

# hera cv

Disclosure Report

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## **Disclosure Materials**

Certified B Corporations must complete a Disclosure Questionnaire to identify potentially sensitive issues related to the company (e.g. historical fines, sanctions, material litigation, or sensitive industry practices).

This component does not affect the company's score on the B Impact Assessment. If the company answers affirmatively to any items in the Disclosure Questionnaire that B Lab deems relevant for public stakeholders, then, as a condition of their certification, the company must:

- Be transparent about details of the disclosure issues identified on the company's public B Impact Report
- 2) Describe how the company has addressed this issue
- 3) Demonstrate that management practices are in place to avoid similar issues from arising in the future, when necessary.

In all cases, the Standards Advisory council reserves the right to refuse certification if the company is ultimately deemed not to uphold the spirit and integrity of the community.

In addition to the voluntary indication of sensitive issues in the Disclosure Questionnaire, companies pursuing Certification also are subject to a background check by B Lab staff. Background checks include a review of public records, news sources, and search engines for company names, brands, executives/founders, and other relevant topics.

Sensitive issues identified through background checks may or may not be within the scope of questions in the Disclosure Questionnaire, but undergo the same review process and are subject to the same possible review by the Standards Advisory Council, including ineligibility for B Corp Certification, required remediation, or disclosure.

This document contains a copy of the company's completed Disclosure Questionnaire and related disclosure documentation provided by the company



## **Disclosure Questionnaire**

#### **Industries and Products**

#### Yes No Please indicate if the company is involved in production of or trade in any of the following. Select Yes for all options that **Animal Products or Services** $\boxed{}$ **Biodiversity Impacts** Chemicals $\boxed{}$ **Disclosure Alcohol Disclosure Firearms Weapons** $\boxed{}$ **Disclosure Mining** $\boxed{}$ **Disclosure Pornography** $\boxed{}$ **Disclosure Tobacco** $\boxed{}$ **Energy and Emissions Intensive** $\boxed{}$ Industries Gambling $\square$ **Genetically Modified Organisms** $\square$ Illegal Products or Subject to $\square$ **Phase Out** Industries at Risk of Human $\overline{\mathbf{A}}$ **Rights Violations Monoculture Agriculture Nuclear Power or Hazardous** $\square$ **Materials** Payday, Short Term, or High $\overline{\mathbf{A}}$ **Interest Lending** Water Intensive Industries $\square$ **Tax Advisory Services** $\square$

#### **Outcomes & Penalties**

	Yes	No	
Please indicate if the company has had any formal complaint to a regulatory agency or been assessed any fine or sanction in the past five years for any of the following practices or policies. Check all that apply.			
Anti-Competitive Behavior		<b>∀</b>	
Breaches of Confidential Information		X	
Bribery, Fraud, or Corruption		V	
Company has filed for bankruptcy		N.	
Consumer Protection		$\vee$	
Financial Reporting, Taxes, Investments, or Loans		N	
Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)		$\checkmark$	
Labor Issues		$\searrow$	
Large Scale Land Conversion, Acquisition, or Relocation		X	
Litigation or Arbitration		$\vee$	
On-Site Fatality		V	
Penalties Assessed For Environmental Issues		V	
Political Contributions or International Affairs		Y	
Recalls		$\vee$	
Significant Layoffs		V	
Violation of Indigenous Peoples Rights		V	
Other		$\checkmark$	



#### **Practices**

	Yes	No
Please indicate if the following statements are true regarding whether or not the company engages in the following practices. Check all that apply. If the statement is true, select "Yes." If false, select "No."		
Animal Testing		$\checkmark$
Company/Suppliers Employ Under Age 15 (Or Other ILO Minimum Age)		$\checkmark$
Company prohibits freedom of association/collective bargaining		$\checkmark$
Company workers are prisoners		
Conduct Business in Conflict Zones	N.	
Confirmation of Right to Work		$\checkmark$
Does not transparently report corporate financials to government		$\checkmark$
Employs Individuals on Zero-Hour Contracts		$\vee$
Facilities located in sensitive ecosystems		$\vee$
ID Cards Withheld or Penalties for Resignation		$\vee$
No formal Registration Under Domestic Regulations		$\checkmark$
No signed employment contracts for all workers		$\checkmark$
Overtime For Hourly Workers Is Compulsory		$\checkmark$
Payslips not provided to show wage calculation and deductions		$\checkmark$

	Yes	No
Sale of Data		V
Tax Reduction Through Corporate Shells		V
Workers cannot leave site during non-working hours		N
Workers not Provided Clean Drinking Water or Toilets		N
Workers paid below minimum wage		$\searrow$
Workers Under Bond		V
Other		$\checkmark$

## Supply Chain Disclosures

	Yes	No
Please indicate if any of the following statements are true regarding your company's significant suppliers.		
Business in Conflict Zones		$\checkmark$
Child or Forced Labor		$\checkmark$
Negative Environmental Impact		$\vee$
Negative Social Impact		$\checkmark$
Other		$\checkmark$



## **Disclosure Questionnaire Statement**

## Disclosure Questionnaire Category: Operations located in Conflict Zones

Topic	Company operates in Conflict Zones
Summary of Issue	Hera is an international organization focused on health, development, and human rights. They specialize in research, program implementation, strategy development, monitoring, evaluation, and policy formulation.
	The company accepted contracts for services in countries such as: Afghanistan, Central African Republic, Democratic Republic of Congo, Ethiopia, Iraq, Mozambique, Niger, Nigeria, Somalia, South Sudan, Sudan, Lebanon.
Size/Scope of Issue (e.g. \$ financial implication, # of individuals affected)	3.6% of their annual revenue comes from projects based in conflict zones.
Impact on Stakeholder(s)	Business activities located in conflict zones are considered high-risk as they are more likely to cause or contribute to the conflict and/or sociopolitical instability.
	Countries classified as conflict zones are more likely to have a weak rule-of-law or a corrupt judicial system, which could undermine the effectiveness of operational grievance mechanisms for these businesses and their suppliers. In addition, the safety of the company's workers and other potential human rights violations are at risk.
Implemented Management Practices	The company carefully assesses whether travelling to the conflict-affected regions is essential for the assignment, in order to not expose their consultants to risks.
	The company has safety protocols and mechanisms in place for employees going to conflict zones. They are inform of the severity, updated risks and mitigation methods. All staff travelling to certain regions are also provided HEAT (Hostile Environment Awareness Training) training before their departure. hera also has standard operating procedures for organising international and national travel in the context of an assignment. It also covers the insurance, risk management and security measures available for any person contracted by hera travelling



as part of a hera assignment.

hera has a critical incident and crisis management protocol in the event of a critical incident or crisis during its Assignments. This is done to best protect hera's personnel, operations, and reputation as well as to enable hera to successfully manage a crisis situation should it occur.

The company also has an anti-fraud and corruption policy which will not tolerate the direct or indirect giving, soliciting, or receiving of gifts or other favors that may influence the exercise of the company's function, performance, duty, or judgment. This does not include conventional hospitality or minor gifts. Active and passive bribery will not and cannot be accepted. The company demands openness and transparency as a rule, and confidentiality when required; respect for the laws of the countries in which we work; anti-corruption and non-discrimination at all times; avoidance of conflicts of interest; and zero-tolerance for any misuse of official position or public resources and active or passive bribery. The company is obliged to report suspicion or evidence of corruption committed by colleagues or others to its Board of Directors who will decide on the appropriate action to be taken.

The company conducts due diligence checks and regular performance feedback on all partners and closely monitors all work. The company's anti-fraud and corruption policy is adopted across the whole organisation and applies evenly to all employees, consultants, partners, associates, and sub-contractors. Any suspicions or allegations of fraud and/or corruption are to be brought to the attention of hera's board of directors. The whistleblowing policy will be followed and respected at all times. The company has a whistleblower policy that ensures that both the safeguarding team and hera's board of directors will protect the safety and privacy of the person raising concerns about wrongdoing. The identity of the whistleblower will be kept confidential, regardless of to whom the (suspicion) of misconduct has been reported – unless the law requires hera to break confidentiality. Whether the identity of the whistleblower is known or kept anonymous, victimization, reprisals or other forms of harassment will in no way be tolerated and appropriate measures will be taken against it.



All employees are made aware of the Whistleblowing and Anti-Fraud and Corruption Policy.