

#### CAB PAYMENTS HOLDINGS PLC

SCORE COMPLETION VERSION NAME SECTOR COMPANY SIZE

84.2 100% 6 Active Assessment Service 50-249

As wholly-owned subsidiary of **CAB TECH Hold Co., CAB PAYMENTS HOLDINGS PLC** is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with **CAB PAYMENTS HOLDINGS PLC** as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

# **Mission & Engagement**

2.6

## **Level of Impact Focus**

Describe your company's approach to creating positive impact.

This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes. Ocreating positive social or environmental impact is not a focus for our business We occasionally think about the social and environmental impact of some aspects of our business, but not frequently. O We frequently consider our social and environmental impact, but it isn't a high priority in decision-making. O We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business. O We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability. Points Available: 0.00 **Mission Statement Characteristics** Does your company's formal, written corporate mission statement include any of the following? A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply. No social or environmental commitment A general commitment to social or environmental responsibility (e.g. to conserve the environment) A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development) A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products) A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers) We have no written mission statement

Points Earned: 0.38 of 0.38

#### Mission Statement

Please share the text of your formal mission statement here.

Crown Agents Bank combines new digital capabilities and infrastructure with a unique network built up over almost two centuries. Our services are designed to help our clients deliver FX and payments efficiently and securely. We are continually enhancing our offering to suit changing demands, integrating platform connectivity to make processing international payments simple. Our acquisition of Segovia in 2019 demonstrates our continuing commitment to improving our products and services. By making FX and high-volume low value payments cheaper and more efficient through technology, we are helping our partners ensure that end-consumers and other beneficiaries receive more money in local currency, faster. In turn, this means for example, that the people in greatest need across frontier and developing markets can access vital resources such as food and medication. Charities can mobilise on-the-ground teams quickly to distribute supplies in times of crisis. And individuals can receive support from loved ones abroad, to be able to afford a better quality of life. We value fairness and transparency and operate to the highest possible standard on behalf of organisations including governments, international development organisations, banks and payment companies we partner with.

Points Available: 0.00

# **Social and Environmental Decision-Making**

How does your company integrate social and environmental performance into decision-making?

Your answers determine which future questions in the assessment are applicable to your company.

Employee training that includes social or environmental issues material to our company or its mission

Manager roles with job descriptions that explicitly incorporate social and environmental performance

Performance reviews that formally incorporate social and environmental issues

Compensation and job descriptions of executive team members that include social and environmental performance

Board of Directors review of social and environmental performance

We measure our externalities in monetary terms and incorporate them into our financial balances

Other - please describe

None of the above

Points Earned: 0.30 of 0.75

# Managers with Responsibilities to Mission

What percentage of full-time managers have social or environmental mission-related responsibilities or expectations in their job descriptions?

O 0%

01-49%

050-99%

0 100%

Points Earned: 0.75 of 0.75

# **Board Review of Social or Environmental Performance**

Does the Board of Directors or equivalent governing body review your company's social or
environmental performance on at least an annual basis?
O No, our Board doesn't review that
Yes, the Board receives a general update on the company's social or environmental performance
O Yes, the Board reviews key performance indicators (KPIs) on the company's social or environmental performance
○ N/A - Our company has no Board of Directors or equivalent governing body
Points Earned: 0.38 of 0.75
Stakeholder Engagement
Has your company done any of the following to engage stakeholders about your social and environmental performance?
We have an advisory board that includes stakeholder representation
We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups
✓ We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics
✓ We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community
meetings, etc.)
We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for
appropriate follow ups.
✓ We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the
company, such as the Board
We publicly report on stakeholder engagement mechanisms and results
Other - please describe
☐ No formal stakeholder engagement
Points Earned: 0.38 of 0.38
Management of Material Social and Environmental Issues
How does your company identify, measure, and manage the most material social and environmental
ssues relevant to your operations and business model?
✓ We track impact metrics that we've chosen based on company mission or executive decision
✓ We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research
✓ We have identified and measure metrics based on the results of the materiality assessment we conducted for the company
☐ We have set performance targets for all identified material issues and measurements
We measure the material social and environmental outcomes produced by our performance on our KPIs over time

Points Earned: 0.52 of 0.75

☐ None of the above

#### **Identification of Material Issues**

Based on the processes you have highlighted, what are the material issues that have been identified?

Helping hard-to-reach people, disclosing climate related risks and supporting a low-carbon economy

Points Available: 0.00

**OPERATIONS** 

7.3

# **Ethics & Transparency**

#### **Governance Structures**

What is the company's highest level of corporate oversight?

- Owner or Manager Governed (including Board of Directors with only owners/ executives)
  - O Management, Executive Committee, or Democratic Governance
  - O Non-Fiduciary Advisory Board
  - O Board of Directors (with at least one member who is not an executive or owner of the company)

Points Earned: 0.75 of 0.75

## **Governing Body Characteristics**

Which of the following apply to your company's Board of Directors?

Please check all that apply.

- ✓ Meets at least twice annually
- ✓ Meets at least quarterly
- ✓ Includes at least one independent member
- ✓ Includes at least 50% independent members
- ✓ Oversees executive compensation
- Has an Audit Committee with at least one independent member
- Has a Compensation Committee with at least one independent member
- Company is a cooperative and elects Board from membership
- ☐ None of the above
- N/A no Board of Directors

Points Earned: 0.75 of 0.75

## **Governing Body Stakeholder Representation**

Points Earned: 0.50 of 0.75

Does your company's Board of Directors have voting seats representing: Select all that apply. Executive employees ✓ Non-executive employees Community expertise (e.g. local university representative) Environmental expertise (e.g. environmental nonprofits) Customers None of the above □ N/A - no Board of Directors Points Earned: 0.09 of 0.38 **Conflict of Interest Questionnaire** Do all Board members and officers complete an annual conflict of interest questionnaire? Yes O No O N/A - No Board of Directors or equivalent Points Earned: 0.38 of 0.38 **Code of Ethics** What is required by your company's Code of Ethics? ✓ Prohibition of bribes in any form, including kickbacks or gifts, on any portion of contract payments or soft dollar practices Formal oversight policy covering direct or indirect political contributions, charitable donations, and sponsorships Public disclosure of financial and in-kind contributions to political parties, politicians, lobby groups, charitable organizations, and advocacy groups Other - please describe None of the above N/A - No Code of Ethics

## **Instruction on Code of Ethics**

How does your company instruct employees regarding your Code of Ethics on behavioral expectations, bribery, and corruption?

ease check all that apply.
✓ We instruct the Board of Directors on the Code at least annually
✓ We instruct all newly hired workers on the Code
✓ We instruct managers on the Code on an ongoing basis
✓ We instruct all non-managerial workers on the Code on an ongoing basis
✓ We communicate changes to the Code whenever it is updated
Other - please describe
☐ No Code of Ethics or equivalent, or no training on the Code
oints Farned: 0.75 of 0.75

# **Anti-Corruption Practices**

Which of the following anti-corruption reporting and prevention systems are in place?

✓ Written employee whistle-blowing policy with confidentiality policy
✓ Circulation of whistle-blowing policy to all employees and business partners
Communication of the anti-corruption system at least annually to the relevant internal and external stakeholders
Annual training on the anti-corruption system
Providing supporting tools and guidance (e.g. self-assessment survey for high-risk departments)
✓ Anonymous mechanisms to report concerns and grievances
✓ Individual or department oversight with direct access to Board of Directors
Ue take part of a collective action/coalition with governments, community-based organizations, NGOs and other businesses to act
against corruption
Other - please describe
☐ None of the above

Points Earned: 0.75 of 0.75

### **Monitoring Ethics and Corruption**

Does your company do any of the following with regard to monitoring and reporting on your anticorruption programme?

- Responsibility for the monitoring has been clearly assigned and resources have been made available
- ✓ Mechanisms are in place for continuous monitoring (internal employee self-evaluations, automated controls monitoring)
- The management of the company (e.g. Board of Directors, Audit Committee) review the results of internal and external reviews and ensure that required changes are implemented in an appropriate and prompt manner
- External independent assurance is conducted to provide further security to management and stakeholders regarding the effectiveness of the anti-corruption programme
- Regular reporting announcements about the program are made at least annually to relevant internal and external stakeholders (workshops, CEO announcement, newsletter)

☐ None of the above

Points Earned: 0.75 of 0.75

#### **Reviewed / Audited Financials**

Does the company produce financials that are verified annually by an independent source through an Audit or Review?

O No

O Yes, through a review

O Yes, through an audit

Points Earned: 0.75 of 0.75

#### **Financial Controls**

Does your company maintain any of the following financial controls?

Please check all that apply.

- IT systems have different password protection systems that are changed periodically with different access levels according to the position of the staff member accessing the data
- Fraud risk assessment is conducted at least annually, with any identified internal control deficiencies communicated to Board of Directors and senior management
- Lines of financial reporting, responsibilities, and limits for the authorization, approval, and verification of disbursements are all documented in writing
- Financial control activities are documented, and at a minimum, cover controls around cash disbursement, accounts receivable, accounts payable, and inventory management

☐ None of the above

Points Earned: 0.75 of 0.75

### **Company Transparency**

What information does the company make publicly available and transparent?

Your answers determine which future questions in the assessment are applicable to your company.
✓ Beneficial ownership of the company
✓ Financial performance (must be transparent to employees at minimum)
Social and environmental performance (e.g. impact reports)
✓ Membership of the Board of Directors
☐ None of the above
Points Earned: 0.56 of 0.75

# **Financial Transparency with Employees**

How does your company formally share financial information with full-time employees?

Exclude compensation data. Please check all that apply.

☐ We have no formal documented process to share financial information with employees
Our company discloses all financial information (except salary info) at least yearly
✓ Our company discloses all financial information (except salary info) at least quarterly

☐ In addition to sharing financials, our company also has an intentional education program around shared financials

✓ In addition to sharing financials with employees, our company publicly reports its financial statements

Points Earned: 0.56 of 0.75

**OPERATIONS** 

# **Governance Metrics**

0.0

This section asks for your company to provide important financial information that will be referenced later in the assessment.

#### **Last Fiscal Year**

On what date did your last fiscal year end?

If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.

On what date did your last fiscal year end? 31 Dec 2021

Points Available: 0.00

## **Reporting Currency**

Select your reporting currency

OBritish Pound - GBP

Points Available: 0.00

#### **Revenue Year Before Last**

Total Earned Revenue

From the fiscal year before last

If your company has not yet completed its first fiscal year, please put \$0

From the fiscal year before last

Sensitive

Points Available: 0.00

#### **Revenue Last Year**

Total Earned Revenue

From the last fiscal year

This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

Sensitive

Points Available: 0.00

#### **Net Income Last Year**

Net Income

From the last fiscal year

If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

Sensitive

Points Available: 0.00

#### **Net Income Year Before Last**

Net Income

From the fiscal year before last

From the fiscal year before last

Sensitive

Points Available: 0.00

IMPACT BUSINESS MODELS

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

#### **Mission Lock**

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement.

Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g.
signed B Corp Agreement)
O Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of a
stakeholders in its decision-making (e.g. cooperative)
O As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a
legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal
amendment)
O As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires
consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)
O None of the above

Points Earned: 2.50 of 10.00

#### **Workers**

**OPERATIONS** 

# **Workers Impact Area Introduction**

0.0

This section identifies who should be considered a "worker" in the B Impact Assessment and reports your worker-related metrics. It also identifies whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact Business Model section that is most applicable.

## Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

Fixed Salary

O Daily or hourly wage

Points Available: 0.00

## **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

Points Available: 0.00

# Number of Total Full-Time Workers Total full-time workers twelve months ago Please click "Learn More" to understand how to answer this question. Total full-time workers twelve months ago 140 ☐ We do not track this Points Available: 0.00 # of Part Time Workers Number of Total Part-Time Workers **Current Total Part-Time Workers** Please click "Learn More" to understand how to answer this question. Current Total Part-Time Workers 2 We do not track this Points Available: 0.00 # of Part Time Workers Last Year Number of Total Part-Time Workers Total part-time workers twelve months ago Please click "Learn More" to understand how to answer this question. Total part-time workers twelve months ago 2 We do not track this Points Available: 0.00 # of Temporary Workers Number of Total Temporary Workers **Current Total Temporary Workers** Please click "Learn More" to understand how to answer this question. Current Total Temporary Workers 0 ☐ We do not track this Points Available: 0.00

# of Full Time Workers Last Year

## # of Temporary Workers Last Year

Number of Total Temporary Workers Total temporary workers twelve months ago Please click "Learn More" to understand how to answer this question. Total temporary workers twelve months ago 0 ☐ We do not track this Points Available: 0.00 **OPERATIONS Financial Security** 11.3 **Lowest Paid Wage** What is the company's lowest wage as calculated on an hourly basis? Please exclude students and interns in this calculation. What is the company's lowest wage as calculated on an hourly basis? Points Available: 0.00 % of Employees Paid Individual Living Wage What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for an individual? Please exclude students and interns in this calculation. O <75% O 75-89% 090-99%

Points Earned: 2.96 of 2.96

100%N/A

# % of Employees Paid Family Living Wage

70 or Employees I aid I aimiy Eiring Trage
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for a family?
Please exclude students and interns in this calculation.
○<75%
O 75-89%
O 90-99%
● 100%
○ N/A
Points Earned: 2.96 of 2.96
% Above the Minimum Wage
What percentage above the legal minimum wage does your lowest-paid hourly employee earn?
Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.
○ 0% - Lowest wage is equivalent to minimum wage
O 1-9%
O 10-29%
O 30-49%
O 50-75%
○ 75%+
○ N/A - We do not employ hourly workers
Points Available: 1.48
Initiatives To Increase Wages and Benefits
If it is not possible to verify a living wage in your country, has your company participated in any
leadership initiatives/agreements to increase wages or benefits to workers provided in your country or industry?
Examples include commissioning a living wage calculation. Select N/A if living wage already exists.
○ Yes

Points Available: 1.48

N/A - Living wage already exists

ONo

# **Compensation Policies and Practices**

Points Earned: 1.48 of 1.48

Does your company offer any of the following additional financial benefits to non-executive workers?
our answers determine which future questions in the assessment are applicable to your company.
✓ Cost of living adjustments that match inflation rates of the country
✓ Bonuses or profit-sharing
Employee ownership opportunities
☐ None of the above
Points Earned: 0.99 of 1.48
Employees Receiving a Bonus
What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year?
○0%
O 1-24%
O 25-49%
O 50-74%
○ 75-99%
O 100%
○ N/A
Points Earned: 1.11 of 1.48
Significance of Bonuses
What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?
○ No bonus payout, or no bonus plan
○ 5% or less
○ 5-10%
O 10-15%
O 15-20%
<ul><li>● &gt;20%</li></ul>
O Bonuses were paid to non-executive workers, despite the company not earning a profit

# % Participation in Employee Ownership

Points Earned: 1.48 of 1.48

What percentage of all full-time employees have been granted stock, stock options, or stock equivalents (including participation in an ESOP or other qualified ownership plans) in the company?

Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.
O <sub>0%</sub>
● 1-24%
O 25-49%
O 50-74%
O 75-99%
O 100%
○ N/A
Points Earned: 0.37 of 1.48
Retirement Programs
Do employees have access to any of the following savings programs for retirement?
✓ Government-sponsored pension or superannuation plans
Private Pension or Provident Funds
✓ Plan that specifically includes Socially-Responsible Investing option
Name of the allege
☐ None of the above

# **Financial Services for Employees**

What financial products, programs, or services does your company provide that help to meet financial health needs of hourly employees?

Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.	
☐ Direct deposit	
Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)	
☐ Financial management tools or coaching	
Emergency or short-term savings programs	
☐ Low-interest or interest-free loans	
Debt management, refinancing, or loan payment contributions	
Employer match for deposits into savings accounts	
Paychecks issued off-schedule on a need basis	
☐ Tax preparation services	
Other - please describe	
☐ None of the above	
✓ N/A - We do not employ hourly workers	
Points Available: 0.74  Health, Wellness, & Safety	operations
Government Provision Of Healthcare	
How is healthcare provided in the country where the majority of employees reside?	
O Universal Provision of Basic Healthcare Services (e.g. United Kingdom)	
O Government-mandated or -provided health insurance programs (e.g. Switzerland)	
O None of the Above	
Points Available: 0.00	
Healthcare Coverage	
What percentage of workers receive healthcare coverage either through a government plan on the company?	or paid by
f healthcare is covered through the company, only consider workers for which the company pays the majority of healthcare	costs.
O<75%	
○ 75-84%	

Points Earned: 2.67 of 2.67

85-94%95%+

### **Supplementary Health Benefits**

What benefits does your company provide to all full-time tenured workers to supplement government programs?

Only select benefits the company pays the majority of costs to all full-time tenured workers. Select Other if the company covers less than 50% of the expenses for the benefits listed or other benefits offered.

✓ Disability coverage or accident insurance

✓ Life insurance

Private dental insurance

✓ Private supplemental health insurance

Other - please describe

☐ None of the above

Points Earned: 2.67 of 2.67

## **Supplementary Health Benefits Eligibility for Part-Time Workers**

When do part-time workers become eligible to participate in the supplementary benefits offered by your company?

If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4).

Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment

✓ Part-time workers are eligible to participate at time of hire

Part-time workers are only eligible if they work more than 20 hours a week

✓ Part-time workers are eligible even if they work less than 20 hours a week

We do not offer supplementary health benefits to part-time workers

N/A - We don't have part-time employees

Points Earned: 2.67 of 2.67

## **Health and Wellness Initiatives**

What health and wellness initiatives or policies does your company offer beyond insurer-provided programs?

heck all that apply.
We sponsor and encourage workers to participate in health and wellness activities during the workweek (e.g. walking or steps
programs)
We offer incentives for workers to complete health risk assessments or participate in health and wellness activities (e.g., a fund for
exercise equipment, subsidized gym membership)
✓ Employees have access to behavioral health counseling services, web resources, or Employee Assistance Programs
Spouses, partners, or children of employees are provided access to behavioral health counseling services, web resources, or
Employee Assistance Programs
✓ We have policies and programs in place to prevent ergonomic-related injuries in the workspace
Over 25% of workers have completed a health risk assessment in the last twelve months
☐ Management receives reports on aggregate participation in worker wellness programs
Other - please describe
Company does not offer any formal health and wellness initiatives
oints Earned: 1.60 of 2.67
ndoor Air Quality Monitoring
Ooes the company monitor indoor environmental quality to ensure a healthy and comfortable work
pace and avoid "Sick Building Syndrome"?
elect N/A if you have no facilities.
Yes
○ No

Points Earned: 1.33 of 1.33

O N/A

**OPERATIONS** 

# **Career Development**

3.9

# **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.					
✓ We have a formal onboarding process for new employees					
✓ We offered ongoing training on core job responsibilities to employees within the last year					
✓ We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)					
☐ We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)					
☐ We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)					
✓ We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online					
trainings)					
We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional					
licensures)					
☐ None of the above					
Points Earned: 0.42 of 0.71					
Amount of Training for New Hires					
What was the average amount of training that a newly hired worker received in the past twelve months'					
Use average of both full-time and part-time employees.					
O No training					
On-the-job training (one day to one week)					
On-the-job training (one week to one month)					
O Apprenticeship or technical training (over one month)					
○ N/A - No new hires during the last 12 months					
Points Earned: 0.47 of 0.71					
Paid Professional Development Days					
How many paid days of professional development do the majority of full time workers receive in a singl					
year?					
○ 0 days					
O 1-4 days					
○ 5-9 days					
○ 10+ days					
O No formal policy					
Points Available: 0.71					

# Management Training What management training and coaching do new and existing managers regularly receive?

Check all that apply.
✓ Providing ongoing praise and corrective feedback
✓ Conflict negotiation and resolution
✓ Group dynamics and optimal team functioning
✓ Performance evaluation systems
Other - please describe
☐ None of the above
Points Earned: 0.71 of 0.71
Employee Review Process
Which of the following is included or applies to your company's formal process for providing
performance feedback to employees?
Check all that apply.
✓ Process has a regular schedule and is conducted at least annually
✓ Peer and subordinate input
✓ Written guidance for career development
☐ Social and environmental goals
✓ Clearly-identified and achievable goals
✓ A 360-degree feedback process
✓ All tenured employees receive feedback
☐ None of the above
Points Earned: 1.41 of 1.41
Internal Promotions
What percentage of employees has been internally promoted within the last 12 months?
Exclude material owners in your calculation.
O <sub>0%</sub>
<b>○</b> 1-5%

Points Earned: 0.23 of 0.71

○ 6-15% ○ 15%+

# **Intern Hiring Practices**

How does your company manage the hiring and treatment of interns?

Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a								
living wage."								
<ul> <li>□ We have a formalized policy or program outlining the objectives of internships or internship programs for participants</li> <li>□ We partner with education institutions to provide internship opportunities or work-study programs</li> <li>☑ We pay interns a living wage</li> <li>□ Our interns receive formal performance reviews</li> <li>☑ Our interns have a formal opportunity to provide feedback on experience</li> </ul>								
					☐ We have hired interns on as full-time permanent employees in the past two years			
					✓ Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school			
					☐ None of the above			
					□ N/A - Our company does not employ interns			
Points Earned: 0.71 of 0.71								
End of Employment Support								
What are your formal company policies regarding employee termination and layoffs?								
We have a policy to provide written notice of employee performance prior to termination								
We have a policy to provide performance improvement plans or stated corrective time periods prior to termination								
☐ We have a policy to provide at minimum 2+ weeks of severance per year of employment								
☐ We provide outplacement services for terminated employees								
✓ We don't have written termination or severance policies								
Points Available: 0.35								
	OPERATIONS							
Career Development (Salaried)	0.2							
Skills-Based Training Participation								
Excluding newly hired workers, what % of full-time and part-time workers received the follow of formal training during the last 12 months?	√ing types							
Skills-based training to advance core job responsibilities								
O <sub>0%</sub>								
O 1-24%								
O 25-49%								
O 50-74%								
O 75%+								

Points Available: 0.25

O Don't know

## **External Professional Development Participation**

What percentage of full-time workers has participated in external professional development or lifelong learning opportunities in the past fiscal year?

Professional development should be paid for in advance, reimbursed or subsidized by the company.
○0%
<ul><li>1-24%</li></ul>
O 25-49%

○ 50-74% ○ 75%+

Points Earned: 0.13 of 0.50

# **Career Development Policies**

What are your company's policies and practices around career development and promotion?

- Employees who seek to take a short-term leave or sabbatical will have their jobs guaranteed upon return
- Our company will make an effort to find a place for employees who seek to take a long-term leave or sabbatical upon their return
- ✓ Employees are able to make lateral moves or change career direction or pace when possible
- ☐ None of the above

Points Earned: 0.17 of 0.25

OPERATIONS

# **Engagement & Satisfaction**

3.3

# **Employee Handbook Information**

What is included in your company's written and accessible employee handbook?

- ✓ A non-discrimination statement
- An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures
- A statement on work hours
- ✓ Policies on pay and performance issues
- Policies on benefits, training and leave
- ✓ Grievance resolution process
- ✓ Disciplinary procedures and possible sanctions
- A neutrality statement regarding workers' right to bargain collectively and freedom of association
- Prohibition of child labor and forced or compulsory labor
- We have no written employee handbook

Points Earned: 0.43 of 0.43

### **Paid Secondary Caregiver Leave**

What secondary parental leave policies are available to your workers, either through your company or a government program?

Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn" for further instructions. Workers receive unpaid time off for secondary parental leave Workers receive up to 2 weeks (or full pay equivalent) paid leave Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave Workers receive greater than 5 weeks (or full pay equivalent) paid leave Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both No secondary caregiver leave is offered to employees Points Earned: 0.35 of 0.87 **Supplementary Benefits** What supplementary benefits are provided to a majority of non-managerial workers? Including full time and part time employees. Please check all that apply. On-site childcare Off-site subsidized childcare Free or subsidized meals Policy to support breastfeeding mothers Other - please describe ✓ None of the above Points Available: 1.73 **Worker Empowerment** How does your company engage and empower workers? ☑ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process ✓ Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates We have adopted open book management or self-management principles within the workplace Workers have opportunity to elect member(s) to the Board of Directors Other - please describe

Points Earned: 0.43 of 0.87

None of the above

# **Surveying and Benchmarking Engagement and Attrition**

Points Earned: 0.63 of 0.70

Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways?

Your answers determine which future questions in the assessment are applicable to your company	<i>'</i> .
☐ We calculate employee attrition rate	
☐ We benchmark employee attrition rate to relevant benchmarks	
✓ We regularly (at least once a year) conduct employee satisfaction or engagement surveys	
✓ We benchmark employee satisfaction to relevant industry benchmarks	
✓ We disaggregate calculations based on different demographic groups to identify trends	
☐ We outperform industry benchmarks on attrition	
☐ We outperform industry benchmarks on satisfaction	
☐ None of the above	
Points Earned: 0.87 of 0.87	
Employee Satisfaction	
What percent of your employees are "Satisfied" or "Engaged"?	
Select N/A if satisfaction or engagement is not formally surveyed.	
O<65%	
○ 65-80%	
<b>8</b> 1-90%	
○90%+	
○ N/A	
Points Earned: 1.30 of 1.73	
	OPERATIONS
Engagement & Satisfaction (Salaried)	2.3
Number of Paid Days Off	
What is the annual minimum number of paid days off (including holidays) t	for full-time employees?
O-15 work days	
16-22 work days	
23-29 work days	
● 30-35 work days	
36+ work days	

# **Paid Primary Caregiver Leave for Salary Workers**

Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?

f applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).  Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)  Primary caregivers receive 13 weeks to 6 months of time off for parental leave (including unpaid and paid leave)  Primary caregivers receive more than 6 months of time off for parental leave (including unpaid and paid leave).  4-12 weeks of primary parental leave (or equivalent) is fully paid  13-18 weeks of primary parental leave (or equivalent) is fully paid  More than 24 weeks of primary parental leave (or equivalent) is fully paid  Primary caregivers receive less than 4 weeks off or no time off for parental leave
<ul> <li>□ Primary caregivers receive 13 weeks to 6 months of time off for parental leave (including unpaid and paid leave)</li> <li>✓ Primary caregivers receive more than 6 months of time off for parental leave (including unpaid and paid leave).</li> <li>□ 4-12 weeks of primary parental leave (or equivalent) is fully paid</li> <li>☑ 13-18 weeks of primary parental leave (or equivalent) is fully paid</li> <li>□ 19-24 weeks of primary parental leave (or equivalent) is fully paid</li> <li>□ More than 24 weeks of primary parental leave (or equivalent) is fully paid</li> <li>□ Primary caregivers receive less than 4 weeks off or no time off for parental leave</li> </ul>
✓ Primary caregivers receive more than 6 months of time off for parental leave (including unpaid and paid leave).  □ 4-12 weeks of primary parental leave (or equivalent) is fully paid  ✓ 13-18 weeks of primary parental leave (or equivalent) is fully paid  □ 19-24 weeks of primary parental leave (or equivalent) is fully paid  □ More than 24 weeks of primary parental leave (or equivalent) is fully paid  □ Primary caregivers receive less than 4 weeks off or no time off for parental leave
<ul> <li>□ 4-12 weeks of primary parental leave (or equivalent) is fully paid</li> <li>☑ 13-18 weeks of primary parental leave (or equivalent) is fully paid</li> <li>□ 19-24 weeks of primary parental leave (or equivalent) is fully paid</li> <li>□ More than 24 weeks of primary parental leave (or equivalent) is fully paid</li> <li>□ Primary caregivers receive less than 4 weeks off or no time off for parental leave</li> </ul>
<ul> <li>✓ 13-18 weeks of primary parental leave (or equivalent) is fully paid</li> <li>☐ 19-24 weeks of primary parental leave (or equivalent) is fully paid</li> <li>☐ More than 24 weeks of primary parental leave (or equivalent) is fully paid</li> <li>☐ Primary caregivers receive less than 4 weeks off or no time off for parental leave</li> </ul>
☐ 19-24 weeks of primary parental leave (or equivalent) is fully paid ☐ More than 24 weeks of primary parental leave (or equivalent) is fully paid ☐ Primary caregivers receive less than 4 weeks off or no time off for parental leave
☐ More than 24 weeks of primary parental leave (or equivalent) is fully paid ☐ Primary caregivers receive less than 4 weeks off or no time off for parental leave
Primary caregivers receive less than 4 weeks off or no time off for parental leave
Points Earned: 0.49 of 0.70
Worker Flexibility Options
What job flexibility options does the company provide, whenever feasible, in writing and in practice for the majority of workers?
Please check all that apply.
✓ Part-time work schedules at the request of workers
✓ Flex-time work schedules allowing freedom to vary start and stop times
✓ Telecommuting (e.g. working from home one or more days per week)
☐ Job-sharing
☐ None of the above
Points Earned: 0.52 of 0.70
Workplace Flexibility in Practice
Which of the following flexible workplace practices have been used in the past 12 months?
Please check all that apply.
☐ Managers or executives worked part-time or in a job-share
✓ Managers or executives are in a telecommuting position
✓ We hired new people into permanent positions that are telecommuting
☐ We hired new people into permanent positions that are part-time or job-share
we filled flew people into permanent positions that are part-time of job-share
We have transitioned staff into part-time, job-share, or telecommuting positions

Points Earned: 0.70 of 0.70

None of the above

**OPERATIONS** 

# **Community Impact Area Introduction**

0.0

This section identifies whether your company is designed to deliver a specific, material, positive impact for its community, and if so, opens the Community Impact Business Model section that is most applicable.

## **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

No

Points Available: 0.00

**OPERATIONS** 

# **Diversity, Equity, & Inclusion**

8.0

## **Inclusive Hiring Practices**

How does your company create an inclusive recruiting and hiring process?

☑ We include a statement in all our job postings with a commitment to diversity, equity, and inclusion

We don't ask about incarceration history during our application process

☐ We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics

✓ We actively recruit through organizations or services that serve individuals from underrepresented populations

We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable

None of the above

Points Earned: 0.79 of 0.91

# **Diverse Ownership and Leadership**

Is your company majority-owned or -led by individuals from any of the following underrepresented groups?

Please select all that apply.
☐ Led by a woman
✓ Led by an individual from an underrepresented racial or ethnic minority
Led by another underrepresented individual (veterans, LGBT, etc.)
☐ Majority owned by women
☐ Majority owned by individuals from underrepresented racial or ethnic minorities
☐ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)
☐ None of the above
Points Earned: 0.45 of 0.91
Inclusive Work Environments
How does your company create an equitable and inclusive workplace for employees?
How does your company create an equitable and inclusive workplace for employees?  We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or
✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or
✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)
<ul> <li>✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> </ul>
<ul> <li>✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>✓ We have voluntary employee resource or affinity groups</li> </ul>
<ul> <li>✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>✓ We have voluntary employee resource or affinity groups</li> <li>☐ Our facilities are designed to meet accessibility requirements for individuals with physical disabilities</li> </ul>
<ul> <li>✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>✓ We have voluntary employee resource or affinity groups</li> <li>□ Our facilities are designed to meet accessibility requirements for individuals with physical disabilities</li> <li>□ Our facility restrooms are gender-neutral or gender-inclusive</li> </ul>
<ul> <li>✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>✓ We have voluntary employee resource or affinity groups</li> <li>□ Our facilities are designed to meet accessibility requirements for individuals with physical disabilities</li> <li>□ Our facility restrooms are gender-neutral or gender-inclusive</li> <li>✓ We have programs in place to provide mentorship, apprenticeships, or internships for individuals from underrepresented groups</li> </ul>

# **Management of Diversity, Equity, and Inclusion**

ow does your company manage and improve your workplace diversity and inclusivity?	
✓ We anonymously survey employees on gender identity, race/ethnicity, disability status, and other demographic factors to trace.	k the
diversity of our workforce	
☑ We have set specific, measurable diversity improvement goals that are reviewed by senior executives or our Board of Director	rs
☐ We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implement	nted
equal compensation improvement plans or policies	
We analyze job categories, satisfaction, promotion, retention rates, or benefits by different demographic groups, and if necess	sary,
have implemented corrective actions for inequitable results	
We specifically analyze diversity, equity, and inclusion data for individuals who are part of multiple underrepresented groups	
☐ None of the above	
oints Earned: 0.68 of 0.91	
leasurement of Diversity	
hat attributes of a diverse workforce does your company track, either through anonymous survey	/s or
ther methods legal in your jurisdiction?	
collecting this type of demographic data is not legal in your jurisdiction, select None of the Above.	
<ul> <li>Socioeconomic status (as determined by low income residence, education level, etc.)</li> <li>✓ Race or ethnicity</li> </ul>	
✓ Gender	
✓ Age	
Other - please describe	
□ None of the above	
pints Earned: 0.68 of 0.91	
Vorkers from Ethnic or Racial Minorities	
hat percentage of your workforce identifies as being from a racial or ethnic minority?	
00%	
○ 1-9% ○ 10-19%	
○ 10-19% ○ 20-29%	
© 30%+	
O Don't Know	

Points Earned: 0.91 of 0.91

Women Workers
How many of your non-managerial workers identify as women?
O <sub>0%</sub>
O <sub>1-9%</sub>
O 10-24%
O 25-39%
<ul><li>40-49%</li></ul>
○ 50%+
○ Don't know
Points Earned: 0.91 of 0.91
Age Diversity in Workforce
What percentage of your workforce is either under the age of twenty four or over the age of fifty?
O <sub>0%</sub>
O <sub>1-9%</sub>
O 10-19%
○30%+
○ Don't Know
Points Earned: 0.76 of 0.91
High to Low Pay Ratio
What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker?
○ >20x
○ 16-20x
<ul><li>● 11-15x</li><li>○ 6-10x</li></ul>
○ 1-5x
Points Earned: 0.45 of 0.91

Female Management
How many of your company managers identify as women?
○ 0% ○ 1-9% ○ 10-24% ○ 25-39% ○ 40-49% ○ 50%+ ○ Don't know ○ N/A  Points Earned: 0.30 of 0.91
Management from Underrepresented Populations
How many of your company managers identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know.  0% 01-9% 010-19% 020-29% 030%+ 0Don't know  Points Earned: 0.61 of 0.91
Female Directors
How many of your company Board Directors identify as women?
<ul> <li>○ 0%</li> <li>○ 1-9%</li> <li>◎ 10-24%</li> <li>○ 25-39%</li> <li>○ 40-49%</li> <li>○ 50%+</li> <li>○ Don't know</li> <li>○ N/A</li> </ul>
Points Earned: 0.30 of 0.91

Directors from Underrepresented Populations
How many of your company Board Directors identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select N/A.
○0%

1-9%
10-19%
20-29%
30%+
Don't know
N/A

Points Earned: 0.30 of 0.91

# **Supplier Diversity Policies or Programs**

Does your company have any of the following policies or programs in place to promote diversity within your supply chain?

□ We track diversity of ownership among our suppliers
 □ We have a policy to give preferences to suppliers with ownership from underrepresented populations
 □ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership
 □ We have a formal program to purchase and provide support to suppliers with diverse ownership
 ✓ None of the above
 □ N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations

Points Available: 0.45

# **Supplier Ownership Diversity**

What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations?

○ 0%
○ 1-9%
○ 10-24%
○ 25-39%
○ 40-49%
○ 50%+
○ Don't Know

Points Available: 0.91

**OPERATIONS** 

# **Geographic Structure and Scope**

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically.

single site office based in London Borough of Sutton

Points Available: 0.00

#### **New Jobs Added Last Year**

Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.

Last twelve months:

Last twelve months: 34

☐ We do not track this

Points Available: 0.00

#### **Job Growth Rate**

What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage.

If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.

0% (no growth on a net basis)

01-14%

0 15-24%

025%+

Points Earned: 2.67 of 4.00

## **Non-accredited Investor Ownership**

What percentage of the company is owned by individuals who would qualify as non-accredited investors?

0%

01-9%

010-24%

025-49%

050%+

O Don't know

Points Available: 2.00

#### **Local Ownership**

Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?

"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town. O Yes ON O Don't know Points Available: 2.00 **Local Purchasing and Hiring Policies** What written local purchasing or hiring policies does your company have in place? "Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town. Written preference at each facility to purchase from local suppliers Formal targets or goals for the amount of local purchasing Ready-to-use lists of preferred local suppliers and vendors for specific facilities Written preference for hiring and recruiting local managers Incentives for staff to live within 20 miles of local company facility Other (please describe) ✓ No written local purchasing or hiring policies in place Points Available: 1.00 **Spending on Local Suppliers** What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year? Please click "Learn More" to understand how to answer this guestion. <20%</p> 020-39% 040-59% 060%+

Points Available: 2.00

O Don't know

## **Impactful Banking Services**

What characteristics apply to the	financial institution	that provides th	he majority of	your c	ompany's
banking services?					

Certified CDFI or national equivalent social investment organization
Certified B Corporation
☐ Member of the Global Alliance for Banking on Values
Cooperative bank or credit union
Local bank committed to serving the community
☐ Independently owned bank
✓ None of the above

Points Available: 2.00

**OPERATIONS** 

# **Civic Engagement & Giving**

3.7

# **Corporate Citizenship Program**

How does your company take part in civic engagement?

Your answers determine which future questions in the assessment are applicable to your company.

- Financial or in-kind donations (excluding political causes)
- ☐ Community investments
- ✓ Community or pro-bono service
- Advocacy for adopting improved social or environmental policies or performance
- ✓ Partnerships with charitable organizations or membership with community organizations
- Discounted products or services to qualified underserved groups
- Free use of company facilities to host community events
- Equity or ownership in the company granted to a nonprofit
- Other please describe
- ☐ None of the above

Points Earned: 0.66 of 0.83

# **Community Service Policies and Practices** How does your company manage employee community service? We have hosted or organized company service days in the last year ✓ The company offers paid time off for community service 20 hours or more a year of paid time off Our company monitors and records total volunteer hours Our company has set community service or pro-bono targets Other - please describe None of the above Points Earned: 0.83 of 0.83 % of Employees Volunteer Service What percentage of employees took paid time off for volunteer service last year? 00% 0 1-24% 025-49% ○ 50-74% O 75%+ O Don't know Points Earned: 0.41 of 1.66 **Total Amount of Volunteer Service Hours** Number of hours volunteered by full-time and part-time employees of the organization during the last

fiscal year

This should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for employee-initiated activities.

Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year

☐ We do not track this

# **Volunteer Service Per Capita**

Points Available: 0.00

What was the percentage of per capita worker time donated as volunteer, community service, or probono time in the reporting period?

Calculate by total volunteer hours / total hours worked, generally 2000 hours per FTE.
O <sub>0%</sub>
● .19% of time
O 1-2.4% of time
O 2.5-5% of time
○5%+ of time
○ Don't know
Points Earned: 0.55 of 1.66
Charitable Giving and Community Investment Policies and Practices
What are your company's practices regarding donations or community investments?
We have a formal statement on the intended social or environmental impact of our company's philanthropy
☐ We have a formal donations commitment (e.g. 1% for the planet)
☐ We match individual workers' charitable donations
✓ We allow our workers or customers to select charities to receive our company's donations
☑ We have screening practices for charitable contributions or impact measurement mechanisms for our community investments
☐ None of the above
Points Earned: 0.66 of 0.83
Total Amount of Charitable Donations
Total amount (in currency terms) donated to registered charities in the last fiscal year
Report with the currency specified in "Reporting currency" for this metric.
Total amount (in currency terms) donated to registered charities in the last fiscal year
Sensitive

#### % of Revenue Donated

\//ba+	woo tho	oguivalant.	percentage	of rovenue	danatad ta	obority	during the	loot figoal v	100r2
vvnat	was the	equivalent	percentage	oi revenue	donated to	Chanty	auring the	iast listai v	vear :

Please include tax deductible in-kind donations but do not include pro bono time.

O No donations last fiscal year

0.1-0.4% of revenue

0.5-1% of revenue

○ 1.1-2.4% of revenue

○ 2.5-5%. of revenue

○ 5%+ of revenue

O Don't know

Points Earned: 0.66 of 3.31

# **Advancing Social and Environmental Performance**

How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years?

We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our industry
 We have provided data or contributed to academic research on social or environmental topics
 We participate in panel presentations or other public forums on social or environmental topics
 We provide public resources for other businesses or stakeholders on improving social or environmental performance
 Other - please describe

Points Available: 0.41

✓ None of the above

**Supply Chain Management** 

**OPERATIONS** 

0.0

# **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately 80% of
non-labor costs. Select all that apply.
☐ Product Manufacturers
✓ Professional Service Firms (Consulting, Legal, Accounting)
☐ Independent Contractors
☐ Marketing and advertising
☐ Office Supplies
☐ Benefits Providers
✓ Technology
☐ Raw materials
Farms
Other - please describe
Points Available: 0.00
Social or Environmental Screening of Suppliers  Does your company screen or evaluate Significant Suppliers for social and environmental impact?  This question determines the set of supplier-focused questions your company will respond to.
○ Yes ● No
● No
Points Available: 0.00
Outsourced Staffing Services
Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?
Your answers determine which future questions in the assessment are applicable to your company.
○ Yes
○ No
Points Available: 0.00

# **Improving Impact of Suppliers**

Does the company have any of the following policies or programs to improve the social and/or environmental impact of suppliers, either in cases of noncompliance or more broadly?

Company formulates corrective action or improvement plans with goals for continuous improvement of their supplier performance
Company requires a specific time period for suppliers to make changes to remediate code of conduct non-compliance or otherwis
terminates contract
Company provides training and/or resources on improving social or environmental performance to suppliers, either from the
company itself or through a third party
Company provides training and/or resources to its own staff, focused on managing their own practices and relationships with
suppliers to enable the suppliers to improve their performance
Ompany has participated in collaborative initiatives with other companies to help improve the social or environmental impact of
their supply chain
Company incentivizes social and environmental performance or improvement through contract terms, prices, or other means
Company has achieved quantifiable improvements on social or environmental performance of its supply chain
Other
✓ None of the above
Points Available: 0.38
Environment

# **Environment Impact Area Introduction**

OPERATIONS

0.0

This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable.

# **Type of Facilities**

What kind of facilities does your business primarily operate in?

Your answers determine which future questions in the assessment are applicable to your company.

- Company-owned office spaceLeased office space
- O Co-working Space
  O Virtual or home offices

#### **Environmental Business Model**

Are your company's products/services or processes structured to restore or preserve the environment in any of the following ways? (Please note: the environmental impact of your day-to-day operations will be assessed in the remaining sections of the Environment Impact Area. This question is specifically asking about your products/services or innovative production processes.)

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Through an innovative manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry

Through a product or service that preserves, conserves, or restores the environment or resources

None of the above

Points Available: 0.00

# **Environmental Management**

**OPERATIONS** 

3.1

# **Green Building Standards**

What percentage of company facilities (by area, both owned by company or leased) is certified to meet the requirements of an accredited green building program?

<20%

020-49%

○ 50-79%

080%+

O N/A

Points Available: 1.17

# **Facility Improvement with Landlord**

If you lease your facilities, have you worked with your landlord to implement or maintain any of the following?

Energy efficiency improvements

✓ Water efficiency improvements

Waste reduction programs (including recycling)

☐ None of the above

N/A - Company does not lease majority of facilities

Points Earned: 0.78 of 1.17

# **Environmental Purchasing Policy Topics**

Does the company have a written and circulated environmentally preferable purchasing (EPP) policy that
includes any of the following?
☐ Building and construction
☐ Carpets
Cleaning
☐ Electronics
☐ Fleets
☐ Food or food services
Landscaping
☐ Meetings and conferences
Office supplies
Paper
Product input materials
Other - please describe
✓ We don't have an environmentally preferable purchasing policy
Points Available: 1.17
Virtual Office Stewardship
How does your company encourage good environmental stewardship in how employees manage their
virtual offices?
✓ We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)
✓ Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)
✓ We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices
Employees are provided with a list of environmentally-preferred vendors for office supplies

Points Earned: 2.33 of 2.33

☐ None of the above

□ N/A

# **Environmental Management Systems**

Does your company have an environmental management system (EMS) covering waste generation
energy usage, water usage, and carbon emissions that includes any of the following?

lease check all that apply.	
Policy statement documenting our organization's commitment to the environment	
Assessment undertaken of the environmental impact of our organization's business activities	
Stated objectives and quantifiable targets for environmental aspects of our organization's operations	
Programming designed, with allocated resources, to achieve these targets	
Periodic compliance and auditing to evaluate programs conducted	
✓ We have no environmental management system	
oints Available: 1.17	
	OPERATIONS
Air & Climate	4.7
Monitoring Energy Usage	
oes your company monitor, record, or report its energy usage?	
clude electricity and other energy consumption from heating, hot water, etc. Your answers determine which future qu	estions in the
ssessment are applicable to your company.	
☐ We do not currently monitor and record usage	
✓ We monitor and record usage but have set no reduction targets	
We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that a	are being monitored
We monitor usage and have set absolute reduction targets regardless of company growth	
We have met specific reduction targets during the reporting period	
oints Earned: 0.12 of 0.48	
otal Energy Use	
otal energy used (Gigajoules) during the last 12 months:	
Total energy used (Gigajoules) during the last 12 months: 530683	
☐ We do not track this	

# **Total Renewable Energy Use**

Total energy used from renewable resources (Gigajoules) during the last 12 months:
Total energy used from renewable resources (Gigajoules) during the last 12 months: 530683
☐ We do not track this
Points Available: 0.00
Renewable Energy Usage
What percentage of energy use is produced from renewable sources?
Include electricity and other energy consumption from heating, hot water, etc.
○ 0%
O 1-24%
O 25-49%
O 50-74%
O 75-99%
<b>1</b> 00%
O Don't Know
Points Earned: 0.24 of 0.24
Low Impact Renewable Energy Use
What percentage of energy use is produced from low-impact renewable sources?
Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated
renewable energy.
O 0%
O 1-24%
O 25-49%
O 50-74%
○75-99%
● 100%
O Don't know
Points Earned: 0.97 of 0.97

# **Facility Energy Efficiency**

For what systems has your company used energy conservation or efficiency measures	for a	majority	of
your corporate facilities (by square feet) in the past year?			

	✓ Equipment: Energy Star appliances, automatic sleep modes, after-hour timers, etc.
	✓ Lighting: natural light, CF bulbs, occupancy sensors, daylight dimmers, task lighting, etc.
	✓ HVAC: programmable thermostat, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc.
	Other - please describe
	☐ None of the above
	□ N/A - We utilize virtual office
Po	pints Earned: 0.48 of 0.48

# **Energy Use Reductions**

Have conservation and efficiency improvements led to energy savings for your facilities? If so, by how much?

Please calculate based on changes from last year or annualized from a base year, referring to electricity use and other energy consumption from heating, hot water, etc.

0%
1-4%
5-9%
10-14%
15-20%
>20%
Don't know

Points Available: 0.97

# **Monitoring Greenhouse Gas Emissions**

How does your company manage its greenhouse gas emissions for at least Scope 1 and 2?

Your answers determine which future questions in the assessment are applicable to your company.

We do not currently monitor and record emissions
✓ We regularly monitor and record emissions but have not set any reduction targets
We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5%)
reduction of GHGs from baseline year)
We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to
address climate change
☐ We have met the specific reduction targets set during this reporting period
☐ We have achieved carbon neutrality

Points Earned: 0.12 of 0.48

# **Total Scope 1 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 1: Scope 1: 39 ☐ We do not track this Points Available: 0.00 **Total Scope 2 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 2: Scope 2: 100.7 ☐ We do not track this Points Available: 0.00 **Total Scope 3 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 3: Scope 3: 74.2 ☐ We do not track this Points Available: 0.00 **Carbon Intensity** What is your current Carbon Intensity for Scopes 1 and 2 (measured in metric tons of CO2/\$million of

revenue), not including the use of carbon credits or offsets?

Please use USD to allow for standardized comparisons.

○>100
081-100
O 61-80
O 41-60
<b>21-40</b>
O 1-20

 $\bigcirc$  0

O Don't know

Points Earned: 0.39 of 0.48

# **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$million of revenue, including the use of carbon credits or offsets?

including the use of carbon credits or oπsets?
Please use USD to accurately evaluate the answer option.
○>100
O 81-100
O 61-80
O 41-60
O 21-40
○1-20
● 0
○ Don't know
Points Earned: 0.97 of 0.97
Greenhouse Gas Emissions Reduced
What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your company?
O <sub>0%</sub>
O 1-4%
O 5-9%
● 10-14%
O 15-20%
O <sub>20%+</sub>
○ Don't Know
Points Earned: 0.58 of 0.97
Reducing Impact of Travel/Commuting
Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting?
Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work
Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers)
✓ Employees are encouraged to use virtual meeting technology to reduce in person meetings
Company has a written policy limiting corporate travel
☐ None of the above
Points Earned: 0.36 of 0.48

# % GHG Emissions Offset

Points Available: 1.00

GHG emissions were offset?	
O <sub>0%</sub>	
O 1-24%	
O 25-49%	
O 50-74%	
O 75-99%	
<b>1</b> 00%	
○ Don't know	
O N/A - No carbon offsets purchased	
Points Earned: 0.48 of 0.48	
Water	OPERATIONS  0.3
Monitoring and Managing Water Use	
Does your company monitor and manage your water usage?	
Your answers determine which future questions in the assessment are applicable to your company.	
✓ We do not currently monitor and record water usage	
$\square$ We regularly monitor and record water usage but have not set any reduction targets	
☐ We monitor and record water usage and have set specific reduction targets relative to previous performa	ance (e.g. a 5% reduction of
water usage from baseline year)	
$\square$ We regularly monitor and record emissions and have set science-based targets necessary to achieve su	ıstainable usage linked to
our local watershed	
We have met specific reduction targets set during this reporting period	

If your company purchased certified carbon credits in the reporting period, what % of Scope 1 and 2

#### **Water Conservation Practices**

What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:

Please check all that apply.
✓ Low-flow faucets, taps, toilets, urinals, or showerheads
Grey-water usage for irrigation
☐ Low-volume irrigation
☐ Harvest rainwater
Other - please describe
☐ None of the above
☐ N/A - Our company has a virtual office

Points Earned: 0.33 of 1.00

**OPERATIONS** 

Land & Life 2.0

# **Monitoring and Reporting Non-hazardous Waste**

How does your company monitor and manage your waste production?

Your answers determine which future questions in the assessment are applicable to your company.

✓ We do not currently monitor and record waste production
☐ We regularly monitor and record waste production but have not set any reduction targets
Use regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a
5% reduction of waste to landfill from baseline year)
☐ We regularly monitor and record waste produced and have set a zero waste target
☐ We have met the specific reduction targets set during this reporting period
☐ We produce zero waste to landfill / ocean

Points Available: 1.00

# **Recycling Programs**

Does the company have a company-wide recovery and recycling program that includes the following?

Please check all that apply.

- Paper
- Cardboard
- ✓ Plastic
- Glass & metal
- Composting
- ☐ None of the above

Points Earned: 0.75 of 1.00

Hazardous Waste Disposal	
Can your company verify that your hazardous waste is always disposed of responsibly?	
This includes batteries, paint, electronic equipment, etc.  Yes  No  N/A - We have eliminated hazardous waste  Points Earned: 1.00 of 1.00	
Chemical Reduction Methods	
Which of the following environmentally preferred products have been purchased for the major corporate facilities?	rity of your
<ul> <li>Non-toxic janitorial products</li> <li>Unbleached / chlorine free paper products</li> <li>Soy-based inks or other low VOC inks</li> <li>✓ Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.)</li> <li>Other - please describe</li> <li>None of the above</li> </ul>	
Points Earned: 0.25 of 1.00	
Customers	
Customers Impact Area Introduction	O.O
This section identifies whether your company's product/service is designed to deliver a specific, material, impact for its customers (beyond the value normally provided from goods or services), and if so, opens the Impact Business Model section that is most applicable.	
<b>Customer Impact Business Model Introduction</b>	
Do any of your company's products/services address a social or economic problem for your and/or their beneficiaries?	customers
Your answers determine which future questions in the assessment are applicable to your company.   Yes  No	

#### **Customer Focus of Product or Service**

Is the social or economic problem addressed by your product/service one that is faced directly by your customers and/or your clients' beneficiaries?

If you answer "No" here, be sure to revisit the Environment and/or Community sections to ensure your business model impact is appropriately captured.

Yes

O No, customers support in our ability to produce a positive social/economic impact, but the primary beneficiaries are other stakeholders (i.e. we donate to charities based on sales to customers, we sell fair trade products to our customers, we sell environmentally beneficial products to our customers)

Points Available: 0.00

# **Positive Impact of Product/Service**

How would you describe the positive outcome for customers created by your product/service?

Remittance beneficiaries are able to get money directly in hard to reach markets

Points Available: 0.00

# **Beneficial Product Type**

Which of the following most closely matches the outcome and/or problem solved for your customers as defined above?

Only select the ONE most relevant option for each product line. This will guide you to a series of questions specific to the type of impact you indicate you are creating.

Access to products/services that fulfill basic human needs for individuals without prior access (e.g. providers of electricity or clean
drinking water to rural poor communities, affordable housing projects, waste and sanitation systems or disposal)
Improved or maintained health and wellness (e.g. medical equipment, medical services and medicines, preventative health services
or products, healthy living products, exercise and sporting products, prescription eyeglasses)
☐ Improved education or skills development (e.g. schools, textbooks, tutoring services, career leadership training, education tools,
games and software)
☐ Increased economic opportunity for underserved groups (e.g. financial or insurance services or benefits consulting for the
underserved, new mechanisms to connect products to market)
✓ Increased operational success or capital for purpose driven or underserved enterprises (e.g. impact investing or fundraising
platforms, nonprofit accounting services)
☐ Increased social and/or environmental impact for businesses or other organizations (e.g. sustainability consulting)
☐ Increased access to arts, media, or culture (e.g. independent media, artisanal crafts, photography, information services)
☐ Improves market access through physical or technological infrastructure (e.g. mobile telecommunications, business technologies or
software, roads, bridges, railways, ports, building and construction materials not previously available)
None of the above

### Flow of Capital Overview

Please tell us more about how your product or service increases the flow of capital and/or provide capacity building to purpose driven enterprises.

Remittance beneficiaries are able to get money directly in hard to reach markets

Points Available: 0.00

# **Direct Impact on Supporting Purpose Driven / Underserved Businesses**

For your services that are focused on increasing the success of purpose driven or underserved enterprises, did you also select another specific outcome in the question "Beneficial Product Type" earlier in this section?

Only one answer per product/service line should be selected in "Beneficial Product Type". If you selected more than one, either select "Yes" here, or uncheck some of your responses in that question before selecting "No" here.

O Yes, I also selected a direct outcome that is produced through my service or the clients that I support



Points Available: 0.00

# **Impact on Underserved Populations**

Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Our products or services directly support underserved populations

Our products or services support organizations that directly support underserved populations

O Don't know

O None of the above

Points Available: 0.00

# **Total Customer Organizations**

**Total Number of Customers** 

Organizations served in the last 12 months:

Organizations served in the last 12 months: 100

We do not track this

# **Total Customer Individuals** Total Number of Customers Individuals served in the last 12 months: Individuals served in the last 12 months: 0 We do not track this Points Available: 0.00 **OPERATIONS Customer Stewardship** 1.8 **Managing Customer Stewardship** Does your company do any of the following to manage the impact and value created for your customers or consumers? We offer product / service guarantees, warranties, or protection policies We have third party quality certifications or accreditations We have formal quality control mechanisms ✓ We have feedback / customer service feedback or complaint mechanisms We monitor customer or consumer satisfaction We assess the outcomes produced for our customers through the use of our product or service We have written policies in place for ethical marketing, advertisement, or customer engagement We manage the privacy and security of client / customer data None of the above Points Earned: 0.28 of 0.56 **Managing Product Impacts** Does the company do any of the following with regards to managing the potential impact their products have on customers / beneficiaries? Company regularly monitors customer outcomes and well-being Company has formal program to incorporate customer testing and feedback into product design Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative effects or increasing positive effects) Other

Points Available: 0.56

✓ None of the above

# **Managing Marketing and Advertising**

Does the company have any of the following practices with regard to ensuring accurate, ethical, and positive marketing and advertising?

Company makes transparent potential risks and negative impacts of products, including, when appropriate ingredient li	sts
Company has formal policies to review the accuracy and ethics of marketing and advertising	
Company complies with independent marketing and advertising standards relevant to their sector or industry	
Company has programs in place to promote social and or environmental causes through its marketing and advertising	
Company gets input of the communities that are featured on the company's messaging and advertising campaigns and	is inclusive
of the culture of those communities.	
Other	
None of the above	
Points Earned: 0.42 of 0.56	
Data Usage and Privacy	
Does your company have any of the following to address data usage and privacy issues?	
✓ Company has a formal publicly available data and privacy policy	
Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and	how it is
shared with other entities (public or private)	
✓ All customers have option to decide how their data can be used	
✓ Company's all email list building and email marketing strategies are GDPR compliant	
Other	
☐ None of the above	
□ N/A - Company does not collect sensitive data	
Points Earned: 0.56 of 0.56	
Data Security Management	
Does the company have any of the following practices to ensure security of private data?	
✓ Data privacy is included in company wide risk management compliance processes	
✓ All employees with access to data are trained on data privacy policies	
✓ Company has a formal code of conduct that defines unauthorized uses of data	
✓ Internal audits of data security	
✓ External audits of data security	
✓ Simulated hacks on data security	
Other	
None of the above	

Points Earned: 0.56 of 0.56

N/A - Company does not collect sensitive data

# Support for Underserved/Purpose Driven Enterprises

# - Impact Business Model

IMPACT BUSINESS MODELS

5.5

This IBM section is applicable if your company's products/services enable the financial or operational success of businesses that are purpose driven or underserved (e.g. accounting services for nonprofits, impact investing or fundraising platforms)

# Flow of Capital Product Description

Which of the following product or service descriptions best fit your company?

This question is used to calculate your base impact business model score.

OProducts or services support the operations of purpose driven enterprises or organizations (e.g. accounting services for nonprofit
organizations)
O Products or services support the operations of underserved enterprises, such as women/ minority owned or small to medium sized
community businesses that lack access to services (e.g. incubators for urban businesses)
O Products or services that directly raise capital for purpose-driven enterprises or underserved businesses (e.g. fundraising
campaigns for a social service agencies)
O These descriptions do not apply to our company's product/service (Skip the remainder of this section)
oints Available: 0.00

# **Revenue from Flow of Capital**

What were your total revenues last fiscal year from the previous products or services?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.

What were your total revenues last fiscal year from the previous products or services? Approx. 39.00%

We do not track this

Points Available: 0.00

# **Tracking Beneficiaries**

Does your company track the amount of any of the following beneficiary categories served?

You will be asked to report the # of beneficiaries reached for each category selected

Sensitive

Р

# **Organizations Served**

How many beneficiaries from the beneficiary category listed below received operational support or capital through the provision of your products/services in the last 12 months? Estimates within +/- 5% acceptable. Do not double count across different beneficiary categories.

Businesses and nonprofits

Businesses and nonprofits

Sensitive

Points Available: 0.00

#### **Governments Served**

How many beneficiaries from the beneficiary category listed below received operational support or capital through the provision of your products/services in the last 12 months? Estimates within +/- 5% acceptable. Do not double count across different beneficiary categories.

Governments

Governments

Sensitive

Points Available: 0.00

# **Client Tracking Methods**

Please provide a brief description of how you track your customer/client/beneficiary figures.

Operations

# Management of Support for Underserved/Purpose Driven Enterprises

How does your company measure and manage the results, outcomes, effects, or impact of your product or service?

Select all that apply. We have formally defined the outcomes sought by our product or service and have developed a theory of change for them We have based our impactful product or service business model on established secondary research that demonstrates potential impact We have directly and formally engaged stakeholders in understanding their desires and needs when developing, refining, and or delivering our products or services We are verified to meet third-party standards for impact (e.g. we have impact-related product certifications) We measure near-term outcomes of the product or service to determine whether it is meeting the needs and expectations of our beneficiaries We measure long-term outcomes in order to assess whether the results of our product produce lasting positive impacts for our beneficiaries We have identified and measure and manage the unintentional or potential negative impacts of the product or service in addition to intentional positive effects We have identified and managed potential causes that could lead to a failure to deliver the positive outcome, to do so less efficiently than possible, or to produce other negative effects None of the above

# Innovative Support for Underserved/Purpose Driven Enterprises

Is there something different or innovative about the company's product/service that support flow of capital that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations?

Sensitive

Points Available: 0.00

Points Earned: 0.54 of 1.07

# Serving Underserved Populations Direct - Impact Business Model

IMPACT BUSINESS MODELS

3.0

This IBM section is applicable if your company has qualified for a previous Customer IBM, and you can verify that your positive product/service impact benefits organizations that serve low income or traditionally underserved populations.

### **Underserved Beneficiaries Overview**

Describe the beneficiaries or end-users of your products or services and how you characterize them as underserved.

Sensitive

# **Tracking Underserved Beneficiaries**

populations?
<ul> <li>□ We collect demographic data about the beneficiaries of the organizations that we work with (e.g. income level) that might qualify them as traditionally underserved</li> <li>☑ We review the mission of the organizations or projects that we work with to determine whether a core part of their mission specifically identifies underserved individuals</li> <li>□ Other - please describe</li> </ul>
None of the above
Points Available: 0.00
Underserved Beneficiary Types
Based on the results of how you track the demographics that you serve, which of the following best describe the populations that the organizations you serve work with?
Select the option that most accurately reflects the majority of underserved beneficiaries. Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.  Low-income, poor, or very poor individuals  Other individuals without access to positive outcomes delivered by the product or service
<ul><li>○ Individuals at the bottom of the pyramid</li><li>○ Don't know</li><li>○ N/A</li></ul>
O Don't know
○ Don't know ○ N/A
O Don't know N/A Points Available: 0.00
O Don't know N/A  Points Available: 0.00  Impact on Underserved Populations Description  Which of the following best describes how your product or service benefits underserved populations

# **Underserved Group Demographics**

relevant, which of the following beneficiary groups is your product/service targeting?	
ot all beneficiary populations are themselves under-served groups.	
☐ Young children (younger than 5 years old)	
Children and adolescents (5 years of age or older but younger than 18)	
Adults	
☐ Elderly/older adults	
Persons with disabilities	
✓ Minority/previously excluded populations	
Women	
Pregnant women	
Other at risk populations	
None of the above	
pints Available: 0.00	
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?	ir
sevenue from Serving In Need Populations ow much revenue was generated in the last fiscal year from products/services that benefited the	ir
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?  How much revenue was generated in the last fiscal year from products/services that benefited the underserved populations identified the question "Underserved Beneficiary Types"? Approx. 21.70%	ir
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?  How much revenue was generated in the last fiscal year from products/services that benefited the underserved populations identified the question "Underserved Beneficiary Types"? Approx. 21.70%  We do not track this	ir
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?  How much revenue was generated in the last fiscal year from products/services that benefited the underserved populations identified the question "Underserved Beneficiary Types"? Approx. 21.70%  We do not track this  bints Available: 0.00  Conf Customers In-need  That percentage of your revenues in the last fiscal year were generated from products/services that	ir
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?  How much revenue was generated in the last fiscal year from products/services that benefited the underserved populations identified the question "Underserved Beneficiary Types"? Approx. 21.70%  We do not track this  oints Available: 0.00  Co of Customers In-need  That percentage of your revenues in the last fiscal year were generated from products/services that enefited the underserved populations identified in the question "Underserved Beneficiary Types"?	ir
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?  How much revenue was generated in the last fiscal year from products/services that benefited the underserved populations identified the question "Underserved Beneficiary Types"? Approx. 21.70%  We do not track this  bints Available: 0.00  Conf Customers In-need  That percentage of your revenues in the last fiscal year were generated from products/services that	ir
Revenue from Serving In Need Populations  ow much revenue was generated in the last fiscal year from products/services that benefited the inderserved populations identified in the question "Underserved Beneficiary Types"?  How much revenue was generated in the last fiscal year from products/services that benefited the underserved populations identified the question "Underserved Beneficiary Types"? Approx. 21.70%  We do not track this points Available: 0.00  Co of Customers In-need  That percentage of your revenues in the last fiscal year were generated from products/services that the enefited the underserved populations identified in the question "Underserved Beneficiary Types"?  The percentage of your revenues in the last fiscal year were generated from products/services that the enefited the underserved populations identified in the question "Underserved Beneficiary Types"?  The percentage of your revenues in the last fiscal year were generated from products/services that the enefited the underserved populations identified in the question "Underserved Beneficiary Types"?  The percentage of your revenues in the last fiscal year were generated from products/services that the enefited the underserved populations identified in the question "Underserved Beneficiary Types"?	ir

# **Tracking Beneficiaries**

If tracked, which unit of measure do you use to measure the amount of beneficiaries reached?

You will be asked to report the # of beneficiaries reached for each category selected

Sensitive

Points Available: 0.00

#### **Underserved Government Entities**

How many underserved beneficiaries from the beneficiary category listed below did you serve in the last 12 months? Estimates within +/- 5% acceptable. Do not double count across different beneficiary categories.

Governments

Governments

Sensitive

Points Available: 0.00

# **Underserved Client Tracking**

How would you calculate the total number of underserved beneficiaries that your company has reached?

O Most clients continue with us year by year, and the figures reported for the last 12 months roughly reflect the total number of beneficiaries to date

The figures reported for the last 12 months are in addition to previous beneficiaries and the total number served should be calculated by adding together the numbers for each year

Opon't know - We don't track the number of underserved beneficiaries reached through our clients

# **Increasing Accessibility for Underserved Groups**

Does your company do any of the following to improve the access or impact of your product for the underserved populations that you serve? We use a cross-subsidization model whereby higher pricing for traditional organizations allows for lower or subsidized pricing for financially-constrained organizations serving the underserved We provide specific training or support to organizations on how to best serve underserved populations We engage with underserved beneficiaries who are served by client organizations in order to incorporate their perspective in product offerings and design ✓ None of the above Points Available: 1.76 **Innovative Practices to Increase Accessibility** Use the field below to describe any innovative technology, distribution or pricing models selected previously. Remittance beneficiaries are able to get money directly in hard to reach markets Points Available: 0.00 **Disclosure Questionnaire Disclosure Industries** Disclosure questions on specific production and trade. **Disclosure Alcohol** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Alcohol

Please also select "Yes" if your company serves clients in this industry

O Yes

No

#### **Disclosure Tobacco**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tobacco

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# **Disclosure Gambling**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Gambling

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Firearms, weapons or munitions

Please also select "Yes" if your company serves clients in this industry

O Yes

O No

# **Disclosure Pornography**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Pornography

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# Disclosure Payday, Short Term, or High Interest Lending

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Payday, short-term, or high-interest lending

Please also select "Yes" if your company serves clients in this industry

O Yes

O No

Points Available: 0.00

#### **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

O Yes

No

# **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

#### **Disclosure Prisons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Prisons

Please also select "Yes" if your company serves clients in this industry

O Yes

No

#### **Disclosure Whole Life Insurance**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Whole life insurance products

Select "Yes" only if the company earns 80%+ of its revenue from whole life insurance products.

O Yes

Points Available: 0.00

No

# **Disclosure Volunteer Placement to Orphanages**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Organizing volunteer programs to orphanages or child care organizations

O Yes

No

Points Available: 0.00

# **Disclosure Tax Advisory Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tax advisory services

O Yes

No

Points Available: 0.00

# **Disclosure Animal Products or Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Animal-based products or services (including seafood)

O Yes

No

# **Disclosure Genetically Modified Organisms**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Genetically modified organisms

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# Disclosure Illegal Products or Subject to Phase Out

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation

O Yes

No

Points Available: 0.00

# **Disclosure Industries at Risk of Human Rights Violations**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals)

O Yes

No

Points Available: 0.00

#### **Other Disclosure Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

O Yes

No

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Disclosure Practices**

Disclosure questions on sensitive practices.

# **No formal Registration Under Domestic Regulations**

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

No

Points Available: 0.00

# **Tax Reduction Through Corporate Shells**

Please indicate if your company engages in any of the following practices:

Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments

O Yes

O No

Points Available: 0.00

# **Operates in conflict zones**

Please indicate if your company engages in any of the following practices:

Company operates in conflict zones

O Yes

O No

# Sale of Data Please indicate if your company engages in any of the following practices: Company sells or provides access to consumer or user data O Yes O No Points Available: 0.00 Facilities located in sensitive ecosystems Please indicate if your company engages in any of the following practices: Company facilities are located adjacent to or in sensitive ecosystems O Yes No Points Available: 0.00 **Marketing of Breastmilk Substitutes**

Please indicate if your company engages in any of the following practices:

Marketing of breastmilk substitutes

O Yes

No

Points Available: 0.00

# Activities against freedom of association/collective bargaining

Please indicate if your company engages in any of the following practices:

Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing, or prohibits workers from freely associating and bargaining collectively for the terms of one's employment

O Yes

No

**Employs Individuals on Zero-Hour Contracts** Please indicate if your company engages in any of the following practices: Company employs individuals on zero-hour contracts O Yes O No Points Available: 0.00 Company workers are prisoners Please indicate if your company engages in any of the following practices: Company uses workers who are prisoners O Yes No Points Available: 0.00 Company Employs Workers Under Age 15 (Or Other ILO Minimum Age) Please indicate if your company engages in any of the following practices: Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each O Yes No Points Available: 0.00 **Overtime For Hourly Workers Is Compulsory** Please indicate if your company engages in any of the following practices:

Overtime work is compulsory and exceeds 48 hours in a week

O Yes

No

#### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes

O No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality.

# **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

No

Points Available: 0.00

# **Litigation or Arbitration**

Please indicate if your company has experienced any of the following in the past 5 years:

Litigation or arbitration against company either ongoing, settled, or found against the company

O Yes

O No

Company has filed for bankruptcy Please indicate if your company has experienced any of the following in the past 5 years: Company has filed for bankruptcy O Yes O No Points Available: 0.00 **Bribery, Fraud, or Corruption** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Bribery, fraud, or corruption O Yes No Points Available: 0.00 **Anti-Competitive Behavior** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Anti-competitive behavior O Yes ON O Points Available: 0.00 Financial Reporting, Taxes, Investments, or Loans Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Financial reporting, tax payments, investments, or loans

O Yes
No

#### **Political Contributions or International Affairs**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Political contributions or international affairs O Yes No Points Available: 0.00 Labor Issues Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Labor issues (including safety and discrimination) O Yes O No Points Available: 0.00 **Breaches of Confidential Information** Please indicate if your company has experienced any of the following in the past 5 years: Breaches of individual privacy and/or losses of individual confidential data O Yes ON O Points Available: 0.00 **Significant Layoffs** Please indicate if your company has experienced any of the following in the past 5 years: Company has had layoffs of more than 20% of the workforce O Yes No

# Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)

Please indicate if your company has experienced any of the following in the past 5 years:

Company sites have experienced accidental discharges to air, land or water of hazardous substances

YesNo

Points Available: 0.00

# Large Scale Land Conversion, Acquisition, or Relocation

Please indicate if your company has experienced any of the following in the past 5 years:

Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people

O Yes

No

Points Available: 0.00

#### **Penalties Assessed For Environmental Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

O Yes

O No

Points Available: 0.00

# **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

O Yes

O No

#### Other Disclosure Outcomes & Penalties

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

O Yes

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

# **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

O No

O Don't Know

Points Available: 0.00

# **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

O Yes

O No

O Don't Know

# **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

