Boccar	rd Parcs et Ja	rdins SA		Certified B Corporation		
SCORE	COMPLETION	VERSION	NAME	SECTOR	COMPANY SIZE	
86.5	100%	6	<b>Active Assessment</b>	Service with Significant Environmental Footprint	50-249	

As wholly-owned subsidiary of **Idverde Suisse SA**, **Boccard Parcs et Jardins SA** is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with **Boccard Parcs et Jardins SA** as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

**Mission & Engagement** 

3.3

## **Level of Impact Focus**

Describe your company's approach to creating positive impact. This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes. O Creating positive social or environmental impact is not a focus for our business O We occasionally think about the social and environmental impact of some aspects of our business, but not frequently. O We frequently consider our social and environmental impact, but it isn't a high priority in decision-making. We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business. Owe treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability. Points Available: 0.00 Mission Statement Characteristics Does your company's formal, written corporate mission statement include any of the following? A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply. No social or environmental commitment A general commitment to social or environmental responsibility (e.g. to conserve the environment) A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development) A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products) A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers) We have no written mission statement Points Earned: 0.13 of 0.25 Mission Statement Please share the text of your formal mission statement here. Please see text below Points Available: 0.00 Social and Environmental Decision-Making How does your company integrate social and environmental performance into decision-making? Your answers determine which future questions in the assessment are applicable to your company. Employee training that includes social or environmental issues material to our company or its mission Manager roles with job descriptions that explicitly incorporate social and environmental performance Performance reviews that formally incorporate social and environmental issues Compensation and job descriptions of executive team members that include social and environmental performance Board of Directors review of social and environmental performance We measure our externalities in monetary terms and incorporate them into our financial balances Other - please describe None of the above

Points Earned: 0.50 of 0.50

# **Social and Environmental Performance Training** How are social or environmental performance principles and practices incorporated into employee training programs? Please check all that apply. Only included informally in orientation, training, or instruction Specific, formal training is integrated into new employee and new manager training Specific, formal training is integrated into ongoing employee and manager training Usorkers articulate goals and achievements related to social and environmental metrics as an individual or part of a workplace team All supervisors and managers receive training on how to communicate social and environmental goals to employees and implement accountability for results None of the above Points Earned: 0.33 of 0.50 Managers with Responsibilities to Mission What percentage of full-time managers have social or environmental mission-related responsibilities or expectations in their job descriptions? 00% 01-49% 050-99% 0 100% Points Earned: 0.50 of 0.50 **Social and Environmental Management Reviews** What percentage of full-time managers had a formal written performance evaluation in the last year that included social or environmental goals? $\bigcirc$ 0 01-49% 050-99% 0 100% Points Earned: 0.50 of 0.50 **Mission-driven Executive Compensation** Which of your executives have their compensation tied to achieving specific social and environmental metrics or objectives?

Please check all that apply.

None

✓ Our CEO or President

Senior managers reporting to the CEO or President

Points Earned: 0.50 of 0.50

### **Board Review of Social or Environmental Performance**

Does the Board of Directors or equivalent governing body review your company's social or environmental performance on at least an annual basis?
○ No, our Board doesn't review that
O Yes, the Board receives a general update on the company's social or environmental performance
Yes, the Board reviews key performance indicators (KPIs) on the company's social or environmental performance
○ N/A - Our company has no Board of Directors or equivalent governing body
Points Earned: 0.50 of 0.50
Stakeholder Engagement
Has your company done any of the following to engage stakeholders about your social and environmental performance?
☐ We have an advisory board that includes stakeholder representation
☐ We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups
☐ We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics
☐ We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community meetings, etc.)
We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for appropriate follow ups.
We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the company, such as the Board
☐ We publicly report on stakeholder engagement mechanisms and results
Other - please describe
✓ No formal stakeholder engagement
Points Available: 0.25
Management of Material Social and Environmental Issues
How does your company identify, measure, and manage the most material social and environmental issues relevant to your operations and business model?
Answers 3-5 can only be selected if a materiality assessment has been conducted and answer 2 applies.
✓ We track impact metrics that we've chosen based on company mission or executive decision
☐ We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research
☐ We have identified and measure metrics based on the results of the materiality assessment we conducted for the company
✓ We have set performance targets for all identified material issues and measurements
✓ We measure the material social and environmental outcomes produced by our performance on our KPIs over time
□ None of the above
Points Earned: 0.35 of 0.50

## **Identification of Material Issues**

Based on the processes you have highlighted, what are the material issues that have been identified?

There are 10 commitments that have been identified. Please see attached document

Points Available: 0.00

# **Ethics & Transparency**

OPERATIONS

3.7

Governance Structures
What is the company's highest level of corporate oversight?
Owner or Manager Governed (including Board of Directors with only owners/ executives)
O Management, Executive Committee, or Democratic Governance
O Non-Fiduciary Advisory Board
O Board of Directors (with at least one member who is not an executive or owner of the company)
Points Available: 0.50
Code of Ethics
What is required by your company's Code of Ethics?
✓ Prohibition of bribes in any form, including kickbacks or gifts, on any portion of contract payments or soft dollar practices
Formal oversight policy covering direct or indirect political contributions, charitable donations, and sponsorships
✓ Public disclosure of financial and in-kind contributions to political parties, politicians, lobby groups, charitable organizations, and advocacy groups
Other - please describe
☐ None of the above
□ N/A - No Code of Ethics
Points Earned: 0.50 of 0.50
Instruction on Code of Ethics
How does your company instruct employees regarding your Code of Ethics on behavioral expectations, bribery, and corruption?
Please check all that apply.
✓ We instruct the Board of Directors on the Code at least annually
☐ We instruct all newly hired workers on the Code
✓ We instruct managers on the Code on an ongoing basis
☐ We instruct all non-managerial workers on the Code on an ongoing basis
✓ We communicate changes to the Code whenever it is updated
Other - please describe
☐ No Code of Ethics or equivalent, or no training on the Code
Points Earned: 0.50 of 0.50
Anti Communica Duocticos
Anti-Corruption Practices
Which of the following anti-corruption reporting and prevention systems are in place?
✓ Written employee whistle-blowing policy with confidentiality policy
✓ Circulation of whistle-blowing policy to all employees and business partners
Communication of the anti-corruption system at least annually to the relevant internal and external stakeholders
✓ Annual training on the anti-corruption system
☐ Providing supporting tools and guidance (e.g. self-assessment survey for high-risk departments)
✓ Anonymous mechanisms to report concerns and grievances
☐ Individual or department oversight with direct access to Board of Directors
We take part of a collective action/coalition with governments, community-based organizations, NGOs and other businesses to act against corruption
Other - please describe
☐ None of the above
Points Earned: 0.50 of 0.50

Monitoring Etnics and Corruption	
Does your company do any of the following with regard to monitoring and reporting on your anti-corruption programme?	
✓ Responsibility for the monitoring has been clearly assigned and resources have been made available	
☐ Mechanisms are in place for continuous monitoring (internal employee self-evaluations, automated controls monitoring)	
The management of the company (e.g. Board of Directors, Audit Committee) review the results of internal and external reviews and ensure that required changes are	
implemented in an appropriate and prompt manner	
External independent assurance is conducted to provide further security to management and stakeholders regarding the effectiveness of the anti-corruption	
programme	
Regular reporting announcements about the program are made at least annually to relevant internal and external stakeholders (workshops, CEO announcement,	
newsletter)	
☐ None of the above	
Points Earned: 0.40 of 0.50	
Reviewed / Audited Financials	
Does the company produce financials that are verified annually by an independent source through an Audit or Review?	
○ No	
○ Yes, through a review	
Yes, through an audit	
o roo, through an addit	
Points Earned: 0.50 of 0.50	
Financial Controls	
Does your company maintain any of the following financial controls?	
Please check all that apply.	
IT systems have different password protection systems that are changed periodically with different access levels according to the position of the staff member	
accessing the data	
Fraud risk assessment is conducted at least annually, with any identified internal control deficiencies communicated to Board of Directors and senior management	
Lines of financial reporting, responsibilities, and limits for the authorization, approval, and verification of disbursements are all documented in writing	
Financial control activities are documented, and at a minimum, cover controls around cash disbursement, accounts receivable, accounts payable, and inventory	
management	
☐ None of the above	
Points Earned: 0.50 of 0.50	
Company Transparency	
What information does the company make publicly available and transparent?	
Your answers determine which future questions in the assessment are applicable to your company.	
Beneficial ownership of the company	
Financial performance (must be transparent to employees at minimum)	

Points Earned: 0.38 of 0.50

 $\hfill\square$  None of the above

Inancial Transparency with Employees	
low does your company formally share financial information with full-time employees?	
xclude compensation data. Please check all that apply.	
☐ We have no formal documented process to share financial information with employees	
✓ Our company discloses all financial information (except salary info) at least yearly	
Our company discloses all financial information (except salary info) at least quarterly	
☐ In addition to sharing financials, our company also has an intentional education program around shared financials	
☐ In addition to sharing financials with employees, our company publicly reports its financial statements	
Points Earned: 0.13 of 0.50	
mpact Reporting	
Ooes your company publicly share information on your social or environmental performance on an annual basis?	
✓ We provide descriptions of our social and environmental programs and performance	
☐ We voluntarily share social or environmental performance scorecards	
Specific quantifiable social or environmental indicators or outcomes are made public	
☐ We set public targets and share progress to those targets	
✓ We present information in a formal report that allows comparison to previous time periods	
✓ Reporting information / structure is based on a comprehensive third party standard (ex. GRI or B Impact Assessment)	
A third party has validated / assured the accuracy of the information reported	
☐ Impact reporting is integrated with financial reporting	
☐ We don't report publicly on social or environmental performance	
Points Earned: 0.30 of 0.50	
	OPERATION
Governance Metrics	0.0
his section asks for your company to provide important financial information that will be referenced later in the assessment.	
ast Fiscal Year	
On what date did your last fiscal year end?	
your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.	

On what date did your last fiscal year end? 31 Dec 2023

Points Available: 0.00

# **Reporting Currency**

Select your reporting currency

O Swiss Franc - CHF

#### **Revenue Year Before Last**

Total Earned Revenue

From the fiscal year before last

If your company has not yet completed its first fiscal year, please put \$0

From the fiscal year before last

Sensitive

Points Available: 0.00

#### **Revenue Last Year**

Total Earned Revenue

From the last fiscal year

This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

Sensitive

Points Available: 0.00

#### **Net Income Last Year**

Net Income

From the last fiscal year

If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

Sensitive

Points Available: 0.00

#### **Net Income Year Before Last**

Net Income

From the fiscal year before last

From the fiscal year before last

Sensitive

Points Available: 0.00

IMPACT BUSINESS MODELS

7.5

# **Mission Locked - Impact Business Model**

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

#### **Mission Lock**

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time regardless of company ownership?

a part of its decision-making over time, regardless of company ownersnip?	
This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement.	
O Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g. signed B Corp Agre	ement)
OAdopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in (e.g. cooperative)	its decision-making
As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity that rof all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)	equires consideration
As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires consideration of	all stakeholders in its
decision-making (e.g. benefit corporation, completed B Corp legal amendment)	
O None of the above	
Points Earned: 7.50 of 10.00	
Workers	
	OPERATIONS
Workers Impact Area Introduction	0.0
This section identifies who should be considered a "worker" in the B Impact Assessment and reports your worker-related metrics. Whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact section that is most applicable.	
Majority Hourly vs. Salaried Workers	
Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?	
This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.  © Fixed Salary	
O Daily or hourly wage	
Points Available: 0.00	
Use Of Contracted Labor	
s any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffi ndependent contractors?	ng services or
Your answers determine which future questions in the assessment are applicable to your company.	
Yes, some of our labor is contracted to third party subcontractors that manage staff on our behalf	
Yes, we hire individual independent contractors who are contracted to work greater than 20 hours per week for your company over an indefinite p months	eriod or longer than 6
	nths
Points Available: 0.00	
Workers Impact Business Model Introduction	
·	
s your company structured to benefit its employees in either of the following ways?	

Your answers determine which future questions in the assessment are applicable to your company.

$\Box$	Ownership structures	that provide	significant equit	/ (>40%)	) and empowerme	ent to all employe	es (e.g.	. employee-owned	d companies,	cooperatives)
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Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce development programs)

✓ None of the above

# of Full Time Workers	
Number of Total Full-Time Workers	
Current Total Full-Time Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Full-Time Workers 96	
☐ We do not track this	
Points Available: 0.00	
# of Full Time Workers Last Year	
Number of Total Full-Time Workers	
Total full-time workers twelve months ago	
Please click "Learn More" to understand how to answer this question.	
Total full-time workers twelve months ago 96	
☐ We do not track this	
Points Available: 0.00	
# of Part Time Workers	
Number of Total Part-Time Workers	
Current Total Part-Time Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Part-Time Workers 3	
☐ We do not track this	
Points Available: 0.00	
# of Part Time Workers Last Year	
Number of Total Part-Time Workers	
Total part-time workers twelve months ago	
Please click "Learn More" to understand how to answer this question.	
Total part-time workers twelve months ago 2	
☐ We do not track this	
Points Available: 0.00	
# of Temporary Workers	
Number of Total Temporary Workers	
Current Total Temporary Workers	
Please click "Learn More" to understand how to answer this question.	
Current Total Temporary Workers 0	
☐ We do not track this	
Points Available: 0.00	

# of Temporary Workers Last Year	
Number of Total Temporary Workers	
Total temporary workers twelve months ago	
Please click "Learn More" to understand how to answer this question.  Total temporary workers twelve months ago 0  We do not track this	
Points Available: 0.00	
Financial Security	OPERATION:
Lowest Paid Wage	
What is the company's lowest wage as calculated on an hourly basis?	
Please exclude students and interns in this calculation.	
What is the company's lowest wage as calculated on an hourly basis? 28.8  We do not track this	
Points Available: 0.00	
% of Employees Paid Individual Living Wage	
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage f ndividual?	or an
Please exclude students and interns in this calculation.	
O<75%	
○ 75-89%	
○ 90-99% ○ 100%	
● N/A	
Points Available: 2.52	
% of Employees Paid Family Living Wage	
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage f	or a family?
Please exclude students and interns in this calculation.	or a rarring .
○ <75%	
○ 75-89%	
○ 90-99%	
O 100%	
● N/A	

# % Above the Minimum Wage What percentage above the legal minimum wage does your lowest-paid hourly employee earn? Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A. 0% - Lowest wage is equivalent to minimum wage 01-9% 0 10-29% ○ 30-49% 050-75% ○75%+ O N/A - We do not employ hourly workers Points Earned: 0.50 of 1.26 **Initiatives To Increase Wages and Benefits** If it is not possible to verify a living wage in your country, has your company participated in any leadership initiatives/agreements to increase wages or benefits to workers provided in your country or industry? Examples include commissioning a living wage calculation. Select N/A if living wage already exists. Yes O No O N/A - Living wage already exists Points Earned: 1.26 of 1.26 **Compensation Policies and Practices** Does your company offer any of the following additional financial benefits to non-executive workers? Your answers determine which future questions in the assessment are applicable to your company. Cost of living adjustments that match inflation rates of the country ✓ Bonuses or profit-sharing ☐ Employee ownership opportunities None of the above Points Earned: 0.84 of 1.26 **Employees Receiving a Bonus** What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year? 00% 01-24% 025-49% 050-74% 075-99% 0100% O N/A

Points Earned: 0.94 of 1.26

Significance of Bonuses
What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?
O No bonus payout, or no bonus plan
○ 5% or less
O 5-10%
● 10-15%
O 15-20%
○ >20%
O Bonuses were paid to non-executive workers, despite the company not earning a profit
Points Earned: 0.79 of 1.26
% Participation in Employee Ownership
What percentage of all full-time employees have been granted stock, stock options, or stock equivalents (including participation in an ESOP or other qualified ownership plans) in the company?
Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.
● 0%
O 1-24%
O 25-49%
O 50-74%
○ 75-99%
O 100%
○ N/A
Points Available: 1.26
Retirement Programs
Do employees have access to any of the following savings programs for retirement?
Government-sponsored pension or superannuation plans
✓ Private Pension or Provident Funds
Plan that specifically includes Socially-Responsible Investing option
☐ None of the above
Points Earned: 1.26 of 1.26

## **Financial Services for Employees**

What financial products, programs, or services does your company provide that help to meet financial health needs of hourly employees?

Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.					
✓ Direct deposit					
Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)					
☐ Financial management tools or coaching ☐ Emergency or short-term savings programs					
Debt management, refinancing, or loan payment contributions					
Employer match for deposits into savings accounts					
Paychecks issued off-schedule on a need basis					
☐ Tax preparation services					
Other - please describe					
☐ None of the above					
□ N/A - We do not employ hourly workers					
Points Earned: 0.16 of 0.63					
	OPERATIONS				
Health, Wellness, & Safety	7.0				
Government Provision Of Healthcare					
How is healthcare provided in the country where the majority of employees reside?					
O Universal Provision of Basic Healthcare Services (e.g. United Kingdom)					
Ogovernment-mandated or -provided health insurance programs (e.g. Switzerland)					
O None of the Above					
Points Available: 0.00					
Healthcare Coverage					
What percentage of workers receive healthcare coverage either through a government plan or paid by the company?					
If healthcare is covered through the company, only consider workers for which the company pays the majority of healthcare costs.					
O<75%					
O 75-84%					
○ 85-94%					
Points Earned: 1.43 of 1.43					

### **Supplementary Health Benefits**

What benefits does your company provide to all full-time tenured workers to supplement government programs? Only select benefits the company pays the majority of costs to all full-time tenured workers. Select Other if the company covers less than 50% of the expenses for the benefits listed or other benefits offered. ✓ Disability coverage or accident insurance Life insurance Private dental insurance Private supplemental health insurance Other - please describe ☐ None of the above Points Earned: 0.36 of 1.43 Supplementary Health Benefits Eligibility for Part-Time Workers When do part-time workers become eligible to participate in the supplementary benefits offered by your company? If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4). Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment ✓ Part-time workers are eligible to participate at time of hire ✓ Part-time workers are only eligible if they work more than 20 hours a week Part-time workers are eligible even if they work less than 20 hours a week We do not offer supplementary health benefits to part-time workers N/A - We don't have part-time employees Points Earned: 1.07 of 1.43 **Health and Wellness Initiatives** What health and wellness initiatives or policies does your company offer beyond insurer-provided programs? Check all that apply. We sponsor and encourage workers to participate in health and wellness activities during the workweek (e.g. walking or steps programs) We offer incentives for workers to complete health risk assessments or participate in health and wellness activities (e.g., a fund for exercise equipment, subsidized gym membership) Employees have access to behavioral health counseling services, web resources, or Employee Assistance Programs Spouses, partners, or children of employees are provided access to behavioral health counseling services, web resources, or Employee Assistance Programs ✓ We have policies and programs in place to prevent ergonomic-related injuries in the workspace

Company does not offer any formal health and wellness initiatives

Points Earned: 0.57 of 1.43

Other - please describe

Over 25% of workers have completed a health risk assessment in the last twelve months

Management receives reports on aggregate participation in worker wellness programs

# **Management Commitment to Health and Safety** What are your company practices regarding management's commitment to worker health and safety? Select those that apply to all company worksites. We have a written safety and health policy to minimize on-the-job employee accidents and injuries Safety and health is integrated into our overall management planning process, and workers are involved in safety planning, resource allocation, audits, etc. Safety and health concerns are communicated through regular safety and health trainings We have specific safety and health program goals and objectives, with specific indicators to measure progress Senior management addresses safety issues through written communications or in company gatherings at least quarterly ☑ We have a formal safety reporting system for employees to submit their safety concerns Our safety procedures are easily accessible for all on-site personnel, including workers, non-managerial staff, and visitors We participate in an external program demonstrating commitment and excellence in safety and health (e.g. Voluntary Protection Program) N/A - No manufacturing or wholesale facilities None of the above Points Earned: 1.43 of 1.43 **Health and Safety Audit Practices** Your company's practices related to inspections and audits include: Select those that apply to all company worksites. A written procedure for performing safety and health inspections ✓ Routine safety and health inspections at least quarterly Use of information discovered through analyses to improve safety processes (e.g. baseline hazards analysis, incident analysis, employee concerns, sampling results from inspections) ✓ Documentation of results of the routine inspections ✓ Inspection reports that clearly indicate what needs to be corrected, with documented accountability for closure N/A - No manufacturing or wholesale facilities ☐ None of the above Points Earned: 1.43 of 1.43 Controlling Worker Exposure to Hazardous Material How has your company assessed and managed worker exposure to hazardous materials? O Assessment indicates some exposure, but we have taken no action to date O Assessment indicates some exposure, and we have implemented a mitigation and control strategy Assessment indicates no exposure O We have not conducted an assessment Points Earned: 0.71 of 0.71

#### **Indoor Air Quality Monitoring**

Does the company monitor indoor environmental quality to ensure a healthy and comfortable work space and avoid "Sick Building Syndrome"?

Select N/A if you have no facilities.

O Yes

ON O

O N/A

### **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for professional development? Your answers determine which future questions in the assessment are applicable to your company. ✓ We have a formal onboarding process for new employees We offered ongoing training on core job responsibilities to employees within the last year We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first) We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers) We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language) We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online trainings) ☐ We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional licensures) None of the above Points Earned: 0.16 of 0.41 **Amount of Training for New Hires** What was the average amount of training that a newly hired worker received in the past twelve months? Use average of both full-time and part-time employees. O No training On-the-job training (one day to one week) On-the-job training (one week to one month) O Apprenticeship or technical training (over one month) O N/A - No new hires during the last 12 months Points Earned: 0.41 of 0.41 **Management Training** What management training and coaching do new and existing managers regularly receive? Check all that apply.

١	look all that apply.
	Providing ongoing praise and corrective feedback
	Conflict negotiation and resolution
	Group dynamics and optimal team functioning
	Performance evaluation systems
	Other - please describe
	✓ None of the above

### **Employee Review Process**

Which of the following is included or applies to your company's formal process for providing performance feedback to
employees?
Check all that apply.

Check all that apply.
✓ Process has a regular schedule and is conducted at least annually
✓ Peer and subordinate input
✓ Written guidance for career development
✓ Social and environmental goals
✓ Clearly-identified and achievable goals
A 360-degree feedback process
All tenured employees receive feedback
□ None of the above
Points Earned: 0.82 of 0.82

#### **Internal Promotions**

What percentage of employees has been internally promoted within the last 12 months?

Exclude material owners in your calculation.

○0%
O 1-5%
<del>0</del> 6-15%
O 15%+

Points Earned: 0.27 of 0.41

## **Intern Hiring Practices**

How does your company manage the hiring and treatment of interns?

Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a living wage."

We have a formalized policy or program outlining the objectives of internships or internship programs for participants

We partner with education institutions to provide internship opportunities or work-study programs

We pay interns a living wage

Our interns receive formal performance reviews

Our interns have a formal opportunity to provide feedback on experience

We have hired interns on as full-time permanent employees in the past two years

Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school

None of the above

N/A - Our company does not employ interns

Points Earned: 0.21 of 0.41

## **End of Employment Support**

What are your formal company policies regarding employee termination and layoffs?

☐ We have a policy to provide written notice of employee performance prior to termination
$\square$ We have a policy to provide performance improvement plans or stated corrective time periods prior to termination
☐ We have a policy to provide at minimum 2+ weeks of severance per year of employment
☐ We provide outplacement services for terminated employees
✓ We don't have written termination or severance policies

#### **Skills-Based Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training to advance core job responsibilities

00%

01-24%

025-49%

**0** 50-74%

O 75%+

O Don't know

Points Earned: 0.14 of 0.19

### **Career Development Policies**

What are your company's policies and practices around career development and promotion?

- Employees who seek to take a short-term leave or sabbatical will have their jobs guaranteed upon return
- Our company will make an effort to find a place for employees who seek to take a long-term leave or sabbatical upon their return
- ✓ Employees are able to make lateral moves or change career direction or pace when possible
- ☐ None of the above

Points Earned: 0.13 of 0.19

OPERATIONS

2.1

# **Engagement & Satisfaction**

## **Employee Handbook Information**

What is included in your company's written and accessible employee handbook?

- ✓ A non-discrimination statement
- ✓ An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures
- A statement on work hours
- Policies on pay and performance issues
- ✓ Policies on benefits, training and leave
- ☐ Grievance resolution process
- Disciplinary procedures and possible sanctions
- ☑ A neutrality statement regarding workers' right to bargain collectively and freedom of association
- ✓ Prohibition of child labor and forced or compulsory labor
- $\hfill \square$  We have no written employee handbook

Points Earned: 0.33 of 0.33

# **Paid Secondary Caregiver Leave** What secondary parental leave policies are available to your workers, either through your company or a government program? Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn More" for further instructions. Workers receive unpaid time off for secondary parental leave ✓ Workers receive up to 2 weeks (or full pay equivalent) paid leave Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave Workers receive greater than 5 weeks (or full pay equivalent) paid leave Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both No secondary caregiver leave is offered to employees Points Earned: 0.27 of 0.67 **Supplementary Benefits** What supplementary benefits are provided to a majority of non-managerial workers? Including full time and part time employees. Please check all that apply. On-site childcare Off-site subsidized childcare Free or subsidized meals Policy to support breastfeeding mothers Other - please describe ✓ None of the above Points Available: 1.33 **Worker Empowerment** How does your company engage and empower workers? We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates We have adopted open book management or self-management principles within the workplace Workers have opportunity to elect member(s) to the Board of Directors Other - please describe None of the above Points Earned: 0.50 of 0.67 Surveying and Benchmarking Engagement and Attrition Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways? Your answers determine which future questions in the assessment are applicable to your company. We calculate employee attrition rate We benchmark employee attrition rate to relevant benchmarks ✓ We regularly (at least once a year) conduct employee satisfaction or engagement surveys We benchmark employee satisfaction to relevant industry benchmarks We disaggregate calculations based on different demographic groups to identify trends

Points Earned: 0.33 of 0.67

None of the above

☐ We outperform industry benchmarks on attrition☐ We outperform industry benchmarks on satisfaction

### **Departed Employees**

Number of full-time and part-time workers that departed or left the company in the last twelve months

Enter 0 if None.

Number of full-time and part-time workers that departed or left the company in the last twelve months

Sensitive

Points Available: 0.00

#### **Employee Satisfaction**

What percent of your employees are "Satisfied" or "Engaged"?

Select N/A if satisfaction or engagement is not formally surveyed.

○<65%

**0**65-80%

081-90%

090%+

O N/A

Points Earned: 0.67 of 1.33

## **Engagement & Satisfaction (Salaried)**

**OPERATIONS** 

2.2

### **Number of Paid Days Off**

What is the annual minimum number of paid days off (including holidays) for full-time employees?

- 0-15 work days
- O 16-22 work days
- 23-29 work days
- 30-35 work days
- O 36+ work days

Points Earned: 0.45 of 0.60

## **Paid Primary Caregiver Leave for Salary Workers**

Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?

If applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).

- Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)
- Primary caregivers receive 13 weeks to 6 months of time off for parental leave (including unpaid and paid leave)
- Primary caregivers receive more than 6 months of time off for parental leave (including unpaid and paid leave).
- 4-12 weeks of primary parental leave (or equivalent) is fully paid
- ✓ 13-18 weeks of primary parental leave (or equivalent) is fully paid
- 19-24 weeks of primary parental leave (or equivalent) is fully paid
- More than 24 weeks of primary parental leave (or equivalent) is fully paid
- Primary caregivers receive less than 4 weeks off or no time off for parental leave

Points Earned: 0.36 of 0.60

## **Worker Flexibility Options**

What job flexibility options does the company provide	whenever feasible, in writing and	in practice for the majority of workers?
, , , , , , , , , , , , , , , , , , , ,	,	, ,

Please check all that apply.

✓ Part-time	e work	schedules	at the	request	of worker	rs
-------------	--------	-----------	--------	---------	-----------	----

- ✓ Flex-time work schedules allowing freedom to vary start and stop times
- ✓ Telecommuting (e.g. working from home one or more days per week)

☐ Job-sharing

None of the above

Points Earned: 0.45 of 0.60

### **Workplace Flexibility in Practice**

Which of the following flexible workplace practices have been used in the past 12 months?

Please check all that apply.

- ✓ Managers or executives worked part-time or in a job-share
- ☐ Managers or executives are in a telecommuting position
- We hired new people into permanent positions that are telecommuting
- ✓ We hired new people into permanent positions that are part-time or job-share
- We have transitioned staff into part-time, job-share, or telecommuting positions
- Other please describe
- ☐ None of the above

Points Earned: 0.60 of 0.60

#### **Attrition Rate for Salaried Workers**

What percentage of full-time and part-time salaried workers left the company during the last twelve months?

Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.

Sensitive

Points Earned: 0.40 of 0.60

#### Community

OPERATIONS

# **Community Impact Area Introduction**

0.0

This section identifies whether your company is designed to deliver a specific, material, positive impact for its community, and if so, opens the Community Impact Business Model section that is most applicable.

## **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

No

Inclusive Hiring Practices
How does your company create an inclusive recruiting and hiring process?
<ul> <li>✓ We include a statement in all our job postings with a commitment to diversity, equity, and inclusion</li> <li>✓ We don't ask about incarceration history during our application process</li> <li>☐ We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics</li> <li>☐ We actively recruit through organizations or services that serve individuals from underrepresented populations</li> <li>✓ We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable</li> <li>☐ None of the above</li> </ul> Points Earned: 0.44 of 0.61
Diverse Ownership and Leadership
Is your company majority-owned or -led by individuals from any of the following underrepresented groups?
Please select all that apply.  Led by a woman Led by an individual from an underrepresented racial or ethnic minority Led by another underrepresented individual (veterans, LGBT, etc.) Majority owned by women Majority owned by individuals from underrepresented racial or ethnic minorities Majority owned by other underrepresented individuals (veterans, LGBT, etc.)  None of the above  Points Available: 0.61
Inclusive Work Environments  How does your company create an equitable and inclusive workplace for employees?  We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)  We offer trainings for all employees on topics related to diversity, equity, and inclusion  We have voluntary employee resource or affinity groups  Our facilities are designed to meet accessibility requirements for individuals with physical disabilities  Our facility restrooms are gender-neutral or gender-inclusive  We have programs in place to provide mentorship, apprenticeships, or internships for individuals from underrepresented groups  We accommodate learning or emotional disabilities in work processes and workplace policies  None of the above

Points Earned: 0.12 of 0.61

High to Low Pay Ratio
What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker?
O>20x
○16-20x
O 11-15x
○ 6-10x
● 1-5x
Points Earned: 0.61 of 0.61
Female Management
How many of your company managers identify as women?
O 0%
● 1-9%
O 10-24%
O 25-39%
O 40-49%
○ 50%+
O Don't know
○ N/A
Points Available: 0.61
Management from Underrepresented Populations
How many of your company managers identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know.
$\bigcirc$ 0%
O 1-9%
O 10-19%
O 20-29%
○30%+
O Don't know
Points Available: 0.61
Supplier Diversity Policies or Programs
Does your company have any of the following policies or programs in place to promote diversity within your supply chain?
☐ We track diversity of ownership among our suppliers
☐ We have a policy to give preferences to suppliers with ownership from underrepresented populations
☐ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership
☐ We have a formal program to purchase and provide support to suppliers with diverse ownership
✓ None of the above
N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations
Points Available: 0.30

# **Supplier Ownership Diversity** What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations? 00% 01-9% 010-24% 025-39% 040-49% ○ 50%+ ODon't Know Points Available: 0.61 **OPERATIONS Economic Impact** 4.3 **Geographic Structure and Scope** We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically. There is one headquarter located in Cartigny and a depot located in Cartigny as well Points Available: 0.00 **New Jobs Added Last Year** Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers. Last twelve months: Last twelve months: 21 ☐ We do not track this Points Available: 0.00 Job Growth Rate What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage. If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage. 0% (no growth on a net basis)

1-14%15-24%25%+

Points Earned: 0.78 of 2.35

Non-accredited Investor Ownership
What percentage of the company is owned by individuals who would qualify as non-accredited investors?
<b>◎</b> 0%
○1-9%
O 10-24%
O 25-49%
○ 50%+
○ Don't know
Points Available: 1.18
Local Ownership
Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?
"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale
economically and culturally connected area like a metropolitan area or a city/town.
○ Yes
No
○ Don't know
Points Available: 1.18
National Sourcing
What percentage of your company's Cost of Goods Sold (including value-adding activities) was spent within the country of
operations, from in-country registered companies or national citizens?
$\bigcirc$ 0%
○ 1-19%
O 20-39%
○ 40-59%
O 60-79%
Points Earned: 1.18 of 1.18
Local Purchasing and Hiring Policies
What written local purchasing or hiring policies does your company have in place?
"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale
economically and culturally connected area like a metropolitan area or a city/town.
✓ Written preference at each facility to purchase from local suppliers
Formal targets or goals for the amount of local purchasing
✓ Ready-to-use lists of preferred local suppliers and vendors for specific facilities
Written preference for hiring and recruiting local managers
☐ Incentives for staff to live within 20 miles of local company facility
Other (please describe)
☐ No written local purchasing or hiring policies in place
Points Earned: 0.59 of 0.59

# **Spending on Local Suppliers** What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year? Please click "Learn More" to understand how to answer this question. 0<20% 020-39% 040-59% 060%+ O Don't know Points Earned: 1.18 of 1.18 **Impactful Banking Services** What characteristics apply to the financial institution that provides the majority of your company's banking services? Certified CDFI or national equivalent social investment organization Certified B Corporation Member of the Global Alliance for Banking on Values Cooperative bank or credit union ✓ Local bank committed to serving the community ☐ Independently owned bank None of the above Points Earned: 0.59 of 1.18 **OPERATIONS** Civic Engagement & Giving 1.6 **Corporate Citizenship Program**

How does your company take part in civic engagement?

now does your company take part in tivic engagement:

Your answers determine which future questions in the assessment are applicable to your company.

- ✓ Financial or in-kind product donations (excluding political causes)
- ✓ Community investments
- ☐ Community or pro-bono service
- Advocacy for adopting improved social or environmental policies or performance
- ✓ Partnerships with charitable organizations or membership with community organizations
- Discounted products or services to qualified underserved groups
- ✓ Free use of company facilities to host community events
- Equity or ownership in the company granted to a nonprofit
- Other please describe
- None of the above

Points Earned: 0.55 of 0.55

# **Charitable Giving and Community Investment Policies and Practices** What are your company's practices regarding donations or community investments? We have a formal statement on the intended social or environmental impact of our company's philanthropy We have a formal donations commitment (e.g. 1% for the planet) We match individual workers' charitable donations ☑ We allow our workers or customers to select charities to receive our company's donations We have screening practices for charitable contributions or impact measurement mechanisms for our community investments None of the above Points Earned: 0.28 of 0.55 **Relative Input for Community Investments** If you use an independent methodology to measure total commitment to community investment, what is the equivalent % of revenue contributed in the form of community investment? O None Less than 0.1% of revenues 0.1-0.4% of revenues 0.5-0.9% of revenues 1-1.9% of revenues 0>2% Points Earned: 0.14 of 1.10 % of Revenue Donated What was the equivalent percentage of revenue donated to charity during the last fiscal year? Please include tax deductible in-kind donations but do not include pro bono time. O No donations last fiscal year Less than 0.1% of revenue 0.1-0.4% of revenue 0.5-0.9% of revenue O 1-1.9% of revenue ○2%+ of revenue O Don't know Points Earned: 0.44 of 2.21

#### **Total Amount of Charitable Donations**

Total amount (in currency terms) donated to registered charities in the last fiscal year

Report with the currency specified in "Reporting currency" for this metric.

Total amount (in currency terms) donated to registered charities in the last fiscal year

Sensitive

Advancing Social and Environmental Performance	
How has your company worked with its stakeholders (including competitors) to improve behavior or performance on sc environmental issues in the past two years?	cial or
<ul> <li>✓ We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our industry</li> <li>☐ We have provided data or contributed to academic research on social or environmental topics</li> <li>☑ We participate in panel presentations or other public forums on social or environmental topics</li> <li>☐ We provide public resources for other businesses or stakeholders on improving social or environmental performance</li> <li>☐ Other - please describe</li> <li>☐ None of the above</li> </ul>	
Points Earned: 0.28 of 0.28	
Supply Chain Management	operations 6.7
Significant Supplier Descriptions	
Please select the types of companies that represent your Significant Suppliers:	
Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes).  Product Manufacturers  Professional Service Firms (Consulting, Legal, Accounting)	
✓ Independent Contractors  ☐ Marketing and advertising ☐ Office Supplies ☐ Benefits Providers ☐ Technology ✓ Baw materials	

## **Social or Environmental Screening of Suppliers**

Does your company screen or evaluate Significant Suppliers for social and environmental impact?

This question determines the set of supplier-focused questions your company will respond to.

O Yes

O No

Points Available: 0.00

Other - please describe

## **Supplier Screen Topics**

What does your company formally screen for regarding the social or environmental practices and performance of your Significant Suppliers?

Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes).	
☑ Compliance with all local laws and regulations, including those related to social and environmental performance	
Good governance, including policies related to ethics and corruption	
✓ Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor practices)	
☐ Third-party certifications related to positive social and/or environmental performance	
Other - please describe	
☐ We have no formal screening process in place	
Points Earned: 0.63 of 0.63	
Supplier Evaluation Practices	
What methods does your company use to evaluate the social or environmental impact of your suppliers?	
Only select practices that apply to all your significant suppliers. See "Learn More" for further instructions.	
✓ We share policies or rules with suppliers but we don't have a verification process in place	
✓ We require suppliers to complete an assessment we designed	
☐ We use third-party risk or impact assessment tools (Sedex, BIA)	
☐ We conduct routine audits or reviews of suppliers at least every two years	
☐ We have third parties conduct routine audits or reviews of suppliers at least every two years	
Other (please describe)	
☐ None of the above	
Points Earned: 0.47 of 0.63	
Outsourced Staffing Services	
_	
Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?	
Your answers determine which future questions in the assessment are applicable to your company.	
tour answers determine which future questions in the assessment are applicable to your company.	
Yes	
<ul><li>Yes</li></ul>	
<ul><li>Yes</li><li>○ No</li></ul>	
● Yes ○ No  Points Available: 0.00  Outsourced Staffing Screening Topics	
● Yes ○ No Points Available: 0.00	
<ul> <li>Yes</li> <li>No</li> <li>Points Available: 0.00</li> <li>Outsourced Staffing Screening Topics</li> <li>Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that</li> </ul>	
● Yes ○ No  Points Available: 0.00  Outsourced Staffing Screening Topics  Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?  Your answers determine which future questions in the assessment are applicable to your company.	
● Yes ○ No  Points Available: 0.00  Outsourced Staffing Screening Topics  Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?  Your answers determine which future questions in the assessment are applicable to your company.  □ Compliance with all local laws and regulations	
<ul> <li>Yes</li> <li>No</li> <li>Points Available: 0.00</li> <li>Outsourced Staffing Screening Topics</li> <li>Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?</li> <li>Your answers determine which future questions in the assessment are applicable to your company.</li> <li>□ Compliance with all local laws and regulations</li> <li>☑ Compliance with international human rights and labor standards (for employees and contractors)</li> </ul>	
<ul> <li>Yes</li> <li>No</li> <li>Points Available: 0.00</li> <li>Outsourced Staffing Screening Topics</li> <li>Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?</li> <li>Your answers determine which future questions in the assessment are applicable to your company.</li> <li>Compliance with all local laws and regulations</li> <li>Compliance with international human rights and labor standards (for employees and contractors)</li> <li>Payment at or above industry benchmarks</li> <li>Payment of a living wage (for employees and contractors)</li> </ul>	
● Yes     ○ No  Points Available: 0.00  Outsourced Staffing Screening Topics  Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?  Your answers determine which future questions in the assessment are applicable to your company.  Compliance with all local laws and regulations  Compliance with international human rights and labor standards (for employees and contractors)  Payment at or above industry benchmarks  Payment of a living wage (for employees and contractors)  Employee benefits provided	
<ul> <li>Yes         ○ No </li> </ul> Points Available: 0.00 Outsourced Staffing Screening Topics Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics? Your answers determine which future questions in the assessment are applicable to your company. ○ Compliance with all local laws and regulations ② Compliance with international human rights and labor standards (for employees and contractors) ○ Payment at or above industry benchmarks ○ Payment of a living wage (for employees and contractors) ○ Employee benefits provided ○ Professional development opportunities	

Points Earned: 0.06 of 0.32

% of Outsourced Services Accountable to Code of Conduct?
What % of your outsourced staffing services (on a currency basis) are accountable to the formalized code of conduct or requirements described in the previous question?
$\bigcirc$ 0%
O 1-20%
O 21-49%
O 50-74%
○75-99%
● 100%
○ n/a
Points Earned: 1.26 of 1.26
Screening / Monitoring for Services
Which of the following methods are used to evaluate the social or environmental impact of your outsourced staffing services?
Your answers determine which future questions in the assessment are applicable to your company.
✓ Company shares policies or rules with subcontractors but does not have a verification process in place
✓ Company requires subcontractors complete self-designed assessment
Company utilizes third party risk or impact assessment tools (BIA)
Company conducts routine audits/reviews of subcontractors at least every two years
Company has third parties conduct routine audits/reviews of subcontractors at least every two year
Other
☐ None of the above
Points Earned: 0.11 of 0.32
% of Outsourced Staffing Services Screened / Monitored
What % of your outsourced staffing services (on a currency basis) are evaluated based on the methods selected in the previous
question?
$\bigcirc$ 0%
O 1-20%
O 21-49%
O 50-74%
● 75-99%
O 100%
$\bigcirc$ N/A
Points Farned: 1 11 of 1 26

# **Suppliers in Low-Income Communities** What percentage of your Significant Suppliers is located in low-income communities or create employment opportunities for other chronically underemployed populations? Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes). 0<10% 010-19% 020-30% ○30%+ ODon't Know Points Available: 0.32 **Supplier Code of Conduct** Is there a formal written Supplier Code of Conduct policy that specifically holds your company's suppliers accountable for social and environmental performance? Your answers determine which future questions in the assessment are applicable to your company. Yes ONo Points Earned: 0.63 of 0.63 % of Suppliers Accountable to Code of Conduct What % of your suppliers (on a currency basis) are accountable to the formalized code of conduct or requirements described in the previous question? 00% 01-20% 021-49% **0** 50-74% O 75-99% 0100% O N/A Points Earned: 0.79 of 1.26

## **Disclosure of Suppliers**

What percentage of Significant Suppliers (on currency basis) are made transparent on your company's website?

00% 01-49% ○ 50-79% 080%+

O Don't know

Points Earned: 0.63 of 0.63

Support for Improved Supply Chain Social or Environmental Performance
How does your company encourage improved social and environmental performance among your suppliers?
☐ We provide incentives for suppliers with strong social and environmental performance
☐ We set goals and expectations with suppliers to improve their social and environmental performance
☐ We provide resources to suppliers to improve their social and environmental performance
Other - please describe
✓ None of the above
Points Available: 0.63
Improving Impact of Suppliers
Does the company have any of the following policies or programs to improve the social and/or environmental impact of suppliers
either in cases of noncompliance or more broadly?
Company formulates corrective action or improvement plans with goals for continuous improvement of their supplier performance
Company requires a specific time period for suppliers to make changes to remediate code of conduct non-compliance or otherwise terminates contract
Company provides training and/or resources on improving social or environmental performance to suppliers, either from the company itself or through a third party
Company provides training and/or resources to its own staff, focused on managing their own practices and relationships with suppliers to enable the suppliers to
improve their performance
Company has participated in collaborative initiatives with other companies to help improve the social or environmental impact of their supply chain
Company incentivizes social and environmental performance or improvement through contract terms, prices, or other means
☐ Company has achieved quantifiable improvements on social or environmental performance of its supply chain ☐ Other
✓ None of the above
None of the above
Points Available: 0.32
Length of Supplier Relationships
What is the average tenure of your company's relationships with suppliers?
O Average tenure of supplier relationships is less than 12 months.
O Average tenure of supplier relationships is greater than 12 months.
O Average tenure of supplier relationships is greater than 36 months.
O Average tenure of supplier relationships is greater than 60 months.
Our company has had a relationship with a majority of our suppliers (on a currency basis) since our first year of operations.
○ Don't Know
Points Earned: 0.63 of 0.63
Support for In Need Suppliers
Does your company do any of the following to support small scale or other in-need suppliers?
☐ We review suppliers for potential training needs
☐ We have a formal education or support program for selected suppliers
✓ We provide small scale suppliers the same contracts, prices, and payment terms (such as days payable outstanding) as other suppliers
✓ We pay 30 days payable outstanding to small scale suppliers
A formal mechanism is in place for suppliers to provide us feedback (e.g. supplier satisfaction surveys)
☐ We have a formal grievance mechanism to address complaints and resolve disputes
Other (please describe)
□ None of the above
Points Earned: 0.42 of 0.63

# Social or Environmental Purchases What percentage of materials or products purchased have third-party social or environmental certification or approval or are from Significant Suppliers that are purpose-driven or have third-party company level certification or approval? Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes). 00 01-24% 025-49% 050-74% 075%+ ODon't know Points Available: 0.63 **Environment OPERATIONS Environment Impact Area Introduction** 0.0 This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable. Type of Facilities What kind of facilities does your business primarily operate in? Your answers determine which future questions in the assessment are applicable to your company. O Company-owned office space O Leased office space O Co-working Space O Virtual or home offices Points Available: 0.00 **Majority of Purchases Physical Product or Services** Are the majority of your non-labor expenses from services or physical products? Your answers determine which future questions in the assessment are applicable to your company. Physical products O Services or non-physical products like software Points Available: 0.00 **Environmental Business Model** Are your company's products/services or processes structured to restore or preserve the environment in any of the following ways? (Please note: the environmental impact of your day-to-day operations will be assessed in the remaining sections of the Environment Impact Area. This question is specifically asking about your products/services or innovative production processes.) Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model. Through an innovative manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry ✓ Through a product or service that preserves, conserves, or restores the environment or resources ☐ None of the above

### **Description of Positive Environmental Product / Service Impact**

How would you describe the positive outcome for the environment created by your product/service?

See answer below

Points Available: 0.00

### **Environmental Product or Service Impact**

Is the environmental impact you've described part of your products' or services' impact (excluding packaging), or is it a part of the way that your company operates?

Companies should earn revenue from the product or service that has an environmental impact. Please do not include pro bono efforts within this section.

- The impact is created by a revenue-generating product/service line (e.g. selling non-toxic cleaning products, sustainability consultancy)
- O The impact is created by the company's daily operations (e.g. using non-toxic cleaning products in the company's headquarters) and not the core product/service

Points Available: 0.00

#### **Environmental Product Benefits**

In what way or ways does your product/service conserve the environment?

Please select ONE option per product line. You may select an additional option if your product line has two separate environmental attributes.

- Provides or is powered by renewable energy or cleaner-burning energy than market alternatives (e.g. solar panel manufacturers/installers, hybrid vehicles)
- Conserves or diverts resources (including energy, water, materials, etc.)
- Conserves or preserves the well-being of land and/or animals (e.g. land protection or reforestation services, sustainably harvested agricultural products)
- Reduces or is made of less toxic/hazardous substances (e.g. brownfield remediation services, organic certified food, non-toxic cleaners)
- Educates, measures, researches, or provides information to solve environmental problems (e.g. environmental consulting or auditing)
- ☐ None of the above

Points Available: 0.00

#### **Resource Conservation Overview**

Tell us more about how your product or service reduces energy, GHG emissions, water and/or waste.

See answer below

Points Available: 0.00

## **Direct Impact on Resource Conservation**

Is resource conservation a direct positive environmental impact of your product or service?



O No, it is an indirect result of one of the other answers selected in the question "Environmental Product Benefits"

Points Available: 0.00

#### Land/wildlife Conservation Overview

Tell us more about how your product or service conserves natural resources

See answer below

# **Direct Impact on Land / Wildlife Conservation** Is land/wildlife conservation, beyond what is required by law, a direct positive environmental impact of your product or service? Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model. O Yes O No, it is an indirect result of one of the other answers selected in the question "Environmental Product Benefits" Points Available: 0.00 **OPERATIONS Environmental Management** 4.1 **Green Building Standards** What percentage of company facilities (by area, both owned by company or leased) is certified to meet the requirements of an accredited green building program? <20% 020-49% 050-79% 080%+ O N/A Points Available: 0.95 **Facility Improvement with Landlord** If you lease your facilities, have you worked with your landlord to implement or maintain any of the following? Energy efficiency improvements ☐ Water efficiency improvements ✓ Waste reduction programs (including recycling) None of the above N/A - Company does not lease majority of facilities Points Earned: 0.64 of 0.95 **Environmental Purchasing Policy Topics** Does the company have a written and circulated environmentally preferable purchasing (EPP) policy that includes any of the following? ☐ Building and construction ☐ Carpets Cleaning ☐ Electronics Fleets ☐ Food or food services Landscaping ☐ Meetings and conferences ✓ Office supplies Paper Product input materials

Points Earned: 0.95 of 0.95

Other - please describe

We don't have an environmentally preferable purchasing policy

Virtual Office Stewardship
How does your company encourage good environmental stewardship in how employees manage their virtual offices?
<ul> <li>✓ We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)</li> <li>✓ Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)</li> <li>✓ We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices</li> <li>□ Employees are provided with a list of environmentally-preferred vendors for office supplies</li> <li>□ None of the above</li> <li>□ N/A</li> </ul>
Points Earned: 1.90 of 1.90
Environmental Management Systems
Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?
Checkboxes 3-6 can only be selected if Checkbox 2 applies.
✓ Policy statement documenting our organization's commitment to the environment
✓ Assessment undertaken of the environmental impact of our organization's business activities
Stated objectives and quantifiable targets for environmental aspects of our organization's operations
Programming designed, with allocated resources, to achieve these targets
Periodic compliance reviews and auditing to evaluate programs conducted
☐ Third-party auditing and certification of EMS
☐ We have no environmental management system
Points Earned: 0.64 of 1.90
Environmentally Certified Products
During the last fiscal year, what percentage of your products sold had a product certification that assesses the environmental impacts of the product or its production process?
Select N/A only if there is no physical product being sold.
O 0%
○ 1-24%
O 25-49%
O 50-74%
○ 75%+
● N/A
Points Available: 0.95

Has the company's footprint assessments included any of the following?
✓ Assessment conducted for upstream supply chain only
Assessment conducted for only a portion of value chain (other than or in addition to upstream supply chain)
Formal life cycle assessments conducted internally
Formal life cycle assessments conducted or verified by a third party
Use of third party frameworks or methodologies (such as Ellen Macarthur Foundation Circularity Indicators, Product Environmental Profiles, GHG Protocol or Carbon Disclosure Project)
Company has a life cycle based certification or equivalent (Cradle to Cradle)
Other
☐ None of the above
Points Earned: 0.05 of 0.48
% of Products with Type of Footprint Assessment
What % of your products have undergone the specific type(s) of environmental footprint assessment selected in the previous question?
O <sub>0%</sub>
O 1-20%
O 21-49%
O 50-74%
○ 75-99% ○ 100%
● N/A
Points Available: 1.90
OPERATION OPERATION
OPERATION OPERATION
Air & Climate 6.8
Air & Climate 6.8  Monitoring Energy Usage
Air & Climate  6.8  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.  We do not currently monitor and record usage  We monitor and record usage but have set no reduction targets
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.  We do not currently monitor and record usage We monitor and record usage but have set no reduction targets  We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.  We do not currently monitor and record usage We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored We monitor usage and have set absolute reduction targets regardless of company growth
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.  We do not currently monitor and record usage We monitor usage but have set no reduction targets  We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored We monitor usage and have set absolute reduction targets regardless of company growth We have met specific reduction targets during the reporting period
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.  We do not currently monitor and record usage We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored We monitor usage and have set absolute reduction targets regardless of company growth
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.  We do not currently monitor and record usage We monitor usage but have set no reduction targets  We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored We monitor usage and have set absolute reduction targets regardless of company growth We have met specific reduction targets during the reporting period
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.    We do not currently monitor and record usage   We monitor and record usage but have set no reduction targets   We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored   We monitor usage and have set absolute reduction targets regardless of company growth   We have met specific reduction targets during the reporting period
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.    We do not currently monitor and record usage   We monitor and record usage but have set no reduction targets   We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored   We monitor usage and have set absolute reduction targets regardless of company growth   We have met specific reduction targets during the reporting period  Points Earned: 0.29 of 0.59  Total Energy Use
Air & Climate  Monitoring Energy Usage  Does your company monitor, record, or report its energy usage?  Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.    We do not currently monitor and record usage   We monitor and record usage but have set no reduction targets   We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored   We monitor usage and have set absolute reduction targets regardless of company growth   We have met specific reduction targets during the reporting period  Total Energy Use  Total energy used (Gigajoules) during the last 12 months:

**Type of Footprint Assessments** 

Total Renewable Energy Use
Total energy used from renewable resources (Gigajoules) during the last 12 months:
Total energy used from renewable resources (Gigajoules) during the last 12 months: 312.8
☐ We do not track this
Points Available: 0.00
Renewable Energy Usage
What percentage of energy use is produced from renewable sources?
Include electricity and other energy consumption from heating, hot water, etc.
O <sub>0%</sub>
O 1-24%
O 25-49%
O 50-74%
○ 75-99%
● 100%
○ Don't Know
Points Earned: 0.29 of 0.29
Low Impact Renewable Energy Use
What percentage of energy use is produced from low-impact renewable sources?
Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated renewable energy.
O 0%
● 1-24% ○ 25-49%
○ 50-74%
○ 75-99%
O 100%
O Don't know
Points Earned: 0.24 of 1.18
Facility Energy Efficiency
Facility Energy Efficiency
For what systems has your company used energy conservation or efficiency measures for a majority of your corporate facilities (by square feet) in the past year?
Equipment: Energy Star appliances, automatic sleep modes, after-hour timers, etc.
✓ Lighting: natural light, CF bulbs, occupancy sensors, daylight dimmers, task lighting, etc.
HVAC: programmable thermostat, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc.
Other - please describe
☐ None of the above
□ N/A - We utilize virtual office
Points Earned: 0.20 of 0.59

# Have conservation and efficiency improvements led to energy savings for your facilities? If so, by how much? Please calculate based on changes from last year or annualized from a base year, referring to electricity use and other energy consumption from heating, hot water, etc. 0% 01-4% 05-9% 010-14% 015-20% O >20% O Don't know Points Available: 1.18 **Monitoring Greenhouse Gas Emissions** How does your company manage its greenhouse gas emissions for at least Scope 1 and 2? Please select only one answer option indicating if the company monitors greenhouse gas emissions and potentially sets targets (answers 1-4). If the company sets targets and/or achieved carbon neutrality, answers 5 or 6 may apply in addition. We do not currently monitor and record emissions We regularly monitor and record emissions but have not set any reduction targets We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of GHGs from baseline year) We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to address climate change ✓ We have met the specific reduction targets set during this reporting period ☐ We have achieved carbon neutrality Points Earned: 0.44 of 0.59 **Total Scope 1 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 1: Scope 1: 313.5 ☐ We do not track this Points Available: 0.00 **Total Scope 2 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 2: Scope 2: 8.7

**Energy Use Reductions** 

We do not track this

Total Scope 3 Grids
Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:
Scope 3:
Scope 3:
✓ We do not track this
Points Available: 0.00
Carbon Intensity
What is your current Carbon Intensity for Scopes 1 and 2 (measured in metric tons of CO2/\$million of revenue), not including the
use of carbon credits or offsets?
Please use USD to allow for standardized comparisons.
O>100
O 81-100
○ 61-80
O 41-60
O <sub>21-40</sub>
● 1-20
$\bigcirc$ 0
○ Don't know
Points Earned: 0.59 of 0.59
Carbon Intensity
What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$million of revenue, including the use of
carbon credits or offsets?
Please use USD to accurately evaluate the answer option.
O>100
O 81-100
O 61-80
O 41-60
O <sub>21-40</sub>
O <sub>1-20</sub>
● 0
○ Don't know
Points Earned: 1.18 of 1.18
Greenhouse Gas Emissions Reduced
What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your
company?
O 0%
<b>1</b> -4%

010-14% O 15-20% 020%+

O Don't Know

O 5-9%

Points Earned: 0.24 of 1.18

Reducing Carbon Emissions from Transportation
Does the company currently use any of the following specific practices to reduce carbon emissions from transportation?
☐ Company policy and practice that requires inbound freight or shipping to be transported via lowest impact methods (such as avoiding shipment by air transport) ☐ Company policy and practice that requires outbound freight or shipping is transported via lowest impact methods ✓ None of the above
Points Available: 0.59
Ton Miles Reduction
Have you reduced the ton miles (relative to revenues) of your distribution and supply chain, and if so, by how much?
Calculate by comparing ton-miles from the year prior or annualized from a baseline year.
$\bigcirc$ 0%
○1-9%
O 10%-20%
O 21-50%
O>50%
O Not tracked / Unknown
Points Available: 0.59
Has your company taken action to track and manage the greenhouse emissions produced through your supply chain? (absolute reduction)  Only select practices if you track and manage greenhouse emissions produced for at least 50% of your company suppliers (on a cost basis).  We don't track or evaluate greenhouse emissions from our supply chain  We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risk contributions of greenhouse gas emissions  We have purchased certified carbon credits to offset some or all of the greenhouse gas emissions from our supply chain  We set targets for reducing greenhouse gas emissions through our supply chain  We have seen a reduction in GHG emissions in our supply chain in the last twelve months  We have achieved a carbon-neutral supply chain  Points Earned: 0.15 of 0.59
Offsetting Supplier GHG Emissions  What West West as a properties and a pr
What % of your company's Scope 3 greenhouse gas emissions were offset by certified carbon credits?
O <sub>0</sub>
O 1-24%
O 25-49%
○ 50-74%
○ 75-99% ○ 4000/
<ul><li>○ 100%</li><li>● Don't know</li></ul>
Points Available: 1.18
· onto / transport file

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the greenhouse gas emissions produced through your supply chain?
<ul> <li>✓ We collaborate with or require suppliers to collect data and report on greenhouse gas emissions</li> <li>✓ We screen suppliers to reduce greenhouse gas emissions (e.g. performance of suppliers, selection of materials, source locations)</li> <li>☐ We provide support or resources for our supply chain in adopting greenhouse gas minimized operations (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys)</li> <li>☐ We audit and provide help to suppliers to complete corrective actions</li> <li>☐ None of the above</li> </ul> Points Earned: 0.29 of 0.59
Reducing Impact of Travel/Commuting
Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting?
<ul> <li>□ Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work</li> <li>□ Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers)</li> <li>☑ Employees are encouraged to use virtual meeting technology to reduce in person meetings</li> <li>☑ Company has a written policy limiting corporate travel</li> <li>□ None of the above</li> </ul>
Points Earned: 0.44 of 0.59
Sourcing % of COGS from Local Suppliers
What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?
Sourcing of COGS Local to Customers
○ 0% ○ 1-9% ○ 10-19% ○ 20-29% ○ 30%+ ○ Don't know  Points Earned: 1.18 of 1.18
Sourcing % row materials from Local Suppliers
Sourcing % raw materials from Local Suppliers  What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?
Raw materials (in currency terms) grown or harvested
By company or local independent suppliers.  O% O1-9% O10-19% O20-29% O30%+ ODon't know
Points Earned: 1.18 of 1.18

**Supply Chain GHG Improvement** 

Managing Impact of Transportation	
Has your company adopted any of the following techniques for minimizing the transportation-related environmental impact of distribution and supply chain?	its
Please check all that apply.	
Utilize clean or low-emission vehicles (e.g. hybrid, LPG, electric) to transport and distribute product	
Utilize strategic planning software to minimize fuel usage and shipping footprint	
✓ Train drivers and handlers in fuel efficient techniques	
Utilize freight or shipping methods with lower environmental impacts (e.g. avoiding air shipment)	
Other - please describe	
☐ None of the above	
Points Earned: 0.20 of 0.59	
% GHG Emissions Offset	
If your company purchased certified carbon credits in the reporting period, what % of Scope 1 and 2 GHG emissions were off	fset?
$\bigcirc$ 0%	
O 1-24%	
O 25-49%	
○ 50-74%	
○75-99%	
O 100%	
○ Don't know	
N/A - No carbon offsets purchased	
Points Available: 0.59	
Water 2.9	ATIONS
Monitoring and Managing Water Use	
Does your company monitor and manage your water usage?	
Please select only one answer option indicating if the company monitors water usage and potentially sets targets (answers 1-4). If the company sets targets, answer option	otion 5
may apply in addition.	
☐ We do not currently monitor and record water usage	
✓ We regularly monitor and record water usage but have not set any reduction targets	
Use monitor and record water usage and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of water usage from baseline years).	ear)
We regularly monitor and record emissions and have set science-based targets necessary to achieve sustainable usage linked to our local watershed	
☐ We have met specific reduction targets set during this reporting period	
Points Earned: 0.44 of 1.75	
Total Water Use	
Total water use (liters) during the last 12 months	

Total water use (liters) during the last 12 months 1322000

 $\hfill\square$  We do not track this

# **Water Conservation Practices**

What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:
lease check all that apply.
✓ Low-flow faucets, taps, toilets, urinals, or showerheads
Grey-water usage for irrigation
✓ Low-volume irrigation
☐ Harvest rainwater
Other - please describe
☐ None of the above
□ N/A - Our company has a virtual office
Points Earned: 1.17 of 1.75
Supply Chain Water Management  How does your company track and manage the water footprint of your supply chain?
only select practices if you track and manage the water footprint for at least 50% of your company suppliers (on a cost basis).
☐ We do not track the water footprint of our supply chain
☐ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of water usage
✓ We have targets for reducing water footprint through our supply chain
☐ We have seen a reduction of our water footprint in our supply chain in the past twelve months
☐ We have verified that all water use in supply chain is science-based and sustainable
Points Earned: 0.44 of 1.75
Supply Chain Water Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the water footprint of your supply chain?

✓ We collaborate with or require suppliers to collect data and report on water footprint

We screen suppliers to fit good water management practices (e.g. individual supplier practices, materials and ingredients, locations in context of water scarcity)

 $\square$  We provide support or resources for supply chain in adopting water management (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide

We audit and provide help to suppliers to complete corrective actions

☐ None of the above

Points Earned: 0.88 of 1.75

**OPERATIONS** 

**Land & Life** 6.0

# **Monitoring and Reporting Non-hazardous Waste**

How does your company monitor and manage your waste production?

Please select one answer option indicating if the company monitors waste production and potentially sets targets (answers 1-4). If the company sets targets, answers 5
and/or 6 may apply in addition.
☐ We do not currently monitor and record waste production
☐ We regularly monitor and record waste production but have not set any reduction targets
We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of waste to landfill from
baseline year)
We regularly monitor and record waste produced and have set a zero waste target
☐ We have met the specific reduction targets set during this reporting period
☐ We produce zero waste to landfill / ocean
Points Earned: 0.36 of 0.72
Non-hazardous Waste Generated
Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months
Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months 428  We do not track this
Points Available: 0.00
Total Waste Disposed
Waste Disposed (metric tonnes) during the last 12 months
Waste Disposed (metric tonnes) during the last 12 months 483  We do not track this
Points Available: 0.00
Total Waste Recycled
Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months
Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months 119.97  We do not track this
Points Available: 0.00
Recycling Programs
Does the company have a company-wide recovery and recycling program that includes the following?
Please check all that apply.
✓ Paper
✓ Cardboard
✓ Plastic
✓ Glass & metal
✓ Composting
☐ None of the above
Points Earned: 0.72 of 0.72

Waste Reduction Programs
Does your company have a formal program to evaluate how to reduce its generation of hazardous, universal, and/or non-hazardous waste?
Yes
O No
O Already maximized - we have achieved Zero Waste
Points Earned: 0.72 of 0.72
Supply Chain Waste Management
How does your company track and manage waste in your supply chain?
Only select practices if you track and manage waste for at least 50% of your company suppliers (on a cost basis).
☐ We don't track the solid waste impacts of our supply chain
We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of waste production
☐ We have set targets for reducing solid waste in the supply chain
<ul><li>☐ We have seen a reduction of waste produced in our value chain in the past twelve months</li><li>☐ We have achieved zero waste or a closed-loop supply chain</li></ul>
→ we have achieved zero waste or a closed-loop supply chain
Points Earned: 0.18 of 0.72
Supply Chain Waste Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce waste in your supply chain?
✓ We collaborate with or require suppliers to collect data and report on waste production
✓ We screen or require suppliers to meet standards related to solid waste production
We have implemented initiatives to reduce waste at the source or divert waste from landfills or incineration in the supply chain
We audit and provide help to suppliers to complete corrective actions
☐ None of the above
Points Earned: 0.36 of 0.72
Source Reduction
Have any of your products been source reduced in the last fiscal year?
This includes reducing the volume of material needed for a product through material selection, production process, product design, etc.
○ Yes
○ No
N/A: My revenues are generated from a service so source reduction cannot be conducted.
Points Available: 0.72
Programs to Reduce End of Life Waste
Does the company have in place an active end-of-life product/component reclamation program to increase the useful life of parts
and components?
○ Yes
O No
● N/A
Points Available: 0.72

% of Recyclable/Biodegradable Materials
What % of material (by weight or volume) is made of recyclable (and labeled as such) or biodegradable materials in the areas where they are sold (product + packaging)?
○ Don't Know
● N/A
Points Available: 0.72
% of Environmentally Preferred Input Materials
What % of material (by weight or volume) comes from recycled materials, reused components, and/or certified sustainably sourced materials?
<ul> <li>&lt;20%</li> <li>20-49%</li> <li>50-74%</li> <li>75-99%</li> <li>100%</li> <li>Don't Know</li> <li>N/A - We do not sell a physical product</li> </ul>
Points Available: 1.44
Tollies/Wallable, 1.44
Reducing Waste
Optional unweighted metrics: Approximately by what % has your company reduced solid and hazardous waste generation (normalized for revenue changes) over the following periods?
The past two years  The past two years  ✓ We do not track this
Points Available: 0.00
Hazardous Waste Disposal
Can your company verify that your hazardous waste is always disposed of responsibly?
This includes batteries, paint, electronic equipment, etc.  Yes  No  No  N/A - We have eliminated hazardous waste
Points Earned: 0.72 of 0.72

# Tracking Chemicals in the Supply Chain Does your company do any of the following to track chemicals in the supply chain for the majority of materials? Please check all that apply. Do not track chemicals in the supply chain Require suppliers to disclose specified chemicals of concern Ask suppliers if they know all the chemical ingredients intentionally added to their product and all residuals of high concern present in the product (asking if they know only, not to provide the data to you) Require suppliers to provide chemical information to a third party Disclose all by-products, contaminants or trace materials to the public Points Earned: 0.24 of 0.72 **Chemical Reduction Methods** Which of the following environmentally preferred products have been purchased for the majority of your corporate facilities? Non-toxic janitorial products ✓ Unbleached / chlorine free paper products Soy-based inks or other low VOC inks Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.) Other - please describe None of the above Points Earned: 0.36 of 0.72 **Chemical Management** Does your company have a program in place to identify and eliminate potential chemicals and materials of concern in your product and/or process and identify and phase-in safer alternatives (e.g. chemical/material options with reduced toxicity)? Company has completed a study of all materials (including scarce metals and minerals) in product and chemicals to 1000ppm level Company has completed a study of all materials in product and chemicals to 100ppm level Company has undergone an evaluation of products and processes to identify potential toxic contaminants from production Company has identified specific chemicals of concern classes (e.g., carcinogens, mutagens, reproductive toxins, endocrine disruptors, persistent or bioaccumulative substances) Company has established a Restricted Substances List (RSL), has a positive screen or other decision process for chemicals Company has established metrics and goals for the reduction or elimination of chemicals of concern Ompany publicly discloses the chemicals and/or materials in your product (e.g., on a label, website, via 800 number for information, etc.) There are no potential chemicals or materials of concern in my industry None of the above Points Earned: 0.72 of 0.72 **Supply Chain Chemical Management** How does your company track and manage toxins or hazardous waste in your supply chain? Only select practices if you track and manage toxins or hazardous waste for at least 50% of your company suppliers (on a cost basis). We don't track toxins or hazardous waste in our supply chain We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks of toxins and/or production of hazardous waste ✓ We have set targets for reducing toxins and hazardous waste in our supply chain We have verified that there are no harmful toxins or hazardous waste in our supply chain

Points Earned: 0.36 of 0.72

# Supply Chain Chemical Improvement What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce toxins or hazardous waste in your supply chain? We collaborate with or require suppliers to collect data and report on chemicals We screen or require suppliers to meet standards related to toxins or hazardous waste We provide support or resources to reduce toxins in the supply chain (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys) We audit and provide help to suppliers to complete corrective actions None of the above

# **Supply Chain Biodiversity Management**

How does your company track and manage your supply chain's impact on biodiversity?

Only select practices if you track and manage the impact on biodiversity for at least 50% of your company suppliers (on a cost basis).

- We don't evaluate our supply chain impact on biodiversity
- We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks to biodiversity
- ✓ We set targets for reducing impact on biodiversity through our supply chain
- We have verified that our supply chain creates no (or positive) biodiversity impact

Points Earned: 0.72 of 0.72

Points Earned: 0.36 of 0.72

### **Supply Chain Biodiversity Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce your supply chain's impact on biodiversity?

☐ We collaborate with or require suppliers to collect data and report on biodiversity impact

✓ We screen suppliers to fit good biodiversity practices

We provide support or resources for our supply chain in adopting biodiversity-friendly operations (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys)

We audit and provide help to suppliers to complete corrective actions

None of the above

Points Earned: 0.18 of 0.72

IMPACT BUSINESS MODELS

0.1

# **Resource Conservation - Impact Business Model**

This IBM section is applicable if your company's products/services reduce resource use and/or limit waste to landfill (e.g. products made with recycled/reused input materials, recycling services, energy-efficient appliances)

### **Resource Conservation Description**

Which of the following most accurately describes how your product or service conserves or diverts resources?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.

- O Product or service uses resources or minimizes carbon more efficiently than market alternatives (e.g. energy-efficient appliances, low-flow shower heads)
- Product or service uses recycled, used, or compostable input materials (e.g. recycled paper, used furniture, compostable bags)
- O Product or service is designed to share resources efficiently in order to minimize overall resource consumption
- O Product or service creates systems for resource conservation (e.g. recycling programs, composting services, energy or water assessment software, water recycling systems)
- O These descriptions do not apply to our company's product/service

# **Tracking Environmental Metrics** Which of the following environmental metrics does your company track regarding the environmental impact of your product or service? You will be asked to report each environmental metric selected CO2 saved/offset by product/service (metric tons) Liters of water saved/offset by product/service The average % water reduction achieved by the product or service kWh saved/off-set The average % energy reduction achieved by the product or service Metric tons of waste saved from landfill or incineration ✓ None of the above Points Available: 0.00 **Revenue from Resource Conservation** What were your total revenues last fiscal year from the previous products or services? Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment. What were your total revenues last fiscal year from the previous products or services? Approx. 1.47% ☐ We do not track this Points Available: 0.00 Management of Resource Conservation How does your company measure and manage the results, outcomes, effects, or impact of your product or service? Please select all that apply. We have formally defined the outcomes sought by our product or service and have developed a theory of change for them We have based our impactful product or service business model on established secondary research that demonstrates potential impact We have directly and formally engaged stakeholders in understanding their desires and needs when developing, refining, and or delivering our products or services We are verified to meet third-party standards for impact (e.g. we have impact-related product certifications) We measure near-term outcomes of the product or service to determine whether it is meeting the needs and expectations of our beneficiaries We measure long-term outcomes in order to assess whether the results of our product produce lasting positive impacts for our beneficiaries We have identified and measure and manage the unintentional or potential negative impacts of the product or service in addition to intentional positive effects We have identified and managed potential causes that could lead to a failure to deliver the positive outcome, to do so less efficiently than possible, or to produce other negative effects ✓ None of the above Points Available: 1.07 **Innovative Resource Conservation**

Is there something different or innovative about the product/service that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations?

See answer below

Points Available: 0.00

IMPACT BUSINESS MODELS

# Land/wildlife Conservation - Impact Business Model

10.3

This IBM section is applicable if your company's products/services preserve or restore natural environments and/or protect animals (e.g. reforestation, sustainably harvested agriculture, protected parks)

### **Land/wildlife Conservation Description**

Which of the following product or service descriptions apply? Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment. O Product or service requires specific practices to ensure the humane treatment of animals used as inputs in the product's creation (e.g. humane certified eggs) O Product or service requires specific practices to ensure the sustainable harvesting or use of natural products and materials (e.g. FSC certified paper; MSC seafood; shade-grown coffee) Product or service directly prevents environment/ecosystem degradation (e.g. protected parks; wildlife management services) O Product or service improves natural environments previously damaged by degradation (e.g. reforestation; endangered species repopulation) O These descriptions do not apply to our company's product/service (Skip the remainder of this section) Points Available: 0.00 Revenue from Land/wildlife Conservation What were your total revenues last fiscal year from the previous products or services? Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment. What were your total revenues last fiscal year from the previous products or services? Approx. 37.12% ☐ We do not track this Points Available: 0.00 **Tracking Environmental Metrics** Which of the following environmental metrics does your company track regarding the environmental impact of your product or service? You will be asked to report each environmental metric selected CO2 saved/offset by product/service (metric tons)  $\hfill \Box$  Liters of water saved/offset by product/service ☐ Number of wildlife species protected/saved Metric tons of waste saved from landfill or incineration ✓ Number of hectares protected None of the above Points Available: 0.00 **Hectares Protected** If tracked, please report the environmental metric listed below that resulted from the use of your product or service in the last 12 months. Number of hectares protected Number of hectares protected 18.3072

We do not track this

# Management of Land/wildlife Conservation How does your company measure and manage the results, outcomes, effects, or impact of your product or service? Please select all that apply. 🗹 We have formally defined the outcomes sought by our product or service and have developed a theory of change for them We have based our impactful product or service business model on established secondary research that demonstrates potential impact Use have directly and formally engaged stakeholders in understanding their desires and needs when developing, refining, and or delivering our products or services We are verified to meet third-party standards for impact (e.g. we have impact-related product certifications) We measure near-term outcomes of the product or service to determine whether it is meeting the needs and expectations of our beneficiaries We measure long-term outcomes in order to assess whether the results of our product produce lasting positive impacts for our beneficiaries We have identified and measure and manage the unintentional or potential negative impacts of the product or service in addition to intentional positive effects We have identified and managed potential causes that could lead to a failure to deliver the positive outcome, to do so less efficiently than possible, or to produce other negative effects None of the above Points Earned: 1.07 of 1.07 **Efficacy of Land/wildlife Conservation** If direct research on your product or service has been performed, did the results confirm that a positive environmental outcome is being achieved? Yes ONo O N/A - No direct research conducted Points Earned: 1.07 of 1.07 **Outcome Measurement** How has your company measured outcomes or determined whether your product or service contributes to the positive outcomes previously identified in the question "Land/wildlife Conservation Description"?

☐ We surveyed beneficiaries to understand outcomes created
☐ We used non-randomized control groups to compare performance
$\Box$ We used randomized control groups to determine the level of causality of our product or service
✓ We used aggregated third-party data to benchmark and compare impact performance
✓ Our selected methods determined that the product or service contributed to the outcome
Other - please describe
☐ None of the above

Points Earned: 1.07 of 1.07

### Innovative Land/wildlife Conservation

Is there something different or innovative about the product/service that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations?

See answer below

Points Available: 0.00

**Customers** 

**OPERATIONS** 

This section identifies whether your company's product/service is designed to deliver a specific, material, positive impact for its customers (beyond the value normally provided from goods or services), and if so, opens the Customer Impact Business Model section that is most applicable.

Customer In	npact Business	Model	Introduction
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Do any of your company's products/services address a social or economic problem for your customers and/or their beneficiaries?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

O No

Points Available: 0.00

**OPERATIONS** 

# **Customer Stewardship**

1.4

### **Managing Customer Stewardship**

Does your company do any of the following to manage the impact and value created for your customers or consumers?

☑ We offer product / service guarantees, warranties, or protection policies	
$\square$ We have third party quality certifications or accreditations	
We have formal quality control mechanisms	
$\square$ We have feedback / customer service feedback or complaint mechanisms	
We monitor customer or consumer satisfaction	
$\square$ We assess the outcomes produced for our customers through the use of our product or serv	ice
☑ We have written policies in place for ethical marketing, advertisement, or customer engagem	ent

✓ We manage the privacy and security of client / customer data

☐ None of the above

Points Earned: 0.19 of 0.38

### **Product / Service Warranties**

What percentage of your products or services are covered by a formal warranty or guarantee?

0%

01-9%

010-24%

025-49%

050-74%

75-99%100%

O N/A

Points Earned: 0.38 of 0.38

# **Managing Product Impacts**

Does the company do any of the following with regards to managing the potential impact their products have on customers / beneficiaries?

	Company	/ regularly	monitors	customer	outcomes	and	well-being

	Company h	as formal	program to	incorporate	customer	testing and	feedback i	into product	design
--	-----------	-----------	------------	-------------	----------	-------------	------------	--------------	--------

Ompany has formal programs in place to continuously improve outcomes produced for customers (including reducing negative effects or increasing positive effects)

Other

✓ None of the above

# **Managing Marketing and Advertising** Does the company have any of the following practices with regard to ensuring accurate, ethical, and positive marketing and advertising? Company makes transparent potential risks and negative impacts of products, including, when appropriate ingredient lists Company has formal policies to review the accuracy and ethics of marketing and advertising Company complies with independent marketing and advertising standards relevant to their sector or industry Company has programs in place to promote social and or environmental causes through its marketing and advertising Ocmpany gets input of the communities that are featured on the company's messaging and advertising campaigns and is inclusive of the culture of those communities. Other ☐ None of the above Points Earned: 0.19 of 0.38 **Data Usage and Privacy** Does your company have any of the following to address data usage and privacy issues? Company has a formal publicly available data and privacy policy Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is shared with other entities (public or All customers have option to decide how their data can be used Company's all email list building and email marketing strategies are GDPR compliant None of the above N/A - Company does not collect sensitive data Points Earned: 0.29 of 0.38 **Data Security Management** Does the company have any of the following practices to ensure security of private data? ✓ Data privacy is included in company wide risk management compliance processes All employees with access to data are trained on data privacy policies Company has a formal code of conduct that defines unauthorized uses of data ✓ Internal audits of data security External audits of data security Simulated hacks on data security

Points Earned: 0.38 of 0.38

None of the above

Other

### **Disclosure Questionnaire**

### **Disclosure Industries**

Disclosure questions on specific production and trade.

N/A - Company does not collect sensitive data

# **Disclosure Alcohol** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Alcohol Please also select "Yes" if your company serves clients in this industry No Points Available: 0.00 **Disclosure Tobacco** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Tobacco Please also select "Yes" if your company serves clients in this industry O Yes O No Points Available: 0.00 **Disclosure Gambling** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Please also select "Yes" if your company serves clients in this industry O Yes No Points Available: 0.00 **Disclosure Firearms Weapons** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Firearms, weapons or munitions Please also select "Yes" if your company serves clients in this industry O Yes ON O Points Available: 0.00 **Disclosure Pornography** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Pornography

Please also select "Yes" if your company serves clients in this industry

O Yes

No

# **Disclosure Fossil Fuels** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc. Please also select "Yes" if your company serves clients in this industry No Points Available: 0.00 **Disclosure Mining** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Mining Please also select "Yes" if your company serves clients in this industry O Yes O No Points Available: 0.00 **Disclosure Nuclear Power or Hazardous Materials** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Nuclear power, radioactive materials or hazardous waste Please also select "Yes" if your company serves clients in this industry O Yes No Points Available: 0.00 **Disclosure Prisons** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Prisons Please also select "Yes" if your company serves clients in this industry O Yes No Points Available: 0.00

# **Disclosure Volunteer Placement to Orphanages**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Organizing volunteer programs to orphanages or child care organizations

 $\bigcirc \, \mathrm{Yes}$ 

O No

# **Disclosure Animal Products or Services** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Animal-based products or services (including seafood) O Yes No Points Available: 0.00 **Disclosure Genetically Modified Organisms** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Genetically modified organisms Please also select "Yes" if your company serves clients in this industry No Points Available: 0.00 **Disclosure Biodiversity Impacts** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Industries with a large potential biodiversity impact (including logging or logging equipment, agriculture, etc.) Oyes No Points Available: 0.00 **Disclosure Energy and Emissions Intensive Industries** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Energy- and emissions-intensive industries ○ Yes ON O Points Available: 0.00 **Disclosure Water Intensive Industries** Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Water-intensive industries

O Yes

O No

# Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation Yes No Points Available: 0.00 Disclosure Industries at Risk of Human Rights Violations Please indicate if your company is involved in the production, operation, trade, or sale of any the following: Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals) Yes No Points Available: 0.00 Other Disclosure Industries Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

O Yes

O No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Disclosure Practices**

Disclosure questions on sensitive practices.

# **No formal Registration Under Domestic Regulations**

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

O No

# **Tax Reduction Through Corporate Shells** Please indicate if your company engages in any of the following practices: Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments O Yes No Points Available: 0.00 Operates in conflict zones Please indicate if your company engages in any of the following practices: Company operates in conflict zones O Yes No Points Available: 0.00 Sale of Data Please indicate if your company engages in any of the following practices: Company sells or provides access to consumer or user data O Yes No Points Available: 0.00 Facilities located in sensitive ecosystems Please indicate if your company engages in any of the following practices: Company facilities are located adjacent to or in sensitive ecosystems O Yes ON O Points Available: 0.00 **Animal Testing** Please indicate if your company engages in any of the following practices: Company's products are tested on animals O Yes No Points Available: 0.00 **Marketing of Breastmilk Substitutes** Please indicate if your company engages in any of the following practices: Marketing of breastmilk substitutes O Yes No Points Available: 0.00

# Activities against freedom of association/collective bargaining Please indicate if your company engages in any of the following practices: Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing, or prohibits workers from freely associating and bargaining collectively for the terms of one's employment O Yes O No Points Available: 0.00 **Workers Under Bond** Please indicate if your company engages in any of the following practices: Company hires workers that are under bond, debt, or other obligation to the company or to labor brokers O Yes ON O Points Available: 0.00 **Confirmation of Right to Work** Please indicate if your company engages in any of the following practices: Company does not confirm that workers have the legal right to work in jurisdiction of operations, or company does not keep personnel records that include evidence of the date of birth of each worker O Yes No Points Available: 0.00 **Employs Individuals on Zero-Hour Contracts** Please indicate if your company engages in any of the following practices: Company employs individuals on zero-hour contracts O Yes O No

Points Available: 0.00

# Company workers are prisoners

Please indicate if your company engages in any of the following practices:

Company uses workers who are prisoners

O Yes

O No

# Company Employs Workers Under Age 15 (Or Other ILO Minimum Age) Please indicate if your company engages in any of the following practices: Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each O Yes No Points Available: 0.00 **Overtime For Hourly Workers Is Compulsory** Please indicate if your company engages in any of the following practices: Overtime work is compulsory and exceeds 48 hours in a week O Yes No Points Available: 0.00 **Other Disclosure Practices** Please indicate if your company engages in any of the following practices: Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern O Yes ON O Points Available: 0.00 **Company Explanation Of Disclosure Item Flags** If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative: If this does not apply to you, please enter "Does not apply" in the text area below. Does not apply Points Available: 0.00

# **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality.

# **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

No

# **Litigation or Arbitration** Please indicate if your company has experienced any of the following in the past 5 years: Litigation or arbitration against company either ongoing, settled, or found against the company O Yes ON O Points Available: 0.00 Company has filed for bankruptcy Please indicate if your company has experienced any of the following in the past 5 years: Company has filed for bankruptcy O Yes No Points Available: 0.00 **Bribery, Fraud, or Corruption** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Bribery, fraud, or corruption O Yes ON O Points Available: 0.00 **Anti-Competitive Behavior** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Anti-competitive behavior O Yes O No Points Available: 0.00 Financial Reporting, Taxes, Investments, or Loans Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Financial reporting, tax payments, investments, or loans

O Yes

O No

# Political Contributions or International Affairs Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Political contributions or international affairs Yes No

# **Labor Issues**

Points Available: 0.00

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Labor issues (including safety and discrimination)



Points Available: 0.00

### Recalls

Please indicate if your company has experienced any of the following in the past 5 years:

Recalls due to quality control issues

O Yes
No

Points Available: 0.00

### **Breaches of Confidential Information**

Please indicate if your company has experienced any of the following in the past 5 years:

Breaches of individual privacy and/or losses of individual confidential data

O Yes
No

Points Available: 0.00

### **Consumer Protection**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Consumer protection (including product safety and marketing claims)

O Yes

O No

# **Significant Layoffs** Please indicate if your company has experienced any of the following in the past 5 years: Company has had layoffs of more than 20% of the workforce O Yes O No Points Available: 0.00 Hazardous Discharges Into Air/Land/Water (Past 5 Yrs) Please indicate if your company has experienced any of the following in the past 5 years: Company sites have experienced accidental discharges to air, land or water of hazardous substances O Yes No Points Available: 0.00 Large Scale Land Conversion, Acquisition, or Relocation Please indicate if your company has experienced any of the following in the past 5 years: Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people O Yes O No Points Available: 0.00 **Penalties Assessed For Environmental Issues** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Environmental management penalties, including animal welfare O Yes O No Points Available: 0.00 **Violation of Indigenous Peoples Rights** Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples O Yes No Points Available: 0.00

### **Other Disclosure Outcomes & Penalties**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

Oyes

O No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Does not apply

Points Available: 0.00

# **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

### Supplier Child Labor, Prison Labor, or Forced Labor

Please indicate if any of the following statements are true regarding your company's suppliers:

Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor

O Yes

O No

O Don't Know

Points Available: 0.00

# **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

O Yes

No

O Don't Know

Points Available: 0.00

# **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

O Yes

No

O Don't Know

# **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

○ Yes

• No
○ Don't Know