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#### **Axter UK**

SCORE COMPLETION VERSION NAME

87.7 100% 6 Active Assessment

SECTOR COMPANY SIZE

Service with Significant Environmental Footprint 10-49

As wholly-owned subsidiary of IKO, Axter UK is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with Axter UK as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

# **Mission & Engagement**

0.5

#### **Level of Impact Focus**

Describe your company's approach to creating positive impact.

This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes. Ocreating positive social or environmental impact is not a focus for our business O We occasionally think about the social and environmental impact of some aspects of our business, but not frequently. We frequently consider our social and environmental impact, but it isn't a high priority in decision-making. We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business. We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability. Points Available: 0.00 **Mission Statement Characteristics** Does your company's formal, written corporate mission statement include any of the following? A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply. No social or environmental commitment A general commitment to social or environmental responsibility (e.g. to conserve the environment) A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development) A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products) A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers) We have no written mission statement

Points Earned: 0.33 of 0.33

#### **Mission Statement**

Please share the text of your formal mission statement here.

OUR PURPOSE: To release the full potential of flat roofs in the built environment. OUR VISION: We will improve the roofscape within our communities and transform the world above our heads. OUR MISSION: We provide the intelligence and the method that revolutionises the way flat roofs are designed, installed, used and maintained – to positively impact our climate and communities. We do this through our services, our products and our 'Roof Revolution', an in initiative bringing together individuals and organisations who want to revolutionise the way flat roofs are designed, built, maintained used within our communities. The Five Pillars of Axter's Roof Revolution 1. Improve Health & Wellbeing of our communities – We want to improve the health and wellbeing of our communities by creating a network of active roof spaces that reconnect with nature. 2. Nurture Urban Biodiversity – We want to nurture urban biodiversity through the restoration and creation of unique ecosystems within the urban roofscape. 3. Promote Urban Agriculture – We want to promote local fresh food production through urban rooftop agriculture projects, bring communities together, reduce food miles, production costs and packaging. 4. Prevent Urban Flooding – We want to prevent urban flooding caused by climate change, through the design of blue roof attenuation systems. 5. Help Urban Cooling – We want to reduce the urban heat island effect and its climate-damaging consequences caused by human activities.

Points Available: 0.00

#### **Social and Environmental Decision-Making**

How does your company integrate social and environmental performance into decision-making?

Your answers determine which future questions in the assessment are applicable to your company.

Employee training that includes social or environmental issues material to our company or its mission
☐ Manager roles with job descriptions that explicitly incorporate social and environmental performance
Performance reviews that formally incorporate social and environmental issues
Compensation and job descriptions of executive team members that include social and environmental performance
☐ Board of Directors review of social and environmental performance
☐ We measure our externalities in monetary terms and incorporate them into our financial balances
Other - please describe
✓ None of the above

#### **Stakeholder Engagement**

Has your company done any of the following to engage stakeholders about your social and environmental performance?

We have an advisory board that includes stakeholder representation

We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups

We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics

We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community meetings, etc.)

We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for appropriate follow ups.

We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the company, such as the Board

We publicly report on stakeholder engagement mechanisms and results

Other - please describe

No formal stakeholder engagement

Points Earned: 0.08 of 0.33

#### **Management of Material Social and Environmental Issues**

How does your company identify, measure, and manage the most material social and environmental issues relevant to your operations and business model?

✓ We track impact metrics that we've chosen based on company mission or executive decision

☐ We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research

☐ We have identified and measure metrics based on the results of the materiality assessment we conducted for the company

☐ We have set performance targets for all identified material issues and measurements

☐ We measure the material social and environmental outcomes produced by our performance on our KPIs over time

☐ None of the above

Points Earned: 0.13 of 0.67

# **Identification of Material Issues**

Based on the processes you have highlighted, what are the material issues that have been identified?

Improved Health & Wellbeing of our communities, Urban Biodiversity, Flood prevention in the built environment, Urban Cooling (reducing the urban heat island effect), The Race to Net Zero, Reduction of GHG emissions

Points Available: 0.00

Ethics & Transparency

**OPERATIONS** 

3.1

Governance Structures
What is the company's highest level of corporate oversight?
Owner or Manager Governed (including Board of Directors with only owners/ executives)
<ul> <li>Management, Executive Committee, or Democratic Governance</li> </ul>
O Non-Fiduciary Advisory Board
O Board of Directors (with at least one member who is not an executive or owner of the company)
Points Earned: 0.14 of 0.57
Internal Good Governance
How does your company support internal management and good governance?
✓ We have a formal organizational chart outlining the management and reporting structure of the company
✓ We have written job descriptions for all employees outlining responsibilities and decision-making authority
✓ We have management team meetings to plan strategy or make operational decisions
Other - please describe
☐ None of the above
Points Earned: 0.57 of 0.57
Ethics Policies and Practices
What practices does your company have in place to promote ethical decision-making and prevent
corruption?
✓ A written Code of Ethics
✓ A written whistleblower policy
✓ We have created internal financial controls
☐ We have conducted an ethics-focused risk assessment in the last two years
Other (please describe)
☐ None of the above
Points Earned: 0.43 of 0.57

# **Instruction on Code of Ethics**

Points Earned: 0.57 of 0.57

How does your company instruct employees regarding your Code of Ethics on behavioral expectations, bribery, and corruption?

Please check all that apply.
✓ We instruct the Board of Directors on the Code at least annually
✓ We instruct all newly hired workers on the Code
✓ We instruct managers on the Code on an ongoing basis
✓ We instruct all non-managerial workers on the Code on an ongoing basis
✓ We communicate changes to the Code whenever it is updated
Other - please describe
☐ No Code of Ethics or equivalent, or no training on the Code
Points Earned: 0.57 of 0.57
Reviewed / Audited Financials
Does the company produce financials that are verified annually by an independent source through an Audit or Review?
○ No
○ Yes, through a review
Yes, through an audit
Points Earned: 0.57 of 0.57
Financial Controls
Does your company maintain any of the following financial controls?
Please check all that apply.
Segregation of Accounts Receivable and Accounts Payable duties
Segregation of payment authorization, execution, and/or record keeping
✓ Access to accounting software systems is limited to appropriate personnel
✓ Access to credit or ATM cards is limited to appropriate personnel
✓ Routine management or third-party reviews of inventory management system
☑ IT systems have different password protection systems that are changed periodically with different access levels according to the
position of the staff member accessing the data
☐ None of the above
✓ IT systems have different password protection systems that are changed periodically with different access levels according to the position of the staff member accessing the data

# **Company Transparency** What information does the company make publicly available and transparent? Your answers determine which future questions in the assessment are applicable to your company. Beneficial ownership of the company Financial performance (must be transparent to employees at minimum) Social and environmental performance (e.g. impact reports) Membership of the Board of Directors None of the above Points Earned: 0.29 of 0.57 **Financial Transparency with Employees** How does your company formally share financial information with full-time employees? Exclude compensation data. Please check all that apply. ✓ We have no formal documented process to share financial information with employees Our company discloses all financial information (except salary info) at least yearly Our company discloses all financial information (except salary info) at least quarterly In addition to sharing financials, our company also has an intentional education program around shared financials In addition to sharing financials with employees, our company publicly reports its financial statements Points Available: 0.57 **OPERATIONS Governance Metrics** 0.0 This section asks for your company to provide important financial information that will be referenced later in the assessment. **Last Fiscal Year** On what date did your last fiscal year end? If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date. On what date did your last fiscal year end? 31 Dec 2022 Points Available: 0.00

# **Reporting Currency**

Select your reporting currency

OBritish Pound - GBP

Revenue Year Before Last
Total Earned Revenue
From the fiscal year before last
If your company has not yet completed its first fiscal year, please put \$0  From the fiscal year before last  We do not track this  Points Available: 0.00
Revenue Last Year
Total Earned Revenue  From the last fiscal year Sensitive
This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your complete has not yet completed its first fiscal year, please put \$0  From the last fiscal year  We do not track this  Points Available: 0.00
Net Income Last Year
Net Income
From the last fiscal year Sensitive
If your company has not yet completed its first fiscal year, please put \$0  From the last fiscal year  We do not track this  Points Available: 0.00
Net Income Year Before Last
Net Income
From the fiscal year before last  From the fiscal year before last  We do not track this
Points Available: 0.00

**Mission Locked - Impact Business Model** 

IMPACT BUSINESS MODELS

7.5

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

#### **Mission Lock**

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement.

- Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g. signed B Corp Agreement)
- Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative)
- As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)
- As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)
- O None of the above

Points Earned: 7.50 of 10.00

#### **Workers**

**OPERATIONS** 

# **Workers Impact Area Introduction**

0.0

This section identifies who should be considered a "worker" in the B Impact Assessment and reports your worker-related metrics. It also identifies whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact Business Model section that is most applicable.

#### Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

Fixed Salary

O Daily or hourly wage

#### **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

2			
our answers determine which future questions in the assessment are applicable to your company.			
Yes, some of our labor is contracted to third party subcontractors that manage staff on our behalf			
Yes, we hire individual independent contractors who are contracted to work 20+ hours per week for the company indefinitely, or f			
longer than a 6 month period			
✓ While we utilize independent contractors, they do not work for us greater than 20 hours per week for longer than a 6 month period			
☐ None of the above			
Points Available: 0.00			
Workers Impact Business Model Introduction			
s your company structured to benefit its employees in either of the following ways?			
our answers determine which future questions in the assessment are applicable to your company.			
Ownership structures that provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned companies, cooperatives)			
Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce development programs)			
✓ None of the above			
Points Available: 0.00			
of Full Time Workers			
lumber of Total Full-Time Workers			
Current Total Full-Time Workers			
lease click "Learn More" to understand how to answer this question.			
Current Total Full-Time Workers 41			
☐ We do not track this			
oints Available: 0.00			
of Full Time Workers Last Year			
Jumber of Total Full-Time Workers			
otal full-time workers twelve months ago			
lease click "Learn More" to understand how to answer this question.			
Total full-time workers twelve months ago 33			
☐ We do not track this			

# of Part Time Workers	
Number of Total Part-Time Workers	
Current Total Part-Time Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Part-Time Workers 3	
Points Available: 0.00	
# of Part Time Workers Last Year	
Number of Total Part-Time Workers	
Total part-time workers twelve months ago	
Please click "Learn More" to understand how to answer this question.	
Total part-time workers twelve months ago 3  We do not track this	
Points Available: 0.00	
# of Temporary Workers	
Number of Total Temporary Workers	
Current Total Temporary Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Temporary Workers 0  We do not track this	
Points Available: 0.00	
# of Temporary Workers Last Year	
Number of Total Temporary Workers	
Total temporary workers twelve months ago	
Please click "Learn More" to understand how to answer this question.	
Total temporary workers twelve months ago 0  We do not track this	

# Lowest Paid Wage What is the company's lowest wage as calculated on an hourly basis? Please exclude students and interns in this calculation. What is the company's lowest wage as calculated on an hourly basis? We do not track this Points Available: 0.00 % of Employees Paid Individual Living Wage What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for an individual?

Points Earned: 2.52 of 2.52

### % of Employees Paid Family Living Wage

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for a family?

Please exclude students and interns in this calculation.

Please exclude students and interns in this calculation.

○<75%

<75%
</p>
75-89%
90-99%
100%
N/A

O 75-89%

090-99%

0 100%

O N/A

Points Earned: 2.52 of 2.52

✓ Bonuses or profit-sharing

☐ None of the above

Points Earned: 0.84 of 1.26

☐ Employee ownership opportunities

% Above the Minimum wage	
What percentage above the legal minimum wage does your lowest-paid hourly employee earn?	
Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.	
○ 0% - Lowest wage is equivalent to minimum wage	
O 1-9%	
O 10-29%	
○ 30-49%	
○ 50-75%	
○75%+	
N/A - We do not employ hourly workers	
Points Available: 1.26	
If it is not possible to verify a living wage in your country, has your company participated in any leadership initiatives/agreements to increase wages or benefits to workers provided in your country industry?	or
Examples include commissioning a living wage calculation. Select N/A if living wage already exists.	
○Yes	
○ No	
N/A - Living wage already exists	
Points Available: 1.26	
Points Available: 1.26  Compensation Policies and Practices	
	?
Compensation Policies and Practices	?

# **Employees Receiving a Bonus** What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year? 00% 01-24% 025-49% 0 50-74% O 75-99% 0 100% O N/A Points Earned: 0.63 of 1.26 **Significance of Bonuses** What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year? O No bonus payout, or no bonus plan ○ 5% or less **5-10%** 010-15% 0 15-20% O >20% O Bonuses were paid to non-executive workers, despite the company not earning a profit Points Earned: 0.47 of 1.26 % Participation in Employee Ownership What percentage of all full-time employees have been granted stock, stock options, or stock equivalents (including participation in an ESOP or other qualified ownership plans) in the company? Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit. 0% 01-24% 025-49% 050-74% O 75-99% 0100%

Points Available: 1.26

O N/A

Retirement Programs			
Do employees have access to any of the following savings programs for retirement?			
☐ Government-sponsored pension or superannuation plans  ✓ Private Pension or Provident Funds			
☐ None of the above			
Points Earned: 0.94 of 1.26			
Financial Services for Employees			
What financial products, programs, or services does your company provide that help to meet financial	cial		
health needs of hourly employees?			
Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.			
☐ Direct deposit			
Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)			
☐ Financial management tools or coaching			
☐ Emergency or short-term savings programs			
☐ Low-interest or interest-free loans			
Debt management, refinancing, or loan payment contributions			
Employer match for deposits into savings accounts			
Paychecks issued off-schedule on a need basis			
☐ Tax preparation services			
Other - please describe			
☐ None of the above			
✓ N/A - We do not employ hourly workers			
Points Available: 0.63			
Health, Wellness, & Safety 9.5	TIONS		
Government Provision Of Healthcare			
How is healthcare provided in the country where the majority of employees reside?			
Ouniversal Provision of Basic Healthcare Services (e.g. United Kingdom)			
Ogovernment-mandated or -provided health insurance programs (e.g. Switzerland)			
O None of the Above			
Points Available: 0.00			

# 

#### **Supplementary Health Benefits**

What benefits does your company provide to all full-time tenured workers to supplement government programs?

Only select benefits the company pays the majority of costs to all full-time tenured workers. Select Other if the company covers less than 50% of the expenses for the benefits listed or other benefits offered.

Disability coverage or accident insurance

✓ Life insurance

Private dental insurance

✓ Private supplemental health insurance

Other - please describe

☐ None of the above

Points Earned: 2.00 of 2.00

# Supplementary Health Benefits Eligibility for Part-Time Workers

When do part-time workers become eligible to participate in the supplementary benefits offered by your company?

If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4).

Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment

Part-time workers are eligible to participate at time of hire

Part-time workers are only eligible if they work more than 20 hours a week

☑ Part-time workers are eligible even if they work less than 20 hours a week

We do not offer supplementary health benefits to part-time workers

N/A - We don't have part-time employees

Points Earned: 1.50 of 2.00

#### **Health and Wellness Initiatives**

What health and wellness initiatives or policies does your company offer beyond insurer-provided programs?

Check	all	that	apply.
-------	-----	------	--------

✓ We sponsor and encourage workers to participate in health and wellness activities during the workweek (e.g.	walking or steps
programs)	

- We offer incentives for workers to complete health risk assessments or participate in health and wellness activities (e.g., a fund for exercise equipment, subsidized gym membership)
- ☑ Employees have access to behavioral health counseling services, web resources, or Employee Assistance Programs
- Spouses, partners, or children of employees are provided access to behavioral health counseling services, web resources, or Employee Assistance Programs
- ✓ We have policies and programs in place to prevent ergonomic-related injuries in the workspace
- Over 25% of workers have completed a health risk assessment in the last twelve months
- ☐ Management receives reports on aggregate participation in worker wellness programs
- Other please describe
- Company does not offer any formal health and wellness initiatives

Points Earned: 2.00 of 2.00

#### **Worker Safety Practices**

What are your company's occupational health and safety policies?

- ✓ We have written policies and practices to minimize on-the-job employee accidents and injuries
- ✓ Data on injury, accident, lost, or absentee days are recorded and made transparent for all workers
- A worker health and safety committee helps monitor and advise on health and safety programs
- None of the above

Points Earned: 2.00 of 2.00

# **Career Development**

**OPERATIONS** 

2.6

# **Professional Development Policies and Practices**

Points Earned: 0.58 of 0.58

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.	
✓ We have a formal onboarding process for new employees	
✓ We offered ongoing training on core job responsibilities to employees within the last year	
✓ We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)	
☐ We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)	
☐ We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)	
✓ We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, onlin	e
trainings)	
✓ We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional	
licensures)	
None of the above	
Points Earned: 0.54 of 0.58	
Amount of Training for New Hires	
What was the average amount of training that a newly hired worker received in the past twelve month	S
Use average of both full-time and part-time employees.	
O No training	
On-the-job training (one day to one week)	
On-the-job training (one day to one week) On-the-job training (one week to one month)	
On-the-job training (one week to one month)	

# **Employee Review Process**

Which of the following is included or applies to your company's formal process for providing performance feedback to employees?

1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
Check all that apply.
✓ Process has a regular schedule and is conducted at least annually
✓ Peer and subordinate input
✓ Written guidance for career development
Social and environmental goals
✓ Clearly-identified and achievable goals
A 360-degree feedback process
✓ All tenured employees receive feedback
☐ None of the above
Points Earned: 1.17 of 1.17
Internal Promotions
What percentage of employees has been internally promoted within the last 12 months?
Exclude material owners in your calculation.
O <sub>0%</sub>
O 1-5%
● 6-15%
○ 15%+
Points Earned: 0.39 of 0.58
Intern Hiring Practices
How does your company manage the hiring and treatment of interns?
Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a
living wage."
☐ We have a formalized policy or program outlining the objectives of internships or internship programs for participants
☐ We partner with education institutions to provide internship opportunities or work-study programs
☐ We pay interns a living wage
Our interns receive formal performance reviews
Our interns have a formal opportunity to provide feedback on experience
☐ We have hired interns on as full-time permanent employees in the past two years
☐ Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school
☐ None of the above

Points Available: 0.58

✓ N/A - Our company does not employ interns

#### **Skills-Based Training Participation**

Points Earned: 0.12 of 0.38

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training to advance core job responsibilities 0% 01-24% 025-49% 0 50-74% O 75%+ O Don't know Points Earned: 0.14 of 0.19 **External Professional Development Participation** What percentage of full-time workers has participated in external professional development or lifelong learning opportunities in the past fiscal year? Professional development should be paid for in advance, reimbursed or subsidized by the company. 00% 01-24% 025-49% 050-74% 75%+ Points Earned: 0.38 of 0.38 **Subsidized Educational Opportunities** What percentage of full-time workers received advancement or reimbursement for continuing education opportunities in the last fiscal year? Continuing education opportunities include GED, college credits, industry-recognized accreditation, etc.  $\bigcirc$  0 01-5% 06-15% 0 15%+

Career Development Policies	
What are your company's policies and practices around career development and promotion?	
<ul> <li>□ Employees who seek to take a short-term leave or sabbatical will have their jobs guaranteed upon return</li> <li>✓ Our company will make an effort to find a place for employees who seek to take a long-term leave or sabbatical upon t</li> <li>□ Employees are able to make lateral moves or change career direction or pace when possible</li> <li>□ None of the above</li> </ul>	heir return
Points Earned: 0.06 of 0.19	
	OPERATIONS  2.5
Employee Handbook Information	
What is included in your company's written and accessible employee handbook?	
✓ An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  ✓ An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  ✓ A statement on work hours  ✓ Policies on pay and performance issues  ✓ Policies on benefits, training and leave  ✓ Grievance resolution process  ✓ Disciplinary procedures and possible sanctions  ☐ A neutrality statement regarding workers' right to bargain collectively and freedom of association  ☐ Prohibition of child labor and forced or compulsory labor  ☐ We have no written employee handbook  Points Earned: 0.33 of 0.33  Paid Secondary Caregiver Leave	
What secondary parental leave policies are available to your workers, either through your compovernment program?	pany or a
Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn' instructions.  Workers receive unpaid time off for secondary parental leave  Workers receive up to 2 weeks (or full pay equivalent) paid leave  Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave  Workers receive greater than 5 weeks (or full pay equivalent) paid leave  Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both  No secondary caregiver leave is offered to employees	for further

# **Supplementary Benefits** What supplementary benefits are provided to a majority of non-managerial workers? Including full time and part time employees. Please check all that apply. On-site childcare Off-site subsidized childcare Free or subsidized meals ✓ Policy to support breastfeeding mothers Other - please describe None of the above Points Earned: 0.67 of 1.33 **Worker Empowerment** How does your company engage and empower workers? ✓ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process ✓ Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates We have adopted open book management or self-management principles within the workplace Workers have opportunity to elect member(s) to the Board of Directors Other - please describe None of the above Points Earned: 0.33 of 0.67 Surveying and Benchmarking Engagement and Attrition Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways? Your answers determine which future questions in the assessment are applicable to your company. ✓ We calculate employee attrition rate We benchmark employee attrition rate to relevant benchmarks We regularly (at least once a year) conduct employee satisfaction or engagement surveys We benchmark employee satisfaction to relevant industry benchmarks We disaggregate calculations based on different demographic groups to identify trends We outperform industry benchmarks on attrition We outperform industry benchmarks on satisfaction None of the above

Points Earned: 0.33 of 0.67

Departed Employees	
Number of full-time and part-time workers that departed or left the company in	the last twelve months
Enter 0 if None.	
Number of full-time and part-time workers that departed or left the company in the last twelve months	Sensitive
☐ We do not track this	
Points Available: 0.00	
Employee Satisfaction	
What percent of your employees are "Satisfied" or "Engaged"?	
Select N/A if satisfaction or engagement is not formally surveyed.	
O<65%	
<b>6</b> 5-80%	
O 81-90%	
O 90%+	
○ N/A	
Points Earned: 0.67 of 1.33	
	OPERATIONS
Engagement & Satisfaction (Salaried)	2.3
Number of Paid Days Off	
What is the annual minimum number of paid days off (including holidays) for full	timo omplovoco?
what is the annual minimum number of paid days on (including holidays) for full	-une employees:

O-15 work days

O 16-22 work days

O 23-29 work days

30-35 work days

○36+ work days

Points Earned: 0.54 of 0.60

# **Paid Primary Caregiver Leave for Salary Workers**

Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?

If applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).  Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)  Primary caregivers receive 13 weeks to 6 months of time off for parental leave (including unpaid and paid leave)  Primary caregivers receive more than 6 months of time off for parental leave (including unpaid and paid leave).  4-12 weeks of primary parental leave (or equivalent) is fully paid  13-18 weeks of primary parental leave (or equivalent) is fully paid  More than 24 weeks of primary parental leave (or equivalent) is fully paid  Primary caregivers receive less than 4 weeks off or no time off for parental leave
Points Earned: 0.42 of 0.60
Worker Flexibility Options
What job flexibility options does the company provide, whenever feasible, in writing and in practice for the majority of workers?
Please check all that apply.  ✓ Part-time work schedules at the request of workers  ✓ Flex-time work schedules allowing freedom to vary start and stop times  ✓ Telecommuting (e.g. working from home one or more days per week)  ☐ Job-sharing  ☐ None of the above
Points Earned: 0.45 of 0.60
Workplace Flexibility in Practice
Which of the following flexible workplace practices have been used in the past 12 months?
Please check all that apply.  ✓ Managers or executives worked part-time or in a job-share  ✓ Managers or executives are in a telecommuting position  ✓ We hired new people into permanent positions that are telecommuting  ☐ We hired new people into permanent positions that are part-time or job-share  ✓ We have transitioned staff into part-time, job-share, or telecommuting positions  ☐ Other - please describe  ☐ None of the above

Points Earned: 0.60 of 0.60

#### **Attrition Rate for Salaried Workers**

What percentage of full-time and part-time salaried workers left the company during the last twelve months?

Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.

**Sensitive** 

#### Community

**OPERATIONS** 

# **Community Impact Area Introduction**

0.0

This section identifies whether your company is designed to deliver a specific, material, positive impact for its community, and if so, opens the Community Impact Business Model section that is most applicable.

#### **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

No

Points Available: 0.00

**OPERATIONS** 

# Diversity, Equity, & Inclusion

3.7

#### **Diverse Ownership and Leadership**

Is your company majority-owned or -led by individuals from any of the following underrepresented groups?

Please select all that apply.

Led by a woman
Led by an individual from an underrepresented racial or ethnic minority
Led by another underrepresented individual (veterans, LGBT, etc.)
☐ Majority owned by women
Majority owned by individuals from underrepresented racial or ethnic minorities
☐ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)

Points Available: 0.69

✓ None of the above

Creating and Managing Inclusive Work Environments
Which of the following practices does your company have in place around diversity, equity, and inclusion?
<ul> <li>✓ We include a statement in all our job postings with a commitment to diversity, equity, and inclusion</li> <li>☐ We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics</li> <li>☐ We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>☐ We have set specific, measurable diversity improvement goals</li> <li>☐ We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implemented equal compensation improvement plans or policies</li> <li>☐ None of the above</li> </ul>
Points Earned: 0.28 of 0.69
<b>Measurement of Diversity</b> What attributes of a diverse workforce does your company track, either through anonymous surveys or other methods legal in your jurisdiction?
If collecting this type of demographic data is not legal in your jurisdiction, select None of the Above.  Socioeconomic status (as determined by low income residence, education level, etc.)  Race or ethnicity  Gender  Age  Other - please describe  None of the above
Points Earned: 0.52 of 0.69
Low Income Workers
What percentage of your workforce lives in poor/very poor or low-income areas or does not have college degree?

○ 0%
○ 1-9%
○ 10-19%
○ 20-29%
○ 30%+
○ Don't Know

Points Earned: 0.69 of 0.69

Women Workers
How many of your non-managerial workers identify as women?
<ul> <li>○ 0%</li> <li>○ 1-9%</li> <li>○ 10-24%</li> <li>○ 25-39%</li> <li>○ 40-49%</li> <li>○ 50%+</li> <li>○ Don't know</li> </ul> Points Earned: 0.69 of 0.69
Age Diversity in Workforce
What percentage of your workforce is either under the age of twenty four or over the age of fifty?
○0%
O 1-9%
<ul><li>● 10-19%</li><li>○ 20-29%</li></ul>
○ 20-29% ○ 30%+
O Don't Know
Points Earned: 0.34 of 0.69
High to Low Pay Ratio
What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker?
○>20x
○ 16-20x
○ 11-15x
<ul><li>● 6-10x</li><li>○ 1-5x</li></ul>
Points Earned: 0.52 of 0.69

Female Management
How many of your company managers identify as women?
O% O1-9% O10-24% O25-39% O40-49% ODon't know N/A  Points Earned: 0.69 of 0.69
Management from Underrepresented Populations
How many of your company managers identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know.  0% 01-9% 010-19% 20-29% 030%+ © Don't know  Points Available: 0.69
Supplier Diversity Policies or Programs
Does your company have any of the following policies or programs in place to promote diversity within your supply chain?
<ul> <li>□ We track diversity of ownership among our suppliers</li> <li>□ We have a policy to give preferences to suppliers with ownership from underrepresented populations</li> <li>□ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership</li> <li>□ We have a formal program to purchase and provide support to suppliers with diverse ownership</li> <li>✓ None of the above</li> <li>□ N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations</li> </ul> Points Available: 0.34
I UIIILS AVAIIANE. U.J4

# **Supplier Ownership Diversity** What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations? 00% 01-9% 010-24% 025-39% 040-49% 050%+ ODon't Know Points Available: 0.69 **OPERATIONS Economic Impact** 2.4 **Geographic Structure and Scope** We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically. One leased office and flexible WFH - sales and quality assurance teams work from home or on site

Points Available: 0.00

#### **New Jobs Added Last Year**

Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.

Last twelve months:

Last twelve months: 5

We do not track this

Points Available: 0.00

#### **Job Growth Rate**

What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage.

If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.	
○ 0% (no growth on a net basis)	
O 1-14%	
● 15-24%	
○25%+	
Points Earned: 1.57 of 2.35	
Non-accredited Investor Ownership	
What percentage of the company is owned by individuals who would qualify as non-accredited	
investors?	
<b>0</b> %	
O 1-9%	
O 10-24%	
O 25-49%	
○ 50%+	
O Don't know	
Points Available: 1.18	
Local Ownership	
Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?	
"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should	
generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.	
○ Yes	
No     No	
O Don't know	

# What percentage of your company's Cost of Goods Sold (including value-adding activities) was spent within the country of operations, from in-country registered companies or national citizens? 00% 01-19% 020-39% 040-59% 060-79% 080%+ Points Earned: 0.88 of 1.18 **Local Purchasing and Hiring Policies** What written local purchasing or hiring policies does your company have in place? "Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town. Written preference at each facility to purchase from local suppliers Formal targets or goals for the amount of local purchasing Ready-to-use lists of preferred local suppliers and vendors for specific facilities Written preference for hiring and recruiting local managers Incentives for staff to live within 20 miles of local company facility Other (please describe) ✓ No written local purchasing or hiring policies in place Points Available: 0.59 **Spending on Local Suppliers** What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year? Please click "Learn More" to understand how to answer this question. <20%</p> 020-39% 040-59% 060%+

**National Sourcing** 

O Don't know

# Facilities in Low-Income Communities What percentage of your workforce is low-income or does not have a college degree AND is also employed in company facilities located in low-income communities? <10% 010-19% 020-29% ○30%+ O Don't Know Points Available: 1.18 **Impactful Banking Services** What characteristics apply to the financial institution that provides the majority of your company's banking services? Certified CDFI or national equivalent social investment organization Certified B Corporation Member of the Global Alliance for Banking on Values Cooperative bank or credit union Local bank committed to serving the community Independently owned bank ✓ None of the above Points Available: 1.18 **OPFRATIONS Civic Engagement & Giving** 2.9 **Corporate Citizenship Program** How does your company take part in civic engagement? Your answers determine which future questions in the assessment are applicable to your company. Financial or in-kind donations (excluding political causes) Community investments ✓ Community or pro-bono service Advocacy for adopting improved social or environmental policies or performance Partnerships with charitable organizations or membership with community organizations

Points Earned: 0.33 of 0.55

None of the above

Other - please describe

Discounted products or services to qualified underserved groups

Free use of company facilities to host community events

Equity or ownership in the company granted to a nonprofit

Community Service Policies and Practices
How does your company manage employee community service?
☐ We have hosted or organized company service days in the last year
✓ The company offers paid time off for community service
20 hours or more a year of paid time off
✓ Our company monitors and records total volunteer hours
Our company has set community service or pro-bono targets
Other - please describe
☐ None of the above
Points Earned: 0.41 of 0.55
% of Employees Volunteer Service
What percentage of employees took paid time off for volunteer service last year?
O <sub>0%</sub>
● 1-24%
O 25-49%
O 50-74%
O 75%+
○ Don't know
Points Earned: 0.28 of 1.10
Total Amount of Volunteer Service Hours
Number of hours volunteered by full-time and part-time employees of the organization during the last
fiscal year
This should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for the should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for the should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for the should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for the should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for the should be also as the should be
employee-initiated activities.
Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year
175
☐ We do not track this
Points Available: 0.00

# **Volunteer Service Per Capita**

What was the percentage of per capita worker time donated as volunteer, community service, or pro bono time in the reporting period?

Calculate by total volunteer hours / total hours worked, generally 2000 hours per FTE.	
○ 0%	
○ 0.1-0.5% of time	
○ 0.6-1% of time	
○ 1.1-2% of time	
2%+ of time	
O Don't know	
Points Earned: 0.37 of 1.10	
Charitable Giving and Community Investment Policies and Practices	
What are your company's practices regarding donations or community investments?	
☐ We have a formal statement on the intended social or environmental impact of our company's philanthropy	
☐ We have a formal donations commitment (e.g. 1% for the planet)	
☐ We match individual workers' charitable donations	
✓ We allow our workers or customers to select charities to receive our company's donations	
✓ We have screening practices for charitable contributions or impact measurement mechanisms for our community investments	
None of the above	
Points Earned: 0.44 of 0.55	
% of Revenue Donated	
What was the equivalent percentage of revenue donated to charity during the last fiscal year?	
Please include tax deductible in-kind donations but do not include pro bono time.	
O No donations last fiscal year	
O Less than 0.1% of revenue	
0.1-0.4% of revenue	
O 0.5-0.9% of revenue	
O 1-1.9% of revenue	
O 2%+ of revenue	
O Don't know	
Points Earned: 0.88 of 2.21	

# Total Amount of Charitable Donations Total amount (in currency terms) donated to registered charities in the last fiscal year Report with the currency specified in "Reporting currency" for this metric. Total amount (in currency terms) donated to registered charities in the last fiscal year We do not track this Points Available: 0.00 Advancing Social and Environmental Performance How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years? We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our industry

Points Earned: 0.28 of 0.28

None of the above

Other - please describe

# **Supply Chain Management**

**OPERATIONS** 

4.4

#### **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

We have provided data or contributed to academic research on social or environmental topics
 ■ We participate in panel presentations or other public forums on social or environmental topics

We provide public resources for other businesses or stakeholders on improving social or environmental performance

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately 80% of non-labor costs. Select all that apply.

ion-labor costs. Select all that apply.
✓ Product Manufacturers
✓ Professional Service Firms (Consulting, Legal, Accounting)
☐ Independent Contractors
Marketing and advertising
Office Supplies
✓ Benefits Providers
✓ Technology
Raw materials
Farms

Points Available: 0.00

Other - please describe

# **Social or Environmental Screening of Suppliers** Does your company screen or evaluate Significant Suppliers for social and environmental impact? This question determines the set of supplier-focused questions your company will respond to. Yes O No Points Available: 0.00 **Supplier Screen Topics** What does your company formally screen for regarding the social or environmental practices and performance of your suppliers? Compliance with all local laws and regulations, including those related to social and environmental performance Good governance, including policies related to ethics and corruption Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor practices) Third-party certifications related to positive social and/or environmental performance Other - please describe We have no formal screening process in place Points Earned: 1.04 of 1.04 **Supplier Evaluation Practices** What methods does your company use to evaluate the social or environmental impact of your suppliers?

☐ We share policies or rules with suppliers but we don't have a verification process in place
✓ We require suppliers to complete an assessment we designed
☐ We use third-party risk or impact assessment tools (Sedex, BIA)
✓ We conduct routine audits or reviews of suppliers at least every two years
$\square$ We have third parties conduct routine audits or reviews of suppliers at least every two years
Other (please describe)
☐ None of the above

Points Earned: 0.78 of 1.04

# Outsourced Staffing Services Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations? Your answers determine which future questions in the assessment are applicable to your company. O Yes

### **Suppliers in Low-Income Communities**

What percentage of your Significant Suppliers is located in low-income communities or create employment opportunities for other chronically underemployed populations?

O<10%
O 10-19%
O 20-30%
<del>0</del> 30%+
O Don't Know

No

Points Available: 0.00

Points Earned: 0.52 of 0.52

### **Supplier Code of Conduct**

Is there a formal written Supplier Code of Conduct policy that specifically holds your company's suppliers accountable for social and environmental performance?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes
No

Points Available: 1.04

### **Length of Supplier Relationships**

What is the average tenure of your company's relationships with suppliers?

O Average tenure of supplier relationships is less than 12 months.
O Average tenure of supplier relationships is greater than 12 months.
O Average tenure of supplier relationships is greater than 36 months.
Average tenure of supplier relationships is greater than 60 months.
Our company has had a relationship with a majority of our suppliers (on a currency basis) since our first year of operations.
O Don't Know

Points Earned: 1.04 of 1.04

### **Independent Contractor Practices**

What are your company's policies regarding independent contractors that do not work for the company greater than 20 hours per week for longer than a 6 month period?

Independent contractors that work for the company 20+ hours per week over a 6+ month period should be considered in the Workers
section.
☐ We have a formal routine process for independent contractors to receive post-project or -contract performance feedback
☐ We have a formal routine process for independent contractors to communicate post-project or post-contract feedback to the
company
Our independent contractors are verified to either work on a time-bound basis, split their time with work for other clients, or have
been offered employment
☐ Independent contractors are paid a living wage (calculated as hourly wage when living wage data is available)
☐ We have independent contractors, but have not engaged in any of these practices
✓ N/A - We haven't used independent contractors in the last year
Points Available: 1.04
Social or Environmental Purchases

What percentage of materials or products purchased have third-party social or environmental certification or approval or are from Significant Suppliers that are purpose-driven or have third-party company level certification or approval?

 $\bigcirc$  0

01-24%

025-49%

050-74%

<del>0</del> 75%+

O Don't know

Points Earned: 1.04 of 1.04

### **Environment**

**OPERATIONS** 

### **Environment Impact Area Introduction**

0.0

This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable.

# Type of Facilities What kind of facilities does your business primarily operate in? Your answers determine which future questions in the assessment are applicable to your company. O Company-owned office space Leased office space O Co-working Space O Virtual or home offices Points Available: 0.00 **Majority of Purchases Physical Product or Services** Are the majority of your non-labor expenses from services or physical products? Your answers determine which future questions in the assessment are applicable to your company. Physical products O Services or non-physical products like software Points Available: 0.00 **Environmental Business Model** Are your company's products/services or processes structured to restore or preserve the environment in any of the following ways? (Please note: the environmental impact of your day-to-day operations will be assessed in the remaining sections of the Environment Impact Area. This question is specifically asking about your products/services or innovative production processes.) Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Through an innovative manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental

Through a product or service that preserves, conserves, or restores the environment or resources

impact compared to typical practices for the industry

None of the above

### **Description of Positive Environmental Product / Service Impact**

How would you describe the positive outcome for the environment created by your product/service?

The products we sell include solar panels, green/living roofs and blue roof systems. Our living/green roofs promote biodiversity by establishing habitats for pollinators like bees and butterflies and other insects, as well as birds. With most of our projects being in cities, our green roofs encourage these species to thrive in urban environments where they are currently under threat. Green roofs also prevent excess water run-off after heavy rains, as well as offering excellent heat insulation, decreasing the overall energy consumption of the building it sits on. Our solar systems generate free, clean electricity. And our blue roof systems protect urban environments from potential flooding by increasing both the volume of rain water stored and controlling the amount of rain water released after heavy rainfall. All our roofing systems have insulation that improves thermal performance. These are the positive outcomes for the environment created by the products we sell. Our consultation service creates an added positive outcome by designing roofs systems that combine all these technologies to amplify the environmental impact for our clients.

Points Available: 0.00

### **Environmental Product or Service Impact**

Is the environmental impact you've described part of your products' or services' impact (excluding packaging), or is it a part of the way that your company operates?

Companies should earn revenue from the product or service that has an environmental impact. Please do not include pro bono efforts within this section.

• The impact is created by a revenue-generating product/service line (e.g. selling non-toxic cleaning products, sustainability consultancy)

O The impact is created by the company's daily operations (e.g. using non-toxic cleaning products in the company's headquarters) and not the core product/service

### **Environmental Product Benefits**

In what way or ways does your product/service conserve the environment?

attributes. Provides or is powered by renewable energy or cleaner-burning energy than market alternatives (e.g. solar panel manufacturers/installers, hybrid vehicles) Conserves or diverts resources (including energy, water, materials, etc.) Conserves or preserves the well-being of land and/or animals (e.g. land protection or reforestation services, sustainably harvested agricultural products) Reduces or is made of less toxic/hazardous substances (e.g. brownfield remediation services, organic certified food, non-toxic cleaners) Educates, measures, researches, or provides information to solve environmental problems (e.g. environmental consulting or auditing) None of the above Points Available: 0.00 **Resource Conservation Overview** Tell us more about how your product or service reduces energy, GHG emissions, water and/or waste. Solar panel, wet roofs, green roofs explanation Points Available: 0.00 **Direct Impact on Resource Conservation** Is resource conservation a direct positive environmental impact of your product or service? Yes ONo, it is an indirect result of one of the other answers selected in the question "Environmental Product Benefits"

Please select ONE option per product line. You may select an additional option if your product line has two separate environmental

**Environmental Management** 

Points Available: 0.00

**OPERATIONS** 

7.1

# **Green Building Standards** What percentage of company facilities (by area, both owned by company or leased) is certified to meet the requirements of an accredited green building program? <20% 020-49% 050-79% 080%+ O N/A Points Available: 1.25 **Facility Improvement with Landlord** If you lease your facilities, have you worked with your landlord to implement or maintain any of the following? ✓ Energy efficiency improvements Water efficiency improvements Waste reduction programs (including recycling) None of the above N/A - Company does not lease majority of facilities Points Earned: 0.83 of 1.25 **Virtual Office Stewardship** How does your company encourage good environmental stewardship in how employees manage their virtual offices?

- ✓ We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)
- Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)
- ✓ We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices
- ✓ Employees are provided with a list of environmentally-preferred vendors for office supplies

None of the above

□ N/A

Points Earned: 2.50 of 2.50

### **Environmental Management Systems**

Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?

Please check all that apply.
✓ Policy statement documenting our organization's commitment to the environment
Assessment undertaken of the environmental impact of our organization's business activities
Stated objectives and quantifiable targets for environmental aspects of our organization's operations
Programming designed, with allocated resources, to achieve these targets
Periodic compliance reviews and auditing to evaluate programs conducted
✓ Third-party auditing and certification of EMS
☐ We have no environmental management system
Points Earned: 1.67 of 2.50
Environmentally Certified Products
During the last fiscal year, what percentage of your products sold had a product certification that assesses the environmental impacts of the product or its production process?
Select N/A only if there is no physical product being sold.
O <sub>0%</sub>
O 1-24%

Points Earned: 0.94 of 1.25

O 25-49% **0** 50-74% ○75%+ O N/A

# **Environmental Assessment and Product Design**

Has your company incorporated environmental considerations into product design by conducting any of the following during the last 24 months with regard to a majority of the products you manufacture or sell?

A majority of products represent at least 50% of revenues.	
✓ Life Cycle Assessment	
Cradle-to-Cradle Certification	
☐ Source reduction exercise	
☐ Toxicity reduction exercise	
Review of product materials, design, reuse or recyclability	
☐ Reclamation programs for used products or parts	
Other - please describe	
☐ None of the above	
□ N/A - Our revenue is generated from a service	
Points Earned: 1.25 of 1.25	
	OPERATIONS
Air & Climate	5.4
Monitoring Energy Usage	
Does your company monitor, record, or report its energy usage?	
Include electricity and other energy consumption from heating, hot water, etc. Your answers determine	ne which future questions in the
assessment are applicable to your company.	
☐ We do not currently monitor and record usage	
☐ We monitor and record usage but have set no reduction targets	
✓ We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume pro	oduced, etc.) that are being monitored
$\hfill\square$ We monitor usage and have set absolute reduction targets regardless of company growth	
☐ We have met specific reduction targets during the reporting period	
Points Earned: 0.31 of 0.61	
Total Energy Use	
Total energy used (Gigajoules) during the last 12 months:	
Total energy used (Gigajoules) during the last 12 months: 190.6	
☐ We do not track this	
Points Available: 0.00	

# **Total Renewable Energy Use** Total energy used from renewable resources (Gigajoules) during the last 12 months: Total energy used from renewable resources (Gigajoules) during the last 12 months: 41.1 We do not track this Points Available: 0.00 **Renewable Energy Usage** What percentage of energy use is produced from renewable sources? Include electricity and other energy consumption from heating, hot water, etc. 00% 0 1-24% 025-49% 050-74% O 75-99% 0100% O Don't Know Points Earned: 0.04 of 0.31 Low Impact Renewable Energy Use What percentage of energy use is produced from low-impact renewable sources? Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated renewable energy. 00%

1-24%25-49%50-74%75-99%100%

O Don't know

Points Earned: 0.24 of 1.22

# **Facility Energy Efficiency** For what systems has your company used energy conservation or efficiency measures for a majority of your corporate facilities (by square feet) in the past year? Equipment: Energy Star appliances, automatic sleep modes, after-hour timers, etc. Lighting: natural light, CF bulbs, occupancy sensors, daylight dimmers, task lighting, etc. ✓ HVAC: programmable thermostat, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc. Other - please describe None of the above □ N/A - We utilize virtual office Points Earned: 0.41 of 0.61 **Energy Use Reductions** Have conservation and efficiency improvements led to energy savings for your facilities? If so, by how much? Please calculate based on changes from last year or annualized from a base year, referring to electricity use and other energy consumption from heating, hot water, etc. On% 01-4% 05-9% 010-14% 0 15-20% 0 > 20% Opn't know Points Available: 1.22 **Monitoring Greenhouse Gas Emissions** How does your company manage its greenhouse gas emissions for at least Scope 1 and 2? Your answers determine which future questions in the assessment are applicable to your company. We do not currently monitor and record emissions We regularly monitor and record emissions but have not set any reduction targets ✓ We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of GHGs from baseline year) We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to address climate change We have met the specific reduction targets set during this reporting period

Points Earned: 0.31 of 0.61

We have achieved carbon neutrality

# Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 1: Scope 1: 30.6 ☐ We do not track this Points Available: 0.00 **Total Scope 2 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 2: Scope 2: 8 We do not track this Points Available: 0.00 **Total Scope 3 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 3: Scope 3: 1418.8 ☐ We do not track this Points Available: 0.00 **Carbon Intensity** What is your current Carbon Intensity for Scopes 1 and 2 (measured in metric tons of CO2/\$million of revenue), not including the use of carbon credits or offsets? Please use USD to allow for standardized comparisons. 0>100 081-100 061-80 O 41-60 021-40 0 1-20 $\bigcirc$ 0 O Don't know Points Earned: 0.61 of 0.61

**Total Scope 1 GHGs** 

# Carbon Intensity What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$million of revenue, including the use of carbon credits or offsets? Please use USD to accurately evaluate the answer option. >100 81-100

○ 81-100 ○ 61-80 ○ 41-60 ○ 21-40 ○ 1-20 ○ 0 ○ Don't know

### **Greenhouse Gas Emissions Reduced**

What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your company?



Points Earned: 1.22 of 1.22

Points Available: 1.22

### **Ton Miles Reduction**

Have you reduced the ton miles (relative to revenues) of your distribution and supply chain, and if so, by how much?

Calculate by comparing ton-miles from the year prior or annualized from a baseline year.



### **Supply Chain GHG Management**

Has your company taken action to track and manage the greenhouse emissions produced through your supply chain? (absolute reduction)

Only select practices if you track and manage greenhouse emissions produced for at least 50% of your company suppliers (on a cost basis).
<ul> <li>We don't track or evaluate greenhouse emissions from our supply chain</li> <li>✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risk contribution of greenhouse gas emissions</li> <li>○ We have purchased certified carbon credits to offset some or all of the greenhouse gas emissions from our supply chain</li> <li>○ We set targets for reducing greenhouse gas emissions through our supply chain</li> <li>○ We have seen a reduction in GHG emissions in our supply chain in the last twelve months</li> <li>○ We have achieved a carbon-neutral supply chain</li> </ul> Points Earned: 0.15 of 0.61
Offsetting Supplier GHG Emissions
What % of your company's Scope 3 greenhouse gas emissions were offset by certified carbon credits?  o 0 1-24% 25-49% 50-74% 75-99% 100% Don't know  Points Available: 1.22
Supply Chain GHG Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the greenhouse gas emissions produced through your supply chain?
<ul> <li>□ We collaborate with or require suppliers to collect data and report on greenhouse gas emissions</li> <li>☑ We screen suppliers to reduce greenhouse gas emissions (e.g. performance of suppliers, selection of materials, source locations)</li> <li>□ We provide support or resources for our supply chain in adopting greenhouse gas minimized operations (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys)</li> <li>□ We audit and provide help to suppliers to complete corrective actions</li> <li>□ None of the above</li> </ul> Points Earned: 0.15 of 0.61

# **Reducing Impact of Travel/Commuting** Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting? Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers) Employees are encouraged to use virtual meeting technology to reduce in person meetings Company has a written policy limiting corporate travel None of the above Points Earned: 0.61 of 0.61 Sourcing % of COGS from Local Suppliers What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year? Sourcing of COGS Local to Customers O 0% 01-9% 010-19% 020-29% 030%+ O Don't know Points Earned: 1.22 of 1.22 Sourcing % raw materials from Local Suppliers What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year? Raw materials (in currency terms) grown or harvested By company or local independent suppliers. 00%

Points Available: 1.22

Opn't know

1-9% 10-19% 20-29%

### **Managing Impact of Transportation**

Has your company adopted any of the following techniques for minimizing the transportation-related environmental impact of its distribution and supply chain?

Please check all that apply.	
Utilize clean or low-emission vehicles (e.g. hybrid, LPG, electric) to transport and distribute product	
Utilize strategic planning software to minimize fuel usage and shipping footprint	
☐ Train drivers and handlers in fuel efficient techniques	
✓ Utilize freight or shipping methods with lower environmental impacts (e.g. avoiding air shipment)	
Other - please describe	
☐ None of the above	
Points Earned: 0.20 of 0.61	
% GHG Emissions Offset	
If your company purchased certified carbon credits in the reporting period, what % of Scope GHG emissions were offset?	e 1 and 2
O <sub>0%</sub>	
O <sub>1-24%</sub>	
O 25-49%	
O 50-74%	
O 75-99%	
O 100%	
○ Don't know	
○ N/A - No carbon offsets purchased	
Points Available: 0.61	
	OPERATIONS

Water 1.3

# **Monitoring and Managing Water Use**

Does your company monitor and manage your water usage?

Your answers determine which future questions in the assessment are applicable to your company.
☐ We do not currently monitor and record water usage
☐ We regularly monitor and record water usage but have not set any reduction targets
✓ We monitor and record water usage and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of
water usage from baseline year)
We regularly monitor and record emissions and have set science-based targets necessary to achieve sustainable usage linked to
our local watershed
☐ We have met specific reduction targets set during this reporting period
Points Earned: 0.88 of 1.75
Total Water Use
Total water use (liters) during the last 12 months
Total water use (liters) during the last 12 months 12
☐ We do not track this
Points Available: 0.00
Water Conservation Practices
What water conservation methods have been implemented at the majority of your corporate offices or
plant facilities:
Please check all that apply.
Low-flow faucets, taps, toilets, urinals, or showerheads
Grey-water usage for irrigation
☐ Low-volume irrigation
☐ Harvest rainwater
Other - please describe
✓ None of the above
□ N/A - Our company has a virtual office
Points Available: 1.75

# **Supply Chain Water Management**

Haw door	VOLIK COMPON	track and	manage the	water footprir	t of w	our cumply	chain?
now does	your company	rifack and	manage me	water rootprii	IL OI VO	Jul Supply	CHalli

Only select practices if you track and manage the water footprint for at least 50% of your company suppliers (on a cost basis).
☐ We do not track the water footprint of our supply chain
✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of water
usage
☐ We have targets for reducing water footprint through our supply chain
We have seen a reduction of our water footprint in our supply chain in the past twelve months
We have verified that all water use in supply chain is science-based and sustainable
Points Earned: 0.44 of 1.75
Supply Chain Water Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the water footprint of your supply chain?
☐ We collaborate with or require suppliers to collect data and report on water footprint
We screen suppliers to fit good water management practices (e.g. individual supplier practices, materials and ingredients, locations in context of water scarcity)
We provide support or resources for supply chain in adopting water management (e.g. online tools, applying questionnaires and
surveys, collaborating in industrywide surveys)
We audit and provide help to suppliers to complete corrective actions
✓ None of the above
Points Available: 1.75
OPERATION
Land & Life 3.1
Monitoring and Reporting Non-hazardous Waste
How does your company monitor and manage your waste production?
Your answers determine which future questions in the assessment are applicable to your company.
☐ We do not currently monitor and record waste production
We regularly monitor and record waste production but have not set any reduction targets
✓ We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a
5% reduction of waste to landfill from baseline year)
☐ We regularly monitor and record waste produced and have set a zero waste target
☐ We have met the specific reduction targets set during this reporting period
☐ We produce zero waste to landfill / ocean
Points Earned: 0.38 of 0.76

# Non-hazardous Waste Generated Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months 1.3 We do not track this Points Available: 0.00 **Total Waste Disposed** Waste Disposed (metric tonnes) during the last 12 months Waste Disposed (metric tonnes) during the last 12 months 0.8 ☐ We do not track this Points Available: 0.00 **Total Waste Recycled** Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months 0.8 We do not track this Points Available: 0.00 **Recycling Programs** Does the company have a company-wide recovery and recycling program that includes the following? Please check all that apply. Paper Cardboard ✓ Plastic ✓ Glass & metal Composting ☐ None of the above

Points Earned: 0.76 of 0.76

Waste Reduction Programs
Does your company have a formal program to evaluate how to reduce its generation of hazardous, universal, and/or non-hazardous waste?
○ Yes
No     No
O Already maximized - we have achieved Zero Waste
Points Available: 0.76
Supply Chain Waste Management
How does your company track and manage waste in your supply chain?
Only select practices if you track and manage waste for at least 50% of your company suppliers (on a cost basis).
☐ We don't track the solid waste impacts of our supply chain
✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of waste
production
<ul><li>☐ We have set targets for reducing solid waste in the supply chain</li><li>☐ We have seen a reduction of waste produced in our value chain in the past twelve months</li></ul>
We have achieved zero waste or a closed-loop supply chain
Points Earned: 0.19 of 0.76
Supply Chain Waste Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce waste in your supply chain?
☐ We collaborate with or require suppliers to collect data and report on waste production
We screen or require suppliers to meet standards related to solid waste production
☐ We have implemented initiatives to reduce waste at the source or divert waste from landfills or incineration in the supply chain
<ul> <li>We audit and provide help to suppliers to complete corrective actions</li> <li>✓ None of the above</li> </ul>
Notice of the above
Points Available: 0.76
Source Reduction
Have any of your products been source reduced in the last fiscal year?
This includes reducing the volume of material needed for a product through material selection, production process, product design, etc.
○ Yes
No
O N/A: My revenues are generated from a service so source reduction cannot be conducted.
Points Available: 0.76

Programs to Reduce End of Life Waste
Does the company have in place an active end-of-life product/component reclamation program to increase the useful life of parts and components?
○Yes
● No
○ N/A
Points Available: 0.76
% of Recyclable/Biodegradable Materials
What % of material (by volume) is made of recyclable (and labeled as such) or biodegradable materials in the areas where they are sold (product + packaging)?
○<20%
O 20-49%
O 50-74%
○ 75-99%
○ 100%
O Don't Know
○ N/A
Points Available: 0.76
% of Environmentally Preferred Input Materials
What % of material (by volume) comes from recycled materials, reused components, and/or certified sustainably sourced materials?
○<20%
O 20-49%
O 50-74%
○ 75-99%
○ 100%
Don't Know
O N/A - We do not sell a physical product
Points Available: 1.53

## **Reducing Waste**

Points Earned: 0.25 of 0.76

Optional unweighted metrics: Approximately by what % has your company reduced solid and hazardous waste generation (normalized for revenue changes) over the following periods?

The past two years
The past two years 42
☐ We do not track this
Points Available: 0.00
Hazardous Waste Disposal
Can your company verify that your hazardous waste is always disposed of responsibly?
This includes batteries, paint, electronic equipment, etc.
○ No
○ N/A - We have eliminated hazardous waste
Points Earned: 0.76 of 0.76
Points Earned: 0.76 of 0.76  Tracking Chemicals in the Supply Chain
Tracking Chemicals in the Supply Chain
Tracking Chemicals in the Supply Chain  Does your company do any of the following to track chemicals in the supply chain for the majority of
Tracking Chemicals in the Supply Chain  Does your company do any of the following to track chemicals in the supply chain for the majority of materials?
Tracking Chemicals in the Supply Chain  Does your company do any of the following to track chemicals in the supply chain for the majority of materials?  Please check all that apply.
Tracking Chemicals in the Supply Chain  Does your company do any of the following to track chemicals in the supply chain for the majority of materials?  Please check all that apply.  Do not track chemicals in the supply chain
Tracking Chemicals in the Supply Chain  Does your company do any of the following to track chemicals in the supply chain for the majority of materials?  Please check all that apply.  Do not track chemicals in the supply chain  Require suppliers to disclose specified chemicals of concern
Tracking Chemicals in the Supply Chain  Does your company do any of the following to track chemicals in the supply chain for the majority of materials?  Please check all that apply.  Do not track chemicals in the supply chain  Require suppliers to disclose specified chemicals of concern  Ask suppliers if they know all the chemical ingredients intentionally added to their product and all residuals of high concern present

# **Chemical Reduction Methods** Which of the following environmentally preferred products have been purchased for the majority of your corporate facilities? Non-toxic janitorial products Unbleached / chlorine free paper products Soy-based inks or other low VOC inks Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.) Other - please describe ✓ None of the above Points Available: 0.76 **Supply Chain Chemical Management** How does your company track and manage toxins or hazardous waste in your supply chain? Only select practices if you track and manage toxins or hazardous waste for at least 50% of your company suppliers (on a cost basis). We don't track toxins or hazardous waste in our supply chain ✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks of toxins and/or production of hazardous waste We have set targets for reducing toxins and hazardous waste in our supply chain We have verified that there are no harmful toxins or hazardous waste in our supply chain Points Earned: 0.38 of 0.76 **Supply Chain Chemical Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce toxins or hazardous waste in your supply chain?

☐ We collaborate with or require suppliers to collect data and report on chemicals
☐ We screen or require suppliers to meet standards related to toxins or hazardous waste
☐ We provide support or resources to reduce toxins in the supply chain (e.g.online tools, applying questionnaires and surveys,
collaborating in industrywide surveys)
☐ We audit and provide help to suppliers to complete corrective actions
✓ None of the above

# **Supply Chain Biodiversity Management**

			ı		
Н	law daes valir	company track and	l manade vour sunr	ilv chain's imnac	t an hiadiversity?
1 1		COLLIDALLY LIACK ALK	i illaliado Voul Subi	ny onami 3 milioac	

Only select practices if you track and manage the impact on biodiversity for at least 50% of your company suppliers (on a cost basis).
☐ We don't evaluate our supply chain impact on biodiversity
✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks to
biodiversity
☐ We set targets for reducing impact on biodiversity through our supply chain
We have verified that our supply chain creates no (or positive) biodiversity impact
Points Earned: 0.38 of 0.76
Supply Chain Biodiversity Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce
your supply chain's impact on biodiversity?
☐ We collaborate with or require suppliers to collect data and report on biodiversity impact
☐ We screen suppliers to fit good biodiversity practices
We provide support or resources for our supply chain in adopting biodiversity-friendly operations (e.g. online tools, applying
questionnaires and surveys, collaborating in industrywide surveys)
☐ We audit and provide help to suppliers to complete corrective actions
✓ None of the above
Points Available: 0.76
Points Available: 0.76  Resource Conservation - Impact Business Model 11.5
IMPACT BUSINESS MODEL
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?  Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?  Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?  Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.   Product or service uses resources or minimizes carbon more efficiently than market alternatives (e.g. energy-efficient appliances,
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?  Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.  © Product or service uses resources or minimizes carbon more efficiently than market alternatives (e.g. energy-efficient appliances, low-flow shower heads)
Resource Conservation - Impact Business Model  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?  Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.  Product or service uses resources or minimizes carbon more efficiently than market alternatives (e.g. energy-efficient appliances, low-flow shower heads)  Product or service uses recycled, used, or compostable input materials (e.g. recycled paper, used furniture, compostable bags)
Resource Conservation - Impact Business Model 11.5  This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)  Resource Conservation Description  Which of the following most accurately describes how your product or service conserves or diverts resources?  Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.  Product or service uses resources or minimizes carbon more efficiently than market alternatives (e.g. energy-efficient appliances, low-flow shower heads)  Product or service uses recycled, used, or compostable input materials (e.g. recycled paper, used furniture, compostable bags)  Product or service is designed to share resources efficiently in order to minimize overall resource consumption

### **Tracking Environmental Metrics**

Which of the following environmental metrics does your company track regarding the environmental impact of your product or service?

·	
CO2 saved/offset by product/service (metric tons)	
☐ Liters of water saved/offset by product/service	
☐ The average % water reduction achieved by the product or service	
kWh saved/off-set	
☐ The average % energy reduction achieved by the product or service	
☐ Metric tons of waste saved from landfill or incineration	
✓ None of the above	
Points Available: 0.00	
Revenue from Resource Conservation	
What were your total revenues last fiscal year from the provious products or convices?	
What were your total revenues last fiscal year from the previous products or services?	
Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the	
Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the	
Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.	
Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.  What were your total revenues last fiscal year from the previous products or services? 87.%	

### **Management of Resource Conservation**

How does your company measure and manage the results, outcomes, effects, or impact of your product or service?

### **Innovative Resource Conservation**

Is there something different or innovative about the product/service that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations?

Axter Roofing was the first in the UK to offer the innovative Wilotek waterproofing system (a patented reinforcement product that improves the environmental performance of roofing systems), now being offered and used by others in our industry.

Points Available: 0.00

**Customers** 

**OPERATIONS** 

### **Customers Impact Area Introduction**

0.0

This section identifies whether your company's product/service is designed to deliver a specific, material, positive impact for its customers (beyond the value normally provided from goods or services), and if so, opens the Customer Impact Business Model section that is most applicable.

### **Customer Impact Business Model Introduction**

Do any of your company's products/services address a social or economic problem for your customers and/or their beneficiaries?

Your answers determine which future questions in the assessment are applicable to your company.

Yes

ONo

Points Available: 0.00

### **Customer Focus of Product or Service**

Is the social or economic problem addressed by your product/service one that is faced directly by your customers and/or your clients' beneficiaries?

If you answer "No" here, be sure to revisit the Environment and/or Community sections to ensure your business model impact is appropriately captured.

Yes

O No, customers support in our ability to produce a positive social/economic impact, but the primary beneficiaries are other stakeholders (i.e. we donate to charities based on sales to customers, we sell fair trade products to our customers, we sell environmentally beneficial products to our customers)

Points Available: 0.00

### Positive Impact of Product/Service

How would you describe the positive outcome for customers created by your product/service?

Our customers benefit from our solar panels both economically and environmentally, because solar panels provide free, clean electricity. The positive outcome of our green/living roof systems are also economic, because they increase heat insulation and protect from excess water run-off after heavy rainfall, as well as offering an enriched environment by creating habitats for insects and birds and increasing biodiversity in the built environment. Our blue roofing systems control and manage water and reduce the risk of flooding and/or water damage. Our service creates an additional positive outcome by designing a system to use these products in tandem to increase the overall positive outcomes.

### **Beneficial Product Type**

O None of the above

Points Available: 0.00

Which of the following most closely matches the outcome and/or problem solved for your customers as defined above?

Only select the ONE most relevant option for each product line. This will guide you to a series of questions specific to the type of impact

you indicate you are creating.
Access to products/services that fulfill basic human needs for individuals without prior access (e.g. providers of electricity or clean
drinking water to rural poor communities, affordable housing projects, waste and sanitation systems or disposal)
Improved or maintained health and wellness (e.g. medical equipment, medical services and medicines, preventative health services
or products, healthy living products, exercise and sporting products, prescription eyeglasses)
Improved education or skills development (e.g. schools, textbooks, tutoring services, career leadership training, education tools,
games and software)
☐ Increased economic opportunity for underserved groups (e.g. financial or insurance services or benefits consulting for the
underserved, new mechanisms to connect products to market)
☐ Increased operational success or capital for purpose driven or underserved enterprises (e.g. impact investing or fundraising
platforms, nonprofit accounting services)
☐ Increased social and/or environmental impact for businesses or other organizations (e.g. sustainability consulting)
☐ Increased access to arts, media, or culture (e.g. independent media, artisanal crafts, photography, information services)
☐ Improves market access through physical or technological infrastructure (e.g. mobile telecommunications, business technologies o
software, roads, bridges, railways, ports, building and construction materials not previously available)
✓ None of the above
Points Available: 0.00
Impact on Underserved Populations
Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?
Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact
Business Model.
Our products or services directly support underserved populations
Our products or services support organizations that directly support underserved populations
O Don't know

Total Customer Organizations	
Total Number of Customers	
Organizations served in the last 12 months:	
Organizations served in the last 12 months: 182  We do not track this	
Points Available: 0.00	
Total Customer Individuals	
Total Number of Customers	
Individuals served in the last 12 months:	
Individuals served in the last 12 months: 0  We do not track this	
Points Available: 0.00	
Customer Stewardship	OPERATIONS 3.3
Managing Customer Stewardship	
Does your company do any of the following to manage the impact and value created or consumers?	for your customers
✓ We offer product / service guarantees, warranties, or protection policies	
✓ We have third party quality certifications or accreditations	
✓ We have formal quality control mechanisms	
✓ We have feedback / customer service feedback or complaint mechanisms	
☐ We monitor customer or consumer satisfaction	
<ul><li>☐ We assess the outcomes produced for our customers through the use of our product or service</li><li>☐ We have written policies in place for ethical marketing, advertisement, or customer engagement</li></ul>	
✓ We manage the privacy and security of client / customer data	
None of the above	

Points Earned: 0.52 of 0.63

# **Quality Assurance** Do you use an established third party methodology to manage quality assurance for your products or services? Examples include PDSA, Six Sigma, DMAIC, TQM, Zero Defects, etc Yes ONo Points Earned: 0.63 of 0.63 **Supplier Quality Assurance Reviews** What % of Significant Suppliers (on currency basis) are subjected to regular quality assurance reviews or audits? 0-49% 050-62% O 63-75% >75% Points Earned: 1.25 of 1.25 **Feedback and Complaint Channels** Are any of the following true regarding mechanisms for customers to provide feedback, ask questions, or file complaints?

✓ Products and/or websites feature customer service contact information
Product / service reviews are made available in their entirety to public
✓ Company responds to all direct inquiries or complaints within a month of receipt
☐ Company offers live time support to customers
Other
☐ None of the above

Points Earned: 0.31 of 0.63

# Managing Product Impacts Does the company do any of the following with regards to managing the potential impact their products have on customers / beneficiaries? Company regularly monitors customer outcomes and well-being Company has formal program to incorporate customer testing and feedback into product design Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative effects or increasing positive effects)

Points Available: 0.63

✓ None of the above

Other

### **Data Usage and Privacy**

Does your company have any of the following to address data usage and privacy issues?

- Company has a formal publicly available data and privacy policy
- Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is shared with other entities (public or private)
- ✓ All customers have option to decide how their data can be used
- Company's all email list building and email marketing strategies are GDPR compliant

Other

☐ None of the above

N/A - Company does not collect sensitive data

Points Earned: 0.63 of 0.63

### **Disclosure Questionnaire**

### **Disclosure Industries**

Disclosure questions on specific production and trade.

### **Disclosure Alcohol**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Alcohol

Please also select "Yes" if your company serves clients in this industry

O Yes

No

### **Disclosure Tobacco**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tobacco

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Gambling**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Gambling

Please also select "Yes" if your company serves clients in this industry

O Yes



Points Available: 0.00

### **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Firearms, weapons or munitions

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Pornography**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Pornography

Please also select "Yes" if your company serves clients in this industry

O Yes

No

### **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

O Yes

No

# Disclosure Prisons Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Prisons Please also select "Yes" if your company serves clients in this industry Yes No

### **Disclosure Volunteer Placement to Orphanages**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Organizing volunteer programs to orphanages or child care organizations

O Yes

O No

Points Available: 0.00

Points Available: 0.00

### **Disclosure Animal Products or Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Animal-based products or services (including seafood)

O Yes

No

Points Available: 0.00

### **Disclosure Genetically Modified Organisms**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Genetically modified organisms

Please also select "Yes" if your company serves clients in this industry

O Yes

No

### **Disclosure Biodiversity Impacts**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries with a large potential biodiversity impact (including logging or logging equipment, agriculture, etc.)

Yes

No

Points Available: 0.00

### **Disclosure Energy and Emissions Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Energy- and emissions-intensive industries

O Yes

O No

Points Available: 0.00

### **Disclosure Water Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Water-intensive industries

O Yes

O No

Points Available: 0.00

### Disclosure Illegal Products or Subject to Phase Out

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation

O Yes

No

### **Disclosure Industries at Risk of Human Rights Violations**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals)

O Yes

O No

Points Available: 0.00

### **Other Disclosure Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

O Yes

No

Points Available: 0.00

### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

### **Disclosure Practices**

Disclosure questions on sensitive practices.

### No formal Registration Under Domestic Regulations

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

No

# **Tax Reduction Through Corporate Shells**

Please indicate if your company engages in any of the following practices:

Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments

O Yes

No

Points Available: 0.00

### **Operates in conflict zones**

Please indicate if your company engages in any of the following practices:

Company operates in conflict zones

O Yes

No

Points Available: 0.00

### Sale of Data

Please indicate if your company engages in any of the following practices:

Company sells or provides access to consumer or user data

O Yes

No

Points Available: 0.00

### Facilities located in sensitive ecosystems

Please indicate if your company engages in any of the following practices:

Company facilities are located adjacent to or in sensitive ecosystems

O Yes

No

# **Animal Testing** Please indicate if your company engages in any of the following practices: Company's products are tested on animals O Yes No Points Available: 0.00 **Marketing of Breastmilk Substitutes** Please indicate if your company engages in any of the following practices: Marketing of breastmilk substitutes O Yes No Points Available: 0.00 Activities against freedom of association/collective bargaining Please indicate if your company engages in any of the following practices: Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing, or prohibits workers from freely associating and bargaining collectively for the terms of one's employment O Yes No Points Available: 0.00 **Workers Under Bond** Please indicate if your company engages in any of the following practices:

Company hires workers that are under bond, debt, or other obligation to the company or to labor brokers

O Yes

No

### **Confirmation of Right to Work**

Please indicate if your company engages in any of the following practices:

Company does not confirm that workers have the legal right to work in jurisdiction of operations, or company does not keep personnel records that include evidence of the date of birth of each worker

O Yes

Points Available: 0.00

### **Employs Individuals on Zero-Hour Contracts**

Please indicate if your company engages in any of the following practices:

Company employs individuals on zero-hour contracts

O Yes

No

Points Available: 0.00

### Company workers are prisoners

Please indicate if your company engages in any of the following practices:

Company uses workers who are prisoners

O Yes

No

Points Available: 0.00

### Company Employs Workers Under Age 15 (Or Other ILO Minimum Age)

Please indicate if your company engages in any of the following practices:

Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each

O Yes

No

### **Overtime For Hourly Workers Is Compulsory**

Please indicate if your company engages in any of the following practices:

Overtime work is compulsory and exceeds 48 hours in a week

O Yes

O No

Points Available: 0.00

### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes

No

Points Available: 0.00

### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

### **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality.

### **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

No

# **Litigation or Arbitration** Please indicate if your company has experienced any of the following in the past 5 years: Litigation or arbitration against company either ongoing, settled, or found against the company O Yes No Points Available: 0.00 Company has filed for bankruptcy Please indicate if your company has experienced any of the following in the past 5 years: Company has filed for bankruptcy O Yes No Points Available: 0.00 **Bribery, Fraud, or Corruption** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Bribery, fraud, or corruption

O Yes

No

Points Available: 0.00

### **Anti-Competitive Behavior**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Anti-competitive behavior

O Yes

No

### **Financial Reporting, Taxes, Investments, or Loans**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

The or carrotter in the past live years for any or the following.
Financial reporting, tax payments, investments, or loans
○ Yes
○ No
Points Available: 0.00
Political Contributions or International Affairs
Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:
Political contributions or international affairs
○ Yes No
Points Available: 0.00
Labor Issues
Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:
Labor issues (including safety and discrimination)
○ Yes
No
Points Available: 0.00
Recalls
Please indicate if your company has experienced any of the following in the past 5 years:
Recalls due to quality control issues
○ Yes
○ No

# **Breaches of Confidential Information** Please indicate if your company has experienced any of the following in the past 5 years: Breaches of individual privacy and/or losses of individual confidential data O Yes No Points Available: 0.00 **Consumer Protection** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Consumer protection (including product safety and marketing claims) O Yes No Points Available: 0.00 **Significant Layoffs** Please indicate if your company has experienced any of the following in the past 5 years: Company has had layoffs of more than 20% of the workforce O Yes

No

Points Available: 0.00

### Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)

Please indicate if your company has experienced any of the following in the past 5 years:

Company sites have experienced accidental discharges to air, land or water of hazardous substances

O Yes

No

### Large Scale Land Conversion, Acquisition, or Relocation

Please indicate if your company has experienced any of the following in the past 5 years:

Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people

O Yes

Points Available: 0.00

### **Penalties Assessed For Environmental Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

O Yes

No

Points Available: 0.00

### **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

O Yes

O No

Points Available: 0.00

### **Other Disclosure Outcomes & Penalties**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

O Yes

No

### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

### **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

### Supplier Child Labor, Prison Labor, or Forced Labor

Please indicate if any of the following statements are true regarding your company's suppliers:

Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor

○ Yes
○ No
O Don't Know

Points Available: 0.00

### **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

O Yes

O Don't Know

Points Available: 0.00

### **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

O Yes

O No

O Don't Know

### **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

O Yes
No

O Don't Know