# Pura Vida Bracelets Certified B Corporation SCORE COMPLETION VERSION NAME SECTOR COMPANY SIZE 84.2 100% 6 Active Assessment Wholesale/Retail 10-49

As wholly-owned subsidiary of Vera Bradley, Pura Vida is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with Pura Vida as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

#### **Level of Impact Focus**

Describe your company's approach to creating positive impact. This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes. O Creating positive social or environmental impact is not a focus for our business O We occasionally think about the social and environmental impact of some aspects of our business, but not frequently. We frequently consider our social and environmental impact, but it isn't a high priority in decision-making. We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business. We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability. Points Available: 0.00 Mission Statement Characteristics Does your company's formal, written corporate mission statement include any of the following? A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply. No social or environmental commitment A general commitment to social or environmental responsibility (e.g. to conserve the environment) A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development) A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products) A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers)

Points Earned: 0.25 of 0.33

☐ We have no written mission statement

#### Mission Statement

Please share the text of your formal mission statement here.

Please share the text of your formal mission statement here. Founded in Costa Rica, Pura

Points Available: 0.00

#### **Social and Environmental Decision-Making**

How does your company integrate social and environmental performance into decision-m Get Help

Your answers determine which future questions in the assessment are applicable to your company.

| ⊔ Employee training that includes social or environmental issues material to our company or its mission                            |
|--|
| Manager roles with job descriptions that explicitly incorporate social and environmental performance                               |
| ✓ Performance reviews that formally incorporate social and environmental issues  |
| Compensation and job descriptions of executive team members that include social and environmental performance                      |
| ☐ Board of Directors review of social and environmental performance  |
| ☐ We measure our externalities in monetary terms and incorporate them into our financial balances                                  |
| Other - please describe  |
| ☐ None of the above  |
| Points Earned: 0.27 of 0.67  |
| Social and Environmental Management Reviews  |
| What percentage of full-time managers had a formal written performance evaluation in the last year                                 |
| that included social or environmental goals?   |
| $\bigcirc$ 0   |
| ● 1-49%  |
| O 50-99%   |
| O 100%   |
| Points Earned: 0.33 of 0.67  |
| Stakeholder Engagement   |
| Has your company done any of the following to engage stakeholders about your social and  |
| environmental performance?   |
| ☐ We have an advisory board that includes stakeholder representation   |
| We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups                 |
| We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics                |
| ✓ We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community          |
| meetings, etc.)  |
| ✓ We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for   |
| appropriate follow ups.  |
| ✓ We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the |
| company, such as the Board   |
| ✓ We publicly report on stakeholder engagement mechanisms and results  |
| Other - please describe  |
| ☐ No formal stakeholder engagement   |
| Points Earned: 0.33 of 0.33  |

# **Management of Material Social and Environmental Issues**

How does your company identify, measure, and manage the most material social and errissues relevant to your operations and business model?

| ✓ We track impact metrics that we've chosen based on company mission or executive decision   |                           |  |
|--|---------------------------|--|
| We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research  |                           |  |
| ✓ We have identified and measure metrics based on the results of the materiality assessment we conducted for the company                             |                           |  |
| ☐ We have set performance targets for all identified material issues and measurements  |                           |  |
| <ul> <li>✓ We measure the material social and environmental outcomes produced by our performance on our KPIs</li> <li>☐ None of the above</li> </ul> | over time                 |  |
| □ None of the above  |                           |  |
| Points Earned: 0.47 of 0.67  |                           |  |
| dentification of Material Issues   |                           |  |
| Based on the processes you have highlighted, what are the material issues that have  | ve been identified?       |  |
| Based on the processes you have highlighted, what are the material issues that have been identified? Meas  | surable metrics for envir |  |
|  |                           |  |
| Points Available: 0.00   |                           |  |
| Ethics & Transparency  | operations 4.9            |  |
|  |                           |  |
|  |                           |  |
| Governance Structures  |                           |  |
| What is the company's highest level of corporate oversight?  |                           |  |
| Owner or Manager Governed (including Board of Directors with only owners/ executives)  |                           |  |
| O Management, Executive Committee, or Democratic Governance  |                           |  |
| O Non-Fiduciary Advisory Board   |                           |  |
| Board of Directors (with at least one member who is not an executive or owner of the company)  |                           |  |
| Points Earned: 0.57 of 0.57  |                           |  |
| nternal Good Governance  |                           |  |
| How does your company support internal management and good governance?   |                           |  |
| ✓ We have a formal organizational chart outlining the management and reporting structure of the company  | V                         |  |
| ✓ We have written job descriptions for all employees outlining responsibilities and decision-making author   |                           |  |
| ✓ We have management team meetings to plan strategy or make operational decisions  |                           |  |
| Other - please describe  |                           |  |
| ☐ None of the above  |                           |  |
| Points Earned: 0.57 of 0.57  |                           |  |
|  |                           |  |

# **Governing Body Characteristics**

Which of the following apply to your company's Board of Directors?

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Please check all that apply.

| ✓ Ivieets at least twice annually   |
|---|
| ✓ Meets at least quarterly  |
| ✓ Includes at least one independent member  |
| ☐ Includes at least 50% independent members   |
| Oversees executive compensation   |
| ☐ Has an Audit Committee with at least one independent member                                 |
| ☐ Has a Compensation Committee with at least one independent member                           |
| Company is a cooperative and elects Board from membership                                     |
| ☐ None of the above   |
| □ N/A - no Board of Directors   |
| Points Earned: 0.57 of 0.57   |
| Governing Body Stakeholder Representation   |
| Does your company's Board of Directors have voting seats representing:                        |
| Select all that apply.  |
| ✓ Executive employees   |
| ☐ Non-executive employees   |
| Community expertise (e.g. local university representative)                                    |
| ☐ Environmental expertise (e.g. environmental nonprofits)                                     |
| Customers   |
| ☐ None of the above   |
| □ N/A - no Board of Directors   |
| Points Available: 0.29  |
| Ethics Policies and Practices   |
| What practices does your company have in place to promote ethical decision-making and prevent |
| corruption?   |
| ✓ A written Code of Ethics  |
| ✓ A written whistleblower policy  |
| ✓ We have created internal financial controls   |
| ☐ We have conducted an ethics-focused risk assessment in the last two years                   |
| Other (please describe)   |
| ☐ None of the above   |
| Points Earned: 0.43 of 0.57   |

#### **Instruction on Code of Ethics**

How does your company instruct employees regarding your Code of Ethics on behavior?' expectations, bribery, and corruption?

| iodoo orioon aii triat appry.   |
|---|
| ☐ We instruct the Board of Directors on the Code at least annually  |
| ✓ We instruct all newly hired workers on the Code   |
| ✓ We instruct managers on the Code on an ongoing basis  |
| ✓ We instruct all non-managerial workers on the Code on an ongoing basis  |
| ✓ We communicate changes to the Code whenever it is updated   |
| Other - please describe   |
| ☐ No Code of Ethics or equivalent, or no training on the Code   |
| oints Earned: 0.57 of 0.57  |
| Reviewed / Audited Financials   |
| oes the company produce financials that are verified annually by an independent source through an audit or Review?                  |
| ○No   |
| ○ Yes, through a review   |
| Yes, through an audit   |
| oints Earned: 0.57 of 0.57  |
| inancial Controls   |
| Ooes your company maintain any of the following financial controls?   |
| lease check all that apply.   |
| ✓ Segregation of Accounts Receivable and Accounts Payable duties  |
| ✓ Segregation of payment authorization, execution, and/or record keeping  |
| ✓ Access to accounting software systems is limited to appropriate personnel   |
| ✓ Access to credit or ATM cards is limited to appropriate personnel   |
| Routine management or third-party reviews of inventory management system  |
| ✓ IT systems have different password protection systems that are changed periodically with different access levels according to the |
| position of the staff member accessing the data   |
| ☐ None of the above   |
|   |

# **Company Transparency**

Points Earned: 0.57 of 0.57

What information does the company make publicly available and transparent?

Get Help

Your answers determine which future questions in the assessment are applicable to your company.

| <ul> <li>➡ Beneticial ownership of the company</li> <li>✓ Financial performance (must be transparent to employees at minimum)</li> <li>✓ Social and environmental performance (e.g. impact reports)</li> <li>✓ Membership of the Board of Directors</li> <li>☐ None of the above</li> </ul> Points Earned: 0.57 of 0.57 |
|---|
| Financial Transparency with Employees   |
| How does your company formally share financial information with full-time employees?  |
| Exclude compensation data. Please check all that apply.   |
| We have no formal documented process to share financial information with employees  |
| ✓ Our company discloses all financial information (except salary info) at least yearly  |
| ✓ Our company discloses all financial information (except salary info) at least quarterly   |
| $\square$ In addition to sharing financials, our company also has an intentional education program around shared financials   |
| $\square$ In addition to sharing financials with employees, our company publicly reports its financial statements   |
| Points Earned: 0.29 of 0.57   |
| Impact Reporting  |
| Does your company publicly share information on your social or environmental performance on an annual basis?  |
| ✓ We provide descriptions of our social and environmental programs and performance  |
| ✓ We voluntarily share social or environmental performance scorecards   |
| Specific quantifiable social or environmental indicators or outcomes are made public  |
| ☐ We set public targets and share progress to those targets   |
| ☐ We present information in a formal report that allows comparison to previous time periods   |
| Reporting information / structure is based on a comprehensive third party standard (ex. GRI or B Impact Assessment)   |
| A third party has validated / assured the accuracy of the information reported  |
| Impact reporting is integrated with financial reporting   |
| ☐ We don't report publicly on social or environmental performance   |

Points Earned: 0.26 of 0.57

#### **Governance Metrics**

**OPERATIONS** 

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This section asks for your company to provide important financial information that will be referenced later in the assessment.

#### **Last Fiscal Year**

On what date did your last fiscal year end?

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If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.

| On what date did your last fiscal year end? December 31st, 2020  |
|--|
| Points Available: 0.00   |
| Reporting Currency   |
| Select your reporting currency   |
| O US Dollar - USD  |
| Points Available: 0.00   |
| Revenue Year Before Last   |
| Total Earned Revenue   |
| From the fiscal year before last   |
| If your company has not yet completed its first fiscal year, please put \$0  From the fiscal year before last Sensitive  We do not track this  |
| Points Available: 0.00   |
| Revenue Last Year  |
| Total Earned Revenue   |
| From the last fiscal year  |
| This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0  From the last fiscal year  Sensitive  We do not track this |
| Points Available: 0.00   |

#### **Net Income Last Year**

Net Income

| From the last fiscal year  Sensitive  We do not track this   |                                  |
|--|----------------------------------|
| Points Available: 0.00   |                                  |
| Net Income Year Before Last  |                                  |
| Net Income   |                                  |
| From the fiscal year before last   |                                  |
| From the fiscal year before last Sensitive  We do not track this   |                                  |
| Points Available: 0.00   |                                  |
| Mission Locked - Impact Business Model   | IMPACT BUSINESS MODELS 10.0      |
| Recognizes corporate forms and amendments that preserve mission and/or considers stake company ownership   | eholders regardless of           |
| Mission Lock   |                                  |
| Separate from a mission statement, what has your company done to legally ens environmental performance is a part of its decision-making over time, regardless ownership?   |                                  |
| This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information ar requirement.  | nd resources about this          |
| Signed a contract or Board resolution committing to adopting a legal form that requires consideration signed B Corp Agreement)   | on of all stakeholders (e.g.     |
| Adopted a specific legal entity or governance structure that preserves mission over time, but does restakeholders in its decision-making (e.g. cooperative)  | not require consideration of all |
| As a company wholly owned by another company that has not done so, amended corporate govern legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation amendment)                                       |                                  |
| <ul> <li>As an independent or publicly-owned business, amended corporate governing documents or adopt<br/>consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal</li> <li>None of the above</li> </ul> |                                  |
| Points Earned: 10.00 of 10.00  |                                  |
| Workers  |                                  |

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# **Workers Impact Area Introduction**

| related metrics. It also identifies whether your company is designed to deliver a specific, material, positive impact for its workers, and if so, opens the Worker Impact Business Model section that is most applicable. |
|---|
| Majority Hourly vs. Salaried Workers  |
| Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?   |
| This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.  |
| Fixed Salary  |
| O Daily or hourly wage  |
| Points Available: 0.00  |
| Use Of Contracted Labor   |
| Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?  |
| Your answers determine which future questions in the assessment are applicable to your company.   |
| Yes, some of our labor is contracted to third party subcontractors that manage staff on our behalf  |
| Yes, we hire individual independent contractors who are contracted to work 20+ hours per week for the company indefinitely, or  |
| for longer than a 6 month period  While we utilize independent contractors, they do not work for us greater than 20 hours per week for longer than a 6 month period   |
| None of the above   |
| Points Available: 0.00  |
| Independent Contractor Instructions   |
| For the remainder of the Workers section, you should consider independent contractors that work for the company 20+ hours per week over a 6+ month period as "employees" or "workers"                                     |
|   |

Ok, I will consider all independent contractors that meet these specifications in my responses to the remaining questions in the Workers section.

Points Available: 0.00

#### **Workers Impact Business Model Introduction**

Is your company structured to benefit its employees in either of the following ways?

| Your answers determine which future questions in the assessment are applicable to your company. |  |
|---|--|
|   |  |

| ∪wnersnip structures tnat provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned)     |
|--|
| companies, cooperatives)   |
| Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce |
| development programs)  |
| ✓ None of the above  |
| Points Available: 0.00   |
| # of Full Time Workers   |
| Number of Total Full-Time Workers  |
| Current Total Full-Time Workers  |
| Please click "Learn More" to understand how to answer this question.   |
| Current Total Full-Time Workers 56   |
| ☐ We do not track this   |
| Points Available: 0.00   |
| # of Full Time Workers Last Year   |
|  |
| Number of Total Full-Time Workers  |
| Total full-time workers twelve months ago  |
| Please click "Learn More" to understand how to answer this question.   |
| Total full-time workers twelve months ago 34   |
| ☐ We do not track this   |
| Points Available: 0.00   |
| # of Part Time Workers   |
| Number of Total Part-Time Workers  |
| Current Total Part-Time Workers  |
| Please click "Learn More" to understand how to answer this question.   |
| Current Total Part-Time Workers 1  |
| ☐ We do not track this   |
| Points Available: 0.00   |

#### # of Part Time Workers Last Year

Number of Total Part-Time Workers

| Please click "Learn More" to understand how to answer this question.                                |                       |
|---|-----------------------|
| Total part-time workers twelve months ago 1   |                       |
| ☐ We do not track this  |                       |
| Points Available: 0.00  |                       |
| # of Temporary Workers  |                       |
| Number of Total Temporary Workers   |                       |
| Current Total Temporary Workers   |                       |
| Please click "Learn More" to understand how to answer this question.                                |                       |
| Current Total Temporary Workers 0   |                       |
| ☐ We do not track this  |                       |
| Points Available: 0.00  |                       |
| # of Temporary Workers Last Year  |                       |
| Number of Total Temporary Workers   |                       |
| Total temporary workers twelve months ago   |                       |
| Please click "Learn More" to understand how to answer this question.                                |                       |
| Total temporary workers twelve months ago 0   |                       |
| ☐ We do not track this  |                       |
| Points Available: 0.00  |                       |
| Financial Security  | operations <b>6.9</b> |
| Lowest Paid Wage  |                       |
| What is the company's lowest wage as calculated on an hourly basis?                                 |                       |
|   |                       |
| Please exclude students and interns in this calculation.  |                       |
| What is the company's lowest wage as calculated on an hourly basis? Sensitive  We do not track this |                       |
| C 110 do not traon tino   |                       |
| Points Available: 0.00  |                       |
|   |                       |

# % of Employees Paid Individual Living Wage

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the of a living wage for an individual?



#### **Compensation Policies and Practices**

Does your company offer any of the following additional financial benefits to non-executive



Your answers determine which future questions in the assessment are applicable to your company.

| ☐ Cost of living adjustments that match inflation rates of the country  |
|---|
| ✓ Bonuses or profit-sharing   |
| Employee ownership opportunities  |
| ☐ None of the above   |
| Points Earned: 0.45 of 1.36   |
| Employees Receiving a Bonus   |
| What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year? |
| $\bigcirc$ 0%   |
| O 1-24%   |
| O 25-49%  |
| O 50-74%  |
| ○75-99%   |
| • 100%  |
| ○ N/A   |
| Points Earned: 1.36 of 1.36   |
| Significance of Bonuses   |
| What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?            |
| O No bonus payout, or no bonus plan   |
| 5% or less  |
| O 5-10%   |
| O 10-15%  |
| O 15-20%  |
| ○ >20%  |
| O Bonuses were paid to non-executive workers, despite the company not earning a profit  |
| Points Earned: 0.17 of 1.36   |

# % Participation in Employee Ownership

What percentage of all full-time employees have been granted stock, stock options, or stequivalents (including participation in an ESOP or other qualified ownership plans) in the

| oloot 1477 til your company ic a concumer/onarea conticce cooperante, a producer cooperante er a nomprem. |
|---|
| O <sub>0%</sub>   |
| O 1-24%   |
| O 25-49%  |
| O 50-74%  |
| ● 75-99%  |
| O 100%  |
| ○ N/A   |
| oints Earned: 1.36 of 1.36  |
| Employee Retirement Plan  |
| What kind of Employee Retirement Plan is available for all tenured workers at your company?               |
| etirement plans may include Pensions, Profit sharing, 401(k), etc.  |
| Retirement plan is available with no company match  |
| Partial match of 4% or less   |
| Partial match greater than 4%   |
| ✓ Full match of 4% or less  |
| ☐ Full match greater than 4%  |
| Plan includes Socially-Responsible Investing option   |
| Retirement plan is not available for all tenured workers  |
| oints Earned: 0.91 of 1.36  |

# **Financial Services for Employees**

What financial products, programs, or services does your company provide that help to r health needs of hourly employees?



| Floade allower the queeton erect taking the account hearty workers. If you do not have hearly workers, coloct 147 to  |                |
|---|----------------|
| ✓ Direct deposit  |                |
| Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)   |                |
| ✓ Financial management tools or coaching  |                |
| ☐ Emergency or short-term savings programs  |                |
| ☐ Low-interest or interest-free loans   |                |
| Debt management, refinancing, or loan payment contributions   |                |
| Employer match for deposits into savings accounts   |                |
| Paychecks issued off-schedule on a need basis   |                |
| ☐ Tax preparation services  |                |
| Other - please describe   |                |
| ☐ None of the above   |                |
| □ N/A - We do not employ hourly workers   |                |
|   |                |
| Points Earned: 0.34 of 0.68   |                |
| Points Earned: 0.34 of 0.68   | OPERATIONS     |
| Health, Wellness, & Safety  | OPERATIONS 6.8 |
|   |                |
|   |                |
| Health, Wellness, & Safety  |                |
| Health, Wellness, & Safety  Healthcare Plan   |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan  |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan Company payment of 80%+ of individual premium  |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan Company payment of 80%+ of individual premium Company payment of 80%+ of family coverage premium   |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan  Company payment of 80%+ of individual premium  Company payment of 80%+ of family coverage premium  Out-of-pocket maximum for individual coverage of \$2000 or less (net of company HSA or equivalent contribution)  |                |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan  Company payment of 80%+ of individual premium  Company payment of 80%+ of family coverage premium  Out-of-pocket maximum for individual coverage of \$2000 or less (net of company HSA or equivalent contribution)  Annual deductible for individual coverage of \$1000 or less (net of company HSA or equivalent contribution)   | 6.8            |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan  Company payment of 80%+ of individual premium  Company payment of 80%+ of family coverage premium  Out-of-pocket maximum for individual coverage of \$2000 or less (net of company HSA or equivalent contribution)  Annual deductible for individual coverage of \$1000 or less (net of company HSA or equivalent contribution)  Co-payment of \$20 or less per primary care visit paid for by worker   | 6.8            |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan  Company payment of 80%+ of individual premium  Company payment of 80%+ of family coverage premium  Out-of-pocket maximum for individual coverage of \$2000 or less (net of company HSA or equivalent contribution)  Annual deductible for individual coverage of \$1000 or less (net of company HSA or equivalent contribution)  Co-payment of \$20 or less per primary care visit paid for by worker  Prescription drug coverage wherein workers pay \$10 or less for generic drugs, \$30 or less for brand name drugs, and                        | 6.8            |
| Health, Wellness, & Safety  Healthcare Plan  Your company's healthcare plan available to all full-time workers includes:  Select all that apply.  Coinsurance of 80%+ covered by healthcare plan  Company payment of 80%+ of individual premium  Company payment of 80%+ of family coverage premium  Out-of-pocket maximum for individual coverage of \$2000 or less (net of company HSA or equivalent contribution)  Annual deductible for individual coverage of \$1000 or less (net of company HSA or equivalent contribution)  Co-payment of \$20 or less per primary care visit paid for by worker  Prescription drug coverage wherein workers pay \$10 or less for generic drugs, \$30 or less for brand name drugs, ar for non-formulary drugs | 6.8            |

# **Healthcare Eligibility for Part Time Workers**

When do part-time workers become eligible to participate in healthcare plans offered by company?

| ii applicabie, piedee eciect ene anemei indicating tendre requiremente (anemeie i 2), and ene anemei indicating meenty near      |
|--|
| requirements (answers 3-4).  |
| Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment |
| Part-time workers are eligible to participate at time of hire  |
| ✓ Part-time workers are only eligible if they work more than 20 hours a week   |
| Part-time workers are eligible even if they work less than 20 hours a week   |
| Part-time workers are not eligible to participate in company-sponsored insurance plans   |
| □ N/A - We don't have part-time employees  |
| Points Earned: 0.31 of 1.25  |
| Workers Participating in Healthcare Plan   |
| On an FTE basis, what percentage of your employees is enrolled in the healthcare coverage previously identified?                 |
| Select N/A if workers only receive health care through a national plan.  |
| ○<70%  |
| O 70-79%   |
| ○ 80-89%   |
| 90-99%   |
| O 100%   |
| ○ N/A  |
| Points Earned: 0.94 of 1.25  |
| Supplementary Health Benefits  |
| What additional benefits are offered to all full-time tenured workers?   |
| ✓ Dental insurance   |
| ✓ Short-term disability  |
| ✓ Long-term disability   |
| ✓ Structured account mechanism for qualified medical expenses (e.g. HSA, HRA, FSA)   |
| ✓ Domestic partner or civil union spousal benefits   |
| ✓ Life insurance   |
| ☐ No additional benefits   |
| ✓ Other - please describe  |
| Points Earned: 2.50 of 2.50  |

#### **Health and Wellness Initiatives**

What health and wellness initiatives or policies does your company offer beyond insurerprograms?



| Oncor an arac approx.  |
|--|
| ✓ We sponsor and encourage workers to participate in health and wellness activities during the workweek (e.g. walking or steps         |
| programs)  |
| We offer incentives for workers to complete health risk assessments or participate in health and wellness activities (e.g., a fund for |
| exercise equipment, subsidized gym membership)   |
| ☑ Employees have access to behavioral health counseling services, web resources, or Employee Assistance Programs                       |
| Spouses, partners, or children of employees are provided access to behavioral health counseling services, web resources, or            |
| Employee Assistance Programs   |
| ✓ We have policies and programs in place to prevent ergonomic-related injuries in the workspace  |
| Over 25% of workers have completed a health risk assessment in the last twelve months  |
| ☐ Management receives reports on aggregate participation in worker wellness programs   |
| Other - please describe  |
| Company does not offer any formal health and wellness initiatives  |
| Points Earned: 1.25 of 1.25  |
| Worker Safety Practices  |
| What are your company's occupational health and safety policies?   |
| ✓ We have written policies and practices to minimize on-the-job employee accidents and injuries  |
| Data on injury, accident, lost, or absentee days are recorded and made transparent for all workers                                     |
| ✓ A worker health and safety committee helps monitor and advise on health and safety programs  |
| ☐ None of the above  |

Points Earned: 0.83 of 1.25

**Career Development** 

**OPERATIONS** 

2.2

#### **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for prof development?



| Tour anomore determine which ratare queetiene in the deceement are applicable to your company.                                       |
|--|
| ✓ We have a formal onboarding process for new employees  |
| ✓ We offered ongoing training on core job responsibilities to employees within the last year   |
| ☐ We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)   |
| ✓ We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)                |
| ☐ We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)                         |
| ✓ We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online |
| trainings)   |
| ☐ We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional           |
| licensures)  |
| ☐ None of the above  |
| Amount of Training for New Hires   |
| What was the average amount of training that a newly hired worker received in the past twelve months?                                |
| Use average of both full-time and part-time employees.   |
| O No training  |
| On-the-job training (one day to one week)  |
| On-the-job training (one week to one month)  |
| O Apprenticeship or technical training (over one month)  |
| ○ N/A - No new hires during the last 12 months   |
| Points Earned: 0.19 of 0.58  |

# **Employee Review Process**

Which of the following is included or applies to your company's formal process for provir' performance feedback to employees?

|   | Get Help        |
|---|-----------------|
| Career Development (Salaried)   | OPERATIONS  0.4 |
| Points Earned: 0.15 of 0.58   |                 |
| □ N/A - Our company does not employ interns   |                 |
| None of the above   |                 |
| ☐ Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school                          |                 |
| ✓ We have hired interns on as full-time permanent employees in the past two years   |                 |
| Our interns have a formal opportunity to provide feedback on experience   |                 |
| <ul><li>☐ We pay interns a living wage</li><li>☐ Our interns receive formal performance reviews</li></ul>                       |                 |
| We partner with education institutions to provide internship opportunities or work-study programs                               |                 |
| We have a formalized policy or program outlining the objectives of internships or internship programs for participan            | ts              |
| living wage."   |                 |
| Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "p | ayment of a     |
| How does your company manage the hiring and treatment of interns?   |                 |
| Intern Hiring Practices   |                 |
| Points Earned: 0.39 of 0.58   |                 |
| ○ 15%+  |                 |
| <b>©</b> 6-15%  |                 |
| O 1-5%  |                 |
| O 0%  |                 |
| Exclude material owners in your calculation.  |                 |
| What percentage of employees has been internally promoted within the last 12 months?  |                 |
| Internal Promotions   |                 |
| Points Earned: 1.17 of 1.17   |                 |
| None of the above   |                 |
| ✓ All tenured employees receive feedback  |                 |
| A 360-degree feedback process   |                 |
| ✓ Clearly-identified and achievable goals   |                 |
| Social and environmental goals  |                 |
| ✓ Written guidance for career development   |                 |
| Peer and subordinate input  |                 |
| ✓ Process has a regular schedule and is conducted at least annually   |                 |
|   |                 |

| Excluding newly hired workers, what % of full-time and part-time workers received the following of formal training during the last 12 months?       |  |
|---|--|
| Skills-based training to advance core job responsibilities  |  |
| O <sub>0%</sub>   |  |
| O 1-24%   |  |
| © 25-49%  |  |
| O 50-74%  |  |
| ○75%+   |  |
| O Don't know  |  |
| Points Earned: 0.09 of 0.19   |  |
| Cross-Job Skills Training Participation   |  |
| Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months? |  |
| Skills-based training on cross-job functions beyond regular responsibilities (e.g. public speaking training, management training for non-managers)  |  |
| O <sub>0%</sub>   |  |
| O 1-24%   |  |
| © 25-49%  |  |
| O 50-74%  |  |
| ○75%+   |  |
| O Don't know  |  |
| Points Earned: 0.09 of 0.19   |  |
|   |  |

#### **External Professional Development Participation**

What percentage of full-time workers has participated in external professional developmer learning opportunities in the past fiscal year?

| ○0%   |                      |
|---|----------------------|
| 1-24%   |                      |
| O 25-49%  |                      |
| O 50-74%  |                      |
| ○75%+   |                      |
| Points Earned: 0.09 of 0.38   |                      |
| Career Development Policies   |                      |
| What are your company's policies and practices around career development and promo  | otion?               |
| Employees who seek to take a short-term leave or sabbatical will have their jobs guaranteed upon return   |                      |
| Our company will make an effort to find a place for employees who seek to take a long-term leave or sabbatic  | al upon their return |
| ✓ Employees are able to make lateral moves or change career direction or pace when possible   |                      |
| ☐ None of the above   |                      |
| Points Earned: 0.13 of 0.19   |                      |
| Engagement 9 Catiofostion   | OPERATIONS           |
| Engagement & Satisfaction   | 3.8                  |
| Employee Handbook Information   | 3.8                  |
|   | 3.8                  |
| Employee Handbook Information   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement  An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement  An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  A statement on work hours   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement  An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  A statement on work hours  Policies on pay and performance issues   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement  An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  A statement on work hours  Policies on pay and performance issues  Policies on benefits, training and leave   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement  An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  A statement on work hours  Policies on pay and performance issues  Policies on benefits, training and leave  Grievance resolution process   | 3.8                  |
| Employee Handbook Information  What is included in your company's written and accessible employee handbook?  A non-discrimination statement  An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures  A statement on work hours  Policies on pay and performance issues  Policies on benefits, training and leave  Grievance resolution process  Disciplinary procedures and possible sanctions | 3.8                  |

#### **Paid Secondary Caregiver Leave**

Points Earned: 0.33 of 0.33

What secondary parental leave policies are available to your workers, either through your a government program?

| ooloot all that apply, but only ooloot one anester maleating the total amount of paid time equivalent (anester 2 17, 000 Leath Tell farms |
|---|
| instructions.   |
| Workers receive unpaid time off for secondary parental leave  |
| Workers receive up to 2 weeks (or full pay equivalent) paid leave   |
| Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave  |
| ✓ Workers receive greater than 5 weeks (or full pay equivalent) paid leave  |
| Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both                         |
| No secondary caregiver leave is offered to employees  |
| Points Earned: 0.53 of 0.67   |
| Supplementary Benefits  |
| What supplementary benefits are provided to a majority of non-managerial workers?   |
| Including full time and part time employees. Please check all that apply.   |
| On-site childcare   |
| Off-site subsidized childcare   |
| ✓ Free or subsidized meals  |
| ✓ Policy to support breastfeeding mothers   |
| Other - please describe   |
| None of the above   |
| Points Earned: 0.93 of 1.33   |
| Worker Empowerment  |
| How does your company engage and empower workers?   |
| ✓ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices    |
| ☐ We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes             |
| ✓ Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the             |
| process   |
| Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates                                      |
| ☐ We have adopted open book management or self-management principles within the workplace   |
| ☐ Workers have opportunity to elect member(s) to the Board of Directors   |
| Other - please describe   |
| None of the above   |
| Points Earned: 0.33 of 0.67   |
|   |

# **Surveying and Benchmarking Engagement and Attrition**

Does your company monitor and evaluate your worker satisfaction and engagement in ar following ways?

|  | <b>4.</b> I    |
|--|----------------|
| Points Earned: 1.33 of 1.33  Engagement & Satisfaction (Salaried)  | OPERATIONS 2.1 |
| ○ 81-90%  ● 90%+ ○ N/A   |                |
| Select N/A if satisfaction or engagement is not formally surveyed.   |                |
| Employee Satisfaction What percent of your employees are "Satisfied" or "Engaged"?   |                |
| Points Available: 0.00   |                |
| Number of full-time and part-time workers that departed or left the company in the last twelve months  Sensitive  We do not track this                             |                |
| Enter 0 if None.   |                |
| Departed Employees  Number of full-time and part-time workers that departed or left the company in the last t  | twelve months  |
| Points Earned: 0.33 of 0.67  |                |
| ☐ None of the above  |                |
| We outperform industry benchmarks on satisfaction  |                |
| <ul><li>☐ We disaggregate calculations based on different demographic groups to identify trends</li><li>☐ We outperform industry benchmarks on attrition</li></ul> |                |
| We benchmark employee satisfaction to relevant industry benchmarks   |                |
| ✓ We regularly (at least once a year) conduct employee satisfaction or engagement surveys  |                |
| ☐ We benchmark employee attrition rate to relevant benchmarks  |                |

# **Number of Paid Days Off**

What is the annual minimum number of paid days off (including holidays) for full-time emr

Get Help

0-15 work days

16-22 work days

| C 10 LL WOIN Gayo  |
|--|
|  |
| ○ 30-35 work days  |
| ○ 36+ work days  |
| Points Earned: 0.45 of 0.60  |
| Paid Primary Caregiver Leave for Salary Workers  |
| Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?  |
| f applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7). |
| ✓ Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)                                     |
| Primary caregivers receive 12 weeks to 6 months of time off for parental leave (including unpaid and paid leave)                             |
| Primary caregivers receive 6 months or more of time off for parental leave (including unpaid and paid leave)                                 |
| √ 5-12 weeks of primary parental leave (or equivalent) is fully paid   |
| 12-18 weeks of primary parental leave (or equivalent) is fully paid  |
| ☐ 18-24 weeks of primary parental leave (or equivalent) is fully paid  |
| 24+ weeks of primary parental leave (or equivalent) is fully paid  |
| Primary caregivers receive less than 4 weeks off or no time off for parental leave   |
| Points Earned: 0.18 of 0.60  |
| Worker Flexibility Options   |
| What job flexibility options does the company provide, whenever feasible, in writing and in practice for the majority of workers?            |
| Please check all that apply.   |
| Part-time work schedules at the request of workers   |
| ✓ Flex-time work schedules allowing freedom to vary start and stop times   |
| ✓ Telecommuting (e.g. working from home one or more days per week)   |
|  |

| Part-time work schedules at the request of workers                       |
|--|
| ✓ Flex-time work schedules allowing freedom to vary start and stop times |
| ✓ Telecommuting (e.g. working from home one or more days per week)       |
| ☐ Job-sharing  |
| ☐ None of the above  |

Points Earned: 0.30 of 0.60

# **Workplace Flexibility in Practice**

Which of the following flexible workplace practices have been used in the past 12 month?

| Please check al | I that apply. |
|-----------------|---------------|
|-----------------|---------------|

| □ Ivianagers or executives worked part-time or in a jop-snare   |            |
|---|------------|
| ✓ Managers or executives are in a telecommuting position  |            |
| ✓ We hired new people into permanent positions that are telecommuting   |            |
| We hired new people into permanent positions that are part-time or job-share  |            |
| ✓ We have transitioned staff into part-time, job-share, or telecommuting positions  |            |
| Other - please describe   |            |
| ☐ None of the above   |            |
| Points Earned: 0.60 of 0.60   |            |
| Attrition Rate for Salaried Workers   |            |
| What percentage of full-time and part-time salaried workers left the company during the las months?   | t twelve   |
| Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.  |            |
| Sensitive   |            |
|   |            |
|   |            |
| Points Earned: 0.60 of 0.60   |            |
|   |            |
| Community   |            |
|   | OPERATIONS |
| Community Impact Area Introduction  | 0.0        |
| This section identifies whether your company is designed to deliver a specific, material, positive impact to community, and if so, opens the Community Impact Business Model section that is most applicable. | or its     |
| Community Oriented Impact Business Model  |            |
| Does your company's business model create a specific positive benefit for stakeholders such charitable partners, vendors or suppliers in need, or your local community?                                       | ch as      |
|   |            |
| Your answers determine which future questions in the assessment are applicable to your company.   |            |
|   |            |
| Yes   |            |
| ○ Yes<br>○ No   |            |
|   |            |

#### **Community Oriented Business Models**

Is your company structured to benefit community stakeholders in any of the following we-

Get Help

Your answers determine which future questions in the assessment are applicable to your company.

| ☐ A producer-owned cooperative structure in which suppliers share control and benefits of company cooperative, artisanal cooperative)  | operations (e.g. tarmer        |
|--|--------------------------------|
| ✓ Purchasing fair or direct trade to improve livelihoods for underserved groups in your supply chain   |                                |
| A micro-distribution or micro-franchising model that provides economic opportunities to underserv  | ed groups                      |
| A formal standing commitment to donate a significant portion of sales, profits, or ownership to cha  | ritable causes (>2% sales,     |
| >20% profits/ownership)  |                                |
| A community-focused business model that supports and builds the economic vitality of local community-focused business model that supports and builds the economic vitality of local community-focused business model that supports and builds the economic vitality of local community-focused business model that supports and builds the economic vitality of local community-focused business model that supports and builds the economic vitality of local community-focused business model that supports and builds the economic vitality of local community-focused business model that supports and builds the economic vitality of local community-focused business model that supports are supports and builds the economic vitality of local community-focused business model that supports are supports and builds the economic vitality of local community-focused business model that supports are supports and builds are supports are supports and builds are supports are supports and builds are supports and builds are supports are supports and builds are supports are suppor | nunities                       |
| ☐ None of the above  |                                |
| Points Available: 0.00   |                                |
| Supporting Underserved Suppliers   |                                |
| Does your company source from and/or provide support to populations in low-<br>poor markets through your supply chain purchasing practices (e.g. fair trade ce<br>rade)?   | •                              |
| answering affirmatively will opt you into additional sections of the B Impact Assessment with more specif<br>Business Model.   | ic questions about this Impact |
| Yes  |                                |
| ○ No   |                                |
| Points Available: 0.00   |                                |
|  | OPERATIONS                     |
| Diversity, Equity, & Inclusion   | 4.6                            |
| Diverse Ownership and Leadership   |                                |
| s your company majority-owned or -led by individuals from any of the following groups?   | g underrepresented             |
| Please select all that apply.  |                                |
| ☐ Led by a woman   |                                |
| Led by an individual from an underrepresented racial or ethnic minority  |                                |
| Led by another underrepresented individual (veterans, LGBT, etc.)  |                                |
| ☐ Majority owned by women  |                                |
| ☐ Majority owned by individuals from underrepresented racial or ethnic minorities  |                                |
| ☐ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)  |                                |
|  |                                |
| ✓ None of the above  |                                |

# **Creating and Managing Inclusive Work Environments**

Which of the following practices does your company have in place around diversity, equinclusion?

| <ul> <li>✓ We include a statement in all our job postings with a commitment to diversity, equity, and inclusion</li> <li>☐ We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics</li> <li>✓ We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable</li> <li>☐ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>☐ We have set specific, measurable diversity improvement goals</li> <li>✓ We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implemented equal compensation improvement plans or policies</li> </ul> | b  |
|--|----|
| ☐ None of the above  |    |
| Points Earned: 0.41 of 0.69  |    |
| Measurement of Diversity   |    |
| What attributes of a diverse workforce does your company track, either through anonymous surveys other methods legal in your jurisdiction?   | or |
| If collecting this type of demographic data is not legal in your jurisdiction, select None of the Above.   |    |
| Socioeconomic status (as determined by low income residence, education level, etc.)  |    |
| <ul><li>✓ Race or ethnicity</li><li>✓ Gender</li></ul>   |    |
| ✓ Gender  ✓ Age  |    |
| Other - please describe  |    |
| None of the above  |    |
| Points Earned: 0.52 of 0.69  |    |
| Workers from Ethnic or Racial Minorities   |    |
| What percentage of your workforce identifies as being from a racial or ethnic minority?  |    |
| O <sub>0%</sub>  |    |
| O 1-9%   |    |
| O 10-19%   |    |
| © 20-29%   |    |
| O 30%+   |    |
| O Don't Know   |    |
| Points Earned: 0.57 of 0.69  |    |
|  |    |
|  |    |
|  |    |

#### **Women Workers**

How many of your non-managerial workers identify as women?

Get Help

○0%

O 1-9%

| ○ 1 <b>0</b> /0  |
|--|
| O 10-24%   |
| O 25-39%   |
| O 40-49%   |
|  |
| O Don't know   |
| Points Earned: 0.69 of 0.69  |
| Age Diversity in Workforce   |
| What percentage of your workforce is either under the age of twenty four or over the age of fifty? |
| O <sub>0%</sub>  |
| O 1-9%   |
| ● 10-19%   |
| O 20-29%   |
| ○30%+  |
| ○ Don't Know   |
| Points Earned: 0.34 of 0.69  |
| High to Low Pay Ratio  |
| What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the   |
| lowest paid full-time worker?  |
| ○>20x  |
| ○ 16-20x   |
| ○ 11-15x   |
| O 6-10x  |
| ○ 1-5x   |
|  |
| Points Earned: 0.17 of 0.69  |
|  |
|  |
|  |
|  |
|  |
|  |

# **Female Management**

How many of your company managers identify as women?

O 0%

O 1-9%

| O 10-24%  |        |
|---|--------|
| O 25-39%  |        |
| O 40-49%  |        |
|   |        |
| O Don't know  |        |
| ○ N/A   |        |
| Points Earned: 0.69 of 0.69   |        |
| Management from Underrepresented Populations  |        |
| How many of your company managers identify as from another underrepresented social                | group? |
| If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know. |        |
| O <sub>0%</sub>   |        |
| <b>○</b> 1-9%   |        |
| O 10-19%  |        |
| O 20-29%  |        |
| ○ 30%+  |        |
| O Don't know  |        |
| Points Available: 0.69  |        |
| Female Directors  |        |
| How many of your company Board Directors identify as women?                                       |        |
| O <sub>0%</sub>   |        |
| ○ 1-9%  |        |
| O 10-24%  |        |
| O 25-39%  |        |
| <ul><li>40-49%</li></ul>  |        |
| ○50%+   |        |
| O Don't know  |        |
| ○ N/A   |        |
|   |        |

#### **Directors from Underrepresented Populations**

How many of your company Board Directors identify as from another underrepresented  $\varepsilon$ 



| ∪ ∪%  |               |
|---|---------------|
| ● 1-9%  |               |
| O 10-19%  |               |
| O 20-29%  |               |
| ○30%+   |               |
| O Don't know  |               |
| ○ N/A   |               |
| Points Available: 0.69  |               |
| Supplier Diversity Policies or Programs   |               |
| Does your company have any of the following policies or programs in place to promote divyour supply chain?      | ersity within |
| ☐ We track diversity of ownership among our suppliers   |               |
| ☐ We have a policy to give preferences to suppliers with ownership from underrepresented populations            |               |
| ☐ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership       |               |
| ✓ We have a formal program to purchase and provide support to suppliers with diverse ownership                  |               |
| ☐ None of the above   |               |
| N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations |               |
| Points Earned: 0.09 of 0.34   |               |
| Supplier Ownership Diversity  |               |
| What percentage of your purchases were from companies that are majority-owned by won                            | nen or        |
| individuals from underrepresented populations?  |               |
| O 0%  |               |
| ○ 1-9%  |               |
| ○ 10-24%  |               |
| © 25-39%  |               |
| ○ 40-49%  |               |
| ○ 50%+  |               |
| O Don't Know  |               |
| Points Earned: 0.43 of 0.69   |               |
|   | OPERATIONS    |
| Economic Impact   | 3.0           |

#### **Geographic Structure and Scope**

We realize that for companies with more than one office, the definition of local involvemer complicated one to answer. Please tell us a bit about the structure of your company geos

| TO TOURS THAT FOR COMPANION WITH THOSE THAIT ONE OTHERS, THE GOMENTON OF TOOLS INVOIVED IN A THOSE COMPINED ON TO A HOWER.  |
|---|
| Please tell us a bit about the structure of your company geographically. Our single corporate office is   |
| Points Available: 0.00  |
| New Jobs Added Last Year  |
| Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.                               |
| Last twelve months:   |
| Last twelve months: 4   |
| Points Available: 0.00  |
| Job Growth Rate   |
| What was your company's net job growth rate for full-time and part-time positions over the last 12 months? ONLY include newly created jobs that are paid a living wage. |
| there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.                                      |
| ○ 0% (no growth on a net basis)   |
| O 1-14%   |
| O 15-24%  |
| © 25%+  |
| Points Earned: 2.35 of 2.35   |
| Non-accredited Investor Ownership   |
| What percentage of the company is owned by individuals who would qualify as non-accredited nvestors?  |
| ○ 0%  |
| ○ 1-9%  |
| <ul><li>10-24%</li></ul>  |
| O 25-49%  |
| ○ 50%+  |
| O Don't know  |
| Points Earned: 0.39 of 1.18   |

# **Local Ownership**

Is the majority (over 50%) of the company's ownership located locally to at least two-thir 'Get Help

| generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.             |
|---|
|   |
| ○ Yes<br>● No   |
|   |
| ○ Don't know  |
| Points Available: 1.18  |
| National Sourcing   |
| What percentage of your company's Cost of Goods Sold (including value-adding activities) was spent                                  |
| within the country of operations, from in-country registered companies or national citizens?  |
| ● 0%  |
| O 1-19%   |
| O 20-39%  |
| O 40-59%  |
| O 60-79%  |
| ○80%+   |
| Points Available: 1.18  |
| Local Purchasing and Hiring Policies  |
| What written local purchasing or hiring policies does your company have in place?   |
| "Local" is defined as being part of the same community. While the size and distance of a community may vary by context, they should |
| generally be based on a small-scale economically and culturally connected area like a metropolitan area or a city/town.             |
| ☐ Written preference at each facility to purchase from local suppliers  |
| ☐ Formal targets or goals for the amount of local purchasing  |
| ✓ Ready-to-use lists of preferred local suppliers and vendors for specific facilities   |
| ☐ Written preference for hiring and recruiting local managers   |
| ☐ Incentives for staff to live within 20 miles of local company facility  |
| Other (please describe)   |
| ☐ No written local purchasing or hiring policies in place   |
| Points Earned: 0.29 of 0.59   |

#### **Spending on Local Suppliers**

What percentage of your company's expenses (excluding labor) was spent with independent local to the company's headquarters or relevant facilities in the last fiscal year?



| TOUGO ORDIN EQUITITITION TO ANADIOLARIA FLOW TO ANDWOLTING GAGOSTOTIS   |                |
|---|----------------|
| © <20%  |                |
| O 20-39%  |                |
| ○ 40-59%  |                |
| ○ 60%+  |                |
| O Don't know  |                |
| Points Available: 1.18  |                |
|   |                |
| mpactful Banking Services   |                |
| What characteristics apply to the financial institution that provides the majority of   | your company's |
| mpactful Banking Services  What characteristics apply to the financial institution that provides the majority of panking services?  Certified CDFI or national equivalent social investment organization  | your company's |
| What characteristics apply to the financial institution that provides the majority of   | your company's |
| What characteristics apply to the financial institution that provides the majority of banking services?  Certified CDFI or national equivalent social investment organization  Certified B Corporation  | your company's |
| What characteristics apply to the financial institution that provides the majority of panking services?  Certified CDFI or national equivalent social investment organization   | your company's |
| What characteristics apply to the financial institution that provides the majority of banking services?  Certified CDFI or national equivalent social investment organization  Certified B Corporation  Member of the Global Alliance for Banking on Values                                   | your company's |
| What characteristics apply to the financial institution that provides the majority of banking services?  Certified CDFI or national equivalent social investment organization  Certified B Corporation  Member of the Global Alliance for Banking on Values  Cooperative bank or credit union | your company's |

Points Available: 1.18

# **Civic Engagement & Giving**

**OPERATIONS** 

3.3

#### **Corporate Citizenship Program**

How does your company take part in civic engagement?

Get Help

Your answers determine which future questions in the assessment are applicable to your company.

| ► Financial or in-kind donations (excluding political causes)                         |  |
|---|--|
| Community investments   |  |
| ✓ Community or pro-bono service   |  |
| Advocacy for adopting improved social or environmental policies or performance        |  |
| Partnerships with charitable organizations or membership with community organizations |  |
| Discounted products or services to qualified underserved groups                       |  |
| Free use of company facilities to host community events                               |  |
| Equity or ownership in the company granted to a nonprofit                             |  |
| Other - please describe   |  |
| None of the above   |  |
| Points Earned: 0.44 of 0.55   |  |
| Community Service Policies and Practices  |  |
| How does your company manage employee community service?                              |  |
| ✓ We have hosted or organized company service days in the last year                   |  |
| ☐ The company offers paid time off for community service                              |  |
| 20 hours or more a year of paid time off  |  |
| ✓ Our company monitors and records total volunteer hours                              |  |
| Our company has set community service or pro-bono targets                             |  |
| Other - please describe   |  |
| ☐ None of the above   |  |
| Points Earned: 0.28 of 0.55   |  |
| % of Employees Volunteer Service  |  |
| What percentage of employees took paid time off for volunteer service last year?      |  |
| O <sub>0%</sub>   |  |
| ● 1-24%   |  |
| O 25-49%  |  |
| O 50-74%  |  |
| ○75%+   |  |
| O Don't know  |  |
| Points Earned: 0.28 of 1.10   |  |
|   |  |

#### **Total Amount of Volunteer Service Hours**

Number of hours volunteered by full-time and part-time employees of the organization do Get Help

| The chora melac pent paid and anpaid ante open velanteering adming additional work hears, entire for company organized events       | J. |
|---|----|
| for employee-initiated activities.  |    |
| Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year                    |    |
| 40  |    |
| We do not track this  |    |
| Points Available: 0.00  |    |
| Volunteer Service Per Capita  |    |
| What was the percentage of per capita worker time donated as volunteer, community service, or probono time in the reporting period? |    |
| Calculate by total volunteer hours / total hours worked, generally 2000 hours per FTE.  |    |
| O <sub>0%</sub>   |    |
| ● 0.1-0.5% of time  |    |
| O.6-1% of time  |    |
| ○ 1.1-2% of time  |    |
| O 2%+ of time   |    |
| O Don't know  |    |
| Points Earned: 0.37 of 1.10   |    |
| Charitable Giving and Community Investment Policies and Practices   |    |
| What are your company's practices regarding donations or community investments?   |    |
| ☐ We have a formal statement on the intended social or environmental impact of our company's philanthropy                           |    |
| ✓ We have a formal donations commitment (e.g. 1% for the planet)  |    |
| ✓ We match individual workers' charitable donations   |    |
| ✓ We allow our workers or customers to select charities to receive our company's donations  |    |
| We have screening practices for charitable contributions or impact measurement mechanisms for our community investments             |    |
| None of the above   |    |
| Points Earned: 0.55 of 0.55   |    |
|   |    |
|   |    |
|   |    |

#### % of Revenue Donated

What was the equivalent percentage of revenue donated to charity during the last fiscal y

Get Help

Please include tax deductible in-kind donations but do not include pro bono time.

| ∪ INO donations last tiscal year  |                               |
|---|-------------------------------|
| C Less than 0.1% of revenue   |                               |
| O.1-0.4% of revenue   |                               |
| ● 0.5-0.9% of revenue   |                               |
| O 1-1.9% of revenue   |                               |
| O 2%+ of revenue  |                               |
| O Don't know  |                               |
| Points Earned: 1.32 of 2.21   |                               |
| Total Amount of Charitable Donations  |                               |
| Total amount (in currency terms) donated to registered charities in the last fis-                           | cal year                      |
| Report with the currency specified in "Reporting currency" for this metric.                                 |                               |
| Total amount (in currency terms) donated to registered charities in the last fiscal year Sensitive          |                               |
| ☐ We do not track this  |                               |
| Points Available: 0.00  |                               |
| Advancing Social and Environmental Performance  |                               |
| How has your company worked with its stakeholders (including competitors)                                   | to improve behavior or        |
| performance on social or environmental issues in the past two years?  |                               |
| ✓ We have worked with other industry players on a cooperative initiative on relevant social and en industry | vironmental standards for our |
| We have provided data or contributed to academic research on social or environmental topics                 |                               |
| ☐ We participate in panel presentations or other public forums on social or environmental topics            |                               |
| ☐ We provide public resources for other businesses or stakeholders on improving social or environ           | nmental performance           |
| Other - please describe   |                               |
| ☐ None of the above   |                               |
| Points Earned: 0.14 of 0.28   |                               |
|   | OPERATIONS                    |
| Supply Chain Management   | 9.3                           |

## **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

Get Help

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately out of non-labor costs. Select all that apply

## **Supplier Evaluation Practices**

What methods does your company use to evaluate the social or environmental impact of suppliers?

| — Tro onato ponotos of ratos with suppliero pat we don't have a volinication process in place   |
|---|
| We require suppliers to complete an assessment we designed  |
| ✓ We use third-party risk or impact assessment tools (Sedex, BIA)   |
| ✓ We conduct routine audits or reviews of suppliers at least every two years  |
| ✓ We have third parties conduct routine audits or reviews of suppliers at least every two years   |
| Other (please describe)   |
| ☐ None of the above   |
| Points Earned: 1.04 of 1.04   |
| Outsourced Staffing Services  |
| Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?                   |
| Your answers determine which future questions in the assessment are applicable to your company.   |
| Yes   |
| ○ No  |
|   |
| Points Available: 0.00  |
| Outsourced Staffing Screening Topics  |
| Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics? |
| Your answers determine which future questions in the assessment are applicable to your company.   |
| ✓ Compliance with all local laws and regulations  |
| ✓ Compliance with international human rights and labor standards (for employees and contractors)  |
| Payment at or above industry benchmarks   |
| ✓ Payment of a living wage (for employees and contractors)  |
| Employee benefits provided  |
| Professional development opportunities  |
| Other labor practices   |
| ☐ None of the above   |
| □ N/A   |
| Points Earned: 0.38 of 0.52   |

## % of Outsourced Services Accountable to Code of Conduct?

What % of your outsourced staffing services (on a currency basis) are accountable to the code of conduct or requirements described in the previous question?



| O <sub>1-20%</sub>   |
|--|
| O 21-49%   |
| O 50-74%   |
| O 75-99%   |
| • 100%   |
| ○ N/A  |
| Points Earned: 2.09 of 2.09  |
| Screening / Monitoring for Services  |
| Which of the following methods are used to evaluate the social or environmental impact of your outsourced staffing services? |
| Your answers determine which future questions in the assessment are applicable to your company.                              |
| Company shares policies or rules with subcontractors but does not have a verification process in place                       |
| Company requires subcontractors complete self-designed assessment  |
| Company utilizes third party risk or impact assessment tools (BIA)   |
| ✓ Company conducts routine audits/reviews of subcontractors at least every two years   |
| Company has third parties conduct routine audits/reviews of subcontractors at least every two year                           |
| ☐ Other  |
| ☐ None of the above  |
| Points Earned: 0.13 of 0.52  |
| % of Outsourced Staffing Services Screened / Monitored   |
| What % of your outsourced staffing services (on a currency basis) are evaluated based on the method                          |
| selected in the previous question?   |
| $\bigcirc$ 0%  |
| O 1-20%  |
| O 21-49%   |
| O 50-74%   |
| O 75-99%   |
| • 100%   |
| ○ N/A  |
| Points Earned: 2.09 of 2.09  |
|  |
| Suppliers in Low-Income Communities  |

## **Suppliers in Low-Income Communities**

What percentage of your Significant Suppliers is located in low-income communities or communitie Get Help employment opportunities for other chronically underemployed populations?

| · \10/0        |
|----------------|
| O 10-19%       |
| <b>2</b> 0-30% |
| ○30%+          |
| O Don't Know   |

Points Earned: 0.35 of 0.52

#### **Supplier Code of Conduct**

Is there a formal written Supplier Code of Conduct policy that specifically holds your company's suppliers accountable for social and environmental performance?

Your answers determine which future questions in the assessment are applicable to your company.



O No

Points Earned: 1.04 of 1.04

#### **Length of Supplier Relationships**

What is the average tenure of your company's relationships with suppliers?

|     | _             |          |            |          |               |         |          |               |
|-----|---------------|----------|------------|----------|---------------|---------|----------|---------------|
| - ( |               | ) A      | 4          |          |               | :-   :  | 41       | ) th          |
| ١   |               | AVERAGE  | tenure of  | SHODHER  | relationships | 18 1888 | ınan ı.  | z montns      |
|     | $\overline{}$ | rivorago | toriaro or | Ouppliol | relationships | 10 1000 | tilali i | _ 1110111110. |

- O Average tenure of supplier relationships is greater than 12 months.
- O Average tenure of supplier relationships is greater than 36 months.
- O Average tenure of supplier relationships is greater than 60 months.
- Our company has had a relationship with a majority of our suppliers (on a currency basis) since our first year of operations.
- O Don't Know

Points Earned: 0.70 of 1.04

#### Social or Environmental Purchases

What percentage of materials or products purchased have third-party social or environmal certification or approval or are from Significant Suppliers that are purpose-driven or have company level certification or approval?

| O <sub>0</sub>  |   |
|---|---|
| O 1-24%   |   |
| <b>25-49%</b>   |   |
| O 50-74%  |   |
| ○75%+   |   |
| O Don't know  |   |
| Points Earned: 0.52 of 1.04                                   |   |
| <b>Supply Chain Poverty Alleviation</b>                       | ON IMPACT BUSINESS MODEL  |
| - Impact Business Model                                       | 14.5  |
| · · · · · · · · · · · · · · · · · · ·                         | e poverty in their supply chain through trade terms, positive in low-income, poor, or very poor markets (e.g. fair trade, |
| Purchasing From Underserved Suppl                             | liers   |
| Do you purchase directly from underserved supp                | oliers in low-income, poor, or very poor markets?   |
| Yes, I purchase directly from underserved suppliers           |   |
| O No, I purchase from brokers or other companies that are ve  | verified to be purchasing from and supporting underserved suppliers   |
| Points Available: 0.00  |   |
| Types Of Underserved Suppliers                                |   |
| What types of suppliers from low-income, poor, of             | or very poor markets are in your supply chain?  |
| Small-scale Factories in Underserved Markets                  |   |
| ✓ Fair Wage/ Labor Certified Plantation/Estate Farms in Under | erserved Markets  |
| ☐ Worker or Producer-Owned Cooperatives                       |   |
| ☐ Small-Holder Small Scale Farms/Suppliers in Underserved     | l Markets (less than 50 employees)  |
| ☐ Micro-entrepreneurs/artisans in underserved markets         |   |

## **Beneficial Trade Terms for Underserved Suppliers**

Are any of the following trade terms provided to the underserved suppliers in your supply



Your answer to this unscored question is combined with other answers to automatically calculate your score in this section or the

Points Available: 0.00

| lococomone.   |
|---|
| A premium is paid beyond market price for community support and development   |
| ☐ Input materials come from a relationship where contracts are signed and executed for the next year                              |
| Input materials come from a relationship where the contract price was partially or fully paid in advance to significant suppliers |
| (including loans through a partner organization)  |
| ✓ Pricing of product is determined collaboratively with suppliers   |
| ✓ On-site visits are made to suppliers on at least an annual basis.   |
| □ None of the above   |
| Points Available: 0.00  |
| % Purchases with Beneficial Trade Terms   |
| What % of your cost of materials in the last fiscal year came from underserved suppliers that received he previous trade terms?   |
| our answer to this unscored question is combined with other answers to automatically calculate your score in this section of the  |
| ssessment.  |
| What % of your cost of materials in the last fiscal year came from underserved suppliers that received the previous trade terms?  |
| 54  |
| ☐ We do not track this  |
| Points Available: 0.00  |
| Purchases from Suppliers with Beneficial Terms  |
| What is the total cost of materials sourced through the previous trade terms?   |
| What is the total cost of materials sourced through the previous trade terms? 27640733  |
| ☐ We do not track this  |
| Points Available: 0.00  |
|   |
| Tracking Supplier Premiums  |
| Do you track the premium paid to suppliers?   |
| ○ Yes   |
| No  |
| Points Available: 0.58  |
|   |

## **Methodology to Determine Premium Paid**

Describe in the text box the methodology your company uses to calculate producer price

Points Available: 0.00

#### **Innovative Supply Chain Poverty Alleviation**

Is there something different or innovative about the company's approach to sourcing from small-scale suppliers that has changed the industry? Is this something replicable, unique at the time it was created, and that has been emulated by other organizations? Please explain.

| Is there something different or innovative about the company's approach to sourcing from small-scale suppliers that has changed the  |
|--|
| industry? Is this something replicable, unique at the time it was created, and that has been emulated by other organizations? Please |
| explain. N/A   |
| Points Available: 0.00   |
| Support for Small-Scale Suppliers  |
| Does the company provide or participate in support services for underserved suppliers?   |
| This question factors into a calculated question that contributes to your overall score.   |
| Capacity building to improve the efficiency of operations for the supplier   |
| ✓ Capacity building to improve the social or environmental practices of the supplier   |
| ☐ Support and training to improve quality and maintain quality assurance for the supplier  |
| ☐ We do not purchase directly from underserved suppliers, or we do not provide capacity building services                            |
| Points Available: 0.00   |
| % of Purchases from Supported Small-Scale Suppliers  |

### 0

What % of your total cost of materials in the last fiscal year came from underserved suppliers that have received the above capacity building support?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.

| What % of your total cost of materials in the last fi | scal year came from underserved suppliers that have received the above capacity |
|---|---|
| building support? 54                                  |   |
| ☐ We do not track this                                |   |
|   |   |

Points Available: 0.00

### **Verification of Fair Wages and Working Conditions**

Are working conditions and wages of suppliers verified to meet credible standards to ensi and equitable economic empowerment for employees? If so, what methodology is used. standards?



| our answer to this unscored question is combined with other answers to automatically calculate your score in this section of the  |
|---|
| assessment.   |
| Suppliers meet third party certification standards (such as Fair Trade Certification)   |
| ✓ Workers receive wage equivalent to or greater than a third party fair or living wage calculation for the relevant   |
| industry/product/market   |
| Suppliers are not verified to meet third party labor standards  |
| Points Available: 0.00  |
| Purchasing From Underserved Suppliers   |
| What % of your cost of materials in the last fiscal year came from underserved suppliers that are verified by either of the methodologies selected in the previous question?    |
| our answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.                                    |
| What % of your cost of materials in the last fiscal year came from underserved suppliers that are verified by either of the methodologies selected in the previous question? 54 |
| ☐ We do not track this  |
| Points Available: 0.00  |
| Wage and Working Conditions Screening   |
| How are wage and working conditions screened and monitored to ensure that continual compliance with the previous standards?   |
| Suppliers are verified or certified by a third party to meet standards  |
| Ocompany visits and reviews supplier facilities and documents compliance with the standards above   |
| O None of the above   |
| Points Earned: 0.58 of 0.58   |
|   |
|   |
|   |
|   |

## **Third Party Certification of Supply Chain**

| F | Are 1 | the | comi | oany | 's 1 | trade | practices | or | purchases | certified | b١ | / a 1 | third | part\ | /': |
|---|-------|-----|------|------|------|-------|-----------|----|-----------|-----------|----|-------|-------|-------|-----|
|   |       |     |      |      |      |       |           |    |           |           |    |       |       |       |     |

| ☐ Fair Trade I | nternational |
|----------------|--------------|
| Fair Trade I   | ISA          |

| Rainforest Alliance  |
|--|
| Unter - please describe  |
| ✓ No   |
| Points Available: 0.00   |
| Tracking Impact on Workers   |
| Does your company track the impact of your work with small-scale suppliers on the lives of suppliers' employees? |
| ○ Yes  |
| No   |
| Points Available: 0.58   |
| Supply Chain Transparency  |
| Do customers and/or the public have access to information about the company's supply chain practices?            |
| Ocustomers have access to information about suppliers being sourced from, including their location               |
| O Customers can access information on the social and environmental standards required of suppliers               |
| None of the above  |
| Points Available: 0.58   |

#### **Environment**

**OPERATIONS** 

## **Environment Impact Area Introduction**

0.0

This section asks about your environmental footprint to determine which questions are applicable later on in the assessment. It also identifies whether your company's product/service is designed to deliver a specific, material, positive environmental impact, and if so, opens the Environmental Impact Business Model section that is most applicable.

### **Type of Facilities**

What kind of facilities does your business primarily operate in?

| Your answers | determine | which future | e auestions ir | า the | assessment | are applicable to | o vour | company |
|--------------|-----------|--------------|----------------|-------|------------|-------------------|--------|---------|
|              |           |              |                |       |            |                   |        |         |

| ∪ Company-owned oπice space   |                                    |
|---|------------------------------------|
| Leased office space   |                                    |
| O Co-working Space  |                                    |
| O Virtual or home offices   |                                    |
| Points Available: 0.00  |                                    |
| Environmental Business Model  |                                    |
| Are your company's products/services or processes structured to restore or in any of the following ways? (Please note: the environmental impact of your be assessed in the remaining sections of the Environment Impact Area. This asking about your products/services or innovative production processes.) | day-to-day operations will         |
| Answering affirmatively will opt you into additional sections of the B Impact Assessment with more sp Business Model.   | ecific questions about this Impact |
| Through an innovative manufacturing, wholesale or agriculture process which is designed to sign   | gnificantly reduce environmental   |
| impact compared to typical practices for the industry   |                                    |
| ☐ Through a product or service that preserves, conserves, or restores the environment or resource   | es                                 |
| ✓ None of the above   |                                    |
| Points Available: 0.00  |                                    |
| Environmental Management  | operations<br><b>1.6</b>           |
| Green Building Standards  |                                    |
| What percentage of company facilities (by area, both owned by company or the requirements of an accredited green building program?  | leased) is certified to meet       |
| <ul><li>&lt;20%</li></ul>   |                                    |
| O 20-49%  |                                    |
| O 50-79%  |                                    |
| O 80%+  |                                    |
| ○ n/a   |                                    |
| Points Available: 1.25  |                                    |

## **Facility Improvement with Landlord**

If you lease your facilities, have you worked with your landlord to implement or maintain  $\varepsilon$  following?

| <ul> <li>Water efficiency improvements</li> <li>✓ Waste reduction programs (including recycling)</li> <li>None of the above</li> <li>N/A - Company does not lease majority of facilities</li> <li>Points Earned: 0.42 of 1.25</li> </ul>  |
|---|
| Virtual Office Stewardship  |
| How does your company encourage good environmental stewardship in how employees manage their virtual offices?   |
| <ul> <li>□ We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)</li> <li>☑ Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)</li> <li>□ We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices</li> <li>□ Employees are provided with a list of environmentally-preferred vendors for office supplies</li> <li>□ None of the above</li> <li>□ N/A</li> </ul> |
|   |
| Points Earned: 1.25 of 2.50   |
| Points Earned: 1.25 of 2.50  Environmental Management Systems   |
|   |

## **Environmentally Certified Products**

Points Available: 2.50

During the last fiscal year, what percentage of your products sold had a product certifica\* assesses the environmental impacts of the product or its production process?



| Slock 1477, Orlig II kiloro io No prigologi produot boing dola.  |  |
|--|--|
| <b>○</b> 0%  |  |
| O 1-24%  |  |
| O 25-49%   |  |
| O 50-74%   |  |
| O 75%+   |  |
| O N/A  |  |
| oints Available: 1.25  |  |
| Invironmental Assessment and Product Design  |  |
|  |  |
| as your company incorporated environmental considerations into product design by conducting any f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or   |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  majority of products represent at least 50% of revenues.  |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment   |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment  Cradle-to-Cradle Certification   |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment  Cradle-to-Cradle Certification  Source reduction exercise  |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment  Cradle-to-Cradle Certification  Source reduction exercise  Toxicity reduction exercise   |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or ell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment  Cradle-to-Cradle Certification  Source reduction exercise  Toxicity reduction exercise  Review of product materials, design, reuse or recyclability  |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or cell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment  Cradle-to-Cradle Certification  Source reduction exercise  Toxicity reduction exercise  Review of product materials, design, reuse or recyclability  Reclamation programs for used products or parts                          |  |
| f the following during the last 24 months with regard to a majority of the products you manufacture or cell?  majority of products represent at least 50% of revenues.  Life Cycle Assessment  Cradle-to-Cradle Certification  Source reduction exercise  Toxicity reduction exercise  Review of product materials, design, reuse or recyclability  Reclamation programs for used products or parts  Other - please describe |  |

Air & Climate

Points Available: 1.25

**OPERATIONS** 

4.1

## **Monitoring Energy Usage**

Does your company monitor, record, or report its energy usage?

Get Help

Include electricity and other energy consumption from heating, hot water, etc. Your answers determine which future questions in the assessment are applicable to your company

| аоооооптоть аго аррпоавіо го убаг ботпрату.   |
|---|
| ✓ We do not currently monitor and record usage  |
| ☐ We monitor and record usage but have set no reduction targets   |
| We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being       |
| monitored   |
| ☐ We monitor usage and have set absolute reduction targets regardless of company growth   |
| ☐ We have met specific reduction targets during the reporting period  |
| Points Available: 0.61  |
| Renewable Energy Usage  |
| What percentage of energy use is produced from renewable sources?   |
| Include electricity and other energy consumption from heating, hot water, etc.  |
| <b>0</b> %  |
| O 1-24%   |
| O 25-49%  |
| O 50-74%  |
| O 75-99%  |
| O 100%  |
| O Don't Know  |
| Points Available: 0.31  |
| Low Impact Renewable Energy Use   |
| What percentage of energy use is produced from low-impact renewable sources?  |
| Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated |
| renewable energy.   |
|   |
| <ul><li>● 0%</li><li>○ 1-24%</li></ul>  |
| ○ 1-24%<br>○ 25-49%   |
| ○ 50-74%  |
| ○ 75-99%  |
| ○ 100%  |
| O Don't know  |
| O DOT CRIOW   |
| Points Available: 1.22  |
|   |

## **Facility Energy Efficiency**

For what systems has your company used energy conservation or efficiency measures for your corporate facilities (by square feet) in the past year?



| — Equipment. Energy etai applianees, autematic eleop medes, arter near annois, etc.  |
|--|
| Lighting: natural light, CF bulbs, occupancy sensors, daylight dimmers, task lighting, etc.                                    |
| ✓ HVAC: programmable thermostat, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc.                |
| Other - please describe  |
| ☐ None of the above  |
| □ N/A - We utilize virtual office  |
| Points Earned: 0.41 of 0.61  |
| Monitoring Greenhouse Gas Emissions  |
| How does your company manage its greenhouse gas emissions for at least Scope 1 and 2?  |
| Your answers determine which future questions in the assessment are applicable to your company.                                |
| ☐ We do not currently monitor and record emissions   |
| ✓ We regularly monitor and record emissions but have not set any reduction targets   |
| Use regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5% |
| reduction of GHGs from baseline year)  |
| Ue regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to     |
| address climate change   |
| ☐ We have met the specific reduction targets set during this reporting period  |
| ☐ We have achieved carbon neutrality   |
| Points Earned: 0.15 of 0.61  |
| Total Scope 1 GHGs   |
| Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:   |
| Scope 1:   |
| Scope 1: 8   |
| ☐ We do not track this   |
| Points Available: 0.00   |
|  |

## **Total Scope 2 GHGs**

Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:

| Scope 2: 2  |
|---|
| We do not track this  |
| Points Available: 0.00  |
| Total Scope 3 GHGs  |
| Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in:  |
| Scope 3:  |
| Scope 3: 15453  |
| We do not track this  |
| Points Available: 0.00  |
| Carbon Intensity  |
| What is your current Carbon Intensity for Scopes 1 and 2 (measured in metric tons of CO2/\$million of revenue), not including the use of carbon credits or offsets? |
| Please use USD to allow for standardized comparisons.   |
| O>100   |
| O 81-100  |
| O 61-80   |
| O 41-60   |
| O 21-40   |
| <ul><li>● 1-20</li></ul>  |
|   |
| ○ Don't know  |

Points Earned: 0.61 of 0.61

## **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$mil<sup>j</sup> revenue, including the use of carbon credits or offsets?



| todoo doo oob to doodratory ovaridate the arrover option.  |
|--|
| O>100  |
| O 81-100   |
| ○ 61-80  |
| O 41-60  |
| ○21-40   |
| O <sub>1-20</sub>  |
| ● 0  |
| O Don't know   |
| Points Earned: 1.22 of 1.22  |
| Greenhouse Gas Emissions Reduced   |
| What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements mplemented by your company? |
| $\bigcirc$ 0%  |
| O 1-4%   |
| O 5-9%   |
| O 10-14%   |
| O 15-20%   |
| O 20%+   |
| O Don't Know   |
| Points Available: 1.22   |
| Ton Miles Reduction  |
| Have you reduced the ton miles (relative to revenues) of your distribution and supply chain, and if so, by how much?     |
| Calculate by comparing ton-miles from the year prior or annualized from a baseline year.                                 |
| O <sub>0%</sub>  |
| O 1-9%   |
| O 10%-20%  |
| O 21-50%   |
| O>50%  |
| O Not tracked / Unknown  |
| Points Available: 0.61   |
|  |

## **Supply Chain GHG Management**

Has your company taken action to track and manage the greenhouse emissions produce your supply chain? (absolute reduction)

| orny oblock practices in you track and manage greenhouse emissions produced for at loads 5070 or your company cappilors (on a cook                                   |    |
|--|----|
| basis).  |    |
| ☐ We don't track or evaluate greenhouse emissions from our supply chain  |    |
| We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risk  |    |
| contributions of greenhouse gas emissions  |    |
| ✓ We have purchased certified carbon credits to offset some or all of the greenhouse gas emissions from our supply chain   |    |
| ✓ We set targets for reducing greenhouse gas emissions through our supply chain  |    |
| ☐ We have seen a reduction in GHG emissions in our supply chain in the last twelve months  |    |
| We have achieved a carbon-neutral supply chain   |    |
| Points Earned: 0.31 of 0.61  |    |
| Offsetting Supplier GHG Emissions  |    |
| What % of your company's Scope 3 greenhouse gas emissions were offset by certified carbon credits  | ?  |
| $\bigcirc$ 0   |    |
| <b>○</b> 1-24%   |    |
| O 25-49%   |    |
| O 50-74%   |    |
| O 75-99%   |    |
| O 100%   |    |
| O Don't know   |    |
| Points Earned: 0.15 of 1.22  |    |
| Supply Chain GHG Improvement   |    |
| What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the greenhouse gas emissions produced through your supply chain? |    |
| ☐ We collaborate with or require suppliers to collect data and report on greenhouse gas emissions  |    |
| We screen suppliers to reduce greenhouse gas emissions (e.g. performance of suppliers, selection of materials, source locations)                                     | )  |
| We provide support or resources for our supply chain in adopting greenhouse gas minimized operations (e.g. online tools, applying                                    | ıg |
| questionnaires and surveys, collaborating in industrywide surveys)   |    |
| ☐ We audit and provide help to suppliers to complete corrective actions  |    |
| ✓ None of the above  |    |
| Points Available: 0.61   |    |
|  |    |
|  |    |

## **Reducing Impact of Travel/Commuting**

Does your company have any programs or policies in place to reduce the environmental for caused by travel/commuting?



| Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers)  Employees are encouraged to use virtual meeting technology to reduce in person meetings  Company has a written policy limiting corporate travel  None of the above  Points Earned: 0.15 of 0.61 |
|---|
| Sourcing % of COGS from Local Suppliers   |
| What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?  |
| Sourcing of COGS Local to Customers   |
| <ul> <li>○ 0%</li> <li>○ 1-9%</li> <li>○ 10-19%</li> <li>○ 20-29%</li> <li>○ 30%+</li> <li>○ Don't know</li> </ul>  |
| Points Available: 1.22  |
| Sourcing % raw materials from Local Suppliers   |
| What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?  |
| Raw materials (in currency terms) grown or harvested  |
| By company or local independent suppliers.  |
| <ul> <li>○ 1-9%</li> <li>○ 10-19%</li> <li>○ 20-29%</li> <li>○ 30%+</li> </ul>  |
| O Don't know  Points Earned: 0.31 of 1.22   |

## **Managing Impact of Transportation**

Has your company adopted any of the following techniques for minimizing the transporter environmental impact of its distribution and supply chain?



| todoo officer an indiappry.  |
|--|
| Utilize clean or low-emission vehicles (e.g. hybrid, LPG, electric) to transport and distribute product  |
| Utilize strategic planning software to minimize fuel usage and shipping footprint  |
| ☐ Train drivers and handlers in fuel efficient techniques  |
| ✓ Utilize freight or shipping methods with lower environmental impacts (e.g. avoiding air shipment)  |
| Other - please describe  |
| ☐ None of the above  |
| Points Earned: 0.20 of 0.61  |
| % GHG Emissions Offset  f your company purchased certified carbon credits in the reporting period, what % of Scope 1 and 2  GHG emissions were offset? |
| $\bigcirc$ 0%  |
| O 1-24%  |
| O 25-49%   |
| O 50-74%   |
| ○75-99%  |
| • 100%   |
| O Don't know   |
| O N/A - No carbon offsets purchased  |
|  |

Points Earned: 0.61 of 0.61

**OPERATIONS** 

Water 0.0

## **Monitoring and Managing Water Use**

Does your company monitor and manage your water usage?

Get Help

Your answers determine which future questions in the assessment are applicable to your company.

| ✓ we do not currently monitor and record water usage  |
|---|
| ☐ We regularly monitor and record water usage but have not set any reduction targets  |
| ☐ We monitor and record water usage and have set specific reduction targets relative to previous performance (e.g. a 5% reduction   |
| of water usage from baseline year)  |
| ☐ We regularly monitor and record emissions and have set science-based targets necessary to achieve sustainable usage linked to     |
| our local watershed   |
| ☐ We have met specific reduction targets set during this reporting period   |
| Points Available: 1.75  |
| Water Conservation Practices  |
| What water conservation methods have been implemented at the majority of your corporate offices or                                  |
| plant facilities:   |
| Please check all that apply.  |
| Low-flow faucets, taps, toilets, urinals, or showerheads  |
| Grey-water usage for irrigation   |
| ☐ Low-volume irrigation   |
| ☐ Harvest rainwater   |
| Other - please describe   |
| ✓ None of the above   |
| □ N/A - Our company has a virtual office  |
| Points Available: 1.75  |
| Supply Chain Water Management   |
| How does your company track and manage the water footprint of your supply chain?  |
| Only select practices if you track and manage the water footprint for at least 50% of your company suppliers (on a cost basis).     |
| ✓ We do not track the water footprint of our supply chain   |
| Ue have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of water |
| usage   |
| ☐ We have targets for reducing water footprint through our supply chain   |
| ☐ We have seen a reduction of our water footprint in our supply chain in the past twelve months                                     |
| ☐ We have verified that all water use in supply chain is science-based and sustainable  |
| Points Available: 1.75  |
|   |
|   |
|   |

## **Supply Chain Water Improvement**

What practices has your company implemented for a majority of suppliers (on a cost bas Get Help

| We screen suppliers to fit good water management practices (e.g. individual supplier practices, materials and in                                       | igredients,        |
|--|--------------------|
| locations in context of water scarcity)  We provide support or resources for supply chain in adopting water management (e.g. online tools, applying qu | uostionnairos and  |
| surveys, collaborating in industrywide surveys)  | estionilalies and  |
| ☐ We audit and provide help to suppliers to complete corrective actions  |                    |
| ✓ None of the above  |                    |
| Points Available: 1.75   |                    |
|  | OPERATIONS         |
| Land & Life  | 1.7                |
| Monitoring and Reporting Non-hazardous Waste   |                    |
| How does your company monitor and manage your waste production?  |                    |
| our answers determine which future questions in the assessment are applicable to your company.   |                    |
| ✓ We do not currently monitor and record waste production  |                    |
| ☐ We regularly monitor and record waste production but have not set any reduction targets  |                    |
| ☐ We regularly monitor and record waste production and have set specific reduction targets relative to previous p                                      | erformance (e.g. a |
| 5% reduction of waste to landfill from baseline year)  |                    |
| ☐ We regularly monitor and record waste produced and have set a zero waste target  |                    |
| ☐ We have met the specific reduction targets set during this reporting period  |                    |
| ☐ We produce zero waste to landfill / ocean  |                    |
| Points Available: 0.72   |                    |
| Recycling Programs   |                    |
| Does the company have a company-wide recovery and recycling program that includes  | the following?     |
| Please check all that apply.   |                    |
| ✓ Paper  |                    |
| ✓ Cardboard  |                    |
| ✓ Plastic  |                    |
| ✓ Glass & metal  |                    |
| ☐ Composting   |                    |
| ☐ None of the above  |                    |
| Points Earned: 0.72 of 0.72  |                    |
|  |                    |

## **Waste Reduction Programs**

Does your company have a formal program to evaluate how to reduce its generation of houniversal, and/or non-hazardous waste?



| ● No   |  |
|--|--|
| O Already maximized - we have achieved Zero Waste  |  |
| Points Available: 0.72   |  |
| Supply Chain Waste Management  |  |
| How does your company track and manage waste in your supply                              | chain?   |
| Only select practices if you track and manage waste for at least 50% of your company s   | suppliers (on a cost basis).                       |
| ✓ We don't track the solid waste impacts of our supply chain                             |  |
| We have conducted an analysis of our value chain, including suppliers, services, a       | and materials, to identify material areas of waste |
| production   |  |
| ☐ We have set targets for reducing solid waste in the supply chain                       |  |
| ☐ We have seen a reduction of waste produced in our value chain in the past twelve       | emonths  |
| We have achieved zero waste or a closed-loop supply chain                                |  |
| Points Available: 0.72   |  |
| Supply Chain Waste Improvement   |  |
| What practices has your company implemented for a majority of s                          | unnliers (on a cost hasis) to reduce               |
| waste in your supply chain?  | appliere (err a coet bacie) to reade               |
| ☐ We collaborate with or require suppliers to collect data and report on waste produ     | uction   |
| ☐ We screen or require suppliers to meet standards related to solid waste productio      |  |
| ☐ We have implemented initiatives to reduce waste at the source or divert waste fro      |  |
| ☐ We audit and provide help to suppliers to complete corrective actions                  |  |
| ✓ None of the above  |  |
| Points Available: 0.72   |  |
| Source Reduction   |  |
| Have any of your products been source reduced in the last fiscal y                       | rear?  |
| This includes reducing the volume of material needed for a product through material sele | ection, production process, product design, etc.   |
| ○ Yes  |  |
| <ul><li>No</li></ul>   |  |
| ○ N/A: My revenues are generated from a service so source reduction cannot be co         | anducted.  |
|  |  |

## **Programs to Reduce End of Life Waste**

Does the company have in place an active end-of-life product/component reclamation pr increase the useful life of parts and components?



Points Available: 0.72



Points Available: 0.72

#### **Environment Impact Packaging**

How does your company minimize the environmental impact of the packaging of your products?

|             | ental impact   |
|-------------|--|
| ✓ We ha     | ve source-reduced packaging within the last two years  |
| Our pa      | ackaging materials are certified to meet independent standards for environmental impact            |
| Our pa      | ackaging is recyclable and provides instructions on how to recycle it correctly                    |
| Our pa      | ackaging is non-toxic  |
| 🗸 Our pa    | ackaging materials are designed to have less overall environmental impact than common alternatives |
| None        | of the above   |
| □ N/A -     | Our products do not have packaging materials   |
| Points Earr | ned: 0.72 of 0.72  |

#### % of Reusable/ Recyclable Materials

What % of material (by volume) is made of recyclable (and labeled as such) or biodegradable materials in the areas where they are sold (product + packaging)?

| ○ <20%         |
|----------------|
| <b>2</b> 0-49% |
| O 50-74%       |
| 75-99%         |
| O 100%         |
| O Don't Know   |
| ○ N/A          |

Points Earned: 0.12 of 0.72

### % of Environmentally Preferred Input Materials

What % of material (by volume) comes from recycled materials, reused components, and sustainably sourced materials?



| O 20-49%   |
|--|
| O 50-74%   |
| O 75-99%   |
| O 100%   |
| ○ Don't Know   |
| O N/A - We do not sell a physical product  |
| Points Available: 1.44   |
| Hazardous Waste Disposal   |
| Can your company verify that your hazardous waste is always disposed of responsibly?   |
| This includes batteries, paint, electronic equipment, etc.   |
| ○ Yes  |
| <ul><li>No</li></ul>   |
| ○ N/A - We have eliminated hazardous waste   |
| Points Available: 0.72   |
| Tracking Chemicals in the Supply Chain   |
| Does your company do any of the following to track chemicals in the supply chain for the majority of materials?                |
| Please check all that apply.   |
| ✓ Do not track chemicals in the supply chain   |
| Require suppliers to disclose specified chemicals of concern   |
| Ask suppliers if they know all the chemical ingredients intentionally added to their product and all residuals of high concern |
| present in the product (asking if they know only, not to provide the data to you)  |
| Require suppliers to provide chemical information to a third party   |
| Disclose all by-products, contaminants or trace materials to the public  |
| Points Available: 0.72   |

#### **Chemical Reduction Methods**

Which of the following environmentally preferred products have been purchased for the r your corporate facilities?



| — reon como juniconal producto   |
|--|
| Unbleached / chlorine free paper products  |
| Soy-based inks or other low VOC inks   |
| Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.)  |
| Other - please describe  |
| □ None of the above  |
|  |
| Points Earned: 0.18 of 0.72  |
| Supply Chain Chemical Management   |
| How does your company track and manage toxins or hazardous waste in your supply chain?   |
| Only select practices if you track and manage toxins or hazardous waste for at least 50% of your company suppliers (on a cost basis).  |
| ✓ We don't track toxins or hazardous waste in our supply chain   |
| ☐ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks of toxins |
| and/or production of hazardous waste   |
| ☐ We have set targets for reducing toxins and hazardous waste in our supply chain  |
| ☐ We have verified that there are no harmful toxins or hazardous waste in our supply chain   |
| Points Available: 0.72   |
| Supply Chain Chemical Improvement  |
| What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce                                    |
| toxins or hazardous waste in your supply chain?  |
| ☐ We collaborate with or require suppliers to collect data and report on chemicals   |
| ☐ We screen or require suppliers to meet standards related to toxins or hazardous waste  |
| ☐ We provide support or resources to reduce toxins in the supply chain (e.g.online tools, applying questionnaires and surveys,         |
| collaborating in industrywide surveys)   |
| ☐ We audit and provide help to suppliers to complete corrective actions  |
| ✓ None of the above  |
| Points Available: 0.72   |

## **Supply Chain Biodiversity Management**

How does your company track and manage your supply chain's impact on biodiversity?

Get Help

Only select practices if you track and manage the impact on biodiversity for at least 50% of your company suppliers (on a cost pasis).

| we don't evaluate our supply chain impact on blodiversity  We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material   | risks to   |
|---|------------|
| biodiversity  |            |
| ☐ We set targets for reducing impact on biodiversity through our supply chain   |            |
| We have verified that our supply chain creates no (or positive) biodiversity impact   |            |
| Points Available: 0.72  |            |
| Supply Chain Biodiversity Improvement   |            |
| What practices has your company implemented for a majority of suppliers (on a cost basis) our supply chain's impact on biodiversity?  | to reduce  |
| We collaborate with or require suppliers to collect data and report on biodiversity impact  |            |
| <ul><li>☐ We screen suppliers to fit good biodiversity practices</li><li>☐ We provide support or resources for our supply chain in adopting biodiversity-friendly operations (e.g. online tools,</li></ul>  | applying   |
| questionnaires and surveys, collaborating in industrywide surveys)  | арріунід   |
| ☐ We audit and provide help to suppliers to complete corrective actions   |            |
| ✓ None of the above   |            |
| Points Available: 0.72  |            |
| Customers   |            |
|   | OPERATIONS |
| Customers Impact Area Introduction  | 0.0        |
| his section identifies whether your company's product/service is designed to deliver a specific, materian mpact for its customers (beyond the value normally provided from goods or services), and if so, opens the mpact Business Model section that is most applicable. |            |
| Customer Impact Business Model Introduction   |            |
| Oo any of your company's products/services address a social or economic problem for you ustomers and/or their beneficiaries?  | ır         |
| our answers determine which future questions in the assessment are applicable to your company.  |            |
| ○Yes  |            |
| ● No  |            |
| oints Available: 0.00   |            |
|   | OPERATIONS |
| Pustomer Stewardshin  | 2 7        |

2.7

## **Managing Customer Stewardship**

Does your company do any of the following to manage the impact and value created for ' customers or consumers?



| We have third party availty acutifications or acqualitations  |
|---|
| We have third party quality certifications or accreditations  |
| ✓ We have formal quality control mechanisms   |
| ✓ We have feedback / customer service feedback or complaint mechanisms  |
| ✓ We monitor customer or consumer satisfaction  |
| We assess the outcomes produced for our customers through the use of our product or service                       |
| We have written policies in place for ethical marketing, advertisement, or customer engagement                    |
| ✓ We manage the privacy and security of client / customer data  |
| ☐ None of the above   |
| Points Earned: 0.52 of 0.63   |
| Quality Assurance   |
| Do you use an established third party methodology to manage quality assurance for your products or services?      |
| examples include PDSA, Six Sigma, DMAIC, TQM, Zero Defects, etc   |
| ○ Yes   |
| <ul><li>No</li></ul>  |
| Points Available: 0.63  |
| Contro Available. 0.03  |
| Supplier Quality Assurance Reviews  |
| What % of Significant Suppliers (on currency basis) are subjected to regular quality assurance reviews or audits? |
| O-49%   |
| <b>o</b> 50-62%   |
| O 63-75%  |
| O >75%  |
| Points Earned: 0.42 of 1.25   |
|   |

## **Feedback and Complaint Channels**

Are any of the following true regarding mechanisms for customers to provide feedback, a Get Help or file complaints?

| - Floudete disertor wedested feduciones environ contract information  |
|---|
| ✓ Product / service reviews are made available in their entirety to public  |
| ✓ Company responds to all direct inquiries or complaints within a month of receipt  |
| Company offers live time support to customers   |
| Other   |
| ☐ None of the above   |
| Points Earned: 0.47 of 0.63   |
| Monitoring Customer Satisfaction and Retention  |
| Which of the following are true of your company with regards to customer or client satisfaction and/or retention?         |
| ✓ Company monitors customer satisfaction  |
| ✓ Company shares customer satisfaction internally within the company  |
| Company shares customer satisfaction publicly   |
| ✓ Company has specified targets for customer / client satisfaction  |
| ✓ In the last year, company has achieved specified targets for satisfaction   |
| □ None of the above   |
| Points Earned: 0.50 of 0.63   |
| Managing Product Impacts  |
| Does the company do any of the following with regards to managing the potential impact their                              |
| products have on customers / beneficiaries?   |
| Company regularly monitors customer outcomes and well-being   |
| ✓ Company has formal program to incorporate customer testing and feedback into product design                             |
| Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative |
| effects or increasing positive effects)   |
| Other   |
| ☐ None of the above   |
| Points Earned: 0.21 of 0.63   |
|   |

## **Data Usage and Privacy**

Does your company have any of the following to address data usage and privacy issues?

Get Help

Company has a formal publicly available data and privacy policy

Company makes all users aware of information collected. length of time it is preserved, how it's used, and whether and how it is

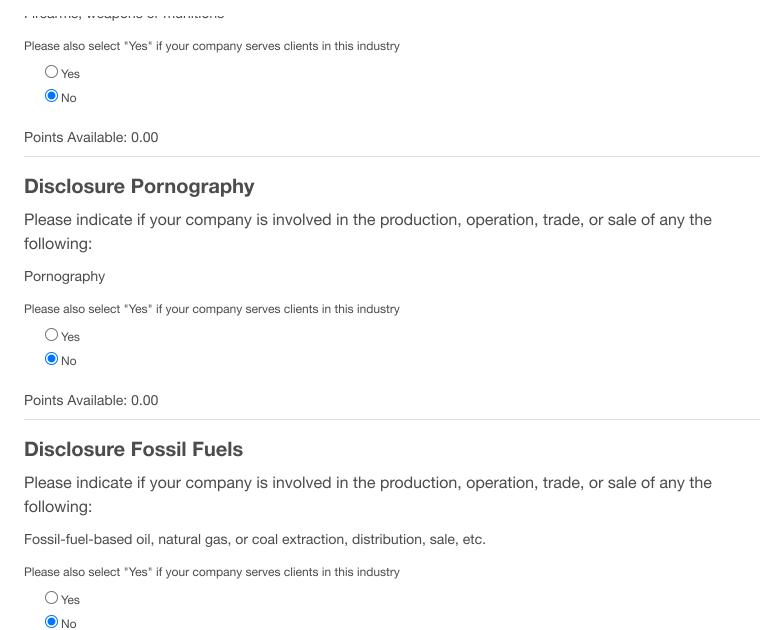
| — Company makee an accreamance of information concered, longer of time is to proceived, new is acceptance and whether and new is to |
|---|
| shared with other entities (public or private)  |
| ✓ All customers have option to decide how their data can be used  |
| ✓ Company's all email list building and email marketing strategies are GDPR compliant   |
| Other   |
| □ None of the above   |
| □ N/A - Company does not collect sensitive data   |
|   |
| Points Earned: 0.63 of 0.63   |
| Disclosure Questionnaire  |
| Disclosure Industries   |
| Disclosure questions on specific production and trade.  |
| Disclosure Alcohol  |
| Please indicate if your company is involved in the production, operation, trade, or sale of any the                                 |
| following:  |
| Alcohol   |
| Please also select "Yes" if your company serves clients in this industry  |
| ○ Yes   |
| <ul><li>No</li></ul>  |
| Points Available: 0.00  |
| Disclosure Tobacco  |
| Please indicate if your company is involved in the production, operation, trade, or sale of any the                                 |
| following:  |
| Tobacco   |
| Please also select "Yes" if your company serves clients in this industry  |
| ○ Yes   |
| ○ No  |
|   |

## **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of following:



Points Available: 0.00



# Points Available: 0.00

## **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of following:



| www.y  |
|--|
| Please also select "Yes" if your company serves clients in this industry   |
| ○ Yes  |
| ○ No   |
| Points Available: 0.00   |
| Disclosure Nuclear Power or Hazardous Materials  |
| Please indicate if your company is involved in the production, operation, trade, or sale of any the following:   |
| Nuclear power, radioactive materials or hazardous waste  |
| Please also select "Yes" if your company serves clients in this industry   |
| ○Yes   |
| No     No |
| Points Available: 0.00   |
| Disclosure Prisons   |
| Please indicate if your company is involved in the production, operation, trade, or sale of any the following:   |
| Prisons  |
| Please also select "Yes" if your company serves clients in this industry   |
| ○ Yes  |
| ○ No   |
| Points Available: 0.00   |
| Disclosure Bottled Water   |
| Please indicate if your company is involved in the production, operation, trade, or sale of any the following:   |
| Bottled water  |
| ○ Yes<br>No  |

## **Disclosure Animal Products or Services**

Points Available: 0.00

Please indicate if your company is involved in the production, operation, trade, or sale of following:

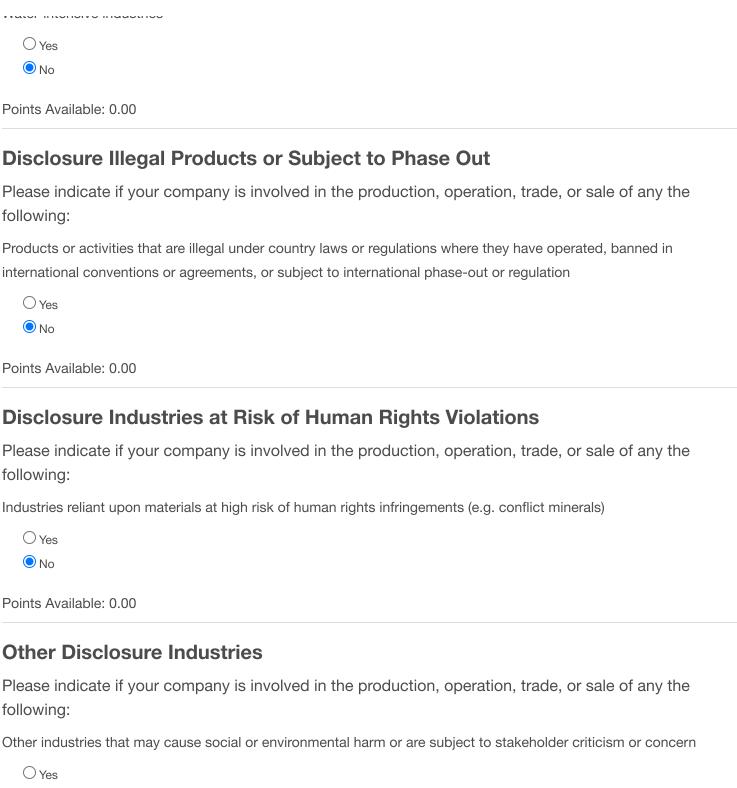


### **Disclosure Water Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of following:



Points Available: 0.00



ON O

Points Available: 0.00

### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a ~ Get Help explanation of the company's involvement for each affirmative response:

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|---|
| If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's    |
| involvement for each affirmative response: Does not apply   |
| Points Available: 0.00  |
| Disclosure Practices  |
| Disclosure questions on sensitive practices.  |
| No formal Registration Under Domestic Regulations   |
| Please indicate if your company engages in any of the following practices:  |
| Company is not formally registered in accordance with all relevant regulations and requirements                                     |
| If your company is a formally registered business, select "No."   |
| ○ Yes   |
| ○ No  |
| Points Available: 0.00  |
| Tax Reduction Through Corporate Shells  |
| Please indicate if your company engages in any of the following practices:  |
| Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments |
| ○ Yes   |
| No  |
| Points Available: 0.00  |
| Operates in conflict zones  |
| Please indicate if your company engages in any of the following practices:  |
| Company operates in conflict zones  |
| ○ Yes   |
| No  |
| Points Available: 0.00  |

#### **Sale of Data**

Please indicate if your company engages in any of the following practices:

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Company sells or provides access to consumer or user data

| ∪ Yes  |
|--|
| No     No |
| Points Available: 0.00   |
| Facilities located in sensitive ecosystems   |
| Please indicate if your company engages in any of the following practices:   |
| Company facilities are located adjacent to or in sensitive ecosystems  |
| ○ Yes<br>No  |
| Points Available: 0.00   |
| Animal Testing   |
| Please indicate if your company engages in any of the following practices:   |
| Company's products are tested on animals   |
| ○Yes   |
| No   |
| Points Available: 0.00   |
| Marketing of Breastmilk Substitutes  |
| Please indicate if your company engages in any of the following practices:   |
| Marketing of breastmilk substitutes  |
| ○ Yes  |
| No   |

## Activities against freedom of association/collective bargaining

Please indicate if your company engages in any of the following practices:

Points Available: 0.00

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Company has taken a public stance against unionization, has engaged in activities that may be perceived as taking a stance against union organizing or prohibits workers from freely associating and bargaining collectively for the terms

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|--|---------|
| of one's employment  |         |
| ○ Yes  |         |
| ● No   |         |
| Points Available: 0.00   |         |
| Workers Under Bond   |         |
| Please indicate if your company engages in any of the following practices:   |         |
| Company hires workers that are under bond, debt, or other obligation to the company or to labor brokers  |         |
| ○ Yes  |         |
| No   |         |
| Points Available: 0.00   |         |
| Confirmation of Right to Work  |         |
| Please indicate if your company engages in any of the following practices:   |         |
| Company does not confirm that workers have the legal right to work in jurisdiction of operations, or company   | ny does |
| not keep personnel records that include evidence of the date of birth of each worker   |         |
| ○ Yes  |         |
| No     No |         |
| Points Available: 0.00   |         |
| Employs Individuals on Zero-Hour Contracts   |         |
| Please indicate if your company engages in any of the following practices:   |         |
| Company employs individuals on zero-hour contracts   |         |
| ○ Yes  |         |
|  |         |
| No   |         |

## **Company workers are prisoners**

Please indicate if your company engages in any of the following practices:

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Company uses workers who are prisoners

#### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes

No

Points Available: 0.00

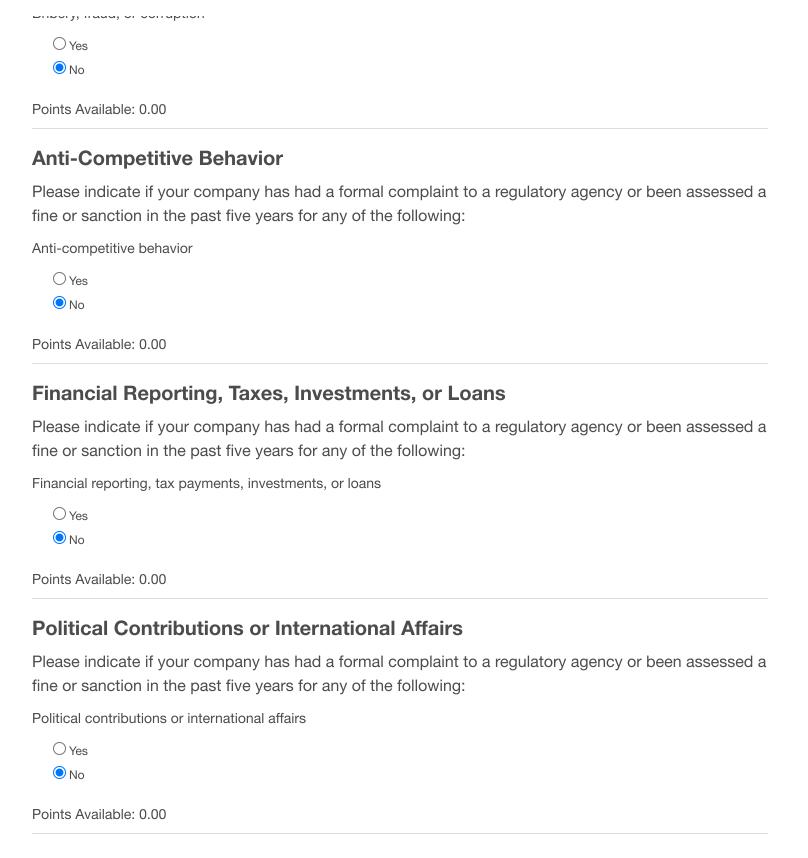
### **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a company's engagement in each practice marked in the affirmative:

Points Available: 0.00

#### **Bribery, Fraud, or Corruption**

Please indicate if your company has had a formal complaint to a regulatory agency or befine or sanction in the past five years for any of the following:



#### **Labor Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or befine or sanction in the past five years for any of the following:

| Labor toodoo (morading carety and dicommittation)  |
|--|
| ○Yes   |
| ● No   |
| Points Available: 0.00   |
| Recalls  |
| Please indicate if your company has experienced any of the following in the past 5 years:  |
| Recalls due to quality control issues  |
| ○ Yes<br>No  |
| Points Available: 0.00   |
| Breaches of Confidential Information   |
| Please indicate if your company has experienced any of the following in the past 5 years:  |
| Breaches of individual privacy and/or losses of individual confidential data   |
| ○ Yes<br>No  |
| Points Available: 0.00   |
| Consumer Protection  |
| Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: |
| Consumer protection (including product safety and marketing claims)  |
| ○ Yes<br>● No  |
| Points Available: 0.00   |

## **Significant Layoffs**

Please indicate if your company has experienced any of the following in the past 5 years:

| ∪ Yes  |
|--|
| No   |
| Points Available: 0.00   |
| Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)  |
| Please indicate if your company has experienced any of the following in the past 5 years:  |
| Company sites have experienced accidental discharges to air, land or water of hazardous substances   |
| ○ Yes  |
| No   |
| Points Available: 0.00   |
| arge Scale Land Conversion, Acquisition, or Relocation   |
| Please indicate if your company has experienced any of the following in the past 5 years:  |
| Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or nore people  |
| ○ Yes  |
| No     No |
| Points Available: 0.00   |
| Penalties Assessed For Environmental Issues  |
| Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a   |

#### P

Р fine or sanction in the past five years for any of the following:

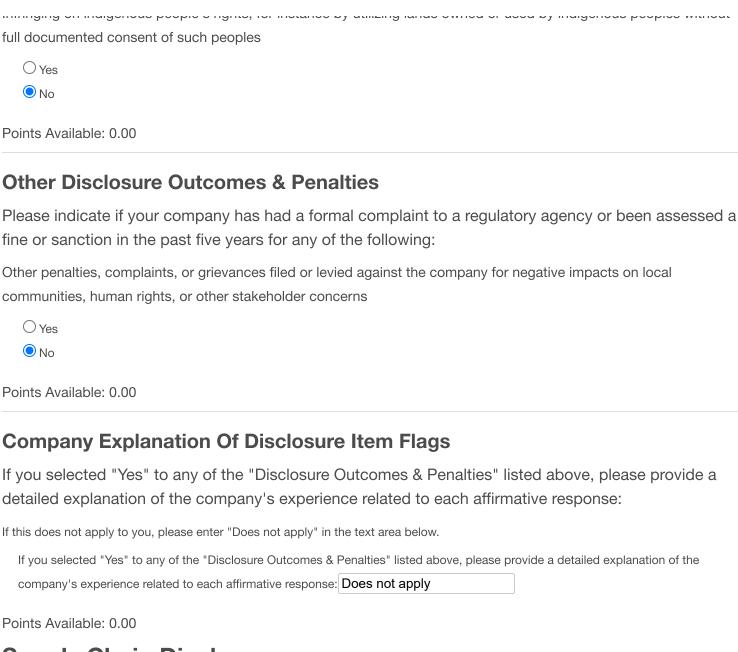
Environmental management penalties, including animal welfare



Points Available: 0.00

## **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or befine or sanction in the past five years for any of the following:



## **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

### Supplier Child Labor, Prison Labor, or Forced Labor

Please indicate if any of the following statements are true regarding your company's supr

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Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor

| TOTO VALLE TO THOSE OF TOTO OR TABLET  |
|--|
| ○ Yes  |
| No   |
| O Don't Know   |
| Points Available: 0.00   |
| Suppliers in Conflict Zones  |
| Please indicate if any of the following statements are true regarding your company's suppliers:  |
| Operation in conflict zones  |
| ○ Yes  |
| No     No |
| O Don't Know   |
| Points Available: 0.00   |
| Suppliers Negative Social Impact   |
| Please indicate if any of the following statements are true regarding your company's suppliers:  |
| Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities  |
| ○ Yes  |
| No     No |
| ○ Don't Know   |
| Points Available: 0.00   |
| Suppliers Negative Environmental Impact  |
| Please indicate if any of the following statements are true regarding your company's suppliers:  |
| Practices or outcomes that produced substantial negative environmental impact  |
| ○ Yes  |
| ○ No   |
| O Don't Know   |
| Points Available: 0.00   |