

U Ethical			Certified B Corporation		
SCORE <b>131.0</b>	COMPLETION 100%	VERSION 6	NAME Active Assessment	SECTOR Service	COMPANY SIZE 10-49

As wholly-owned subsidiary of Uniting Church in Australia Synod of Victoria and Tasmania, U Ethical is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with U Ethical as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

**OPERATIONS** 

# Mission & Engagement

1.3

# **Level of Impact Focus**

D

Describe your company's approach to creating positive impact.
This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes.
Oreating positive social or environmental impact is not a focus for our business
OWe occasionally think about the social and environmental impact of some aspects of our business, but not frequently.
OWe frequently consider our social and environmental impact, but it isn't a high priority in decision-making.
O We consistently incorporate social and environmental impact into decision-making because we consider it important to the success
and profitability of our business.
O We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where
it may not drive profitability.
Points Available: 0.00
Mission Statement Characteristics
Does your company's formal, written corporate mission statement include any of the following?
A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company.
Please check all that apply.
☐ No social or environmental commitment
A general commitment to social or environmental responsibility (e.g. to conserve the environment)
A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development)
A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products)
A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers)
☐ We have no written mission statement
Points Earned: 0.50 of 0.50
Mission Statement
Please share the text of your formal mission statement here.
Please share the text of your formal mission statement here. Invest with purpose
Points Available: 0.00

# **Social and Environmental Decision-Making**

How does your company integrate social and environmental performance into decision-making?

Your answers determine which future questions in the assessment are applicable to your company.				
Employee training that includes social or environmental issues material to our company or its mission				
☐ Manager roles with job descriptions that explicitly incorporate social and environmental performance ☐ Performance reviews that formally incorporate social and environmental issues				
☐ Board of Directors review of social and environmental performance				
☐ We measure our externalities in monetary terms and incorporate them into our financial balances				
✓ Other - please describe				
☐ None of the above				
D. L. E				
Points Earned: 0.10 of 1.00				
Stakeholder Engagement				
Stakeholder Engagement				
Has your company done any of the following to engage stakeholders about your social and				
environmental performance?				
✓ We have an advisory board that includes stakeholder representation				
✓ We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups				
We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics				
We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community				
meetings, etc.)				
We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for				
appropriate follow ups.				
We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the				
company, such as the Board				
✓ We publicly report on stakeholder engagement mechanisms and results				
Other - please describe				
☐ No formal stakeholder engagement				
Points Earned: 0.50 of 0.50				

# Management of Material Social and Environmental Issues How does your company identify, measure, and manage the most material social and environmental issues relevant to your operations and business model? We track impact metrics that we've chosen based on company mission or executive decision ☑ We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research We have identified and measure metrics based on the results of the materiality assessment we conducted for the company We have set performance targets for all identified material issues and measurements We measure the material social and environmental outcomes produced by our performance on our KPIs over time None of the above Points Earned: 0.25 of 1.00 **Identification of Material Issues** Based on the processes you have highlighted, what are the material issues that have been identified? Based on the processes you have highlighted, what are the material issues that have been identified? The top 5 key material issues Points Available: 0.00 **OPERATIONS Ethics & Transparency** 7.7 **Governance Structures** What is the company's highest level of corporate oversight?

Owner or Manager Governed (including Board of Directors with only owners/ executives)

O Management, Executive Committee, or Democratic Governance

O Non-Fiduciary Advisory Board

Board of Directors (with at least one member who is not an executive or owner of the company)

Points Earned: 0.86 of 0.86

#### **Internal Good Governance**

How does your company support internal management and good governance?

- ✓ We have a formal organizational chart outlining the management and reporting structure of the company
- ✓ We have written job descriptions for all employees outlining responsibilities and decision-making authority
- ✓ We have management team meetings to plan strategy or make operational decisions
- ✓ Other please describe
- None of the above

Points Earned: 0.86 of 0.86

# **Governing Body Characteristics**

Which of the following apply to your company's Board of Directors?

Please check all that apply.
☐ Meets at least twice annually
✓ Meets at least quarterly
☐ Includes at least one independent member
✓ Includes at least 50% independent members
✓ Oversees executive compensation
✓ Has an Audit Committee with at least one independent member
✓ Has a Compensation Committee with at least one independent member
Company is a cooperative and elects Board from membership
☐ None of the above
□ N/A - no Board of Directors
Points Earned: 0.86 of 0.86
Governing Body Stakeholder Representation  Does your company's Board of Directors have voting seats representing:
Select all that apply.
✓ Executive employees
☐ Non-executive employees
✓ Community expertise (e.g. local university representative)
☐ Environmental expertise (e.g. environmental nonprofits)
✓ Customers
☐ None of the above
☐ N/A - no Board of Directors
Points Earned: 0.21 of 0.43
Ethics Policies and Practices
What practices does your company have in place to promote ethical decision-making and prevent corruption?

✓ A written Code of Ethics

✓ A written whistleblower policy

✓ We have created internal financial controls

 $\hfill \Box$  We have conducted an ethics-focused risk assessment in the last two years

✓ Other (please describe)

None of the above

Points Earned: 0.73 of 0.86 Get Help

# **Instruction on Code of Ethics**

How does your company instruct employees regarding your Code of Ethics on behavioral expectations, bribery, and corruption?

Please check all that apply.
☐ We instruct the Board of Directors on the Code at least annually
✓ We instruct all newly hired workers on the Code
✓ We instruct managers on the Code on an ongoing basis
✓ We instruct all non-managerial workers on the Code on an ongoing basis
✓ We communicate changes to the Code whenever it is updated
Other - please describe
☐ No Code of Ethics or equivalent, or no training on the Code
Points Earned: 0.86 of 0.86
Reviewed / Audited Financials
Does the company produce financials that are verified annually by an independent source through an Audit or Review?
○ No
○ Yes, through a review
<ul><li>✓ Yes, through an audit</li></ul>
Points Earned: 0.86 of 0.86
Financial Controls
Does your company maintain any of the following financial controls?
Please check all that apply.
Segregation of Accounts Receivable and Accounts Payable duties
Segregation of payment authorization, execution, and/or record keeping
Access to accounting software systems is limited to appropriate personnel
✓ Access to credit or ATM cards is limited to appropriate personnel
☐ Routine management or third-party reviews of inventory management system
☑ IT systems have different password protection systems that are changed periodically with different access levels according to the
position of the staff member accessing the data
☐ None of the above
Points Earned: 0.69 of 0.86

# **Company Transparency** What information does the company make publicly available and transparent? Your answers determine which future questions in the assessment are applicable to your company. Beneficial ownership of the company Financial performance (must be transparent to employees at minimum) Social and environmental performance (e.g. impact reports) ✓ Membership of the Board of Directors None of the above Points Earned: 0.86 of 0.86 **Financial Transparency with Employees** How does your company formally share financial information with full-time employees? Exclude compensation data. Please check all that apply. We have no formal documented process to share financial information with employees Our company discloses all financial information (except salary info) at least yearly Our company discloses all financial information (except salary info) at least quarterly In addition to sharing financials, our company also has an intentional education program around shared financials ✓ In addition to sharing financials with employees, our company publicly reports its financial statements Points Earned: 0.43 of 0.86 **Impact Reporting** Does your company publicly share information on your social or environmental performance on an

annual basis?

✓ We provide descriptions of our social and environmental programs and performance
☐ We voluntarily share social or environmental performance scorecards
Specific quantifiable social or environmental indicators or outcomes are made public
☐ We set public targets and share progress to those targets
✓ We present information in a formal report that allows comparison to previous time periods
Reporting information / structure is based on a comprehensive third party standard (ex. GRI or B Impact Assessment)
A third party has validated / assured the accuracy of the information reported
☐ Impact reporting is integrated with financial reporting
We don't report publicly on social or environmental performance

Points Earned: 0.51 of 0.86

**OPERATIONS** 

0.0

#### **Governance Metrics**

# **Last Fiscal Year** On what date did your last fiscal year end? If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date. On what date did your last fiscal year end? June 30th, 2021 Points Available: 0.00 **Reporting Currency** Select your reporting currency O Australian Dollar - AUD Points Available: 0.00 **Revenue Year Before Last** Total Earned Revenue From the fiscal year before last If your company has not yet completed its first fiscal year, please put \$0 From the fiscal year before last We do not track this Points Available: 0.00 **Revenue Last Year** Total Earned Revenue

From the last fiscal year

This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year	Sensitive	
☐ We do not track this		

Points Available: 0.00

# Net Income From the last fiscal year If your company has not yet completed its first fiscal year, please put \$0 From the last fiscal year Sensitive We do not track this Points Available: 0.00 Net Income Year Before Last Net Income From the fiscal year before last From the fiscal year before last Sensitive Sensitive

Points Available: 0.00

IMPACT BUSINESS MODELS

### **Mission Locked - Impact Business Model**

2.5

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

#### **Mission Lock**

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement.

Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g. signed B Corp Agreement)

Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative)

As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)

As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)

O None of the above

Points Earned: 2.50 of 10.00

**OPERATIONS** 

#### **Workers Impact Area Introduction**

0.0

This section identifies who should be considered a "worker" in the B Impact Assessment and reports your worker-related metrics. It also identifies whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact Business Model section that is most applicable.

#### Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

y

O Daily or hourly wage

Points Available: 0.00

#### **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

Your answers determine which future questions in the assessment are applicable to your company.

Yes, some of our labor is contracted to third party subcontractors that manage staff on our behalf
Yes, we hire individual independent contractors who are contracted to work 20+ hours per week for the company indefinitely, or for
longer than a 6 month period
☐ While we utilize independent contractors, they do not work for us greater than 20 hours per week for longer than a 6 month period
✓ None of the above

Points Available: 0.00

#### **Workers Impact Business Model Introduction**

Is your company structured to benefit its employees in either of the following ways?

Your answers determine which future questions in the assessment are applicable to your company.

Ownership structures that provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned companies,
cooperatives)
Describing high graphs in high graphs in the company of the compan

Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce development programs)

✓ None of the above

Points Available: 0.00

# of Full Time Workers
Number of Total Full-Time Workers
Current Total Full-Time Workers
Please click "Learn More" to understand how to answer this question.  Current Total Full-Time Workers 23  We do not track this  Points Available: 0.00
# of Full Time Workers Last Year
Number of Total Full-Time Workers
Total full-time workers twelve months ago
Please click "Learn More" to understand how to answer this question.
Total full-time workers twelve months ago 21  We do not track this
Points Available: 0.00
# of Part Time Workers
Number of Total Part-Time Workers
Current Total Part-Time Workers
Please click "Learn More" to understand how to answer this question.
Current Total Part-Time Workers 2
☐ We do not track this
Points Available: 0.00
# of Part Time Workers Last Year
Number of Total Part-Time Workers
Total part-time workers twelve months ago
Please click "Learn More" to understand how to answer this question.
Total part-time workers twelve months ago 2  We do not track this

Points Available: 0.00

# of Temporary workers	
Number of Total Temporary Workers	
Current Total Temporary Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Temporary Workers 1	
☐ We do not track this	
Points Available: 0.00	
# of Temporary Workers Last Year	
Number of Total Temporary Workers	
Total temporary workers twelve months ago	
Please click "Learn More" to understand how to answer this question.	
Total temporary workers twelve months ago 0	
☐ We do not track this	
Points Available: 0.00	
Financial Security	operations <b>2.8</b>
Lowest Paid Wage	
What is the company's lowest wage as calculated on an hourly basis?	
Please exclude students and interns in this calculation.	
What is the company's lowest wage as calculated on an hourly basis? Sensitive	
☐ We do not track this	
Points Available: 0.00	
% of Employees Paid Individual Living Wage	
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least a living wage for an individual?	the equivalent of
Please exclude students and interns in this calculation.	
O<75%	
○75-89%	
O 90-99%	
○ 100%	
● N/A	Get Help

Points Available: 2.96

# % of Employees Paid Family Living Wage

Points Available: 1.48

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for a family?	of
Please exclude students and interns in this calculation.	
O<75%	
O 75-89%	
O 90-99%	
O 100%	
● N/A	
Points Available: 2.96	
% Above the Minimum Wage	
What percentage above the legal minimum wage does your lowest-paid hourly employee earn?	
Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.	
0% - Lowest wage is equivalent to minimum wage	
O 1-9%	
● 10-29%	
○ 30-49%	
○ 50-75%	
○75%+	
○ N/A - We do not employ hourly workers	
Points Earned: 0.59 of 1.48	
Initiatives To Increase Wages and Benefits	
If it is not possible to verify a living wage in your country, has your company participated in any	
leadership initiatives/agreements to increase wages or benefits to workers provided in your country or	
industry?	
Examples include commissioning a living wage calculation. Select N/A if living wage already exists.	
○ Yes	
○ No	
N/A - Living wage already exists	

Get Help

# **Compensation Policies and Practices**

Does your company offer any of the following additional financial benefits to non-executive workers?	
Your answers determine which future questions in the assessment are applicable to your company.	
Cost of living adjustments that match inflation rates of the country	
✓ Bonuses or profit-sharing	
Employee ownership opportunities	
☐ None of the above	
Points Earned: 0.49 of 1.48	
Foints Lained. 0.49 of 1.40	
Employees Receiving a Bonus	
What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year?	
<ul><li>○ 0%</li><li>○ 4.24%</li></ul>	
O 1-24%	
○ 25-49% ○ 50-74%	
○ 75-99%	
○ 100%	
○ N/A	
Points Available: 1.48	
Significance of Bonuses	
What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?	
No bonus payout, or no bonus plan	
○ 5% or less	
O 5-10%	
O 10-15%	
O 15-20%	
○ >20%	
O Bonuses were paid to non-executive workers, despite the company not earning a profit	
Points Available: 1.48	

# % Participation in Employee Ownership

What percentage of all full-time employees have been granted stock, stock options, or stock equivalents (including participation in an ESOP or other qualified ownership plans) in the company?

Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.	
O <sub>0%</sub>	
O 1-24%	
O 25-49%	
O 50-74%	
O 75-99%	
O 100%	
● N/A	
Points Available: 1.48	
Retirement Programs	
Do employees have access to any of the following savings programs for retirement?	
✓ Government-sponsored pension or superannuation plans	
✓ Private Pension or Provident Funds	
Plan that specifically includes Socially-Responsible Investing option	
None of the above	
Points Earned: 1.48 of 1.48	
Financial Services for Employees	
What financial products, programs, or services does your company provide that help to meet financ health needs of hourly employees?	ial
Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.	
✓ Direct deposit	
Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)	
Financial management tools or coaching	
Emergency or short-term savings programs	
Low-interest or interest-free loans	
Debt management, refinancing, or loan payment contributions	
Employer match for deposits into savings accounts	
Paychecks issued off-schedule on a need basis	
☐ Tax preparation services	
✓ Other - please describe	
☐ None of the above	
□ N/A - We do not employ hourly workers	

Points Earned: 0.26 of 0.74

# Health, Wellness, & Safety

Points Earned: 0.30 of 3.00

Government	Provision	Of I	<b>dealthcare</b>
GOVEILIGIL			

Government Provision Of Healthcare
How is healthcare provided in the country where the majority of employees reside?
<ul> <li>Universal Provision of Basic Healthcare Services (e.g. United Kingdom)</li> <li>Government-mandated or -provided health insurance programs (e.g. Switzerland)</li> <li>None of the Above</li> </ul> Points Available: 0.00
Healthcare Coverage
What percentage of employees is eligible for health care benefits either through company or government plan?
<ul><li>&lt;75%</li><li>○75-84%</li><li>○85-94%</li><li>●95%+</li></ul>
Points Earned: 3.00 of 3.00
Supplementary Health Benefits
What benefits does your company provide to all full-time tenured workers to supplement government programs?
<ul> <li>□ Disability coverage or accident insurance</li> <li>□ Life insurance</li> <li>□ Private dental insurance</li> <li>□ Private supplemental health insurance</li> <li>✓ Other - please describe</li> <li>□ None of the above</li> </ul>

#### **Supplementary Health Benefits Eligibility for Part-Time Workers**

When do part-time workers become eligible to participate in the supplementary benefits offered by your company?

If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements
(answers 3-4).
Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment
✓ Part-time workers are eligible to participate at time of hire
Part-time workers are only eligible if they work more than 20 hours a week
✓ Part-time workers are eligible even if they work less than 20 hours a week
☐ We do not offer supplementary health benefits to part-time workers
□ N/A - We don't have part-time employees
Points Earned: 3.00 of 3.00
Health and Wellness Initiatives
What health and wellness initiatives or policies does your company offer beyond insurer-provided programs?
Check all that apply.

С

☐ We sponsor and encourage workers to participate in health and wellness activities during the workweek (e.g. walking or steps
orograms)
☑ We offer incentives for workers to complete health risk assessments or participate in health and wellness activities (e.g., a fund t
exercise equipment, subsidized gym membership)
Employees have access to behavioral health counseling services, web resources, or Employee Assistance Programs
Spouses, partners, or children of employees are provided access to behavioral health counseling services, web resources, or
Employee Assistance Programs
✓ We have policies and programs in place to prevent ergonomic-related injuries in the workspace
Over 25% of workers have completed a health risk assessment in the last twelve months
☐ Management receives reports on aggregate participation in worker wellness programs
Other - please describe
Company does not offer any formal health and wellness initiatives

Points Earned: 2.40 of 3.00

**OPERATIONS** 

# **Career Development**

3.6

# **Professional Development Policies and Practices**

Points Earned: 0.33 of 1.00

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.
✓ We have a formal onboarding process for new employees
✓ We offered ongoing training on core job responsibilities to employees within the last year
We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)
We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)
We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)
✓ We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online
trainings)
☑ We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional
licensures)
☐ None of the above
Points Earned: 0.73 of 1.00
Points Earned: 0.73 of 1.00  Amount of Training for New Hires
Amount of Training for New Hires
Amount of Training for New Hires  What was the average amount of training that a newly hired worker received in the past twelve months?
Amount of Training for New Hires  What was the average amount of training that a newly hired worker received in the past twelve months?  Use average of both full-time and part-time employees.
Amount of Training for New Hires  What was the average amount of training that a newly hired worker received in the past twelve months?  Use average of both full-time and part-time employees.  O No training
Amount of Training for New Hires  What was the average amount of training that a newly hired worker received in the past twelve months?  Use average of both full-time and part-time employees.  No training  On-the-job training (one day to one week)
Amount of Training for New Hires  What was the average amount of training that a newly hired worker received in the past twelve months?  Use average of both full-time and part-time employees.  No training  On-the-job training (one day to one week)  On-the-job training (one week to one month)

#### **Employee Review Process**

Which of the following is included or	applies to your	company's formal	process for	providing
performance feedback to employees	?			

Check all that apply.
✓ Process has a regular schedule and is conducted at least annually
✓ Peer and subordinate input
☐ Written guidance for career development
☐ Social and environmental goals
✓ Clearly-identified and achievable goals
A 360-degree feedback process
✓ All tenured employees receive feedback
☐ None of the above
Points Earned: 1.60 of 2.00

#### **Internal Promotions**

What percentage of employees has been internally promoted within the last 12 months?

Exclude material owners in your calculation.

<b>0</b> %
------------

01-5%

06-15%

0 15%+

Points Available: 1.00

#### **Intern Hiring Practices**

How does your company manage the hiring and treatment of interns?

Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a living wage."

<b>✓</b> \	Vе	have a	a formalized	policy	or program	outlining th	e objectives	of internships	or internship	programs for	or participants
------------	----	--------	--------------	--------	------------	--------------	--------------	----------------	---------------	--------------	-----------------

- ☑ We partner with education institutions to provide internship opportunities or work-study programs
- ✓ We pay interns a living wage
- ✓ Our interns receive formal performance reviews
- Our interns have a formal opportunity to provide feedback on experience
- We have hired interns on as full-time permanent employees in the past two years
- ☐ Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school

☐ None of the above

N/A - Our company does not employ interns

Points Earned: 1.00 of 1.00 Get Help

# **Skills-Based Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

kills-based training to advance core job responsibilities
O <sub>0%</sub>
O 1-24%
O 25-49%
○ 50-74%
○ 75%+
On't know
oints Available: 0.25
External Professional Development Participation
What percentage of full-time workers has participated in external professional development or lifelong earning opportunities in the past fiscal year?
rofessional development should be paid for in advance, reimbursed or subsidized by the company.
O <sub>0%</sub>
O 1-24%
O 25-49%
● 50-74%
○75%+
oints Earned: 0.38 of 0.50
Subsidized Educational Opportunities
What percentage of full-time workers received advancement or reimbursement for continuing education pportunities in the last fiscal year?
ontinuing education opportunities include GED, college credits, industry-recognized accreditation, etc.  0  1-5%

Points Earned: 0.17 of 0.50

○ 6-15% ○ 15%+

What are your company's policies and practices around career development and promotion's	?
☑ Employees who seek to take a short-term leave or sabbatical will have their jobs guaranteed upon return	
Our company will make an effort to find a place for employees who seek to take a long-term leave or sabbatical upo	n their return
✓ Employees are able to make lateral moves or change career direction or pace when possible	
☐ None of the above	
Points Earned: 0.17 of 0.25	
	OPERATION
Engagement & Satisfaction	1.8
Employee Handbook Information	
What is included in your company's written and accessible employee handbook?	
✓ A non-discrimination statement	
An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures	
A statement on work hours	
Policies on pay and performance issues	
Policies on benefits, training and leave	
Grievance resolution process	
☐ Disciplinary procedures and possible sanctions	
A neutrality statement regarding workers' right to bargain collectively and freedom of association	
Prohibition of child labor and forced or compulsory labor	
☐ We have no written employee handbook	
Points Earned: 0.09 of 0.43	
Paid Secondary Caregiver Leave	
What secondary parental leave policies are available to your workers, either through your congovernment program?	mpany or a
Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Lea	rn" for further
instructions.	
☐ Workers receive unpaid time off for secondary parental leave	
☐ Workers receive up to 2 weeks (or full pay equivalent) paid leave	
☐ Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave	
✓ Workers receive greater than 5 weeks (or full pay equivalent) paid leave	
✓ Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both	
☐ No secondary caregiver leave is offered to employees	
Points Earned: 0.87 of 0.87	

Get Help

**Career Development Policies** 

# **Supplementary Benefits** What supplementary benefits are provided to a majority of non-managerial workers? Including full time and part time employees. Please check all that apply. On-site childcare Off-site subsidized childcare Free or subsidized meals Policy to support breastfeeding mothers Other - please describe ✓ None of the above Points Available: 1.73 **Worker Empowerment** How does your company engage and empower workers? ✓ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates We have adopted open book management or self-management principles within the workplace Workers have opportunity to elect member(s) to the Board of Directors Other - please describe None of the above Points Earned: 0.65 of 0.87 Surveying and Benchmarking Engagement and Attrition Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways? Your answers determine which future questions in the assessment are applicable to your company. We calculate employee attrition rate We benchmark employee attrition rate to relevant benchmarks ✓ We regularly (at least once a year) conduct employee satisfaction or engagement surveys We benchmark employee satisfaction to relevant industry benchmarks We disaggregate calculations based on different demographic groups to identify trends We outperform industry benchmarks on attrition We outperform industry benchmarks on satisfaction

Points Earned: 0.22 of 0.87

None of the above

What percent of your employees are "Satisfied" or "Engaged"?	
Select N/A if satisfaction or engagement is not formally surveyed.	
O<65%	
○ 65-80%	
O 81-90%	
O 90%+	
N/A	
Points Available: 1.73	
Engagement & Satisfaction (Salaried)	OPERATIONS 2.2
Number of Paid Days Off	
What is the annual minimum number of paid days off (including holidays) for full-time emplo	yees?
○ 0-15 work days	
● 16-22 work days	
○ 23-29 work days	
◯ 30-35 work days	
○ 36+ work days	
Points Earned: 0.35 of 0.70	
Paid Primary Caregiver Leave for Salary Workers	
Which of the following describe the primary parental leave policies for salaried workers, eith the company or government program?	er through
If applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off	(answers 4-7).
Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)	
Primary caregivers receive 12 weeks to 6 months of time off for parental leave (including unpaid and paid leave)	
✓ Primary caregivers receive 6 months or more of time off for parental leave (including unpaid and paid leave)	
5-12 weeks of primary parental leave (or equivalent) is fully paid	
✓ 12-18 weeks of primary parental leave (or equivalent) is fully paid	
☐ 18-24 weeks of primary parental leave (or equivalent) is fully paid	
24+ weeks of primary parental leave (or equivalent) is fully paid	
Primary caregivers receive less than 4 weeks off or no time off for parental leave	
Points Earned: 0.49 of 0.70	

**Employee Satisfaction** 

#### **Worker Flexibility Options**

What job flexibility	options	does the	company	provide,	whenever	feasible,	in writing	and in	practice	for
the majority of wo	rkers?									

Please	check	all	that	apply.
--------	-------	-----	------	--------

		✓	Part-time	work	schedules	at the	request	of work	ers
--	--	---	-----------	------	-----------	--------	---------	---------	-----

- Flex-time work schedules allowing freedom to vary start and stop times
- ✓ Telecommuting (e.g. working from home one or more days per week)
- ✓ Job-sharing
- None of the above

Points Earned: 0.70 of 0.70

#### **Workplace Flexibility in Practice**

Which of the following flexible workplace practices have been used in the past 12 months?

Please check all that apply.

- Managers or executives worked part-time or in a job-share
- ✓ Managers or executives are in a telecommuting position
- We hired new people into permanent positions that are telecommuting
- ✓ We hired new people into permanent positions that are part-time or job-share
- We have transitioned staff into part-time, job-share, or telecommuting positions
- Other please describe
- None of the above

Points Earned: 0.70 of 0.70

#### Community

**OPERATIONS** 

# **Community Impact Area Introduction**

0.0

This section identifies whether your company is designed to deliver a specific, material, positive impact for its community, and if so, opens the Community Impact Business Model section that is most applicable.

#### **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.



O No

Points Available: 0.00

# **Community Oriented Business Models**

Is your company structured to benefit community stakeholders in any of the following	lowing ways?
Your answers determine which future questions in the assessment are applicable to your company.	
A producer-owned cooperative structure in which suppliers share control and benefits of company cooperative, artisanal cooperative)	operations (e.g. farmer
Purchasing fair or direct trade to improve livelihoods for underserved groups in your supply chain	
A micro-distribution or micro-franchising model that provides economic opportunities to underserv	ed groups
A formal standing commitment to donate a significant portion of sales, profits, or ownership to cha	ritable causes (>2% sales, >20%
profits/ownership)	
A community-focused business model that supports and builds the economic vitality of local comm	nunities
Points Available: 0.00	
Formal Charitable Giving Model Commitment	
Do you have a formal written standing policy to donate to charitable causes each	ch year?
You may also select "Yes" if you can demonstrate 3+ years of giving matching the thresholds indicated in is owned by a charitable organization. Answering affirmatively will opt you into additional sections of the E Yes	
○ No	
Points Available: 0.00	
	OPERATIONS
Diversity, Equity, & Inclusion	5.1
Diverse Ownership and Leadership	
Is your company majority-owned or -led by individuals from any of the following groups?	g underrepresented
Please select all that apply.	
Led by a woman	
Led by an individual from an underrepresented racial or ethnic minority	
Led by another underrepresented individual (veterans, LGBT, etc.)	
☐ Majority owned by women	
☐ Majority owned by individuals from underrepresented racial or ethnic minorities	
☐ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)  ✓ None of the above	
Points Available: 1.03	

# **Creating and Managing Inclusive Work Environments**

Which of the following practices does your company have in place around diversity, equity, and inclusion?
<ul> <li>We include a statement in all our job postings with a commitment to diversity, equity, and inclusion</li> <li>We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics</li> <li>We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable</li> <li>We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>✓ We have set specific, measurable diversity improvement goals</li> <li>✓ We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implemented equal compensation improvement plans or policies</li> <li>None of the above</li> </ul> Points Earned: 0.62 of 1.03
Measurement of Diversity
What attributes of a diverse workforce does your company track, either through anonymous surveys or other methods legal in your jurisdiction?
If collecting this type of demographic data is not legal in your jurisdiction, select None of the Above.
<ul> <li>Socioeconomic status (as determined by low income residence, education level, etc.)</li> <li>Race or ethnicity</li> <li>✓ Gender</li> <li>Age</li> <li>Other - please describe</li> <li>None of the above</li> </ul>
Points Earned: 0.26 of 1.03
Women Workers
How many of your non-managerial workers identify as women?
<ul> <li>○ 0%</li> <li>○ 1-9%</li> <li>○ 10-24%</li> <li>○ 25-39%</li> <li>○ 40-49%</li> <li>○ 50%+</li> <li>○ Don't know</li> </ul>
Points Earned: 1.03 of 1.03

# **High to Low Pay Ratio** What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker? O>20x O 16-20x O 11-15x 0 6-10x ○ 1-5x Points Earned: 0.78 of 1.03 **Female Management** How many of your company managers identify as women? 00% 01-9% 010-24% 025-39% 040-49% ○50%+ O Don't know O N/A Points Earned: 1.03 of 1.03 **Management from Underrepresented Populations** How many of your company managers identify as from another underrepresented social group? If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know. 00%

0 0%
O 1-9%
O 10-19%
020-29%
○30%+
O Don't know

Points Earned: 0.34 of 1.03

Female Directors
How many of your company Board Directors identify as women?
O <sub>0%</sub>
O <sub>1-9%</sub>
O 10-24%
© 25-39%
O 40-49%
○ 50%+
○ Don't know
○ N/A
Points Earned: 0.69 of 1.03
Directors from Underrepresented Populations
How many of your company Board Directors identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select N/A.
O <sub>0%</sub>
O <sub>1-9%</sub>
● 10-19%
O 20-29%
○30%+
○ Don't know
O N/A
Points Earned: 0.34 of 1.03
Supplier Diversity Policies or Programs
Does your company have any of the following policies or programs in place to promote diversity within
your supply chain?
☐ We track diversity of ownership among our suppliers
☐ We have a policy to give preferences to suppliers with ownership from underrepresented populations
☐ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership
☐ We have a formal program to purchase and provide support to suppliers with diverse ownership
✓ None of the above
N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations
Points Available: 0.52

# Supplier Ownership Diversity What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations?

1-9%
10-24%
25-39%
40-49%
50%+
Don't Know

Points Available: 1.03

# **Economic Impact**

**OPERATIONS** 

3.3

#### **Geographic Structure and Scope**

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically.

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically. **located in Melbourne, Austra** 

Points Available: 0.00

#### **New Jobs Added Last Year**

Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.

Last twelve months:

Last twelve months:	4
☐ We do not track	this

Points Available: 0.00

#### **Job Growth Rate**

Points Available: 2.00

What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage.

If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.
○ 0% (no growth on a net basis)
1-14%
O 15-24%
O 25%+
Points Earned: 1.33 of 4.00
Non-accredited Investor Ownership
What percentage of the company is owned by individuals who would qualify as non-accredited investors?
● 0%
O 1-9%
O 10-24%
O 25-49%
○ 50%+
O Don't know
Points Available: 2.00
Local Ownership
Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?
"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should
generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.
○ Yes
No     No
O Don't know

# **Local Purchasing and Hiring Policies**

What written local purchasing or hiring policies does your company have in place?

"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should
generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.
☐ Written preference at each facility to purchase from local suppliers
Formal targets or goals for the amount of local purchasing
Ready-to-use lists of preferred local suppliers and vendors for specific facilities
☐ Written preference for hiring and recruiting local managers
☐ Incentives for staff to live within 20 miles of local company facility
Other (please describe)
✓ No written local purchasing or hiring policies in place
Points Available: 1.00
Spending on Local Suppliers
What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year?
Please click "Learn More" to understand how to answer this question.
O<20%
O 20-39%
O 40-59%
● 60%+
○ Don't know
Points Earned: 2.00 of 2.00
Impactful Banking Services
What characteristics apply to the financial institution that provides the majority of your company's banking services?
Certified CDFI or national equivalent social investment organization
Certified B Corporation
☐ Member of the Global Alliance for Banking on Values
Cooperative bank or credit union
☐ Local bank committed to serving the community
☐ Independently owned bank
✓ None of the above

Points Available: 2.00

#### **Corporate Citizenship Program**

Points Earned: 1.66 of 1.66

How does your company take part in civic engagement? Your answers determine which future questions in the assessment are applicable to your company. Financial or in-kind donations (excluding political causes) ✓ Community investments Community or pro-bono service Advocacy for adopting improved social or environmental policies or performance ✓ Partnerships with charitable organizations or membership with community organizations Discounted products or services to qualified underserved groups Free use of company facilities to host community events Equity or ownership in the company granted to a nonprofit Other - please describe None of the above Points Earned: 0.66 of 0.83 **Charitable Giving and Community Investment Policies and Practices** What are your company's practices regarding donations or community investments? We have a formal statement on the intended social or environmental impact of our company's philanthropy We have a formal donations commitment (e.g. 1% for the planet) We match individual workers' charitable donations We allow our workers or customers to select charities to receive our company's donations We have screening practices for charitable contributions or impact measurement mechanisms for our community investments ✓ None of the above Points Available: 0.83 **Relative Input for Community Investments** If you use an independent methodology to measure total commitment to community investment, what is the equivalent % of revenue contributed in the form of community investment? O None O Less than 0.1% of revenues O 0.1-0.4% of revenues 0.5-0.9% of revenues 1-1.9% of revenues >2%

Get Help

#### **Policy Advocacy for Social and Environmental Standards**

Has your company worked with policymakers to develop or advocate for policy changes explici	tly
designed to improve social or environmental outcomes in the past two years?	

✓ Yes, company has offered support in name and/or signed petitions	
Yes, company has provided active staff time or financial support	
✓ Yes, company has directly introduced, testified, made recommendations or provided expertise to advance standards	
Yes, and efforts resulted in a specific institutional, industry or regulatory reform	
Other - please describe	
☐ None of the above	
cipto Farnadi 0.62 of 0.82	

Points Earned: 0.62 of 0.83

#### **Advancing Social and Environmental Performance**

How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years?

We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for output.
ndustry
☐ We have provided data or contributed to academic research on social or environmental topics
✓ We participate in panel presentations or other public forums on social or environmental topics
☐ We provide public resources for other businesses or stakeholders on improving social or environmental performance
Other - please describe
☐ None of the above

Points Earned: 0.41 of 0.41

**Supply Chain Management** 

**OPERATIONS** 

2.9

# **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately 80% of
non-labor costs. Select all that apply.
☐ Product Manufacturers
✓ Professional Service Firms (Consulting, Legal, Accounting)
☐ Independent Contractors
✓ Marketing and advertising
Office Supplies
☐ Benefits Providers
✓ Technology
Raw materials
Farms
Other - please describe
Points Available: 0.00
Social or Environmental Screening of Suppliers
Does your company screen or evaluate Significant Suppliers for social and environmental impact?
This question determines the set of supplier-focused questions your company will respond to.
● Yes
○ No
Points Available: 0.00
Supplier Screen Topics
What does your company formally screen for regarding the social or environmental practices and performance of your suppliers?
Compliance with all local laws and regulations, including those related to social and environmental performance
☑ Good governance, including policies related to ethics and corruption
Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor
practices)
☐ Third-party certifications related to positive social and/or environmental performance
✓ Other - please describe
We have no formal screening process in place
Points Earned: 0.35 of 1.00

# **Supplier Evaluation Practices** What methods does your company use to evaluate the social or environmental impact of your suppliers? We share policies or rules with suppliers but we don't have a verification process in place We require suppliers to complete an assessment we designed We use third-party risk or impact assessment tools (Sedex, BIA) We conduct routine audits or reviews of suppliers at least every two years We have third parties conduct routine audits or reviews of suppliers at least every two years Other (please describe) None of the above Points Farned: 0.10 of 1.00 **Outsourced Staffing Services** Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations? Your answers determine which future questions in the assessment are applicable to your company. Yes $\bigcirc$ No Points Available: 0.00 **Outsourced Staffing Screening Topics** Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics? Your answers determine which future questions in the assessment are applicable to your company. ✓ Compliance with all local laws and regulations Compliance with international human rights and labor standards (for employees and contractors) Payment at or above industry benchmarks Payment of a living wage (for employees and contractors)

- Employee benefits provided
- ✓ Professional development opportunities
- ✓ Other labor practices
- None of the above

□ N/A

Points Earned: 0.50 of 0.50

% of Outsourced Services Accountable to Code of Conduct?
What % of your outsourced staffing services (on a currency basis) are accountable to the formalized code of conduct or requirements described in the previous question?
○ 0% ○ 1-20% ○ 21-49%
○ 50-74%
O 75-99%
<ul><li>100%</li></ul>
○ N/A
Points Earned: 2.00 of 2.00
Screening / Monitoring for Services
Which of the following methods are used to evaluate the social or environmental impact of your outsourced staffing services?
Your answers determine which future questions in the assessment are applicable to your company.
Company shares policies or rules with subcontractors but does not have a verification process in place
Company requires subcontractors complete self-designed assessment
Company utilizes third party risk or impact assessment tools (BIA)
Company conducts routine audits/reviews of subcontractors at least every two years
Company has third parties conduct routine audits/reviews of subcontractors at least every two year
☐ Other  None of the above
Points Available: 0.50
% of Outsourced Staffing Services Screened / Monitored
What % of your outsourced staffing services (on a currency basis) are evaluated based on the methods selected in the previous question?
<b>○</b> 0%
O 1-20%
O 21-49%
○ 50-74%
○ 75-99%
○ 100% ○ N/A
○ IVA
Points Available: 2.00

IMPACT E

Get Help 3

This IBM section is applicable to companies that have a formal standing commitment to donate significant portions of company profits, revenue, equity, or time to charitable causes.

### **Designed to Give Description**

Are any of the following true regarding your charitable giving structure?

Your answers determine which future questions in the assessment are applicable to your company.			
© 20% or more of my company is owned by a nonprofit organization			
<ul><li>We are formally committed to donate more than 20% of profits to charity each year.</li><li>We are formally committed to donate the equivalent of 5% of revenues or more to charitable partners each year (including in-kind)</li></ul>			
OWe are formally committed to donate the equivalent of 5% or more of our time through pro-bono services			
OWe have created and provide the majority of funding for a nonprofit foundation, of which at least 10% of company profits (or 2% of			
sales) are donated each year			
O None of the above			
Points Earned: 12.63 of 12.63			
Total Donations			
How much was donated during the last fiscal year?			
Please respond with the currency selected in "Reporting Currency"			
How much was donated during the last fiscal year? Sensitive			
☐ We do not track this			
Points Available: 0.00			
% Revenue Donated to Charity			
Based on the above structures and commitments in place, what is the equivalent percentage of			
company revenues that was donated or distributed to nonprofit partners in the last fiscal year?			
O-4.9% revenues			
○ 5-7.4% revenues			
○ 7.5-9.9% revenues			
O 10-12.4% revenues			
12.5%+ revenues			
Points Earned: 12.63 of 12.63			

### **Charitable Giving Practices**

Does your company do any of the following?

✓ Play a leadership role with recipient charitable organizations (e.g. board or advisory board participation)	
Use a third-party screen to ensure that recipient organizations meet specific guidelines to qualify for donations	
Use a third-party screen to ensure that recipient organizations are efficiently allocating resources (e.g. Guidestar, Charity Navigator)	
Company screens charitable partners based on their own criteria	
☐ None of the above	
Points Earned: 0.79 of 1.58	

### **Defining Outcomes**

Has your company defined the outcomes (separate from the outputs) it seeks through your donations?

Defined outcomes include specific targets that are based on existing literature (improved quality of life, ancillary benefits for customers/clients) that can be measured.

O Yes

No

Points Available: 0.79

### **Innovative Charitable Giving Practices**

Is there something different or innovative about the company's approach to charitable-giving that has changed the industry? Is this something replicable, unique at the time it was created, and that has been emulated by other organizations?

Please explain.

Is there something different or innovative about the company's approach to charitable-giving that has changed the industry? Is this something replicable, unique at the time it was created, and that has been emulated by other organizations?

We are Australia's only not-fo

Points Available: 0.00

### Environment

OPERATIONS

### **Environment Impact Area Introduction**

0.0

This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable.

### **Type of Facilities** What kind of facilities does your business primarily operate in? Your answers determine which future questions in the assessment are applicable to your company. O Company-owned office space Leased office space O Co-working Space O Virtual or home offices Points Available: 0.00 **Environmental Business Model** Are your company's products/services or processes structured to restore or preserve the environment in any of the following ways? (Please note: the environmental impact of your day-to-day operations will be assessed in the remaining sections of the Environment Impact Area. This question is specifically asking about your products/services or innovative production processes.) Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model. Through an innovative manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry Through a product or service that preserves, conserves, or restores the environment or resources ✓ None of the above

Points Available: 0.00

**OPERATIONS** 

### **Environmental Management**

3.3

### **Green Building Standards**

What percentage of company facilities (by area, both owned by company or leased) is certified to meet the requirements of an accredited green building program?

○ <20% ○ 20-49%

050-79%

**○** 80%+

O N/A

Points Earned: 1.40 of 1.40

### **Facility Improvement with Landlord**

If you lease your facilities, have you worked with your landlord to implement or maintain any of the following?
✓ Energy efficiency improvements ✓ Water efficiency improvements ✓ Waste reduction programs (including recycling)  □ None of the above □ N/A - Company does not lease majority of facilities
Points Earned: 1.40 of 1.40
Virtual Office Stewardship
How does your company encourage good environmental stewardship in how employees manage their virtual offices?
<ul> <li>□ We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)</li> <li>□ Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)</li> <li>□ We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices</li> <li>□ Employees are provided with a list of environmentally-preferred vendors for office supplies</li> <li>✓ None of the above</li> <li>□ N/A</li> </ul>
Points Available: 2.80
Environmental Management Systems
Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?
Please check all that apply.
✓ Policy statement documenting our organization's commitment to the environment  ✓ Assessment undertaken of the environmental impact of our organization's business activities  ☐ Stated objectives and quantifiable targets for environmental aspects of our organization's operations
☐ Programming designed, with allocated resources, to achieve these targets

Points Earned: 0.56 of 1.40

Periodic compliance and auditing to evaluate programs conducted

 $\hfill \Box$  We have no environmental management system

Air & Climate 1.0

### **Monitoring Energy Usage**

Points Available: 0.97

Does your company monitor, record, or report its energy usage?

Include electricity and other energy consumption from heating, hot water, etc. Your answers determine which future questions in the					
assessment are applicable to your company.					
✓ We do not currently monitor and record usage					
☐ We monitor and record usage but have set no reduction targets					
☐ We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitor. ☐ We monitor usage and have set absolute reduction targets regardless of company growth					
					☐ We have met specific reduction targets during the reporting period
Points Available: 0.48					
Renewable Energy Usage					
What percentage of energy use is produced from renewable sources?					
Include electricity and other energy consumption from heating, hot water, etc.					
○ 0%					
O 1-24%					
O 25-49%					
O 50-74%					
○ 75-99%					
O 100%					
O Don't Know					
Points Available: 0.24					
Low Impact Renewable Energy Use					
What percentage of energy use is produced from low-impact renewable sources?					
Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated					
renewable energy.					
○ 0%					
O 1-24%					
O 25-49%					
○ 50-74%					
○ 75-99%					
○ 100%					
On't know					

### **Facility Energy Efficiency**

_		
-	-	company used energy conservation or efficiency measures for a majority of equare feet) in the past year?
	_	
Equipment: E	Energy Star appliar	ces, automatic sleep modes, after-hour timers, etc.
Lighting: natu	ural light, CF bulbs	, occupancy sensors, daylight dimmers, task lighting, etc.
✓ HVAC: progra	ammable thermost	at, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc.
Other - pleas	se describe	
☐ None of the a	above	
□ N/A - We util	ize virtual office	
Points Earned: 0	.48 of 0.48	
Monitoring	Greenhou	se Gas Emissions
How does you	r company ma	nage its greenhouse gas emissions for at least Scope 1 and 2?

Your answers determine which future questions in the assessment are applicable to your company.

✓ We do not currently monitor and record emissions
☐ We regularly monitor and record emissions but have not set any reduction targets
Use regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5%)
reduction of GHGs from baseline year)
Use regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to
address climate change
☐ We have met the specific reduction targets set during this reporting period
☐ We have achieved carbon neutrality
Points Available: 0.48

### **Greenhouse Gas Emissions Reduced**

What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your company?

0%
O 1-4%
O 5-9%
O 10-14%
O 15-20%
020%+
O Don't Know

## Reducing Impact of Travel/Commuting Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting? Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers) Employees are encouraged to use virtual meeting technology to reduce in person meetings Company has a written policy limiting corporate travel None of the above Points Earned: 0.48 of 0.48 GHG Emissions Offset

If your company purchased certified carbon credits in the reporting period, what % of Scope 1 and 2 GHG emissions were offset?

○ 0%
○ 1-24%
○ 25-49%
○ 50-74%
○ 75-99%
○ 100%
○ Don't know
○ N/A - No carbon offsets purchased

Points Earned: 0.10 of 0.48

**OPERATIONS** 

Water 0.3

### **Monitoring and Managing Water Use**

Does your company monitor and manage your water usage?

Your answers determine which future questions in the assessment are applicable to your company.

✓ We do not currently monitor and record water usage
☐ We regularly monitor and record water usage but have not set any reduction targets
☐ We monitor and record water usage and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of
water usage from baseline year)
☐ We regularly monitor and record emissions and have set science-based targets necessary to achieve sustainable usage linked to
our local watershed
☐ We have met specific reduction targets set during this reporting period

### **Water Conservation Practices**

What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:

Please check all that apply.

✓ Low-flow faucets, taps, toilets, urinals, or showerheads

☐ Grey-water usage for irrigation

☐ Low-volume irrigation

☐ Harvest rainwater

☐ Other - please describe

☐ None of the above

☐ N/A - Our company has a virtual office

Points Earned: 0.33 of 1.00

OPERATIONS

Land & Life 2.7

### **Monitoring and Reporting Non-hazardous Waste**

How does your company monitor and manage your waste production?

Your answers determine which future questions in the assessment are applicable to your company.

- ✓ We do not currently monitor and record waste production
- We regularly monitor and record waste production but have not set any reduction targets
- We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a

5% reduction of waste to landfill from baseline year)

- We regularly monitor and record waste produced and have set a zero waste target
- We have met the specific reduction targets set during this reporting period
- We produce zero waste to landfill / ocean

Points Available: 1.00

### **Recycling Programs**

Does the company have a company-wide recovery and recycling program that includes the following?

Please check all that apply.

- Paper
- Cardboard
- ✓ Plastic
- Glass & metal
- Composting
- None of the above

Points Earned: 1.00 of 1.00

Get Help

### **Hazardous Waste Disposal** Can your company verify that your hazardous waste is always disposed of responsibly? This includes batteries, paint, electronic equipment, etc. Yes $\bigcirc$ No O N/A - We have eliminated hazardous waste Points Earned: 1.00 of 1.00 **Chemical Reduction Methods** Which of the following environmentally preferred products have been purchased for the majority of your corporate facilities? ✓ Non-toxic janitorial products Unbleached / chlorine free paper products Soy-based inks or other low VOC inks Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.) Other - please describe None of the above Points Earned: 0.75 of 1.00 **Customers OPERATIONS Customers Impact Area Introduction** 0.0 This section identifies whether your company's product/service is designed to deliver a specific, material, positive impact for its customers (beyond the value normally provided from goods or services), and if so, opens the Customer Impact Business Model section that is most applicable. **Customer Impact Business Model Introduction**

Do any of your company's products/services address a social or economic problem for your customers and/or their beneficiaries?

Your answers determine which future questions in the assessment are applicable to your company.

Yes

O No

### **Customer Focus of Product or Service**

Is the social or economic problem addressed by your product/service one that is faced directly by your customers and/or your clients' beneficiaries?

If you answer "No" here, be sure to revisit the Environment and/or Community sections to ensure your business model impact is appropriately captured.



O No, customers support in our ability to produce a positive social/economic impact, but the primary beneficiaries are other stakeholders (i.e. we donate to charities based on sales to customers, we sell fair trade products to our customers, we sell environmentally beneficial products to our customers)

Points Available: 0.00

### **Positive Impact of Product/Service**

How would you describe the positive outcome for customers created by your product/service?

How would you describe the positive outcome for customers created by your product/service? Throgh our products and the

Points Available: 0.00

✓ None of the above

### **Beneficial Product Type**

Which of the following most closely matches the outcome and/or problem solved for your customers as defined above?

Only select the ONE most relevant option for each product line. This will guide you to a series of questions specific to the type of impact you indicate you are creating.

Access to products/services that fulfill basic human needs for individuals without prior access (e.g. providers of electricity or clean
drinking water to rural poor communities, affordable housing projects, waste and sanitation systems or disposal)
☐ Improved or maintained health and wellness (e.g. medical equipment, medical services and medicines, preventative health services
or products, healthy living products, exercise and sporting products, prescription eyeglasses)
☐ Improved education or skills development (e.g. schools, textbooks, tutoring services, career leadership training, education tools,
games and software)
☐ Increased economic opportunity for underserved groups (e.g. financial or insurance services or benefits consulting for the
underserved, new mechanisms to connect products to market)
☐ Increased operational success or capital for purpose driven or underserved enterprises (e.g. impact investing or fundraising
platforms, nonprofit accounting services)
☐ Increased social and/or environmental impact for businesses or other organizations (e.g. sustainability consulting)
☐ Increased access to arts, media, or culture (e.g. independent media, artisanal crafts, photography, information services)
☐ Improves market access through physical or technological infrastructure (e.g. mobile telecommunications, business technologies or
software, roads, bridges, railways, ports, building and construction materials not previously available)

Points Available: 0.00 Get Help

### **Impact on Underserved Populations**

Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact
Business Model.
Our products or services directly support underserved populations
Our products or services support organizations that directly support underserved populations
O Don't know
O None of the above
Points Available: 0.00
Total Customer Organizations
Total Number of Customers
Organizations served in the last 12 months:
Organizations served in the last 12 months: 600
☐ We do not track this
Points Available: 0.00
Total Customer Individuals
Total Number of Customers
Individuals served in the last 12 months:
Individuals served in the last 12 months: 3700
☐ We do not track this
Points Available: 0.00

### **Customer Stewardship**

**OPERATIONS** 

3.0

### Managing Customer Stewardship

Does your company do any of the following to manage the impact and value created for your customers or consumers?												
☐ We offer product / service guarantees, warranties, or protection policies												
<ul> <li>✓ We have third party quality certifications or accreditations</li> <li>✓ We have formal quality control mechanisms</li> <li>✓ We have feedback / customer service feedback or complaint mechanisms</li> <li>✓ We monitor customer or consumer satisfaction</li> </ul>												
							✓ We assess the outcomes produced for our customers through the use of our product or service □ We have written policies in place for ethical marketing, advertisement, or customer engagement					
							☐ None of the above					
Points Earned: 1.25 of 1.25												
Monitoring Customer Satisfaction and Retention												
Which of the following are true of your company with regards to customer or client satisfaction and/or retention?												
Company monitors customer satisfaction												
✓ Company shares customer satisfaction internally within the company												
✓ Company shares customer satisfaction publicly												
Company has specified targets for customer / client satisfaction												
☐ In the last year, company has achieved specified targets for satisfaction												
☐ None of the above												
Points Earned: 0.75 of 1.25												
Managing Product Impacts												
Does the company do any of the following with regards to managing the potential impact their products												
have on customers / beneficiaries?												
✓ Company regularly monitors customer outcomes and well-being												
Company has formal program to incorporate customer testing and feedback into product design												
Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative												
effects or increasing positive effects)												
Other												
☐ None of the above												
Points Earned: 0.42 of 1.25												

### **Data Usage and Privacy** Does your company have any of the following to address data usage and privacy issues? Company has a formal publicly available data and privacy policy Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is shared with other entities (public or private) All customers have option to decide how their data can be used Company's all email list building and email marketing strategies are GDPR compliant Other None of the above N/A - Company does not collect sensitive data Points Farned: 0.63 of 1.25 IMPACT BUSINESS MODELS **Targeted for Investment - Impact Business Model** 9.3 Key metrics on asset under management in microfinance, positive impact, ESG-screened investments and advocacy. Percent AUM Microfinance Investments Positive Screen What % of your assets under management are either: 1. invested in community and microfinance investments? 2. invested in positive impact investments? 00% 01-9% 010-24% 0 25-50% O >50% O N/A Points Earned: 2.33 of 9.33 Percent AUM ESG Screened What % of your assets under management are invested in investments screened by ESG criteria? 00% 01-24%

Points Earned: 4.67 of 4.67

25-49%50-74%75-100%

O N/A

Percent AUM Negative Screened				
What % of your assets under management are invested in negatively screened investments?				
<ul> <li>○ 0%</li> <li>○ 1-24%</li> <li>○ 25-49%</li> <li>○ 50-74%</li> <li>○ 75-99%</li> <li>● 100%</li> <li>○ N/A</li> </ul>				
Points Earned: 2.33 of 2.33				
Percent Of AUM Shareholder Advocacy				
In total, what % of your assets under management are invested for shareholde	er advocacy purposes?			
<ul><li>○ 1-24%</li><li>○ 25-49%</li><li>○ 50-75%</li><li>○ &gt;75%</li><li>○ N/A</li></ul>				
Points Available: 4.67				
Investment Criteria - Impact Business Model	IMPACT BUSINESS MODELS  19.3			
Questions include process, policies and practices on evaluting the social and environmen allocation of staff time and resources for this purpose, and utilization of third-party ratings				
Formal Process Social Environmental Criteria Review				
For what percent of your investments does your company have a formal writte potential investments for social and environmental criteria that is discussed in review?	·			
<ul> <li>○ 0%</li> <li>○ 1-24%</li> <li>○ 25-49%</li> <li>○ 50-74%</li> <li>○ 75-99%</li> <li>● 100%</li> </ul>				
Points Earned: 6.46 of 6.46				

### **Minimum Bar for Performance**

For what percent of your investments is there a minimum bar for investment in terms of social and environmental performance that companies must exceed in order to receive investment?
○ 1-24%
© 25-49%
○ 50-74%
○ 75-99%
100%
Points Earned: 6.46 of 6.46
Staff Dedicated to Evaluation
Does your company have in-house staff dedicated to evaluating the social and environmental performance of potential and current investments?
Yes
○ No
Points Earned: 3.23 of 3.23
Third Party Research Used To Measure Peformance
Does your company utilize third party research or ratings regarding companies' social and environmental performance?
Yes
○ No
Points Earned: 1.62 of 1.62
Investment Policies Evaluate ESG Performance
Does your company's investment policies take into consideration how a company's ESG performance
affects its financial performance and risk profile?
Yes
○ No
Points Earned: 1.62 of 1.62

### Process To Evaluate Investment Preferences Does your company have a process in place to determine whether or not funds offered by other companies meet your clients' social and environmental investment preferences? O Yes No O N/A Points Available: 1.62 IMPACT BUSINESS MODELS Leadership & Outreach - Impact Business Model 3.2 Questions include client education and investment policy with clients. **Educates Clients On Mission Performance Of Investments** For what percent of your clients does your company provide education on how to improve the mission performance of their investments? $\bigcirc$ 0 01-24% 025-49% 0 50-74% O 75-99% 0 100% Points Earned: 2.40 of 4.00 **Develops Investment Policy With Clients** For what percent of your clients does your company develop a mutually agreed upon investment policy addressing issues regarding social and environmental goals as well as appropriate investment objectives and constraints? 00% 01-24% 0 25-49% 050-74% O 75-99% 0 100%

Portfolio Management - Impact Business Model

Points Earned: 0.80 of 2.00

investments.

**IMPACT BUSINESS MODELS** 

6.0

Questions include monitoring, reporting and improving social and environmental performance of your r

**Get Help** 

### **Formal Process Monitor Peformance Of Portfolio**

environmental performance of investments using the same criteria as it does for investment decisions?
$\bigcirc$ 0%
O 1-24%
O 25-49%
O 50-74%
O 75-99%
● 100%
Points Earned: 2.40 of 2.40
Frequency Of Social Environmental Performance Review
If yes, how often does your company review the social and environmental performance of its portfolio?
Every quarter
O Every 6 months
○ Annually
○ Bi-Annually
ONever
Points Earned: 1.20 of 1.20
Education To Investees
Do you provide education to the management of your investments on how to improve their companies'
social and/or environmental performance?
$\bigcirc$ No
Points Earned: 1.20 of 1.20
Proxy Voting Policy Incorporating Values
For your public investments, does your company have a proxy voting policy that incorporates social and
environmental values?
Choose n/a only if your firm does not make any public investments.
Yes
○ No
O N/A
Points Earned: 1.20 of 1.20

### Portfolio Reporting - Impact Business Model 5.5 Questions on your annual impact reporting practice, and transparency of proxy voting records and shareholder advocacy. **Portfolio Reporting Broadest Audience** What is the broadest audience that your company shares reports on the social and environmental performance of your portfolio with? O Management Employees & Investors O Broader Public O None of the Above Points Earned: 1.00 of 1.50 **Portfolio Reporting At Least Annual** Does your company share reports on the social and environmental performance of its portfolio to the parties mentioned previously at least annually? Choose N/A only if your company does not report on it social and environmental performance. Yes O No O N/A Points Earned: 1.50 of 1.50

### **Transparency Proxy Voting Record**

To whom does your company make its proxy voting record transparent?

Choose n/a only if your company does not have proxy voting record.

O Your clients
The public
O None of the above
○ N/A

Points Earned: 1.50 of 1.50

### **Transparency To Clients Shareholder Advocacy**

Does your company make its shareholder advocacy efforts transparent to its clients? Choose n/a only if your company does not engage in any shareholder advocacy efforts. Yes O No O N/A Points Earned: 1.50 of 1.50 **Disclosure Questionnaire Disclosure Industries** Disclosure questions on specific production and trade. **Disclosure Alcohol** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Alcohol Please also select "Yes" if your company serves clients in this industry O Yes No Points Available: 0.00 **Disclosure Tobacco** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Tobacco

Please also select "Yes" if your company serves clients in this industry

O Yes

No

### **Disclosure Gambling**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Gambling

Please also select "Yes" if your company serves clients in this industry

O Yes



Points Available: 0.00

### **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Firearms, weapons or munitions

Please also select "Yes" if your company serves clients in this industry

O Yes



Points Available: 0.00

### **Disclosure Pornography**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Pornography

Please also select "Yes" if your company serves clients in this industry





Points Available: 0.00

### Disclosure Payday, Short Term, or High Interest Lending

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Payday, short-term, or high-interest lending

Please also select "Yes" if your company serves clients in this industry

O Yes



Get Help

### **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

### **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

O Yes

O No

# Disclosure Prisons Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Prisons Please also select "Yes" if your company serves clients in this industry ○ Yes ● No Points Available: 0.00 Disclosure Whole Life Insurance Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Whole life insurance products Select "Yes" only if the company earns 80%+ of its revenue from whole life insurance products. ○ Yes ● No

Points Available: 0.00

### **Disclosure Volunteer Placement to Orphanages**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Organizing volunteer programs to orphanages or child care organizations

O Yes

No

Points Available: 0.00

### **Disclosure Tax Advisory Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tax advisory services

O Yes

No

### Disclosure Animal Products or Services Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Animal-based products or services (including seafood) O Yes ON O Points Available: 0.00 **Disclosure Genetically Modified Organisms** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Genetically modified organisms Please also select "Yes" if your company serves clients in this industry O Yes No Points Available: 0.00 Disclosure Illegal Products or Subject to Phase Out Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation O Yes No Points Available: 0.00 Disclosure Industries at Risk of Human Rights Violations Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g., conflict minerals)

O Yes
No

### Other Disclosure Industries Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern O Yes No

Points Available: 0.00

### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response: does not apply

Points Available: 0.00

### **Disclosure Practices**

Disclosure questions on sensitive practices.

### No formal Registration Under Domestic Regulations

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

O No

Points Available: 0.00

### **Tax Reduction Through Corporate Shells**

Please indicate if your company engages in any of the following practices:

Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments

O Yes

No

### **Operates in conflict zones** Please indicate if your company engages in any of the following practices: Company operates in conflict zones O Yes No Points Available: 0.00 Sale of Data Please indicate if your company engages in any of the following practices: Company sells or provides access to consumer or user data O Yes No Points Available: 0.00 Facilities located in sensitive ecosystems Please indicate if your company engages in any of the following practices: Company facilities are located adjacent to or in sensitive ecosystems O Yes No Points Available: 0.00

### **Marketing of Breastmilk Substitutes**

Please indicate if your company engages in any of the following practices:

Marketing of breastmilk substitutes

O Yes

O No

### Activities against freedom of association/collective bargaining

Please indicate if your company engages in any of the following practices:

Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing, or prohibits workers from freely associating and bargaining collectively for the terms of one's employment

O Yes

No

Points Available: 0.00

### **Employs Individuals on Zero-Hour Contracts**

Please indicate if your company engages in any of the following practices:

Company employs individuals on zero-hour contracts

O Yes

Points Available: 0.00

### Company workers are prisoners

Please indicate if your company engages in any of the following practices:

Company uses workers who are prisoners

O Yes

O No

Points Available: 0.00

### Company Employs Workers Under Age 15 (Or Other ILO Minimum Age)

Please indicate if your company engages in any of the following practices:

Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each

O Yes

No

### **Overtime For Hourly Workers Is Compulsory** Please indicate if your company engages in any of the following practices: Overtime work is compulsory and exceeds 48 hours in a week O Yes ON O Points Available: 0.00 **Other Disclosure Practices** Please indicate if your company engages in any of the following practices: Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern O Yes O No Points Available: 0.00 **Company Explanation Of Disclosure Item Flags** If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative: If this does not apply to you, please enter "Does not apply" in the text area below. If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative: does not apply Points Available: 0.00 **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality.

### **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

No

### **Litigation or Arbitration**

Please indicate if your company has experienced any of the following in the past 5 years:

Litigation or arbitration against company either ongoing, settled, or found against the company

O Yes

No

Points Available: 0.00

### Company has filed for bankruptcy

Please indicate if your company has experienced any of the following in the past 5 years:

Company has filed for bankruptcy

O Yes

O No

Points Available: 0.00

### **Bribery, Fraud, or Corruption**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Bribery, fraud, or corruption

O Yes

No

Points Available: 0.00

### **Anti-Competitive Behavior**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Anti-competitive behavior

O Yes

No

### Financial Reporting, Taxes, Investments, or Loans

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a
fine or sanction in the past five years for any of the following:

fine or sanction in the past five years for any of the following:
Financial reporting, tax payments, investments, or loans
Yes
○ No
Points Available: 0.00
Political Contributions or International Affairs
Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:
Political contributions or international affairs
○ Yes
No     No
Points Available: 0.00
Labor Issues
Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:
Labor issues (including safety and discrimination)
○Yes
No     No
Points Available: 0.00
Breaches of Confidential Information
Please indicate if your company has experienced any of the following in the past 5 years:
Breaches of individual privacy and/or losses of individual confidential data
Yes
○ No
Points Available: 0.00

### Significant Layoffs Please indicate if your company has experienced any of the following in the past 5 years: Company has had layoffs of more than 20% of the workforce O Yes ON O Points Available: 0.00 Hazardous Discharges Into Air/Land/Water (Past 5 Yrs) Please indicate if your company has experienced any of the following in the past 5 years: Company sites have experienced accidental discharges to air, land or water of hazardous substances O Yes O No Points Available: 0.00 Large Scale Land Conversion, Acquisition, or Relocation Please indicate if your company has experienced any of the following in the past 5 years: Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people O Yes No Points Available: 0.00

**Penalties Assessed For Environmental Issues** 

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

O Yes

### **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

O Yes
No

Points Available: 0.00

### Other Disclosure Outcomes & Penalties

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

O Yes

O No

Points Available: 0.00

### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response: Neither of the breaches were

Points Available: 0.00

### **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

### **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

O Yes

O No

O Don't Know

### **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

O Yes

O Don't Know

Points Available: 0.00

### **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

O Yes

O No

O Don't Know