparently report corporate financials to government		V
Employs Individuals on Zero-Hour Contracts		<
Facilities located in sensitive ecosystems		V
ID Cards Withheld or Penalties for Resignation		N.
No formal Registration Under Domestic Regulations		V
No signed employment contracts for all workers		V
Overtime For Hourly Workers Is Compulsory		V
Payslips not provided to show wage calculation and deductions		V

	Yes	No
Sale of Data		\vee
Tax Reduction Through Corporate Shells		V
Workers cannot leave site during non-working hours		Ŋ
Workers not Provided Clean Drinking Water or Toilets		\searrow
Workers paid below minimum wage		N
Workers Under Bond		V
Other	N.	

Supply Chain Disclosures

	Yes	No
Please indicate if any of the following statements are true regarding your company's significant suppliers.		
Business in Conflict Zones		V
Child or Forced Labor		N
Negative Environmental Impact		V
Negative Social Impact		V
Other		✓



Disclosure Questionnaire Statement

Disclosure Questionnaire Category: Other - Clients in Controversial Industries

Topic	Clients in Controversial Industries
Summary of Issue	The revenue from clients in the Bottled Water Company industry represented 0% in FY23 -24. The revenue from clients in the Fossil Fuels - coal industry represented 1.12% in FY23 -24. The revenue from clients in the For-profit higher education industry represented 0% in FY22- 23. The revenue from clients in the Mining industry represented 0.62% in FY23-24. The revenue from clients in the Pharmaceuticals industry represented 1.61% in FY23-24.
Size/Scope of Issue (e.g. \$ financial implication, # of individuals affected)	The revenue from clients operating in the Bottled Water industry represented 0% in FY23 -24. The revenue from clients operating in the Fossil Fuels (coal, oil sands) industry represented 1.12% in FY23-24. The revenue from clients operating in the For-profit higher education industry represented 0% in FY22- 23. The revenue from clients operating in the Mining industry represented 0.62% in FY23-24. The revenue from clients operating in the Pharmaceuticals industry represented 1.61% in FY23-24.
Impact on Stakeholders	Companies that work with clients in controversial industries can indirectly increase the harmful impact on stakeholders by enabling business growth. Therefore, companies that work with clients in these industries should have practices in place to ensure that their impact is aimed at decreasing the negative impacts of the industry. B Lab has flagged the involvement of companies with clients in controversial industries as a material issue, and new standards will be created to address possible risks related to this matter.
Implemented Management Practices	When working with clients in sensitive industries, the company evaluates the clients to ensure that their practices align with their values and standards and will not accept clients if significant risks or illicit activities are discovered.



The company has clauses in contracts requiring an insurance policy with environmental and social impact coverage, sending sustainability awareness letters to their clients, and publishing sustainability publications on their networks to ensure that the services provided by the company are not used for harming people and the environment.

The company is implementing a code of conduct for clients in an effort to invite them to join the sustainability path and improve their practices. The company is aware of the importance of the negative impact of these controversial industries and wishes to put on record that they have international certifications, controls, and initiatives in place to mitigate this impact.

- 1. We are a BASC/OAS/ISO certified company, so we have a clear position on working with customers in sensitive or controversial sectors based on evaluating our customers to ensure that their practices are aligned with our values and standards. In those cases where we identify significant risks or activities contrary to our principles, we implement controls to prevent illicit activities and, if necessary, remove ourselves from potentially sensitive sectors to maintain our integrity and commitment to sustainability.
- 2. We have various practices in place to ensure that our clients do not use our services to the detriment of people and the environment, such as environmental and social responsibility clauses in contracts, requiring insurance policies with environmental and social impact coverage, sending sustainability awareness letters to our clients, and sustainability publications in our networks.
- We are implementing a code of conduct for customers in an effort to invite them to join the sustainability path and improve their practices, however, this code would not be conditional and would consist only of a recommendation by Scharff.



Disclosure Questionnaire Statement

Disclosure Questionnaire Category: Energy and Emissions Intensive Industry

Scharff is involved in the production/sale of products or is part of an industry that can potentially be classified as energy and emission-intensive, meaning that they are more likely to have significant impacts on the environment based on their carbon emissions associated with their operations and their contribution to climate change. Certified B Corps are required to make transparent their involvement in such activities or industries.