

AuMa					
SCORE	COMPLETION 100%	VERSION	NAME	SECTOR	COMPANY SIZE
<b>81.6</b>		6	Active Assessment	<b>Wholesale/Retail</b>	<b>1-9</b>

As wholly-owned subsidiary of AuXC, AuMa is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with AuMA as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

# **Mission & Engagement**

### **Level of Impact Focus**

Describe your company's approach to creating positive impact.

This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes.

O Creating positive social or environmental impact is not a focus for our business

O We occasionally think about the social and environmental impact of some aspects of our business, but not frequently.

O We frequently consider our social and environmental impact, but it isn't a high priority in decision-making.

• We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business.

O We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability.

Points Available: 0.00

### **Mission Statement Characteristics**

Does your company's formal, written corporate mission statement include any of the following?

A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply.

□ No social or environmental commitment

A general commitment to social or environmental responsibility (e.g. to conserve the environment)

A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development)

A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products)

A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers)

We have no written mission statement

Points Earned: 0.25 of 0.50

### **Mission Statement**

Please share the text of your formal mission statement here.

La créativité et l'artisanat engagés dans la réalisation de décors éphémères plus durables. La Société entend également générer un impact social, sociétal et environnemental positif et significatif dans l'exercice de ses activités. Dans le cadre de cette démarche, la présidence, s'engage à prendre en considération les conséquences sociales, sociétales et environnementales de ses décisions sur l'ensemble des parties prenantes de la Société, et les conséquences de ses décisions sur l'environnement.

### Social and Environmental Decision-Making

How does your company integrate social and environmental performance into decision-making?

Your answers determine which future questions in the assessment are applicable to your company.

- Employee training that includes social or environmental issues material to our company or its mission
- Manager roles with job descriptions that explicitly incorporate social and environmental performance
- Performance reviews that formally incorporate social and environmental issues
- Compensation and job descriptions of executive team members that include social and environmental performance
- Board of Directors review of social and environmental performance
- U We measure our externalities in monetary terms and incorporate them into our financial balances
- Other please describe
- □ None of the above

Points Earned: 0.80 of 1.00

### **Board Review of Social or Environmental Performance**

Does the Board of Directors or equivalent governing body review your company's social or environmental performance on at least an annual basis?

O No, our Board doesn't review that

Yes, the Board receives a general update on the company's social or environmental performance

O Yes, the Board reviews key performance indicators (KPIs) on the company's social or environmental performance

O N/A - Our company has no Board of Directors or equivalent governing body

Points Earned: 0.50 of 1.00

### **Stakeholder Engagement**

Has your company done any of the following to engage stakeholders about your social and environmental performance?

$\Box$ We have an advisory board that includes stakeholder representation
$\Box$ We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups
$\Box$ We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics
🗹 We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community
meetings, etc.)
Ve have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for
appropriate follow ups.
Ve report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the
company, such as the Board
We publicly report on stakeholder engagement mechanisms and results
Other - please describe
□ No formal stakeholder engagement
Points Earned: 0.38 of 0.50

### Social/Environmental Key Performance Indicators

Are there key performance indicators (KPIs) or metrics that your company tracks at least annually to determine if you are meeting your social or environmental objectives?

U We measure KPIs/metrics or outputs that we have identified and defined in order to determine if we are achieving our social and environmental objectives

Ve measure social and environmental outcomes over time (examples: 3rd-party impact assessments, progress out of poverty indexing, beneficiary outcome surveys, etc.)

We don't track key social or environmental performance indicators

Points Earned: 1.00 of 1.00

# Ethics & Transparency

### **Governance Structures**

What is the company's highest level of corporate oversight?

Owner or Manager Governed (including Board of Directors with only owners/ executives)

O Management, Executive Committee, or Democratic Governance

Non-Fiduciary Advisory Board

O Board of Directors (with at least one member who is not an executive or owner of the company)

**OPERATIONS** 

3.7

### **Internal Good Governance**

How does your company support internal management and good governance?

- Ve have a formal organizational chart outlining the management and reporting structure of the company
- We have written job descriptions for all employees outlining responsibilities and decision-making authority
- We have management team meetings to plan strategy or make operational decisions
- Other please describe
- □ None of the above

Points Earned: 0.71 of 0.71

### **Ethics Policies and Practices**

What practices does your company have in place to promote ethical decision-making and prevent corruption?

A written Code of Ethics
A written whistleblower policy
We have created internal financial controls
We have conducted an ethics-focused risk assessment in the last two years
Other (please describe)
None of the above

### **Reviewed / Audited Financials**

Does the company produce financials that are reviewed or audited by the Board, other formal governing body, or independent third party?

Yes

Points Earned: 0.71 of 0.71

### **Company Transparency**

What information does the company make publicly available and transparent?

Your answers determine which future questions in the assessment are applicable to your company.

- Beneficial ownership of the company
- Financial performance (must be transparent to employees at minimum)
- Social and environmental performance (e.g. impact reports)
- Membership of the Board of Directors
- □ None of the above

### **Financial Transparency with Employees**

How does your company formally share financial information with full-time employees?

Exclude compensation data. Please check all that apply.

- U We have no formal documented process to share financial information with employees
- Our company discloses all financial information (except salary info) at least yearly
- Cur company discloses all financial information (except salary info) at least quarterly
- In addition to sharing financials, our company also has an intentional education program around shared financials
- In addition to sharing financials with employees, our company publicly reports its financial statements

Points Earned: 0.18 of 0.71

### **Impact Reporting**

Does your company publicly share information on your social or environmental performance on an annual basis?

Use provide descriptions of our social and environmental programs and performance

- Use voluntarily share social or environmental performance scorecards
- Specific quantifiable social or environmental indicators or outcomes are made public
- We set public targets and share progress to those targets
- We present information in a formal report that allows comparison to previous time periods
- Reporting information / structure is based on a comprehensive third party standard (ex. GRI or B Impact Assessment)
- A third party has validated / assured the accuracy of the information reported
- Impact reporting is integrated with financial reporting
- We don't report publicly on social or environmental performance

Points Earned: 0.53 of 0.71

# **Governance Metrics**

This section asks for your company to provide important financial information that will be referenced later in the assessment.

### Last Fiscal Year

On what date did your last fiscal year end?

If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.

On what date did your last fiscal year end? 31 Jul 2023

Points Available: 0.00

OPERATIONS

0.0

### **Reporting Currency**

Select your reporting currency

Euro - FUR

Points Available: 0.00

### **Revenue Year Before Last**

**Total Earned Revenue** 

From the fiscal year before last

If your company has not yet completed its first fiscal year, please put \$0

From the fiscal year before last

We do not track this

Sensitive

Points Available: 0.00

### **Revenue Last Year**

#### **Total Earned Revenue**

From the last fiscal year

This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year We do not track this

**Sensitive** 

Points Available: 0.00

### **Net Income Last Year**

#### Net Income

From the last fiscal year

If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

**Sensitive** We do not track this

### **Net Income Year Before Last**

#### Net Income

From the fiscal year before last

From the fiscal year before last

We do not track this

Points Available: 0.00

# **Mission Locked - Impact Business Model**

Sensitive

IMPACT BUSINESS MODELS

7.5

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

### **Mission Lock**

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement.

O Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g. signed B Corp Agreement)

O Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative)

• As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)

O As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)

O None of the above

Points Earned: 7.50 of 10.00

#### Workers

# **Workers Impact Area Introduction**

OPERATIONS

This section identifies who should be considered a "worker" in the B Impact Assessment and reports your workerrelated metrics. It also identifies whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact Business Model section that is most applicable.

### Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

Fixed Salary

O Daily or hourly wage

Points Available: 0.00

### **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

Your answers determine which future questions in the assessment are applicable to your company.

Ves, some of our labor is contracted to third party subcontractors that manage staff on our behalf

See the second s

We utilize individual independent contractors who do not work greater than 20 hours per week for us over an indefinite period or longer than 6 months

□ None of the above

Points Available: 0.00

### **Workers Impact Business Model Introduction**

#### Is your company structured to benefit its employees in either of the following ways?

Your answers determine which future questions in the assessment are applicable to your company.

Ownership structures that provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned companies, cooperatives)

Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce development programs)

✓ None of the above

### **# of Full Time Workers**

Number of Total Full-Time Workers

Current Total Full-Time Workers

Please click "Learn More" to understand how to answer this question.

Current Total Full-Time Workers 7

UWe do not track this

Points Available: 0.00

### # of Full Time Workers Last Year

Number of Total Full-Time Workers

Total full-time workers twelve months ago

Please click "Learn More" to understand how to answer this question.

Total full-time workers twelve months ago 9

UWe do not track this

Points Available: 0.00

### **# of Part Time Workers**

#### Number of Total Part-Time Workers

Current Total Part-Time Workers

Please click "Learn More" to understand how to answer this question.

Current Total Part-Time Workers 1

UWe do not track this

Points Available: 0.00

### # of Part Time Workers Last Year

Number of Total Part-Time Workers

Total part-time workers twelve months ago

Please click "Learn More" to understand how to answer this question.

Total part-time workers twelve months ago 0

UWe do not track this

### **# of Temporary Workers**

Number of Total Temporary Workers

Current Total Temporary Workers

Please click "Learn More" to understand how to answer this question.

Current Total Temporary Workers 1

We do not track this

Points Available: 0.00

### # of Temporary Workers Last Year

Number of Total Temporary Workers

Total temporary workers twelve months ago

Please click "Learn More" to understand how to answer this question.

Total temporary workers twelve months ago 0

UWe do not track this

Points Available: 0.00

## **Financial Security**

OPERATIONS

8.5

### **Lowest Paid Wage**

What is the company's lowest wage as calculated on an hourly basis?

Please exclude students and interns in this calculation.

What is the company's lowest wage as calculated on an hourly basis? 11.07

UWe do not track this

### % of Employees Paid Individual Living Wage

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for an individual?

Please exclude students and interns in this calculation.

<75%</p>
75-89%
90-99%
100%
N/A

Points Earned: 2.52 of 2.52

### % of Employees Paid Family Living Wage

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for a family?

Please exclude students and interns in this calculation.

Points Earned: 2.52 of 2.52

### % Above the Minimum Wage

What percentage above the legal minimum wage does your lowest-paid hourly employee earn?

Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.

0% - Lowest wage is equivalent to minimum wage
1-9%
10-29%
30-49%
50-75%
75%+
N/A - We do not employ hourly workers

Points Earned: 0.50 of 1.26

### **Initiatives To Increase Wages and Benefits**

If it is not possible to verify a living wage in your country, has your company participated in any leadership initiatives/agreements to increase wages or benefits to workers provided in your country or industry?

Examples include commissioning a living wage calculation. Select N/A if living wage already exists.

```
○ Yes
○ No
```

N/A - Living wage already exists

```
Points Available: 1.26
```

### **Compensation Policies and Practices**

Does your company offer any of the following additional financial benefits to non-executive workers?

Your answers determine which future questions in the assessment are applicable to your company.

Cost of living adjustments that match inflation rates of the country

Bonuses or profit-sharing

C Employee ownership opportunities

□ None of the above

```
Points Earned: 0.84 of 1.26
```

### % Participation in Employee Ownership

What percentage of all full-time employees have been granted stock, stock options, or stock equivalents (including participation in an ESOP or other qualified ownership plans) in the company?

Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.

0%
1-24%
25-49%
50-74%
75-99%

- 100%
- $O_{N/A}$

Points Earned: 0.31 of 1.26

### % of Company Owned by Non-Executive Employees

What percentage of the company is owned by workers who are not executives or founders?

○ 0%
● 1-4%
○ 5-24%
○ 25-49%
○ 50%+
○ N/A
○ Don't Know

Points Earned: 0.63 of 2.52

### **Retirement Programs**

Do employees have access to any of the following savings programs for retirement?

Government-sponsored pension or superannuation plans

Private Pension or Provident Funds

Plan that specifically includes Socially-Responsible Investing option

□ None of the above

Points Earned: 0.94 of 1.26

### **Financial Services for Employees**

What financial products, programs, or services does your company provide that help to meet financial health needs of hourly employees?

Please answer this question ONLY taking into account hourly workers. If you do not have hourly workers, select N/A.

🗹 Direct deposit

Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)

Financial management tools or coaching

Emergency or short-term savings programs

Low-interest or interest-free loans

Debt management, refinancing, or loan payment contributions

Employer match for deposits into savings accounts

Paychecks issued off-schedule on a need basis

Tax preparation services

Other - please describe

□ None of the above

N/A - We do not employ hourly workers

Points Earned: 0.31 of 0.63

### **Government Provision Of Healthcare**

How is healthcare provided in the country where the majority of employees reside?

Universal Provision of Basic Healthcare Services (e.g. United Kingdom)

- O Government-mandated or -provided health insurance programs (e.g. Switzerland)
- O None of the Above

Points Available: 0.00

### **Healthcare Coverage**

What percentage of workers receive healthcare coverage either through a government plan or paid by the company?

If healthcare is covered through the company, only consider workers for which the company pays the majority of healthcare costs.

</75%
</pre>

75-84%

85-94%

95%+

Points Earned: 3.33 of 3.33

### **Supplementary Health Benefits**

What benefits does your company provide to all full-time tenured workers to supplement government programs?

Only select benefits the company pays the majority of costs to all full-time tenured workers. Select Other if the company covers less than 50% of the expenses for the benefits listed or other benefits offered.

Disability coverage or accident insurance

Life insurance

Private dental insurance

Private supplemental health insurance

✓ Other - please describe

None of the above

Points Earned: 2.83 of 3.33

### Supplementary Health Benefits Eligibility for Part-Time Workers

# When do part-time workers become eligible to participate in the supplementary benefits offered by your company?

If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4).

- Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment
- Part-time workers are eligible to participate at time of hire
- Part-time workers are only eligible if they work more than 20 hours a week
- Part-time workers are eligible even if they work less than 20 hours a week
- Ue do not offer supplementary health benefits to part-time workers
- N/A We don't have part-time employees

Points Earned: 2.50 of 3.33

# **Career Development**

OPERATIONS

2.3

### **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.

We have a formal onboarding process for new employees

Use offered ongoing training on core job responsibilities to employees within the last year

U We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)

U We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)

We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)

We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online trainings)

We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional licensures)

None of the above

Points Earned: 0.26 of 0.88

### **Amount of Training for New Hires**

What was the average amount of training that a newly hired worker received in the past twelve months?

Use average of both full-time and part-time employees.

- No training
- On-the-job training (one day to one week)
- On-the-job training (one week to one month)
- O Apprenticeship or technical training (over one month)
- O N/A No new hires during the last 12 months

Points Earned: 0.29 of 0.88

### **Employee Review Process**

Which of the following is included or applies to your company's formal process for providing performance feedback to employees?

Check all that apply.

- Process has a regular schedule and is conducted at least annually
- Peer and subordinate input
- Written guidance for career development
- Social and environmental goals
- Clearly-identified and achievable goals
- A 360-degree feedback process
- All tenured employees receive feedback
- □ None of the above

Points Earned: 1.75 of 1.75

# **Career Development (Salaried)**

OPERATIONS

0.2

### Life Skill Training Participation

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Training on life skills for personal development (e.g. literacy, personal financial planning)

0%
1-24%
25-49%
50-74%
75%+
Don't know

Points Earned: 0.21 of 0.21

	OPERATIONS
Engagement & Satisfaction	3.3

### **Employee Handbook Information**

What is included in your company's written and accessible employee handbook?

- A non-discrimination statement
- ✓ An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures
- A statement on work hours
- Policies on pay and performance issues
- ✓ Policies on benefits, training and leave
- Grievance resolution process
- Disciplinary procedures and possible sanctions
- A neutrality statement regarding workers' right to bargain collectively and freedom of association
- Prohibition of child labor and forced or compulsory labor
- We have no written employee handbook

Points Earned: 0.33 of 0.33

### Paid Secondary Caregiver Leave

What secondary parental leave policies are available to your workers, either through your company or a government program?

Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn More" for further instructions.

Workers receive unpaid time off for secondary parental leave

Workers receive up to 2 weeks (or full pay equivalent) paid leave

Vorkers receive between 2 to 5 weeks (or full pay equivalent) paid leave

Uvorkers receive greater than 5 weeks (or full pay equivalent) paid leave

Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both

□ No secondary caregiver leave is offered to employees

Points Earned: 0.40 of 0.67

### **Supplementary Benefits**

What supplementary benefits are provided to a majority of non-managerial workers?

Including full time and part time employees. Please check all that apply.

On-site childcare

Off-site subsidized childcare

Free or subsidized meals

Policy to support breastfeeding mothers

Other - please describe

□ None of the above

Points Earned: 0.27 of 1.33

### **Worker Empowerment**

How does your company engage and empower workers?

We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices

We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes

Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process

Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates

We have adopted open book management or self-management principles within the workplace

Uvorkers have opportunity to elect member(s) to the Board of Directors

Other - please describe

□ None of the above

### Surveying and Benchmarking Engagement and Attrition

Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways?

Your answers determine which future questions in the assessment are applicable to your company.

We calculate employee attrition rate
We benchmark employee attrition rate to relevant benchmarks
We regularly (at least once a year) conduct employee satisfaction or engagement surveys
We benchmark employee satisfaction to relevant industry benchmarks
We disaggregate calculations based on different demographic groups to identify trends
We outperform industry benchmarks on attrition
We outperform industry benchmarks on satisfaction
None of the above

Points Earned: 0.33 of 0.67

### **Departed Employees**

Number of full-time and part-time workers that departed or left the company in the last twelve months

Enter 0 if None.

Number of full-time and part-time workers that departed or left the company in the last twelve months

Sensitive

Points Available: 0.00

### **Employee Satisfaction**

What percent of your employees are "Satisfied" or "Engaged"?

Select N/A if satisfaction or engagement is not formally surveyed.

○<65%

○ 65-80%

081-90%

**0**90%+

○ N/A

Points Earned: 1.33 of 1.33

# **Engagement & Satisfaction (Salaried)**

OPERATIONS

### Number of Paid Days Off

What is the annual minimum number of paid days off (including holidays) for full-time employees?

 $\bigcirc$  0-15 work days

- O 16-22 work days
- O 23-29 work days
- 30-35 work days
- ◯ 36+ work days

Points Earned: 0.90 of 1.00

### Paid Primary Caregiver Leave for Salary Workers

Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?

If applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).

Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)

Primary caregivers receive 13 weeks to 6 months of time off for parental leave (including unpaid and paid leave)

Primary caregivers receive more than 6 months of time off for parental leave (including unpaid and paid leave).

4-12 weeks of primary parental leave (or equivalent) is fully paid

✓ 13-18 weeks of primary parental leave (or equivalent) is fully paid

- 19-24 weeks of primary parental leave (or equivalent) is fully paid
- O More than 24 weeks of primary parental leave (or equivalent) is fully paid

Primary caregivers receive less than 4 weeks off or no time off for parental leave

Points Earned: 0.60 of 1.00

### **Attrition Rate for Salaried Workers**

What percentage of full-time and part-time salaried workers left the company during the last twelve months?

Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.

#### Sensitive

Community

**Community Impact Area Introduction** 

OPERATIONS

This section identifies whether your company is designed to deliver a specific, material, positive impact for its community, and if so, opens the Community Impact Business Model section that is most applicable.

### **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

○ Yes

🔘 No

Points Available: 0.00

# **Diversity, Equity, & Inclusion**

OPERATIONS

### **Diverse Ownership and Leadership**

Is your company majority-owned or -led by individuals from any of the following underrepresented groups?

Please select all that apply.

Led by a woman
$\Box$ Led by an individual from an underrepresented racial or ethnic minority
Led by another underrepresented individual (veterans, LGBT, etc.)
Majority owned by women
$\hfill\square$ Majority owned by individuals from underrepresented racial or ethnic minorities
Majority owned by other underrepresented individuals (veterans, LGBT, etc.)
✓ None of the above

### **Creating and Managing Inclusive Work Environments**

Which of the following practices does your company have in place around diversity, equity, and inclusion?

We include a statement in all our job postings with a commitment to diversity, equity, and inclusion

Ve conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics

We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable

We offer trainings for all employees on topics related to diversity, equity, and inclusion

We have set specific, measurable diversity improvement goals

We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implemented equal compensation improvement plans or policies

□ None of the above

Points Earned: 0.55 of 0.69

### **Measurement of Diversity**

What attributes of a diverse workforce does your company track, either through anonymous surveys or other methods legal in your jurisdiction?

If collecting this type of demographic data is not legal in your jurisdiction, select None of the Above.

Socioeconomic status (as determined by low income residence, education level, etc.)
Race or ethnicity
Gender
Age
Other - please describe
None of the above

Points Earned: 0.52 of 0.69

### Low Income Workers

What percentage of your workforce lives in poor/very poor or low-income areas or does not have college degree?

0%
 1-9%
 10-19%
 20-29%
 30%+
 Don't Know

Points Earned: 0.17 of 0.69

### **Women Workers**

How many of your non-managerial workers identify as women?

0%
1-9%
10-24%
25-39%
40-49%
50%+
Don't know

Points Earned: 0.69 of 0.69

### Age Diversity in Workforce

What percentage of your workforce is either under the age of twenty four or over the age of fifty?

0%
1-9%
10-19%
20-29%
30%+
Don't Know

Points Earned: 0.57 of 0.69

### **High to Low Pay Ratio**

What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker?

>20x
16-20x
11-15x
6-10x
1-5x

Points Earned: 0.69 of 0.69

### **Female Management**

How many of your company managers identify as women?

0%
 1-9%
 10-24%
 25-39%
 40-49%
 50%+
 Don't know
 N/A

Points Earned: 0.69 of 0.69

### Management from Underrepresented Populations

How many of your company managers identify as from another underrepresented social group?

If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know.

0%
1-9%
10-19%
20-29%
30%+
Don't know

Points Available: 0.69

### **Supplier Diversity Policies or Programs**

Does your company have any of the following policies or programs in place to promote diversity within your supply chain?

We track diversity of ownership among our suppliers

Use have a policy to give preferences to suppliers with ownership from underrepresented populations

U We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership

U We have a formal program to purchase and provide support to suppliers with diverse ownership

□ None of the above

N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations

Points Earned: 0.09 of 0.34

### **Supplier Ownership Diversity**

What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations?

0%
 1-9%
 10-24%
 25-39%
 40-49%
 50%+
 Don't Know

Points Earned: 0.26 of 0.69

# **Economic Impact**

OPERATIONS

5.8

### **Geographic Structure and Scope**

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically.

un seul établissement, en métropole

Points Available: 0.00

### **Job Growth Rate**

What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage.

If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.

• 0% (no growth on a net basis)

○1-24%

○ 25-49%

○ 50%+

### New Jobs Added Last Year

Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.

Last twelve months:

Last twelve months: 1	]
☐ We do not track this	

Points Available: 0.00

### **Non-accredited Investor Ownership**

What percentage of the company is owned by individuals who would qualify as non-accredited investors?

$\bigcirc$ 0%	
○ 1-9%	
○ 10-24%	
○ 25-49%	
<b>O</b> 50%+	
◯ Don't know	

Points Earned: 1.25 of 1.25

### Local Ownership

Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?

"Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.

Yes
 No
 Don't know

Points Earned: 1.25 of 1.25

### **National Sourcing**

What percentage of your company's Cost of Goods Sold (including value-adding activities) was spent within the country of operations, from in-country registered companies or national citizens?

0%
1-19%
20-39%
40-59%
60-79%
80%+

Points Earned: 1.25 of 1.25

### **Spending on Local Suppliers**

What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year?

Please click "Learn More" to understand how to answer this question.

<20%</li>
20-39%
40-59%
60%+
Don't know

Points Earned: 0.83 of 1.25

### **Facilities in Low-Income Communities**

What percentage of your workforce is low-income or does not have a college degree AND is also employed in company facilities located in low-income communities?

<10%</li>
10-19%
20-29%
30%+
Don't Know

### **Impactful Banking Services**

What characteristics apply to the financial institution that provides the majority of your company's banking services?

Certified CDFI or national equivalent social investment organization

- Certified B Corporation
- Member of the Global Alliance for Banking on Values
- Cooperative bank or credit union
- Local bank committed to serving the community
- Independently owned bank
- □ None of the above

Points Earned: 1.25 of 1.25

# **Civic Engagement & Giving**

OPERATIONS

### 1.2

### **Corporate Citizenship Program**

How does your company take part in civic engagement?

Your answers determine which future questions in the assessment are applicable to your company.

Financial or in-kind product donations (excluding political causes)

Community investments

Community or pro-bono service

Advocacy for adopting improved social or environmental policies or performance

Partnerships with charitable organizations or membership with community organizations

Discounted products or services to qualified underserved groups

- Free use of company facilities to host community events
- Equity or ownership in the company granted to a nonprofit
- Other please describe
- □ None of the above

Points Earned: 0.32 of 0.64

### **Charitable Giving and Community Investment Policies and Practices**

What are your company's practices regarding donations or community investments?

Ve have a formal statement on the intended social or environmental impact of our company's philanthropy

We have a formal donations commitment (e.g. 1% for the planet)

We match individual workers' charitable donations

Use allow our workers or customers to select charities to receive our company's donations

U We have screening practices for charitable contributions or impact measurement mechanisms for our community investments

□ None of the above

Points Earned: 0.06 of 0.64

### % of Revenue Donated

What was the equivalent percentage of revenue donated to charity during the last fiscal year?

Please include tax deductible in-kind donations but do not include pro bono time.

O No donations last fiscal year

Less than 0.1% of revenue

0.1-0.4% of revenue

○ 0.5-0.9% of revenue

○ 1-1.9% of revenue

 $\bigcirc$  2%+ of revenue

◯ Don't know

Points Earned: 0.51 of 2.56

### **Total Amount of Charitable Donations**

Total amount (in currency terms) donated to registered charities in the last fiscal year

Report with the currency specified in "Reporting currency" for this metric.

Total amount (in currency terms) donated to registered charities in the last fiscal year

Sensitive

### **Advancing Social and Environmental Performance**

How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years?

We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our industry

- U We have provided data or contributed to academic research on social or environmental topics
- We participate in panel presentations or other public forums on social or environmental topics
- Use provide public resources for other businesses or stakeholders on improving social or environmental performance
- Other please describe
- □ None of the above

Points Earned: 0.32 of 0.32

# Supply Chain Management

OPERATIONS

6.3

```
Significant Supplier Descriptions
```

Please select the types of companies that represent your Significant Suppliers:

Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes).

- Product Manufacturers
- Professional Service Firms (Consulting, Legal, Accounting)
- ✓ Independent Contractors
- Marketing and advertising
- Office Supplies
- Benefits Providers
- Technology
- Raw materials
- Farms
- Other please describe

Points Available: 0.00

### Social or Environmental Screening of Suppliers

Does your company screen or evaluate Significant Suppliers for social and environmental impact?

This question determines the set of supplier-focused questions your company will respond to.

• Yes

ONo

### **Supplier Screen Topics**

What does your company formally screen for regarding the social or environmental practices and performance of your Significant Suppliers?

Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes).

Compliance with all local laws and regulations, including those related to social and environmental performance

Good governance, including policies related to ethics and corruption

Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor practices)

C Third-party certifications related to positive social and/or environmental performance

Other - please describe

We have no formal screening process in place

Points Earned: 1.04 of 1.04

### **Supplier Evaluation Practices**

What methods does your company use to evaluate the social or environmental impact of your suppliers?

Only select practices that apply to all your significant suppliers. See "Learn More" for further instructions.

U We share policies or rules with suppliers but we don't have a verification process in place

We require suppliers to complete an assessment we designed

Ue use third-party risk or impact assessment tools (Sedex, BIA)

Use conduct routine audits or reviews of suppliers at least every two years

Use have third parties conduct routine audits or reviews of suppliers at least every two years

Other (please describe)

□ None of the above

Points Earned: 0.52 of 1.04

### **Outsourced Staffing Services**

Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?

Your answers determine which future questions in the assessment are applicable to your company.

● Yes ○ No

### **Outsourced Staffing Screening Topics**

Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?

Your answers determine which future questions in the assessment are applicable to your company.

Compliance with all local laws and regulations
Compliance with international human rights and labor standards (for employees and contractors)
Payment at or above industry benchmarks
Payment of a living wage (for employees and contractors)
Employee benefits provided
Professional development opportunities
Other labor practices
□ None of the above

Points Earned: 0.38 of 0.52

### % of Outsourced Services Accountable to Code of Conduct?

What % of your outsourced staffing services (on a currency basis) are accountable to the formalized code of conduct or requirements described in the previous question?

0%
1-20%
21-49%
50-74%
75-99%
100%
N/A

Points Earned: 2.09 of 2.09

### **Screening / Monitoring for Services**

Which of the following methods are used to evaluate the social or environmental impact of your outsourced staffing services?

Your answers determine which future questions in the assessment are applicable to your company.

Company shares policies or rules with subcontractors but does not have a verification process in place

Company requires subcontractors complete self-designed assessment

Company utilizes third party risk or impact assessment tools (BIA)

Company conducts routine audits/reviews of subcontractors at least every two years

Company has third parties conduct routine audits/reviews of subcontractors at least every two year

Other

□ None of the above

Points Earned: 0.05 of 0.52

### % of Outsourced Staffing Services Screened / Monitored

What % of your outsourced staffing services (on a currency basis) are evaluated based on the methods selected in the previous question?

0%
 1-20%
 21-49%
 50-74%
 75-99%
 100%
 N/A

Points Available: 2.09

### **Suppliers in Low-Income Communities**

What percentage of your Significant Suppliers is located in low-income communities or create employment opportunities for other chronically underemployed populations?

Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes).

<10%</li>
 10-19%
 20-30%
 30%+
 Don't Know

### **Supplier Code of Conduct**

Is there a formal written Supplier Code of Conduct policy that specifically holds your company's suppliers accountable for social and environmental performance?

Your answers determine which future questions in the assessment are applicable to your company.

igodol	Yes
$\bigcirc$	No

Points Earned: 1.04 of 1.04

### Length of Supplier Relationships

What is the average tenure of your company's relationships with suppliers?

O Average tenure of supplier relationships is less than 12 months.

 $\bigcirc$  Average tenure of supplier relationships is greater than 12 months.

O Average tenure of supplier relationships is greater than 36 months.

 $\bigcirc$  Average tenure of supplier relationships is greater than 60 months.

O Our company has had a relationship with a majority of our suppliers (on a currency basis) since our first year of operations.

◯ Don't Know

Points Earned: 0.70 of 1.04

### **Social or Environmental Purchases**

What percentage of materials or products purchased have third-party social or environmental certification or approval or are from Significant Suppliers that are purpose-driven or have third-party company level certification or approval?

Significant Suppliers represent 80% of your company's purchases in currency terms (excluding salaries on payroll and bonuses, rent, utilities, and taxes).

- 0
  1-24%
  25-49%
  50-74%
  75%+
- ◯ Don't know

Points Earned: 0.52 of 1.04

#### Environment

**Environment Impact Area Introduction** 

OPERATIONS

This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable.

### **Type of Facilities**

What kind of facilities does your business primarily operate in?

Your answers determine which future questions in the assessment are applicable to your company.

- Company-owned office space
- Leased office space
- Co-working Space
- O Virtual or home offices

Points Available: 0.00

### **Environmental Business Model**

Are your company's products/services or processes structured to restore or preserve the environment in any of the following ways? (Please note: the environmental impact of your day-to-day operations will be assessed in the remaining sections of the Environment Impact Area. This question is specifically asking about your products/services or innovative production processes.)

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Through an innovative manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry

Through a product or service that preserves, conserves, or restores the environment or resources

None of the above

Points Available: 0.00

# **Environmental Management**

OPERATIONS

# **Green Building Standards**

What percentage of company facilities (by area, both owned by company or leased) is certified to meet the requirements of an accredited green building program?

<20%</li>
 20-49%
 50-79%
 80%+
 N/A

Points Available: 1.43

# **Facility Improvement with Landlord**

If you lease your facilities, have you worked with your landlord to implement or maintain any of the following?

- Energy efficiency improvements
- Water efficiency improvements
- ✓ Waste reduction programs (including recycling)
- □ None of the above
- N/A Company does not lease majority of facilities

Points Earned: 1.43 of 1.43

# Virtual Office Stewardship

How does your company encourage good environmental stewardship in how employees manage their virtual offices?

We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)

C Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)

U We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices

Employees are provided with a list of environmentally-preferred vendors for office supplies

□ None of the above

🗆 N/A

Points Earned: 2.86 of 2.86

# **Environmental Management Systems**

Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?

Checkbox 3 can only be selected if Checkbox 2 applies.

- Policy statement documenting our organization's commitment to the environment
- Assessment undertaken of the environmental impact of our organization's business activities
- Stated objectives and quantifiable targets for environmental aspects of our organization's operations

UWe have no environmental management system

Points Earned: 0.95 of 1.43

# **Environmentally Certified Products**

During the last fiscal year, what percentage of your products sold had a product certification that assesses the environmental impacts of the product or its production process?

Select N/A only if there is no physical product being sold.

0%
 1-24%
 25-49%
 50-74%
 75%+
 N/A

Points Available: 1.43

# **Environmental Assessment and Product Design**

Has your company incorporated environmental considerations into product design by conducting any of the following during the last 24 months with regard to a majority of the products you manufacture or sell?

A majority of products represent at least 50% of revenues.

Life Cycle Assessment

Cradle-to-Cradle Certification

□ Source reduction exercise

□ Toxicity reduction exercise

Review of product materials, design, reuse or recyclability

Reclamation programs for used products or parts

Other - please describe

None of the above

N/A - Our revenue is generated from a service

# **Monitoring Energy Usage**

Does your company monitor, record, or report its energy usage?

Please select one answer option indicating if the company monitors energy use and potentially sets targets (answers 1-4). If the company

sets targets, answer option 5 may apply in addition.

 $\Box$  We do not currently monitor and record usage

Ve monitor and record usage but have set no reduction targets

We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored

 $\hfill\square$  We monitor usage and have set absolute reduction targets regardless of company growth

 $\hfill\square$  We have met specific reduction targets during the reporting period

Points Earned: 0.73 of 0.97

# **Total Energy Use**

Total energy used (Gigajoules) during the last 12 months:

Total energy used (Gigajoules) during the last 12 months: 180

UWe do not track this

Points Available: 0.00

# **Total Renewable Energy Use**

Total energy used from renewable resources (Gigajoules) during the last 12 months:

Total energy used from renewable resources (Gigajoules) during the last 12 months: 160.2

We do not track this

# **Renewable Energy Usage**

What percentage of energy use is produced from renewable sources?

Include electricity and other energy consumption from heating, hot water, etc.

0%
1-24%
25-49%
50-74%
75-99%
100%
Don't Know

Points Earned: 0.42 of 0.48

#### Low Impact Renewable Energy Use

What percentage of energy use is produced from low-impact renewable sources?

Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated renewable energy.

0%
1-24%
25-49%
50-74%
75-99%
100%
Don't know

Points Earned: 0.39 of 1.94

# **Facility Energy Efficiency**

For what systems has your company used energy conservation or efficiency measures for a majority of your corporate facilities (by square feet) in the past year?

- Z Equipment: Energy Star appliances, automatic sleep modes, after-hour timers, etc.
- Lighting: natural light, CF bulbs, occupancy sensors, daylight dimmers, task lighting, etc.
- HVAC: programmable thermostat, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc.

Other - please describe

□ None of the above

N/A - We utilize virtual office

Points Earned: 0.97 of 0.97

### **Monitoring Greenhouse Gas Emissions**

#### How does your company manage its greenhouse gas emissions for at least Scope 1 and 2?

Please select only one answer option indicating if the company monitors greenhouse gas emissions and potentially sets targets (answers 1-4). If the company sets targets and/or achieved carbon neutrality, answers 5 or 6 may apply in addition.

Use do not currently monitor and record emissions

Use regularly monitor and record emissions but have not set any reduction targets

We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5%

reduction of GHGs from baseline year)

We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to address climate change

We have met the specific reduction targets set during this reporting period

We have achieved carbon neutrality

Points Earned: 0.48 of 0.97

#### **Total Scope 1 GHGs**

Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:

Scope 1:

Scope 1: 0.01	

UWe do not track this

Points Available: 0.00

#### **Total Scope 2 GHGs**

Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:

Scope 2:

Scope	∩ 1	20		
SCODE	<b>∠</b> .	.03		

We do not track this

Points Available: 0.00

#### **Total Scope 3 GHGs**

Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:

Scope 3:

Scope 3: **135** 

U We do not track this

# **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2 (measured in metric tons of CO2/\$million of revenue), not including the use of carbon credits or offsets?

Please use USD to allow for standardized comparisons.

>100
81-100
61-80
41-60
21-40
1-20
0
Don't know

Points Earned: 0.97 of 0.97

#### **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$million of revenue, including the use of carbon credits or offsets?

Please use USD to accurately evaluate the answer option.

>100
81-100
61-80
41-60
21-40
1-20
0
Don't know

Points Earned: 1.94 of 1.94

# **Reducing Impact of Travel/Commuting**

Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting?

Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work

Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers)

Employees are encouraged to use virtual meeting technology to reduce in person meetings

Company has a written policy limiting corporate travel

□ None of the above

# Sourcing % of COGS from Local Suppliers

What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?

Sourcing of COGS Local to Customers

0%
 1-9%
 10-19%
 20-29%
 30%+
 Don't know

Points Earned: 0.97 of 1.94

# Sourcing % raw materials from Local Suppliers

What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?

Raw materials (in currency terms) grown or harvested

By company or local independent suppliers.

0%
 1-9%
 10-19%
 20-29%
 30%+
 Don't know

Points Available: 1.94

# **Managing Impact of Transportation**

Has your company adopted any of the following techniques for minimizing the transportation-related environmental impact of its distribution and supply chain?

Please check all that apply.

Utilize clean or low-emission vehicles (e.g. hybrid, LPG, electric) to transport and distribute product

Utilize strategic planning software to minimize fuel usage and shipping footprint

Train drivers and handlers in fuel efficient techniques

Utilize freight or shipping methods with lower environmental impacts (e.g. avoiding air shipment)

Other - please describe

None of the above

# % GHG Emissions Offset

If your company purchased certified carbon credits in the reporting period, what % of Scope 1 and 2 GHG emissions were offset?

0%
 1-24%
 25-49%
 50-74%
 75-99%
 100%
 Don't know
 N/A - No carbon offsets purchased

Points Available: 0.97

# Water

OPERATIONS

# 2.0

# Monitoring and Managing Water Use

Does your company monitor and manage your water usage?

Please select only one answer option indicating if the company monitors water usage and potentially sets targets (answers 1-4). If the company sets targets, answer option 5 may apply in addition.

Use do not currently monitor and record water usage

We regularly monitor and record water usage but have not set any reduction targets

U We monitor and record water usage and have set specific reduction targets relative to previous performance (e.g. a 5% reduction

of water usage from baseline year)

U We regularly monitor and record emissions and have set science-based targets necessary to achieve sustainable usage linked to

our local watershed

We have met specific reduction targets set during this reporting period

Points Earned: 0.88 of 3.50

#### **Total Water Use**

Total water use (liters) during the last 12 months

Total water use (liters) during the last 12 months 95000

UWe do not track this

# Water Conservation Practices

What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:

Please check all that apply.

Low-flow faucets, taps, toilets, urinals, or showerheads
Grey-water usage for irrigation
Low-volume irrigation
Harvest rainwater
Other - please describe
None of the above
N/A - Our company has a virtual office

Points Earned: 1.17 of 3.50

# Land & Life

**OPERATIONS** 

6.3

#### Monitoring and Reporting Non-hazardous Waste

#### How does your company monitor and manage your waste production?

Please select one answer option indicating if the company monitors waste production and potentially sets targets (answers 1-4). If the company sets targets, answers 5 and/or 6 may apply in addition.

Use do not currently monitor and record waste production

We regularly monitor and record waste production but have not set any reduction targets

U We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a

5% reduction of waste to landfill from baseline year)

Use regularly monitor and record waste produced and have set a zero waste target

Ue have met the specific reduction targets set during this reporting period

We produce zero waste to landfill / ocean

Points Earned: 0.33 of 1.30

# Non-hazardous Waste Generated

Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months

Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months 4.16

UWe do not track this

# **Total Waste Disposed**

Waste Disposed (metric tonnes) during the last 12 months

Waste Disposed (metric tonnes) during the last 12 months 3.079

UWe do not track this

Points Available: 0.00

# **Total Waste Recycled**

Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months

Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months 0.52

UWe do not track this

Points Available: 0.00

#### **Recycling Programs**

Does the company have a company-wide recovery and recycling program that includes the following?

Please check all that apply.

Paper
✓ Cardboard
✓ Plastic
✓ Glass & metal
Composting
□ None of the above

Points Earned: 1.30 of 1.30

#### **Source Reduction**

Have any of your products been source reduced in the last fiscal year?

This includes reducing the volume of material needed for a product through material selection, production process, product design, etc.

O Yes

ONo

 $\bigcirc$  N/A: My revenues are generated from a service so source reduction cannot be conducted.

Points Earned: 1.30 of 1.30

### **Programs to Reduce End of Life Waste**

Does the company have in place an active end-of-life product/component reclamation program to increase the useful life of parts and components?

○ Yes○ No○ N/A

Points Available: 1.30

# **Environment Impact Packaging**

How does your company minimize the environmental impact of the packaging of your products?

Select all practices that apply and are verifiable, regardless of the % of product/packaging the practice applies to.

Ve have conducted a formal assessment of our packaging design and materials to identify opportunities to minimize

environmental impact

We have source-reduced packaging within the last two years

Our packaging materials are certified to meet independent standards for environmental impact

Our packaging is recyclable and provides instructions on how to recycle it correctly

✓ Our packaging is non-toxic

✓ Our packaging materials are designed to have less overall environmental impact than common alternatives

□ None of the above

N/A - Our products do not have packaging materials

Points Earned: 0.78 of 1.30

#### % of Recyclable/Biodegradable Materials

What % of material (by weight or volume) is made of recyclable (and labeled as such) or biodegradable materials in the areas where they are sold (product + packaging)?

<20%</li>
20-49%
50-74%
75-99%
100%
Don't Know
N/A

Points Earned: 0.65 of 1.30

# % of Environmentally Preferred Input Materials

What % of material (by weight or volume) comes from recycled materials, reused components, and/or certified sustainably sourced materials?

<20%</li>
 20-49%
 50-74%
 75-99%
 100%
 Don't Know
 N/A - We do not sell a physical product

Points Available: 2.60

# **Reducing Waste**

Optional unweighted metrics: Approximately by what % has your company reduced solid and hazardous waste generation (normalized for revenue changes) over the following periods?

The past two years

✓ We do not track this

Points Available: 0.00

# Hazardous Waste Disposal

Can your company verify that your hazardous waste is always disposed of responsibly?

This includes batteries, paint, electronic equipment, etc.

Yes
 No
 N/A - We have eliminated hazardous waste

Points Earned: 1.30 of 1.30

# **Chemical Reduction Methods**

Which of the following environmentally preferred products have been purchased for the majority of your corporate facilities?

Non-toxic janitorial products

- Unbleached / chlorine free paper products
- Soy-based inks or other low VOC inks
- Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.)
- Other please describe
- □ None of the above

Points Earned: 0.65 of 1.30

#### Customers

OPERATIONS

0.0

# **Customers Impact Area Introduction**

This section identifies whether your company's product/service is designed to deliver a specific, material, positive impact for its customers (beyond the value normally provided from goods or services), and if so, opens the Customer Impact Business Model section that is most applicable.

# **Customer Impact Business Model Introduction**

Do any of your company's products/services address a social or economic problem for your customers and/or their beneficiaries?

Your answers determine which future questions in the assessment are applicable to your company.

YesNo

Points Available: 0.00

#### **Customer Focus of Product or Service**

Is the social or economic problem addressed by your product/service one that is faced directly by your customers and/or your clients' beneficiaries?

If you answer "No" here, be sure to revisit the Environment and/or Community sections to ensure your business model impact is appropriately captured.

◯ Yes

• No, customers support in our ability to produce a positive social/economic impact, but the primary beneficiaries are other stakeholders (i.e. we donate to charities based on sales to customers, we sell fair trade products to our customers, we sell environmentally beneficial products to our customers)

# Managing Customer Stewardship

Does your company do any of the following to manage the impact and value created for your customers or consumers?

We offer product / service guarantees, warranties, or protection policies

U We have third party quality certifications or accreditations

Use have formal quality control mechanisms

U We have feedback / customer service feedback or complaint mechanisms

We monitor customer or consumer satisfaction

U We assess the outcomes produced for our customers through the use of our product or service

U We have written policies in place for ethical marketing, advertisement, or customer engagement

We manage the privacy and security of client / customer data

□ None of the above

Points Earned: 0.33 of 1.00

#### **Monitoring Customer Satisfaction and Retention**

Which of the following are true of your company with regards to customer or client satisfaction and/or retention?

- Company monitors customer satisfaction
- Company shares customer satisfaction internally within the company
- Company shares customer satisfaction publicly
- Company has specified targets for customer / client satisfaction
- $\Box$  In the last year, company has achieved specified targets for satisfaction
- □ None of the above

Points Earned: 0.40 of 1.00

# **Managing Product Impacts**

Does the company do any of the following with regards to managing the potential impact their products have on customers / beneficiaries?



Company has formal program to incorporate customer testing and feedback into product design

Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative

effects or increasing positive effects)

Other

□ None of the above

Points Earned: 0.33 of 1.00

# **Data Usage and Privacy**

Does your company have any of the following to address data usage and privacy issues?

Company has a formal publicly available data and privacy policy

Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is

shared with other entities (public or private)

All customers have option to decide how their data can be used

Company's all email list building and email marketing strategies are GDPR compliant

Other

□ None of the above

N/A - Company does not collect sensitive data

Points Earned: 0.75 of 1.00

#### **Disclosure Questionnaire**

# **Disclosure Industries**

Disclosure questions on specific production and trade.

#### **Disclosure Alcohol**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Alcohol

Please also select "Yes" if your company serves clients in this industry

◯ Yes

🔘 No

# **Disclosure Tobacco**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tobacco

Please also select "Yes" if your company serves clients in this industry

 $\bigcirc$  Yes

🔘 No

Points Available: 0.00

# **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Firearms, weapons or munitions

Please also select "Yes" if your company serves clients in this industry

◯ Yes

🔘 No

Points Available: 0.00

# **Disclosure Pornography**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Pornography

Please also select "Yes" if your company serves clients in this industry

○ Yes

🔘 No

# **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

```
\bigcirc Yes
```

🔘 No

Points Available: 0.00

#### **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

◯ Yes

🔘 No

Points Available: 0.00

#### **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

○ Yes

🔘 No

# **Disclosure Prisons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Prisons

Please also select "Yes" if your company serves clients in this industry

 $\bigcirc$  Yes

🔘 No

Points Available: 0.00

#### **Disclosure Bottled Water**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Bottled water

◯ Yes

🔘 No

Points Available: 0.00

### **Disclosure Animal Products or Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Animal-based products or services (including seafood)

○ Yes ○ No

Points Available: 0.00

# **Disclosure Genetically Modified Organisms**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Genetically modified organisms

Please also select "Yes" if your company serves clients in this industry

```
○ Yes
```

🔘 No

# **Disclosure Biodiversity Impacts**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries with a large potential biodiversity impact (including logging or logging equipment, agriculture, etc.)

◯ Yes

Points Available: 0.00

### **Disclosure Energy and Emissions Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Energy- and emissions-intensive industries

◯ Yes

🔘 No

Points Available: 0.00

# **Disclosure Water Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Water-intensive industries

○ Yes

🔘 No

Points Available: 0.00

# **Disclosure Illegal Products or Subject to Phase Out**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation

◯ Yes

🔘 No

# **Disclosure Industries at Risk of Human Rights Violations**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals)

◯ Yes

Points Available: 0.00

#### **Other Disclosure Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

◯ Yes

🔘 No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Ne s'applique pas

Points Available: 0.00

# **Disclosure Practices**

Disclosure questions on sensitive practices.

# No formal Registration Under Domestic Regulations

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

◯ Yes

🔘 No

# **Tax Reduction Through Corporate Shells**

Please indicate if your company engages in any of the following practices:

Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments

◯ Yes

Points Available: 0.00

### **Operates in conflict zones**

Please indicate if your company engages in any of the following practices:

Company operates in conflict zones



🔘 No

Points Available: 0.00

#### Sale of Data

Please indicate if your company engages in any of the following practices:

Company sells or provides access to consumer or user data

◯ Yes

🔘 No

Points Available: 0.00

#### Facilities located in sensitive ecosystems

Please indicate if your company engages in any of the following practices:

Company facilities are located adjacent to or in sensitive ecosystems

O Yes

# **Animal Testing**

Please indicate if your company engages in any of the following practices:

Company's products are tested on animals

```
◯ Yes
◯ No
```

Points Available: 0.00

# **Marketing of Breastmilk Substitutes**

Please indicate if your company engages in any of the following practices:

Marketing of breastmilk substitutes

O Yes

Points Available: 0.00

# Activities against freedom of association/collective bargaining

Please indicate if your company engages in any of the following practices:

Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing, or prohibits workers from freely associating and bargaining collectively for the terms of one's employment

○ Yes

Points Available: 0.00

# Workers Under Bond

Please indicate if your company engages in any of the following practices:

Company hires workers that are under bond, debt, or other obligation to the company or to labor brokers

◯ Yes

🔘 No

# **Confirmation of Right to Work**

Please indicate if your company engages in any of the following practices:

Company does not confirm that workers have the legal right to work in jurisdiction of operations, or company does not keep personnel records that include evidence of the date of birth of each worker

0	Yes
$\bigcirc$	No

Points Available: 0.00

# **Employs Individuals on Zero-Hour Contracts**

Please indicate if your company engages in any of the following practices:

Company employs individuals on zero-hour contracts



Points Available: 0.00

#### Company workers are prisoners

Please indicate if your company engages in any of the following practices:

Company uses workers who are prisoners

◯ Yes

🔘 No

Points Available: 0.00

# Company Employs Workers Under Age 15 (Or Other ILO Minimum Age)

Please indicate if your company engages in any of the following practices:

Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each

```
○ Yes
○ No
```

# **Overtime For Hourly Workers Is Compulsory**

Please indicate if your company engages in any of the following practices:

Overtime work is compulsory and exceeds 48 hours in a week

◯ Yes

🔘 No

Points Available: 0.00

#### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative:

If this does not apply to you, please enter "Does not apply" in the text area below.

Ne s'applique pas

Points Available: 0.00

# **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality.

# **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

🔘 No

# **Litigation or Arbitration**

Please indicate if your company has experienced any of the following in the past 5 years:

Litigation or arbitration against company either ongoing, settled, or found against the company

◯ Yes

🔘 No

Points Available: 0.00

# Company has filed for bankruptcy

Please indicate if your company has experienced any of the following in the past 5 years:

Company has filed for bankruptcy

O Yes

Points Available: 0.00

# Bribery, Fraud, or Corruption

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Bribery, fraud, or corruption

O Yes

🔘 No

Points Available: 0.00

#### **Anti-Competitive Behavior**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Anti-competitive behavior

O Yes

#### Financial Reporting, Taxes, Investments, or Loans

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Financial reporting, tax payments, investments, or loans

◯ Yes ◯ No

Points Available: 0.00

#### **Political Contributions or International Affairs**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Political contributions or international affairs

○ Yes

Points Available: 0.00

#### **Labor Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Labor issues (including safety and discrimination)

⊖ Yes

🔘 No

Points Available: 0.00

#### Recalls

Please indicate if your company has experienced any of the following in the past 5 years:

Recalls due to quality control issues

YesNo

# **Breaches of Confidential Information**

Please indicate if your company has experienced any of the following in the past 5 years:

Breaches of individual privacy and/or losses of individual confidential data

```
◯ Yes
```

Points Available: 0.00

### **Consumer Protection**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Consumer protection (including product safety and marketing claims)

○ Yes ○ No

Points Available: 0.00

# **Significant Layoffs**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had layoffs of more than 20% of the workforce

O Yes

🔘 No

Points Available: 0.00

# Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)

Please indicate if your company has experienced any of the following in the past 5 years:

Company sites have experienced accidental discharges to air, land or water of hazardous substances

O Yes

🔘 No

# Large Scale Land Conversion, Acquisition, or Relocation

Please indicate if your company has experienced any of the following in the past 5 years:

Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people

○ Yes ○ No

Points Available: 0.00

#### **Penalties Assessed For Environmental Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

○ Yes

Points Available: 0.00

# **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

○ Yes ○ No

Points Available: 0.00

# **Other Disclosure Outcomes & Penalties**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

◯ Yes

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

Ne s'applique pas

Points Available: 0.00

# **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

# Supplier Child Labor, Prison Labor, or Forced Labor

Please indicate if any of the following statements are true regarding your company's suppliers:

Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor

Yes
No
Don't Know

Points Available: 0.00

# **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

Yes
 No
 Don't Know

Points Available: 0.00

# **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

0	Yes	
0	No	
0	Don't	Know

# **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

○ Yes○ No○ Don't Know