#### **BioCarbon Partners**

#### **Certified B Corporation**

SCORE COMPLETION VERSION NAME

**154.8 100% 6 2020 - Active** SECTOR SIZE

Service with Minor Environmental Footprint 50-249

As a wholly-owned subsidiary of BioCarbon Trust Partners, BioCarbon Partners is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with BioCarbon Partners as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

Sensitive

**OPERATIONS** 

#### Mission & Engagement

5.9

#### **Level of Impact Focus**

Describe your company's approach to creating positive impact.

This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes. Ocreating positive social or environmental impact is not a focus for our business O We occasionally think about the social and environmental impact of some aspects of our business, but not frequently. O We frequently consider our social and environmental impact, but it isn't a high priority in decision-making. O We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business. We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability. Points Available: 0.00 Mission Statement Characteristics Does your company's formal, written corporate mission statement include any of the following? A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply. No social or environmental commitment A general commitment to social or environmental responsibility (e.g. to conserve the environment) A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development) A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products) A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers) ☐ We have no written mission statement Points Earned: 0.43 of 0.43 Mission Statement

Please share the text of your formal mission statement here.

Please share the text of your formal mission statement here. BCP's mission is to "Make C

# Social and Environmental Decision-Making How does your company integrate social and environment

How does your company integrate social and environmental performance into decision-making? Your answers determine which future questions in the assessment are applicable to your company. Employee training that includes social or environmental issues material to our company or its mission Manager roles with job descriptions that explicitly incorporate social and environmental performance Performance reviews that formally incorporate social and environmental issues Compensation and job descriptions of executive team members that include social and environmental performance Board of Directors review of social and environmental performance We measure our externalities in monetary terms and incorporate them into our financial balances Other - please describe None of the above Points Earned: 0.86 of 0.86 Social and Environmental Performance Training How are social or environmental performance principles and practices incorporated into employee training programs? Please check all that apply. Only included informally in orientation, training, or instruction Specific, formal training is integrated into new employee and new manager training Specific, formal training is integrated into ongoing employee and manager training Workers articulate goals and achievements related to social and environmental metrics as an individual or part of a workplace team ✓ All supervisors and managers receive training on how to communicate social and environmental goals to employees and implement accountability for results None of the above Points Earned: 0.86 of 0.86 **Social and Environmental Management Reviews** What percentage of full-time managers had a formal written performance evaluation in the last year that included social or environmental goals?  $\bigcirc$  0 01-49% 050-99% 0 100% Points Earned: 0.86 of 0.86 **Mission-driven Executive Compensation** Which of your executives have their compensation tied to achieving specific social and environmental metrics or objectives? Please check all that apply. None ✓ Our CEO or President

Senior managers reporting to the CEO or President

#### **Board Review of Social or Environmental Performance**

Does the Board of Directors or equivalent governing body review your company's social or environmental performance on at least an annual basis?

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✓ IVO.	Oui	Dualu	uoesii t	review	ulai

- Yes, the Board reviews key performance indicators (KPIs) on the company's social or environmental performance
- O N/A Our company has no Board of Directors or equivalent governing body

Points Earned: 0.86 of 0.86

#### Stakeholder Engagement

Has your company done any of the following to engage stakeholders about your social and environmental performance?

1	$\overline{}$	1							
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J		vve	nave a	ii auvisorv	Duaru	ınaı	Includes	Stakeriolder	representation

- We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups
- ✓ We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics
- We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community meetings, etc.)
- We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for appropriate follow ups.
- We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the company, such as the Board
- We publicly report on stakeholder engagement mechanisms and results
- Other please describe
- No formal stakeholder engagement

Points Earned: 0.43 of 0.43

#### **Management of Material Social and Environmental Issues**

How does your company identify, measure, and manage the most material social and environmental issues relevant to your operations and business model?

- We track impact metrics that we've chosen based on company mission or executive decision
- We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research
- ✓ We have identified and measure metrics based on the results of the materiality assessment we conducted for the company
- ✓ We have set performance targets for all identified material issues and measurements
- We measure the material social and environmental outcomes produced by our performance on our KPIs over time
- None of the above

Points Earned: 0.86 of 0.86

#### Identification of Material Issues

Based on the processes you have highlighted, what are the material issues that have been identified?

Based on the processes you have highlighted, what are the material issues that have been identified? Please refer to Annexure 3 o

Governance Structures
What is the company's highest level of corporate oversight?
<ul> <li>Owner or Manager Governed (including Board of Directors with only owners/ executives)</li> <li>Management, Executive Committee, or Democratic Governance</li> <li>Non-Fiduciary Advisory Board</li> <li>Board of Directors (with at least one member who is not an executive or owner of the company)</li> </ul>
Points Earned: 0.62 of 0.62
Governing Body Characteristics
Which of the following apply to your company's Board of Directors?
Please check all that apply.
✓ Meets at least twice annually ✓ Meets at least quarterly ✓ Includes at least one independent member ✓ Includes at least 50% independent members ✓ Oversees executive compensation ✓ Has an Audit Committee with at least one independent member ✓ Has a Compensation Committee with at least one independent member ✓ Hos a Compensation Committee with at least one independent member ✓ None of the above □ N/A - no Board of Directors  Points Earned: 0.62 of 0.62
Governing Body Stakeholder Representation
Does your company's Board of Directors have voting seats representing:
Select all that apply.  ✓ Executive employees  ✓ Non-executive employees  ✓ Community expertise (e.g. local university representative)  ✓ Environmental expertise (e.g. environmental nonprofits)  ✓ Customers  None of the above  N/A - no Board of Directors
Points Earned: 0.31 of 0.31
Governing Body Responsibilities
Does your company's Board of Directors have written responsibility for:
Please check all that apply.
<ul> <li>✓ Guiding corporate strategy, setting strategic goals, and creating major plans of action</li> <li>✓ Approving annual budgets, overseeing major capital expenditures, and general risk management</li> <li>Other</li> <li>None of the above</li> <li>N/A - no Board of Directors or equivalent</li> </ul>

Points Earned: 0.62 of 0.62 **Conflict of Interest Questionnaire** Do all Board members and officers complete an annual conflict of interest questionnaire? Yes O No O N/A - No Board of Directors or equivalent Points Earned: 0.31 of 0.31 **Code of Ethics** What is required by your company's Code of Ethics? Prohibition of bribes in any form, including kickbacks or gifts, on any portion of contract payments or soft dollar practices Formal oversight policy covering direct or indirect political contributions, charitable donations, and sponsorships Very Public disclosure of financial and in-kind contributions to political parties, politicians, lobby groups, charitable organizations, and advocacy groups Other - please describe ☐ None of the above N/A - No Code of Ethics Points Earned: 0.62 of 0.62 Instruction on Code of Ethics How does your company instruct employees regarding your Code of Ethics on behavioral

expectations, bribery, and corruption?

Please check all that apply.

ot We instruct the Board of Directors on the (	Code at	least annually
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- ✓ We instruct all newly hired workers on the Code
- ✓ We instruct managers on the Code on an ongoing basis.
- ✓ We instruct all non-managerial workers on the Code on an ongoing basis
- We communicate changes to the Code whenever it is updated
- Other please describe
- No Code of Ethics or equivalent, or no training on the Code

Points Earned: 0.62 of 0.62

#### **Anti-Corruption Practices** Which of the following anti-corruption reporting and prevention systems are in place? Written employee whistle-blowing policy with confidentiality policy Circulation of whistle-blowing policy to all employees and business partners Communication of the anti-corruption system at least annually to the relevant internal and external stakeholders Annual training on the anti-corruption system Providing supporting tools and guidance (e.g. self-assessment survey for high-risk departments) Anonymous mechanisms to report concerns and grievances ✓ Individual or department oversight with direct access to Board of Directors We take part of a collective action/coalition with governments, community-based organizations, NGOs and other businesses to act against corruption Other - please describe ☐ None of the above Points Earned: 0.62 of 0.62 **Monitoring Ethics and Corruption** Does your company do any of the following with regard to monitoring and reporting on your anticorruption programme? Responsibility for the monitoring has been clearly assigned and resources have been made available

Mechanisms are in place for continuous monitoring (internal employee self-evaluations, automated controls monitoring)

The management of the company (e.g. Board of Directors, Audit Committee) review the results of internal and external reviews and ensure that required changes are implemented in an appropriate and prompt manner

External independent assurance is conducted to provide further security to management and stakeholders regarding the effectiveness of the anti-corruption programme

Regular reporting announcements about the program are made at least annually to relevant internal and external stakeholders (workshops, CEO announcement, newsletter)

☐ None of the above

Points Earned: 0.62 of 0.62

#### **Financial Reporting Standards**

Which financial reporting standards did your company comply with in the last fiscal year?

IFRS, the International Financial Reporting Standards (via the International Accounting Standards Board)

O GAAP, the Generally Accepted Accounting Principles (via independent U.S. standards body)

O Local accounting standard (via local independent standard setting body)

Other - please describe

O None of the above

O N/A - Our company is pre-revenue

Points Earned: 1.24 of 1.24

#### **Reviewed / Audited Financials**

What type of individual or entity conducted the review of your company's financials?

O Locally-accredited auditing firm or CPA/CFA

Internationally-accredited auditing firm or CPA/CFA

O None, finances were neither audited nor reviewed

Points Earned: 0.31 of 0.31

#### **Financial Controls**

Does your company maintain any of the following financial controls?

Please check all that apply.

<b>✓</b>	ΙT	syste	ms h	ave c	ifferen	t pass	sword	protec	tion	system	s that	are	changed	period	dically	with	differen	t access	levels	acco	rding	to the
								the dat														

- Fraud risk assessment is conducted at least annually, with any identified internal control deficiencies communicated to Board of Directors and senior management
- Lines of financial reporting, responsibilities, and limits for the authorization, approval, and verification of disbursements are all documented in writing
- Financial control activities are documented, and at a minimum, cover controls around cash disbursement, accounts receivable, accounts payable, and inventory management
- ☐ None of the above

Points Earned: 0.62 of 0.62

#### **Company Transparency**

What information does the company make publicly available and transparent?

Your answers determine which future questions in the assessment are applicable to your company.

- ✓ Beneficial ownership of the company
- Financial performance (must be transparent to employees at minimum)
- Social and environmental performance (e.g. impact reports)
- Membership of the Board of Directors
- ☐ None of the above

Points Earned: 0.62 of 0.62

#### **Financial Transparency with Employees**

How does your company formally share financial information with full-time employees?

Exclude compensation data. Please check all that apply.

L	We have no	formal	documented	process	to	share	financial	information	with	emplo	yees
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- Our company discloses all financial information (except salary info) at least yearly
- Our company discloses all financial information (except salary info) at least quarterly
- In addition to sharing financials, our company also has an intentional education program around shared financials
- In addition to sharing financials with employees, our company publicly reports its financial statements

Points Earned: 0.16 of 0.62

#### **Impact Reporting**

Does your company publicly share information on your social or environmental performance on an annual basis?

✓	We provide	descriptions	of our	social and	environmental	programs and	performance
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- ✓ We voluntarily share social or environmental performance scorecards
- Specific quantifiable social or environmental indicators or outcomes are made public
- We set public targets and share progress to those targets
- We present information in a formal report that allows comparison to previous time periods
- Reporting information / structure is based on a comprehensive third party standard (ex. GRI or B Impact Assessment)
- ✓ A third party has validated / assured the accuracy of the information reported
- Impact reporting is integrated with financial reporting
- We don't report publicly on social or environmental performance

Points Earned: 0.62 of 0.62

**OPERATIONS** 

#### **Governance Metrics**

0.0

This section asks for your company to provide important financial information that will be referenced later in the assessment.

#### **Last Fiscal Year**

On what date did your last fiscal year end?

If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.

On what date did your last fiscal year end? December 31st, 2019

Points Available: 0.00

#### **Reporting Currency**

Select your reporting currency

O Zambian Kwacha - ZMW

Points Available: 0.00

#### **Revenue Year Before Last**

Total Earned Revenue

From the fiscal year before last

If your company has not yet completed its first fiscal year, please put \$0

From the fiscal year before last

Sensitive

#### **Revenue Last Year**

#### Total Earned Revenue

From the last fiscal year

This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

Sensitive

Points Available: 0.00

#### **Net Income Last Year**

Net Income

From the last fiscal year

If your company has not yet completed its first fiscal year, please put \$0

From the last fiscal year

Sensitive

Points Available: 0.00

#### **Net Income Year Before Last**

Net Income

From the fiscal year before last From the fiscal year before last

Sensitive

Points Available: 0.00

#### **Payments to Government**

Payments to government in the last fiscal year

Select N/A if company is pre-revenue.

Payments to government in the last fiscal year

Sensitive

Points Available: 0.00

IMPACT BUSINESS MODELS

#### **Mission Locked - Impact Business Model**

2.5

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

#### Mission Lock

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g.
signed B Corp Agreement)
O Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative)
As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity or governance structure that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation)
O As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity or governance structure that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation)
O None of the above

Points Earned: 2.50 of 10.00

#### Workers

**OPERATIONS** 

#### **Workers Impact Area Introduction**

0.0

This section gives you a chance to articulate the qualifications for being considered a worker in the company before answering related questions.

#### Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

Fixed Salary

O Daily or hourly wage

Points Available: 0.00

#### **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

Your answers determine which future questions in the assessment are applicable to your company.

✓ Yes, some of our labor is contracted to third party subcontractors that manage staff on our behalf
Yes, we hire individual independent contractors who are contracted to work 20+ hours per week for the company indefinitely, or
for longer than a 6 month period
While we utilize independent contractors, they do not work for us greater than 20 hours per week for longer than a 6 month period
☐ None of the above

#### **Workers Impact Business Model Introduction** Is your company structured to benefit its employees in either of the following ways? Your answers determine which future questions in the assessment are applicable to your company. Ownership structures that provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned companies, cooperatives) Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce) development programs) None of the above Points Available: 0.00 **Workers from Chronically Underemployed Populations** Are the workers hired through your workforce development program verified to be from chronically underemployed populations? Your answers determine which future questions in the assessment are applicable to your company. Yes O No Points Available: 0.00 **Workforce Development Program Characteristics** Does your workforce development program include providing above market wages, benefits, and/or professional development and support? Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model. Yes O No Points Available: 0.00 # of Full Time Workers Number of Total Full-Time Workers Current Total Full-Time Workers Current Total Full-Time Workers 139 ☐ We do not track this Points Available: 0.00 # of Full Time Workers Last Year Number of Total Full-Time Workers Total full-time workers twelve months ago Total full-time workers twelve months ago 70 We do not track this

# of Part Time Workers	
Number of Total Part-Time Workers	
Current Total Part-Time Workers	
Current Total Part-Time Workers 0	
☐ We do not track this	
Points Available: 0.00	
# of Part Time Workers Last Year	
Number of Total Part-Time Workers	
Total part-time workers twelve months ago	
Total part-time workers twelve months ago 0	
☐ We do not track this	
Points Available: 0.00	
# of Temporary Workers	
Number of Total Temporary Workers	
Current Total Temporary Workers	
Current Total Temporary Workers 0	
☐ We do not track this	
Points Available: 0.00	
# of Temporary Workers Last Year	
Number of Total Temporary Workers	
Total temporary workers twelve months ago	
Total temporary workers twelve months ago 0	
☐ We do not track this	
Points Available: 0.00	
	OPERATIONS
Financial Security	4.9
Lowest Paid Wage	
What is the company's lowest wage as calculated on an hourly basis?	
Please exclude students and interns in this calculation.	
What is the company's lowest wage as calculated on an hourly basis?	
Sensitive	

## % of Employees Paid Individual Living Wage

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for an individual?

Please exclude students and interns in this calculation.
O<75%
O 75-89%
O 90-99%
O <sub>100%</sub>
● N/A
Points Available: 2.96
% of Employees Paid Family Living Wage
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for a family?
Please exclude students and interns in this calculation.
O<75%
O 75-89%
O 90-99%
O 100%
● N/A
Points Available: 2.96
% Above the Minimum Wage
What percentage above the legal minimum wage does your lowest-paid hourly employee earn?
○ 0% - Lowest wage is equivalent to minimum wage
○ 1-9%
O 10-29%
O 30-49%
○ 50-75% ○ 75%+
N/A - We do not employ hourly workers
Points Available: 1.48
Initiatives To Increase Wages and Benefits
If it is not possible to verify a living wage in your country, has your company participated in any

#### Ir

If it is not possible to verify a living wage in your country, has your company participated in any leadership initiatives/agreements to increase wages or benefits to workers provided in your country or industry?

Examples include commissioning a living wage calculation. Select N/A if living wage already exists.

○ Yes	
<ul><li>No</li></ul>	
O N/A - Living wage already exists	

#### **Compensation Policies and Practices**

Does your company offer any of the following additional financial benefits to non-executive workers?
Your answers determine which future questions in the assessment are applicable to your company.
Cost of living adjustments that match inflation rates of the country
✓ Bonuses or profit-sharing
Employee ownership opportunities
None of the above
Points Earned: 0.49 of 1.48
Employees Receiving a Bonus
What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year?
O <sub>0</sub> %
O 1-24%
O 25-49%
<ul><li>○ 50-74%</li><li>○ 75-99%</li></ul>
○ 75-99% ○ 100%
○ N/A
Points Earned: 1.11 of 1.48
Significance of Bonuses
What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?
O No bonus payout, or no bonus plan
○ 5% or less
O 5-10%
O 10-15%
○ 15-20%
O>20%

O Bonuses were paid to non-executive workers, despite the company not earning a profit

Points Earned: 1.48 of 1.48

## % Participation in Employee Ownership

What percentage of all full-time employees have been granted stock, stock options, or stock equivalents (including participation in an ESOP or other qualified ownership plans) in the company?

elect N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.	
● 1-24%	
O 25-49%	
O 50-74%	
O 75-99%	
O 100%	
○ N/A	
oints Earned: 0.37 of 1.48	
Retirement Programs	
o employees have access to any of the following savings programs for retirement?	
✓ Government-sponsored pension or superannuation plans	
✓ Private Pension or Provident Funds	
Plan that specifically includes Socially-Responsible Investing option	
None of the above	
oints Earned: 1.48 of 1.48	
inancial Services for Employees	
What financial products, programs, or services does your company provide that help to meet financial ealth needs of hourly employees?	al
heck all that apply.	
☐ Direct deposit	
Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)	
Financial management tools or coaching	
Emergency or short-term savings programs	
Low-interest or interest-free loans	
Debt management, refinancing, or loan payment contributions	
Employer match for deposits into savings accounts	
Paychecks issued off-schedule on a need basis	
Tax preparation services	
Other - please describe	
☐ None of the above	

Points Available: 0.74

**OPERATIONS** 

✓ N/A - We do not employ hourly workers

Government Provision Of Healthcare
How is healthcare provided in the country where the majority of employees reside?
<ul> <li>Universal Provision of Basic Healthcare Services (e.g. United Kingdom)</li> <li>Government-mandated or -provided health insurance programs (e.g. Switzerland)</li> <li>None of the Above</li> </ul>
Points Available: 0.00
Healthcare Coverage
What percentage of employees is eligible for health care benefits either through company or government plan?
Points Earned: 3.43 of 3.43
Supplementary Health Benefits
What benefits does your company provide to all full-time tenured workers to supplement government programs?
<ul> <li>□ Disability coverage or accident insurance</li> <li>□ Life insurance</li> <li>□ Private dental insurance</li> <li>✓ Private supplemental health insurance</li> <li>✓ Extension of health benefits to spouse and children</li> <li>□ Access to local medical services or clinic (on-site or subsidized)</li> <li>□ Other - please describe</li> <li>□ None of the above</li> </ul>
Points Earned: 3.43 of 3.43
Supplementary Health Benefits Eligibility for Part-Time Workers
When do part-time workers become eligible to participate in the supplementary benefits offered by your company?
If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4).
□ Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment □ Part-time workers are eligible to participate at time of hire □ Part-time workers are only eligible if they work more than 20 hours a week □ Part-time workers are eligible even if they work less than 20 hours a week □ We do not offer supplementary health benefits to part-time workers □ N/A - We don't have part-time employees
Points Available: 3.43

#### **Indoor Air Quality Monitoring**

Does the company monitor indoor environmental quality to ensure a healthy and comfortable work space and avoid "Sick Building Syndrome"?

Select N/A if you	have	no	facilities.	
O Voc				

No N/A

Points Available: 1.71

**OPERATIONS** 

#### **Career Development**

5.4

#### **Formal Employment**

What percentage of individuals working for the company are formally employed on the payroll of the company?

0% 01-24% 025-49% 050-74% 075-99%

0 100%

Points Earned: 0.86 of 0.86

#### **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.

✓ We have a formal onboarding process for new employees

We offered ongoing training on core job responsibilities to employees within the last year

We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)

We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)

We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)

We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online trainings)

We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional licensures)

☐ None of the above

Points Earned: 0.86 of 0.86

#### **Amount of Training for New Hires**

Points Earned: 0.28 of 0.86

What was the average amount of training that a newly hired worker received in the past twelve months?

months:
Use average of both full-time and part-time employees.
O No training
On-the-job training (one day to one week)
On-the-job training (one week to one month)
Apprenticeship or technical training (over one month)
O N/A - No new hires during the last 12 months
Points Earned: 0.86 of 0.86
Employee Review Process
Which of the following is included or applies to your company's formal process for providing performance feedback to employees?
Check all that apply.
✓ Process has a regular schedule and is conducted at least annually
✓ Peer and subordinate input
Written guidance for career development
Social and environmental goals
✓ Clearly-identified and achievable goals
✓ A 360-degree feedback process
☐ All tenured employees receive feedback ☐ None of the above
□ None of the above
Points Earned: 1.71 of 1.71
Internal Promotions
What percentage of employees has been internally promoted within the last 12 months?
Exclude material owners in your calculation.
O <sub>0%</sub>
● 1-5%
O 6-15%
○ 15%+

#### **Intern Hiring Practices**

How does your company manage the hiring and treatment of interns?

Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a living wage."

We have a formalized policy or program outlining the objectives of internships or internship programs for participant
We partner with education institutions to provide internship opportunities or work-study programs
We pay interns a living wage

Our interns receive formal performance reviews

Our interns have a formal opportunity to provide feedback on experience

✓ We have hired interns on as full-time permanent employees in the past two years

Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school

☐ None of the above

N/A - Our company does not employ interns

Points Earned: 0.86 of 0.86

**OPERATIONS** 

#### **Career Development (Salaried)**

1.1

#### **Skills-Based Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training to advance core job responsibilities

00%

01-24%

025-49%

050-74%

**○** 75%+

O Don't know

Points Earned: 0.40 of 0.40

#### **Cross-Job Skills Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training on cross-job functions beyond regular responsibilities (e.g. public speaking training, management training for non-managers)

00%

01-24%

025-49%

0 50-74%

O 75%+

O Don't know

Points Earned: 0.30 of 0.40

#### **External Professional Development Participation**

What percentage of full-time workers has participated in external professional development or lifelong

learning opportunities in the past fiscal year?	
Professional development should be paid for in advance, reimbursed or subsidized by the company.	
○ 0%	

01-24% **25-49**% 050-74% O 75%+

Points Earned: 0.40 of 0.80

#### **Engagement & Satisfaction**

**Employee Handbook Information** 

What is included in your company's written and accessible employee handbook?

A non-discrimination statement

An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures

A statement on work hours

Policies on pay and performance issues

Policies on benefits, training and leave

Grievance resolution process

Disciplinary procedures and possible sanctions

A neutrality statement regarding workers' right to bargain collectively and freedom of association

Prohibition of child labor and forced or compulsory labor

We have no written employee handbook

Points Earned: 0.33 of 0.33

#### **Non-Discrimination Policy**

What is covered in your company's written non-discrimination policy on hiring and the workplace?

Please check all that apply.

✓ Gender

✓ Race

✓ Color

Disability

Political opinion

Sexual orientation

✓ Age

Religion

✓ HIV status

We have no written non-discrimination policy

Points Earned: 0.33 of 0.33

**OPERATIONS** 

5.2

#### **Paid Secondary Caregiver Leave**

Points Earned: 0.65 of 0.65

What secondary parental leave policies are available to your workers, either through your company or a government program?

- 3 · · · · · · · · · · · · · · · · · ·
Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn" for further instructions.
☐ Workers receive unpaid time off for secondary parental leave
☐ Workers receive up to 2 weeks (or full pay equivalent) paid leave
☐ Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave
✓ Workers receive greater than 5 weeks (or full pay equivalent) paid leave
✓ Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both
☐ No secondary caregiver leave is offered to employees
Points Earned: 0.65 of 0.65
Supplementary Benefits
What supplementary benefits are provided to a majority of non-managerial workers?
Including full time and part time employees. Please check all that apply.
✓ Free transportation or transit subsidy
✓ Free or subsidized meals
On-site or subsidized childcare
✓ Free or subsidized housing
Other - please describe
☐ None of the above
Points Earned: 1.30 of 1.30
Worker Empowerment
How does your company engage and empower workers?
✓ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices
✓ We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes
✓ Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process
✓ Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates
We have adopted open book management or self-management principles within the workplace
Workers have opportunity to elect member(s) to the Board of Directors
Other - please describe
☐ None of the above

#### **Worker / Management Conflict Mediation**

Has your company identified one of the following designated agents to mediate complaints or issues between workers or workers and management?

<ul> <li>An informally-designated worker who passes information to other workers</li> <li>Union representative</li> </ul>	
✓ Human Resources-designated representative	
Employee Representative who has been mutually-designated by company management and employees	
☐ Third-party ombudsman	
✓ Other - please describe	
☐ None of the above	
Points Earned: 0.65 of 0.65	

#### **Surveying and Benchmarking Engagement and Attrition**

Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways?

Your answers determine which future questions in the assessment are applicable to your company.

✓ We calculate employee attrition rate
✓ We benchmark employee attrition rate to relevant benchmarks
✓ We regularly (at least once a year) conduct employee satisfaction or engagement surveys
We benchmark employee satisfaction to relevant industry benchmarks
✓ We disaggregate calculations based on different demographic groups to identify trends
We outperform industry benchmarks on attrition
We outperform industry benchmarks on satisfaction
None of the above

Points Earned: 0.65 of 0.65

#### **Departed Employees**

Number of full-time and part-time workers that departed or left the company in the last twelve months Enter 0 if None.

Number of full-time and part-time workers that departed or left the company in the last twelve months

Sensitive

Points Available: 0.00

#### **Employee Satisfaction**

What percent of your employees are "Satisfied" or "Engaged"?

Select N/A if satisfaction or engagement is not formally surveyed.

<65%
O 65-80%
081-90%
○90%+
O N/A

#### **Labor Practices Review**

Have your company's labor practices been certified or reviewed by an independent third party in the last twelve months?

	Yes
$\bigcirc$	Nο

Points Earned: 0.65 of 0.65

**OPERATIONS** 

#### **Engagement & Satisfaction (Salaried)**

2.2

#### **Number of Paid Days Off**

What is the annual minimum number of paid days off (including holidays) for full-time employees?

- 0-15 work days
- 16-22 work days
- O 23-29 work days
- 30-35 work days
- 36+ work days

Points Earned: 1.17 of 1.17

#### **Paid Primary Caregiver Leave for Salary Workers**

Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?

If applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).

- Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)
- Primary caregivers receive 12 weeks to 6 months of time off for parental leave (including unpaid and paid leave)
- Primary caregivers receive 6 months or more of time off for parental leave (including unpaid and paid leave)
- 5-12 weeks of primary parental leave (or equivalent) is fully paid
- ✓ 12-18 weeks of primary parental leave (or equivalent) is fully paid
- 18-24 weeks of primary parental leave (or equivalent) is fully paid
- 24+ weeks of primary parental leave (or equivalent) is fully paid
- Primary caregivers receive less than 4 weeks off or no time off for parental leave

Points Earned: 0.70 of 1.17

#### **Attrition Rate for Salaried Workers**

What percentage of full-time and part-time salaried workers left the company during the last twelve months?

Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.

Sensitive

Points Earned:

#### **Workforce Development - Impact Business Model 28.9**

Recognizes targeted hiring and training programs for chronically underemployed populations

#### **Workforce Development Hiring**

Which of the following applies to the method in which you target or hire individuals with barriers to employment?

Your answers determine which future questions in the assessment are applicable to your company.
O We operate in a location where formal employment is rare and workforce development is a natural part of our hiring
O Individuals with barriers to employment are directly targeted and hired through our own program or in partnership with government
or non-profit organizations
<ul> <li>We have an open hiring program that allows any interested job seeker, regardless of past experiences, to achieve employment of a first come first served basis</li> </ul>
None of the above
O Notice of the above
Points Available: 0.00
Barriers to Employment Addressed
What is the main barrier to employment that your company targets through its hiring practices?
Check all that apply.
Chronically discriminated against based on gender, race, color, disability, political opinion, sexual orientation, age, religion, social or ethnic origin
Physical or mental disability
Homelessness
Incarceration or criminal history
Drug or alcohol dependency
Violence - either political, gang, or domestic
✓ Poverty via hiring low-income, poor and very poor workers
Immigrants, displaced persons or refugees
Other (please specify)
If none of the above, do not complete the remainder of this section
Points Available: 0.00
Job Status for Underemployed
Which job type describes a majority of the workers at your company from chronically underemployed
communities?
Select only one.
Full-time and part-time payrolled employees
Temporary payrolled employees
Independent contractors
Points Available: 0.00

# Basic Training for Employees in Program Does your company provide all employees, at minimum, basic training to safely and successfully fulfill all core job functions? Your answers determine which future questions in the assessment are applicable to your company. Yes No Points Available: 0.00

#### **Practices for Employees in Program**

Which of the following applies to your company's hiring and workforce development program?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.

lf the majority of chronically underemployed workers are hired as full or part time employees, all employees in the program have access to all of the same standard benefits as other employees of the company.

O If the majority of chronically underemployed workers are hired as temporary employees, then a majority of those workers are rehired or supported in order to at least ensure semi-stable job status and income (e.g. rehiring seasonal workers annually, rehiring same day/contract workers, helping workers obtain employment elsewhere)

O None of the above

Points Available: 0.00

#### **Wages for Employees in Program**

Does your company pay an established living wage for an individual or higher?

If no living or fair wage benchmark exists for your country, then does your company pay 10% or more the local minimum wage? Your answers determine which future questions in the assessment are applicable to your company.

O Yes

Points Available: 0.00

#### **Underemployed Workers Hired**

How many individual workers from chronically-underemployed communities were employed by the company and receiving the previously mentioned benefits during the last 12 months?

How many individual workers from chronically-underemployed communities were employed by the company and receiving the previously mentioned benefits during the last 12 months? 32

☐ We do not track this

#### **Low-Income Workers Hired**

Points Available: 0.00

If tracked, provide a detailed breakdown of the number of chronically underemployed individuals employed based on the primary factor that classified them as "chronically underemployed" during the last 12 months. Do not double count individuals.

Low-income, poor or very poor
Low-income, poor or very poor 55
☐ We do not track this
Points Available: 0.00
Chronically-Underemployed Workers
What % of your total workforce on a (full time equivalent basis) are from chronically-underemployed communities and receive the previous selections?
Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.
What % of your total workforce on a (full time equivalent basis) are from chronically-underemployed communities and receive the previous selections? 40
☐ We do not track this
Points Available: 0.00
Training Program for Underemployed Workers
Does your company have an intentional training program to improve career opportunities for chronically underemployed workers, leading either to permanent employment with your company or placement with other businesses?
Points Available: 0.00
Training and Support for Underemployed Groups
What types of training or activities are available to employees from chronically underemployed populations?
Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.
✓ Technical/professional training in the last year that extends beyond requirement for the job (e.g. Management skills, technical skills related to the trade but not essential to the job)
Life or "soft" skills training programs that enhance personal and professional well-being (e.g. financial literacy, conflict management, etc.)
Training programs or formal guidance on job searching / interviewing
Dedicated staff member(s) exclusively focused on coordinating onboarding, mentorship, and professional development
✓ Training facility or partnership with training organization that provides professional certification or accredited program offerings □ A personal coaching or mentorship program (guided by either another employee or dedicated social worker)
None of the above

#### % Underemployed Workers in Training

Points Earned: 1.82 of 1.82

What % of your employees have barriers to employment and participated in the previously selected training or activities?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment. What % of your employees have barriers to employment and participated in the previously selected training or activities? 36 We do not track this Points Available: 0.00 **Number of Workers from Underemployed Groups Participating** How many individual workers from chronically-underemployed communities participated in workforce development programs by the company during the last 12 months? How many individual workers from chronically-underemployed communities participated in workforce development programs by the company during the last 12 months? 50 ☐ We do not track this Points Available: 0.00 **Average Hours of Training Provided** During the last 12 months, on average how many total hours of training were provided to individuals that participated in the workforce development program? During the last 12 months, on average how many total hours of training were provided to individuals that participated in the workforce development program? 819 We do not track this Points Available: 0.00 **Tracking Post-Program Success** Do you track workers that have completed your workforce development program to gauge their "success" post-program/intervention? O No O Yes - for less than 12 months O Yes - for 1-2 years O Yes - for 3-5 years O Yes - for more than 5 years

#### **Advancement of Chronically-Undermployed Workers**

During the last 12 months, what % of chronically-underemployed workers that went through your company's workforce development program "graduated", and have moved on to other gainful employment?

program "graduated", and have moved on to other gainful employment? 25
Points Available: 0.00
Employment Three Years After Program
What % of workers are gainfully employed in full-time permanent positions 3 years after completing the program?
This includes employment within and outside of your company.
What % of workers are gainfully employed in full-time permanent positions 3 years after completing the program?  90  We do not track this
Points Available: 0.00

#### **Innovative Workforce Development**

Is there something different or innovative about the company's workforce development or job creation model that has changed the industry? Is this something replicable, unique at the time that it was created, and that has been emulated by other organizations?

Please explain.

Is there something different or innovative about the company's workforce development or job creation model that has changed the industry? Is this something replicable, unique at the time that it was created, and that has been emulated by other organizations? The innovation is having a co

Points Available: 0.00

#### Community

**OPERATIONS** 

#### Community Impact Area Introduction

0.0

This section of the assessment identifies specific ways that a company's business model may be designed to deliver a specific, material, positive impact for their community.

#### **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes No

#### **Inclusive Hiring Practices**

How does your company create an inclusive recruiting and hiring process?
<ul> <li>✓ We include a statement in all our job postings with a commitment to diversity, equity, and inclusion</li> <li>☐ We don't ask about incarceration history during our application process</li> <li>✓ We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristics</li> <li>✓ We actively recruit through organizations or services that serve individuals from underrepresented populations</li> <li>✓ We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable</li> <li>☐ None of the above</li> </ul> Points Earned: 0.91 of 0.91
Diverse Ownership and Leadership
Is your company majority-owned or -led by individuals from any of the following underrepresented groups?
Please select all that apply.  □ Led by a woman  ☑ Led by an individual from an underrepresented racial or ethnic minority  □ Led by another underrepresented individual (veterans, LGBT, etc.)  □ Majority owned by women  ☑ Majority owned by individuals from underrepresented racial or ethnic minorities  □ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)  □ None of the above
Points Earned: 0.91 of 0.91
Inclusive Work Environments
How does your company create an equitable and inclusive workplace for employees?
<ul> <li>✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or Inclusion Committee)</li> <li>✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion</li> <li>☐ We have voluntary employee resource or affinity groups</li> <li>✓ Our facilities are designed to meet accessibility requirements for individuals with physical disabilities</li> <li>✓ Our facility restrooms are gender-neutral or gender-inclusive</li> </ul>

✓ We have programs in place to provide mentorship, apprenticeships, or internships for individuals from underrepresented groups

 $\square$  We accommodate learning or emotional disabilities in work processes and workplace policies

Points Earned: 0.91 of 0.91

None of the above

#### Management of Diversity, Equity, and Inclusion How does your company manage and improve your workplace diversity and inclusivity? We anonymously survey employees on gender identity, race/ethnicity, disability status, and other demographic factors to track the diversity of our workforce ✓ We have set specific, measurable diversity improvement goals that are reviewed by senior executives or our Board of Directors We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implemented equal compensation improvement plans or policies We analyze job categories, satisfaction, promotion, retention rates, or benefits by different demographic groups, and if necessary, have implemented corrective actions for inequitable results We specifically analyze diversity, equity, and inclusion data for individuals who are part of multiple underrepresented groups None of the above Points Earned: 0.45 of 0.91 **Measurement of Diversity** What attributes of a diverse workforce does your company track, either through anonymous surveys or other methods legal in your jurisdiction? If collecting this type of demographic data is not legal in your jurisdiction, select None of the Above. Socioeconomic status (as determined by low income residence, education level, etc.) ✓ Race or ethnicity ✓ Gender ✓ Age Other - please describe None of the above Points Earned: 0.91 of 0.91 What percentage of your workforce lives in poor/very poor or low-income areas or does not have

#### **Low Income Workers**

college degree?

00% 01-9% 010-19% 020-29%

0 30%+

O Don't Know

Points Earned: 0.91 of 0.91

Workers from Ethnic or Racial Minorities	
What percentage of your workforce identifies as being from a racial or ethnic minority?	
○ 0% ○ 1-9%	
○ 10-19% ○ 20-29%	
○ 30%+	
O Don't Know	
Points Earned: 0.91 of 0.91	
Women Workers	
How many of your workers identify as women?	
O 0%	
○ 1-9% <b>○</b> 10-24%	
© 25-39%	
O 40-49%	
○ 50%+ ○ Don't know	
O DOTT L KNOW	
Points Earned: 0.30 of 0.91	
Age Diversity in Workforce	
What percentage of your workforce is either under the age of twenty four or over the age of fifty?	
O <sub>0%</sub>	
O 1-9%	
<ul><li>● 10-19%</li><li>○ 20-29%</li></ul>	
○ 20-29% ○ 30%+	
O Don't Know	
Points Earned: 0.45 of 0.91	
Workers from Other Underrepresented Populations	
What percentage of your workforce identifies as part of another underrepresented social group other than the demographics featured above (e.g. individuals with disabilities, LGBTQ+ individuals, individuals who have been incarcerated, etc.)?	
○0%	
O 1-9%	
○ 10-19% ○ 20-29%	
○ 30%+	
○ Don't Know	
Points Earned: 0.91 of 0.91	

#### **High to Low Pay Ratio** What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker? $\circ$ >20x O 16-20x O 11-15x O 6-10x O 1-5x Points Available: 0.91 **Female Management** How many of your company managers identify as women? 00% 01-9% 0 10-24% 025-39% 040-49% 050%+ O Don't know O N/A Points Available: 0.91 **Management from Underrepresented Populations** How many of your company managers identify as from another underrepresented social group? If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know. 00% 01-9% 010-19% 020-29% ○30%+ O Don't know Points Available: 0.91 **Female Directors** How many of your company Board Directors identify as women?

0%
O 1-9%
010-24%
O 25-39%
O 40-49%
○ 50%+
O Don't know
○ N/A

Points Available: 0.91

Directors from Underrepresented Populations		
How many of your company Board Directors identify as from another underrepresented social group?		
If collecting this type of demographic data is not legal in your jurisdiction, select N/A.		
○0%		
O 1-9%		
O 10-19%		
O 20-29%		
○ Don't know ○ N/A		
○ IV/A		
Points Earned: 0.91 of 0.91		
Supplier Diversity Policies or Programs		
Does your company have any of the following policies or programs in place to promote diversity with your supply chain?		
✓ We track diversity of ownership among our suppliers		
✓ We have a policy to give preferences to suppliers with ownership from underrepresented populations		
✓ We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership		
✓ We have a formal program to purchase and provide support to suppliers with diverse ownership		
None of the above		
N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations		
Points Earned: 0.45 of 0.45		
Supplier Ownership Diversity		
What percentage of your purchases were from companies that are majority-owned by women or		
individuals from underrepresented populations?		
O <sub>0%</sub>		
O 1-9%		

010-24% 025-39% 040-49% **0**50%+

O Don't Know

Points Earned: 0.91 of 0.91

OPERATIONS

### **Economic Impact**

#### **Geographic Structure and Scope**

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically.

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically. BCP is a Zambian Company

Points Available: 0.00

#### **New Jobs Added Last Year**

Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.

Last twelve months:

Last twelve months: 80

We do not track this

Points Available: 0.00

#### **Job Growth Rate**

How many of your company's full-time and part-time jobs were newly created over the last twelve months AND pay at least a living wage?

If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.

0% (no growth on a net basis)

O 1-14%

0 15-24%

0 25%+

Points Earned: 4.62 of 4.62

#### Non-accredited Investor Ownership

What percentage of the company is owned by individuals who would qualify as non-accredited investors?

00%

01-9%

0 10-24%

**25-49**%

O 50%+

O Don't know

Points Earned: 1.54 of 2.31

Local Ownership
Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?
<ul><li>○ Yes</li><li>○ No</li><li>○ Don't know</li></ul>
O DOTT L KNOW
Points Available: 2.31
Local Purchasing and Hiring Policies
What written local purchasing or hiring policies does your company have in place?
<ul> <li>□ Written preference at each facility to purchase from local suppliers</li> <li>□ Formal targets or goals for the amount of local purchasing</li> <li>✔ Ready-to-use lists of preferred local suppliers and vendors for specific facilities</li> <li>□ Written preference for hiring and recruiting local managers with equitable compensation</li> <li>✔ Preference for hiring and recruiting local staff (management and non-management) with training for employees</li> <li>□ Incentives for staff to live within 40 km of local company facility</li> <li>□ Other - please describe</li> <li>□ No written local purchasing or hiring policies in place</li> </ul>
Points Earned: 1.15 of 1.15
Spending on Local Suppliers
What percentage of your company's expenses (excluding labor) was spent with independent supplier local to the company's headquarters or relevant facilities in the last fiscal year?
<ul> <li>&lt;20%</li> <li>○ 20-39%</li> <li>○ 40-59%</li> <li>○ 60%+</li> <li>○ Don't know</li> </ul>
Points Earned: 2.31 of 2.31

#### **Focus on Local Customers**

Do a majority of your customers live locally to your company's headquarters or production facilities?

YesNo

Points Earned: 2.31 of 2.31

**OPERATIONS** 

## **Corporate Citizenship Program**

How does your company take part in civic engagement?

Your answers determine which future questions in the assessment are applicable to your company.
✓ Financial or in-kind donations (excluding political causes)
✓ Community investments
Community or pro-bono service
Advocacy for adopting improved social or environmental policies or performance
✓ Partnerships with charitable organizations or membership with community organizations
Discounted products or services to qualified underserved groups
Free use of company facilities to host community events
Equity or ownership in the company granted to a nonprofit
Other - please describe
☐ None of the above
Points Earned: 0.80 of 0.80
Civic Memberships and Partnerships
Does your company have membership or a civic partnership with any of the following types of organizations?
Check all that apply.
✓ Business or trade association
☐ Chamber of Commerce
✓ Governmental institution
✓ Local academic institution
☐ Cooperative
Other - please describe
□ None
Points Earned: 0.40 of 0.40
Charitable Giving and Community Investment Policies and Practices
What are your company's practices regarding donations or community investments?
✓ We have a formal statement on the intended social or environmental impact of our company's philanthropy
✓ We have a formal donations commitment (e.g. 1% for the planet)
☐ We match individual workers' charitable donations
We allow our workers or customers to select charities to receive our company's donations
✓ We have screening practices for charitable contributions or impact measurement mechanisms for our community investments
☐ None of the above
Points Earned: 0.80 of 0.80

## **Relative Input for Community Investments**

If you use an independent methodology to measure total commitment to community investment, what is the equivalent % of revenue contributed in the form of community investment? O None O Less than 0.1% of revenues 0.1-0.4% of revenues 0.5-0.9% of revenues 1-1.9% of revenues 0 > 2% Points Earned: 0.60 of 1.60 Total Amount of Charitable Donations Total amount (in currency terms) donated to registered charities in the last fiscal year Report with the currency specified in "Reporting currency" for this metric. Total amount (in currency terms) donated to registered charities in the last fiscal year Points Available: 0.00 % of Revenue Donated What was the equivalent percentage of revenue donated to charity during the last fiscal year? Please include tax deductible in-kind donations but do not include pro bono time. O No donations last fiscal year 0.1-0.4% of revenue 0.5-1% of revenue ○ 1.1-2.4% of revenue 2.5-5%, of revenue ○ 5%+ of revenue O Don't know Points Earned: 0.64 of 3.20 **Policy Advocacy for Social and Environmental Standards** Has your company worked with policymakers to develop or advocate for policy changes explicitly

designed to improve social or environmental outcomes in the past two years?

Points Earned: 0.80 of 0.80

## **Advancing Social and Environmental Performance**

How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years?

✓ We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our
industry
☐ We have provided data or contributed to academic research on social or environmental topics
✓ We participate in panel presentations or other public forums on social or environmental topics
✓ We provide public resources for other businesses or stakeholders on improving social or environmental performance
Other - please describe
☐ None of the above

Points Earned: 0.40 of 0.40

**OPERATIONS** 

## **Supply Chain Management**

3.5

## **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately 80% of non-labor costs. Select all that apply.

- ✓ Product Manufacturers
- ✓ Professional Service Firms (Consulting, Legal, Accounting)
- ✓ Independent Contractors
- Marketing and advertising
- ✓ Office Supplies
- Benefits Providers
- Technology
- Raw materials
- Farms
- Other please describe

Points Available: 0.00

## **Social or Environmental Screening of Suppliers**

Does your company screen or evaluate Significant Suppliers for social and environmental impact?

This question determines the set of supplier-focused questions your company will respond to.

Yes

O No

## **Supplier Screen Topics**

What does your company formally screen for regarding the social or environmental practices and performance of your suppliers?

<ul> <li>✓ Compliance with all local laws and regulations, including those related to social and environmental performance</li> <li>✓ Good governance, including policies related to ethics and corruption</li> <li>✓ Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor practices)</li> <li>☐ Third-party certifications related to positive social and/or environmental performance</li> <li>☐ Other - please describe</li> <li>☐ We have no formal screening process in place</li> </ul>
Points Earned: 0.70 of 0.70
Supplier Evaluation Practices
What methods does your company use to evaluate the social or environmental impact of your suppliers?
<ul> <li>✓ We share policies or rules with suppliers but we don't have a verification process in place</li> <li>✓ We require suppliers to complete an assessment we designed</li> <li>☐ We use third-party risk or impact assessment tools (Sedex, BIA)</li> <li>✓ We conduct routine audits or reviews of suppliers at least every two years</li> <li>☐ We have third parties conduct routine audits or reviews of suppliers at least every two years</li> <li>☐ Other (please describe)</li> <li>☐ None of the above</li> </ul>
Points Earned: 0.70 of 0.70

## **Outsourced Staffing Services**

Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

No

Improving Impact of Suppliers	
Does the company have any of the following policies or programs to improve the social and/or environmental impact of suppliers, either in cases of noncompliance or more broadly?	
Company formulates corrective action or improvement plans with goals for continuous improvement of their supplier perform	nance
Company requires a specific time period for suppliers to make changes to remediate code of conduct non-compliance or otherwise terminates contract	
Company provides training and/or resources on improving social or environmental performance to suppliers, either from the company itself or through a third party	
Company provides training and/or resources to its own staff, focused on managing their own practices and relationships wit suppliers to enable the suppliers to improve their performance	nips with
Company has participated in collaborative initiatives with other companies to help improve the social or environmental impatheir supply chain	ct of
Company incentivizes social and environmental performance or improvement through contract terms, prices, or other means	S
☐ Company has achieved quantifiable improvements on social or environmental performance of its supply chain ☐ Other	
☐ None of the above	
Points Earned: 0.29 of 0.35	
For what % of your suppliers (on a currency basis) do the policies and programs selected in the previous question apply?  One of the previous question apply?  One of the policies and programs selected in the previous question apply?  One of the policies and programs selected in the previous question apply?  One of the policies and programs selected in the previous question apply?  One of the policies and programs selected in the previous question apply?  One of the previous question apply?  One of the policies and programs selected in the previous question apply?  One of the previous question apply?  One of the policies and programs selected in the previous question apply?  One of the previous question apply.  One of the previous question ap	
Supplier Certifications	
During the last fiscal year, what percentage of your Significant Suppliers (on currency basis) had internationally-recognized product certifications?	
Select 0% if you do not know whether your Significant Suppliers are certified.	
$\bigcirc$ 0%	
O 1-24%	

Points Earned: 0.52 of 0.70

○75%+ O Don't know This section allows your company to provide data on its energy use, carbon footprint and waste management.

## Type of Facilities

What kind of facilities does your business primarily operate in?

Your answers determine which future questions in the assessment are applicable to your company.

O Company-owned office space

O Leased office space

O Co-working Space

O Virtual or home offices

Points Available: 0.00

#### **Environmental Business Model**

Are your company's products or process structured to restore or preserve the environment in any of the following ways?

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Through a manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry

✓ Through a product or service that preserves, conserves, or restores the environment or resources

☐ None of the above

Points Available: 0.00

## **Description of Positive Environmental Product / Service Impact**

How would you describe the positive outcome for the environment created by your product/service?

How would you describe the positive outcome for the environment created by your product/service? BCP (BioCarbon Partners) is

Points Available: 0.00

## **Environmental Product or Service Impact**

Is the environmental impact you've described part of your products' or services' impact, or is it a part of the way that your company operates?

Companies should earn revenue from the product or service that has an environmental impact. Please do not include pro bono efforts within this section.

The impact is created by a revenue-generating product/service line (e.g. selling non-toxic cleaning products, sustainability consultancy)

The impact is created by the company's daily operations (e.g. using non-toxic cleaning products in the company's headquarters) and not the core product/service

## **Environmental Product Benefits**

In what way or ways does your product/service conserve the environment?

Please select ONE option per product line. You may select an additional option if your product line has two sepa attribute.	rate environmental				
Provides or is powered by renewable energy or cleaner-burning energy than market alternatives (e.g. solar manufacturers/installers, hybrid vehicles)	r panel				
Conserves or diverts resources (including energy, water, materials, etc.)					
✓ Conserves or preserves the well-being of land and/or animals (e.g. land protection or reforestation services, sustainably har					
agricultural products)  Reduces or is made of less toxic/hazardous substances (e.g. brownfield remediation services, organic foc	nd non-toxic cleaners)				
Educates, measures, researches, or provides information to solve environmental problems (e.g. environmental problems)	•				
auditing)					
☐ None of the above					
Points Available: 0.00					
Land/wildlife Conservation Overview					
Tell us more about how your product or service conserves natural resources					
Tell us more about how your product or service conserves natural resources Verified REDD projects and c					
Points Available: 0.00					
Direct Impact on Land / Wildlife Conservation					
Is land/wildlife conservation a direct positive environmental impact of your product of	or service?				
Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific ques Business Model.	stions about this Impact				
Yes					
O No, it is indirect as a result of one of the other answers options selected					
Points Available: 0.00					
	OPERATIONS				
Environmental Management	2.4				
Egoility Environmental Efficiency					
Facility Environmental Efficiency					
What environmental efficiency practices are in place in a majority of your company's facilities?	offices and plant				
Buildings employ energy saving strategies (e.g. energy use monitoring, efficient appliances and lighting, re					
Buildings use systems for increasing water efficiency (e.g. water efficient appliances, fixtures, and landsca	aping)				
☑ Buildings use systems to monitor and improve air quality (e.g. increased ventilation)					
<ul> <li>Building construction or operations make use of sustainable materials (e.g. reclaimed products)</li> <li>New building sites are chosen based on sustainability considerations (e.g. minimizing impact on ecosyste</li> </ul>	oms and waterways)				
Buildings are LEED certified or LEED equivalent certified	and waterways)				
Other - please describe					

Points Earned: 1.75 of 1.75

□ N/A - No offices or plant facilities

☐ None of the above

## **Virtual Office Stewardship**

How does your	company	encourage	good e	environmental	stewardship	in how	employees	manage	their
virtual offices?									

We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)
Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)
We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices
Employees are provided with a list of environmentally-preferred vendors for office supplies
None of the above
✓ N/A

Points Available: 3.50

## **Environmental Management Systems**

Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?

Please check all that apply.

- ✓ Policy statement documenting our organization's commitment to the environment
- Assessment undertaken of the environmental impact of our organization's business activities
- Stated objectives and quantifiable targets for environmental aspects of our organization's operations
- Programming designed, with allocated resources, to achieve these targets
- Periodic compliance and auditing to evaluate programs conducted
- We have no environmental management system

Points Earned: 0.70 of 1.75

**OPERATIONS** 

## Air & Climate 6.3

## **Monitoring Energy Usage**

Does your company monitor, record, or report its energy usage?

Include electricity and other energy consumption from heating, hot water, etc. Your answers determine which future questions in the assessment are applicable to your company.

We do not currently monitor and record usage

We monitor and record usage but have set no reduction targets

We monitor usage and have set intensity targets (e.g. relative to dollars of revenue, volume produced, etc.) that are being monitored

- ✓ We monitor usage and have set absolute reduction targets regardless of company growth
- ✓ We have met specific reduction targets during the reporting period

Points Earned: 0.48 of 0.48

# **Electricity Sources**From what sources does y

•	
From what sources does your company get its electricity?	
Please check all that apply.	
✓ Diesel-generators	
✓ Municipal power grid (sources unknown or not renewable)	
☐ Municipal power grid (at least 10% of municipal power is generated from renewable sources such as solar, wind or small-scale hydropower)	
Bio-fuel or other clean or renewable-based generators	
✓ Renewable energy sources (including on-site renewable)	
Other - please describe	
Points Earned: 0.48 of 0.48	
Total Energy Use	
Total energy used (Gigajoules) during the last 12 months:	
Total energy used (Gigajoules) during the last 12 months: 12.3876	
☐ We do not track this	
Points Available: 0.00	
Renewable Energy Usage	
What percentage of energy use is produced from renewable sources?	
Include electricity and other energy consumption from heating, hot water, etc.	
○ 0%	
O 1-24%	
O 25-49%	
○ 50-74% ● 75-99%	
○ 100%	
O Don't Know	
Points Earned: 0.21 of 0.24	
Total Renewable Energy Use	
Total energy used from renewable resources (Gigajoules) during the last 12 months:	
Total energy used from renewable resources (Gigajoules) during the last 12 months:	
✓ We do not track this	
Points Available: 0.00	

## Low Impact Renewable Energy Use What percentage of energy use is produced from low-impact renewable sources? Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated renewable energy. 00% 01-24% 025-49% 050-74% **0** 75-99% 0 100% O Don't know Points Earned: 0.77 of 0.97 **Environmentally Efficient Equipment** What % of new equipment purchased (by total cost) during the last 24 months was energy efficient or otherwise environmentally-preferred? Select N/A if no capital expenditures were made during the last 24 months. 0% (no equipment) <50% (some equipment)</p> 0 50%+ (majority of equipment) 100% (all equipment) O N/A - No new equipment purchased Points Earned: 0.24 of 0.24 **Energy Use Reductions** Have conservation and efficiency improvements led to energy savings for your facilities? If so, by how

much?

Please calculate based on changes from last year or annualized from a base year, referring to electricity use and other energy consumption from heating, hot water, etc.

O 0%
O 1-4%
O 5-9%
O 10-14%
O 15-20%
>20%
O Don't know

Points Earned: 0.97 of 0.97

## **Monitoring Greenhouse Gas Emissions**

Points Available: 0.00

How does your company manage its greenhouse gas emissions for at least Scope 1 and 2? Your answers determine which future questions in the assessment are applicable to your company. We do not currently monitor and record emissions We regularly monitor and record emissions but have not set any reduction targets We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of GHGs from baseline year) ✓ We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to address climate change We have met the specific reduction targets set during this reporting period ✓ We have achieved carbon neutrality Points Earned: 0.48 of 0.48 **Total Scope 3 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 3: Scope 3: 0.57 ☐ We do not track this Points Available: 0.00 **Total Scope 1 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 1: Scope 1: 54.41 ☐ We do not track this Points Available: 0.00 **Total Scope 2 GHGs** Total Greenhouse Gas Emissions (metric tonnes of CO2 equivalent) in: Scope 2: Scope 2: 0.48 ☐ We do not track this

## **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2 (measured in metric tons of CO2/\$million of revenue), not including the use of carbon credits or offsets?

Please use USD to allow for standardized comparisons.

>100 81-100 61-80 41-60 21-40 1-20

O Don't know

Points Earned: 0.48 of 0.48

## **Carbon Intensity**

What is your current Carbon Intensity for Scopes 1 and 2, measured in tons of CO2/\$million of revenue, including the use of carbon credits or offsets?

Please use USD to accurately evaluate the answer option.

O>100

081-100

0 61-80 0 41-60

021-40

01-20

0

O Don't know

Points Earned: 0.97 of 0.97

## **Greenhouse Gas Emissions Reduced**

What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your company?

0% 01-4% 05-9%

10-14%15-20%

0 20%+

O Don't Know

Points Earned: 0.58 of 0.97

## **Reducing Impact of Travel/Commuting** Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting? Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers) Employees are encouraged to use virtual meeting technology to reduce in person meetings Company has a written policy limiting corporate travel None of the above Points Earned: 0.48 of 0.48 **Types of Carbon Credits Purchased** Has your company purchased any of the following types of carbon credits during the last fiscal year? ☐ Voluntary Carbon Credits Certified Carbon Credits None Points Earned: 0.24 of 0.24 **OPERATIONS** Water 1.1 Monitoring and Managing Water Use Does your company monitor and manage your water usage? Your answers determine which future questions in the assessment are applicable to your company. We do not currently monitor and record water usage ✓ We regularly monitor and record water usage but have not set any reduction targets We monitor and record water usage and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of water usage from baseline year) We regularly monitor and record emissions and have set science-based targets necessary to achieve sustainable usage linked to our local watershed We have met specific reduction targets set during this reporting period

#### **Total Water Use**

Points Earned: 0.25 of 1.00

Total water use (liters) during the last 12 months

Total water use (liters) during the last 12 months

✓ We do not track this

#### **Water Conservation Practices**

Water Conservation Fractices
What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:
Please check all that apply.
Low-flow faucets, taps, toilets, urinals, or showerheads
✓ Grey-water usage for irrigation
Low-volume irrigation
✓ Harvest rainwater
✓ Other - please describe

Points Earned: 0.87 of 1.00

☐ None of the above

Land & Life 4.0

## **Waste Disposal Methods**

N/A - Our company has a virtual office

How does your company dispose of a majority of non-hazardous waste or garbage?

☐ Incinerate, burn, or dispose on-site (uncertified)
☐ Third-party garbage collection with no certification for disposal
✓ Municipal garbage collection
Composting garbage
Private third-party disposal with certified responsible disposal that can be documented

On-site disposal that is compliant with internationally-accepted methods (third-party reviewed or audited)

✓ Waste is separated and recycled or reused for company's own production or donated/provided to other facilities

Other - please describe

Points Earned: 0.80 of 0.80

## Monitoring and Reporting Non-hazardous Waste

How does your company monitor and manage your waste production?

Your answers determine which future questions in the assessment are applicable to your company.

We do not currently monitor and record waste producti	record waste production	record	and	monitor	currently	not	We do	
---	-------------------------	--------	-----	---------	-----------	-----	-------	--

We regularly monitor and record waste production but have not set any reduction targets

We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of waste to landfill from baseline year)

✓ We regularly monitor and record waste produced and have set a zero waste target

We have met the specific reduction targets set during this reporting period

☐ We produce zero waste to landfill / ocean

Points Earned: 0.80 of 0.80

Non-hazardous Waste Generated
Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months
Waste Produced: Non-Hazardous Waste (metric tonnes) during the last 12 months
✓ We do not track this
Points Available: 0.00
Total Waste Disposed
Waste Disposed (metric tonnes) during the last 12 months
Waste Disposed (metric tonnes) during the last 12 months 180
☐ We do not track this
Points Available: 0.00
Total Waste Recycled
Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months
Waste Disposed: Recycled/Reused (metric tonnes) during the last 12 months
✓ We do not track this
Points Available: 0.00
Recycling Programs
Does your company have any of the following recycle/reduce/reuse programs in 80% of the facilities?
✓ We recycle and reuse materials on-site with clearly-marked bins for use
✓ We have a written recycle/reduce/reuse policy that is posted at plant facilities with clearly-marked bins □ Other - please describe
☐ None of the above
Points Earned: 0.80 of 0.80
Reducing Waste
Optional unweighted metrics: Approximately by what % has your company reduced solid and hazardous waste generation (normalized for revenue changes) over the following periods?
The past two years
The past two years
✓ We do not track this

## 

Points Earned: 0.80 of 0.80

□ N/A

None of these procedures

## Land/wildlife Conservation - Impact Business Model

IMPACT BUSINESS MODELS

20.3

Recognizes products/services that preserves or restores natural environments and/or protects animals

## **Land/wildlife Conservation Description**

Which of the following product or service descriptions apply?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.

O Product or service requires specific practices to ensure the humane treatment of animals used as inputs in the product's creatic (e.g. humane certified eggs)
O Product or service requires specific practices to ensure the sustainable harvesting or use of natural products and materials (e.g FSC certified paper; MSC seafood; shade-grown coffee)
Product or service directly prevents environment/ecosystem degradation (e.g. protected parks; wildlife management services)  Product or service improves natural environments previously damaged by degradation (e.g. reforestation; endangered species repopulation)  These descriptions do not apply to our company's product/service (Skip the remainder of this section)

Points Available: 0.00

## **Revenue from Land/wildlife Conservation**

What were your total revenues last fiscal year from the previous products or services?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment.

What were your total revenues last fiscal year from the previous products or services?	83.5% of revenues
We do not track this	

Points Available: 0.00

## **Tracking Environmental Metrics**

Which of the following environmental metrics does your company track regarding the environmental impact of your product or service?

impact of your product of service:
Your answers determine which future questions in the assessment are applicable to your company.
✓ CO2 saved/offset by product/service (metric tons)
Liters of water saved/offset by product/service
✓ Number of wildlife species protected/saved
Metric tons of waste saved from landfill or incineration
✓ Number of hectares protected
☐ None of the above
Points Available: 0.00
Hectares Protected
If tracked, what was the total or per use number of metric tons of carbon (CO2) off-set or saved by use of your product or service during the last 12 months? Also, provide any of the following, if tracked:
Number of hectares protected
Number of hectares protected 983772
We do not track this
Points Available: 0.00
Tons of Carbon Offset
If tracked, what was the total or per use number of metric tons of carbon (CO2) off-set or saved by use of your product or service during the last 12 months? Also, provide any of the following, if tracked:
Metric tons of GHG/CO2 equivalent
Metric tons of GHG/CO2 equivalent 1618159
We do not track this
Points Available: 0.00
Wildlife Species Protected
If tracked, what was the total or per use number of metric tons of carbon (CO2) off-set or saved by use of your product or service during the last 12 months? Also, provide any of the following, if tracked:
Number of wildlife species protected/saved
Number of wildlife species protected/saved
✓ We do not track this
Points Available: 0.00

## **Management of Land/wildlife Conservation**

Points Earned: 1.07 of 1.07

How does your company measure and manage the results, outcomes, effects, or impact of your product or service?

Please select all that apply.
☐ We have formally defined the outcomes sought by our product or service and have developed a theory of change for them
We have based our impactful product or service business model on established secondary research that demonstrates potential impact
✓ We have directly and formally engaged stakeholders in understanding their desires and needs when developing, refining, and or delivering our products or services
✓ We are verified to meet third-party standards for impact (e.g. we have impact-related product certifications)
✓ We measure near-term outcomes of the product or service to determine whether it is meeting the needs and expectations of our beneficiaries
We measure long-term outcomes in order to assess whether the results of our product produce lasting positive impacts for our beneficiaries
☐ We have identified and measure and manage the unintentional or potential negative impacts of the product or service in addition to intentional positive effects
We have identified and managed potential causes that could lead to a failure to deliver the positive outcome, to do so less efficiently than possible, or to produce other negative effects
☐ None of the above
Points Earned: 1.07 of 1.07
Efficacy of Land/wildlife Conservation  If direct research on your product or service has been performed, did the results confirm that a positive
environmental outcome is being achieved?
<ul><li>Yes</li></ul>
○ No
O N/A - No direct research conducted
Points Earned: 1.07 of 1.07
Outcome Measurement
How has your company measured outcomes or determined whether your product or service contributes to the positive outcomes previously identified?
☐ We surveyed beneficiaries to understand outcomes created
☐ We used non-randomized control groups to compare performance
We used randomized control groups to determine the level of causality of our product or service
✓ We used aggregated third-party data to benchmark and compare impact performance
Our selected methods determined that the product or service contributed to the outcome
Unther - please describe
☐ None of the above

### **Long Term Outcomes**

Does your outcome measurement demonstrate that your company is creating long-term or permanent outcomes for your beneficiaries?



Points Earned: 1.07 of 1.07

#### Innovative Land/wildlife Conservation

Is there something different or innovative about the product/service that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations?

Is there something different or innovative about the product/service that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations? Not at the moment

Points Available: 0.00

#### **Customers**

**OPERATIONS** 

## **Customers Impact Area Introduction**

0.0

This section of the assessment identifies specific ways that a company's product may be designed to deliver a specific, material, positive impact for its customers beyond the value normally provided from goods or services.

## **Customer Impact Business Model Introduction**

Does your product/service address a social or economic problem for or through your customers?

Your answers determine which future questions in the assessment are applicable to your company.



 $\bigcirc$  No

Points Available: 0.00

#### Customer Focus of Product or Service

Is this social or economic problem addressed for your customers and/or their beneficiaries?

If you answer "No" here, be sure to revisit the Environment and/or Community sections to ensure your business model impact is appropriately captured.



Ono, customers support in our ability to produce the impact we described but the primary beneficiaries are other stakeholders (i.e. we donate to charities based on sales to customers, or we use sales to buy fair trade ingredients)

## **Positive Impact of Product/Service**

How would you describe the positive outcome for customers created by your product/service?

How would you describe the positive outcome for customers created by your product/service? As a company that sells verif

Points Available: 0.00

## **Beneficial Product Type**

Which of the following most closely matches the outcome and/or problem solved for your customers as defined above?

Only select the ONE most relevant option for each product line. This will guide you to a series of questions specific to the type of impact you indicate you are creating.

Access to products/services that fulfill basic human needs for individuals without prior access (e.g. providers of electricity or clean drinking water to rural poor communities, affordable housing projects, waste and sanitation systems or disposal)

Improved or maintained health and wellness (e.g. medical equipment, medical services and medicines, preventative health

services or products, healthy living products, exercise and sporting products, prescription eyeglasses)

Improved education or skills development (e.g. schools, textbooks, tutoring services, career leadership training, education tools, games and software)

Increased economic opportunity for underserved groups (e.g. financial or insurance services or benefits consulting for the underserved, new mechanisms to connect products to market)

Increased operational success or capital for purpose driven or underserved enterprises (e.g. impact investing or fundraising platforms, nonprofit accounting services)

Increased social and/or environmental impact for businesses or other organizations (e.g. sustainability consulting)

☐ Increased access to arts, media, or culture (e.g. independent media, artisanal crafts, photography, information services)

Improves market access through physical or technological infrastructure (e.g. mobile telecommunications, business technologies or software, roads, bridges, railways, ports, building and construction materials not previously available)

✓ None of the above

Points Available: 0.00

## **Impact on Underserved Populations**

Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Our products or services directly support underserved populations

Our products or services support organizations that directly support underserved populations

O Don't know

None of the above

Points Available: 0.00

## **Total Customer Organizations**

Total Number of Customers

Organizations:

Organizations: 31

We do not track this

#### **Total Customer Individuals**

Total Number of Customers
Individuals:
Individuals: 41

We do not track this

Points Available: 0.00

**OPERATIONS** 

## **Customer Stewardship**

4.9

## **Managing Customer Stewardship**

Does your company do any of the following to manage the impact and value created for your customers or consumers?

✓ We offer product / service guarantees, warranties, or protection policies

✓ We have third party quality certifications or accreditations

✓ We have formal quality control mechanisms

✓ We have feedback / customer service feedback or complaint mechanisms

We monitor customer or consumer satisfaction

We assess the outcomes produced for our customers through the use of our product or service

✓ We have written policies in place for ethical marketing, advertisement, or customer engagement

We manage the privacy and security of client / customer data

☐ None of the above

Points Earned: 0.56 of 0.56

#### **Product / Service Warranties**

What percentage of your products or services are covered by a formal warranty or guarantee?

0%

01-9%

010-24%

025-49%

050-74%

O 75-99%

0 100%

O N/A

Points Earned: 0.56 of 0.56

## **Product Accreditations and Certifications**

Points Earned: 0.56 of 0.56

What % your products or services have been reviewed and certified by an accreditation body focused on quality?

on quanty.
This can include process certifications like ISO9000 or industry specific quality accreditations.
○ 0%
O 1-9%
O 10-24%
O 25-49%
O 50-74%
○ 75-99%
<ul><li>● 100%</li></ul>
○ n/a
Points Earned: 1.11 of 1.11
Monitoring Customer Satisfaction and Retention
Which of the following are true of your company with regards to customer or client satisfaction and/or retention?
✓ Company monitors customer satisfaction
Company shares customer satisfaction internally within the company
Company shares customer satisfaction publicly
Company has specified targets for customer / client satisfaction
✓ In the last year, company has achieved specified targets for satisfaction
☐ None of the above
Points Earned: 0.56 of 0.56
Managing Product Impacts
Does the company do any of the following with regards to managing the potential impact their
products have on customers / beneficiaries?
✓ Company regularly monitors customer outcomes and well-being
Company has formal program to incorporate customer testing and feedback into product design
Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative
effects or increasing positive effects)
Other
☐ None of the above

## **Managing Marketing and Advertising**

Does the company have any of the following practices with regard to ensuring accurate,	ethical,	and
positive marketing and advertising?		

✓ Company makes transparent potential risks and negative impacts of products, including, when appropriate ingredient lists ✓ Company has formal policies to review the accuracy and ethics of marketing and advertising  ☐ Company complies with independent marketing and advertising standards relevant to their sector or industry ✓ Company has programs in place to promote social and or environmental causes through its marketing and advertising ✓ Company gets input of the communities that are featured on the company's messaging and advertising campaigns and is inclusive of the culture of those communities. ☐ Other ☐ None of the above
Points Earned: 0.56 of 0.56
Data Usage and Privacy
Does your company have any of the following to address data usage and privacy issues?
✓ Company has a formal publicly available data and privacy policy
Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is shared with other entities (public or private)
<ul> <li>✓ All customers have option to decide how their data can be used</li> <li>✓ Company's all email list building and email marketing strategies are GDPR compliant</li> </ul>
Other
None of the above
□ N/A - Company does not collect sensitive data
Points Earned: 0.56 of 0.56
Data Security Management
Does the company have any of the following practices to ensure security of private data?
✓ Data privacy is included in company wide risk management compliance processes
✓ All employees with access to data are trained on data privacy policies
Company has a formal code of conduct that defines unauthorized uses of data
✓ Internal audits of data security
✓ External audits of data security  ☐ Simulated hacks on data security
Other
☐ None of the above
□ N/A - Company does not collect sensitive data
Points Earned: 0.56 of 0.56

## **Disclosure Questionnaire**

## **Disclosure Industries**

Disclosure questions on specific production and trade.

#### **Disclosure Alcohol**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Alcohol

Please also select "Yes" if your company serves clients in this industry

O Yes

ON O

Points Available: 0.00

#### **Disclosure Tobacco**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tobacco

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

## **Disclosure Gambling**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Gambling

Please also select "Yes" if your company serves clients in this industry

O Yes

● No

Points Available: 0.00

## **Disclosure Firearms Weapons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Firearms, weapons or munitions

Please also select "Yes" if your company serves clients in this industry

O Yes

No

## **Disclosure Pornography**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Pornography

Please also select "Yes" if your company serves clients in this industry

O Yes

ON O

Points Available: 0.00

## Disclosure Payday, Short Term, or High Interest Lending

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Payday, short-term, or high-interest lending

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

#### **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

O Yes

● No

Points Available: 0.00

## **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

O Yes

No

#### **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

O Yes

ON O

Points Available: 0.00

#### **Disclosure Prisons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Prisons

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

#### **Disclosure Whole Life Insurance**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Whole life insurance products

Select "Yes" only if the company earns 80%+ of its revenue from whole life insurance products.

O Yes

No

Points Available: 0.00

#### **Disclosure Debt Collection Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Debt collection services

O Yes

No

## **Disclosure Volunteer Placement to Orphanages**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Organizing volunteer programs to orphanages or child care organizations

O Yes

Points Available: 0.00

## **Disclosure Tax Advisory Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Tax advisory services

O Yes

No

Points Available: 0.00

#### **Disclosure Animal Products or Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Animal-based products or services (including seafood)

O Yes

No

Points Available: 0.00

## **Disclosure Genetically Modified Organisms**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Genetically modified organisms

Please also select "Yes" if your company serves clients in this industry

O Yes

ON O

## **Disclosure Illegal Products or Subject to Phase Out**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation

O Yes

Points Available: 0.00

## **Disclosure Industries at Risk of Human Rights Violations**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals)

O Yes

O No

Points Available: 0.00

#### **Other Disclosure Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

O Yes

Points Available: 0.00

## **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response: Does not apply

Points Available: 0.00

## **Disclosure Practices**

Disclosure questions on sensitive practices.

## **No formal Registration Under Domestic Regulations**

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

No

Points Available: 0.00

## **Tax Reduction Through Corporate Shells**

Please indicate if your company engages in any of the following practices:

Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments

O Yes

No

Points Available: 0.00

## Does not transparently report corporate financials to government

Please indicate if your company engages in any of the following practices:

Company withholds corporate financials from government

O Yes

O No

Points Available: 0.00

## **Operates in conflict zones**

Please indicate if your company engages in any of the following practices:

Company operates in conflict zones

O Yes

O No

Points Available: 0.00

#### Sale of Data

Please indicate if your company engages in any of the following practices:

Company sells or provides access to consumer or user data

O Yes

No

## Facilities located in sensitive ecosystems Please indicate if your company engages in any of the following practices: Company facilities are located adjacent to or in sensitive ecosystems Yes O No Points Available: 0.00 **Marketing of Breastmilk Substitutes** Please indicate if your company engages in any of the following practices: Marketing of breastmilk substitutes O Yes ON O Points Available: 0.00 **Workers not Provided Clean Drinking Water ot Toilets** Please indicate if your company engages in any of the following practices: Company does not provide clean drinking water and clean toilets to employees during shifts O Yes ON O Points Available: 0.00 Workers paid below minimum wage Please indicate if your company engages in any of the following practices: A portion of workers, contractors, subcontractors or day-workers are paid below minimum wage O Yes ON O Points Available: 0.00

## No signed employment contracts for all workers

Please indicate if your company engages in any of the following practices:

Company does not have a signed contract of employment with each worker in a language they understand

O Yes
No

## Payslips not provided to show wage calculation and deductions

Please indicate if your company engages in any of the following practices:

Company does not provide payslips or equivalent to all workers to show how wages are calculated and any deductions made

O Yes

Points Available: 0.00

## Company prohibits freedom of association/collective bargaining

Please indicate if your company engages in any of the following practices:

Company prohibits workers from freely associating and bargaining collectively for the terms of one's employment

O Yes

Points Available: 0.00

## Workers cannot leave site during non-working hours

Please indicate if your company engages in any of the following practices:

Company prohibits workers from freely leaving the site during non-working hours or at the end of their shift

This includes workers who live on site.

O Yes

O No

Points Available: 0.00

## **ID Cards Withheld or Penalties for Resignation**

Please indicate if your company engages in any of the following practices:

Company keeps workers' original ID cards or passports and/or does not allow workers to resign freely without penalty, even if advance notice is given

O Yes

No

Points Available: 0.00

## **Employs Individuals on Zero-Hour Contracts**

Please indicate if your company engages in any of the following practices:

Company employs individuals on zero-hour contracts

O Yes

No

## Company workers are prisoners

Please indicate if your company engages in any of the following practices:

Company uses workers who are prisoners

O Yes

Points Available: 0.00

## Company Employs Workers Under Age 15 (Or Other ILO Minimum Age)

Please indicate if your company engages in any of the following practices:

Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each

O Yes

No

Points Available: 0.00

## **Overtime For Hourly Workers Is Compulsory**

Please indicate if your company engages in any of the following practices:

Overtime work is compulsory and exceeds 48 hours in a week

O Yes

O No

Points Available: 0.00

#### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes

No

Points Available: 0.00

## **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative: BCP's project areas stretch c

Points Available: 0.00

## **Disclosure Outcomes & Penalties**

Disclosure questions concerning litigation, relocation of communities, accidents, and on-the-job fatality. On-Site Fatality Please indicate if your company has experienced any of the following in the past 5 years: Company has had an operational or on-the-job fatality O Yes ON O Points Available: 0.00 **Litigation or Arbitration** Please indicate if your company has experienced any of the following in the past 5 years: Litigation or arbitration against company either ongoing, settled, or found against the company O Yes ON O Points Available: 0.00 Company has filed for bankruptcy Please indicate if your company has experienced any of the following in the past 5 years: Company has filed for bankruptcy O Yes O No Points Available: 0.00 Bribery, Fraud, or Corruption Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following: Bribery, fraud, or corruption O Yes ON O Points Available: 0.00 **Anti-Competitive Behavior** 

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Anti-competitive behavior

O Yes

## Financial Reporting, Taxes, Investments, or Loans

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Financial reporting, tax payments, investments, or loans

O Yes

Points Available: 0.00

#### **Political Contributions or International Affairs**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Political contributions or international affairs

O Yes

Points Available: 0.00

#### **Labor Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Labor issues (including safety and discrimination)

O Yes

O No

Points Available: 0.00

#### **Breaches of Confidential Information**

Please indicate if your company has experienced any of the following in the past 5 years:

Breaches of individual privacy and/or losses of individual confidential data

O Yes

O No

Points Available: 0.00

## **Significant Layoffs**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had layoffs of more than 20% of the workforce

O Yes

O No

## Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)

Please indicate if your company has experienced any of the following in the past 5 years:

Company sites have experienced accidental discharges to air, land or water of hazardous substances

O Yes

Points Available: 0.00

## Large Scale Land Conversion, Acquisition, or Relocation

Please indicate if your company has experienced any of the following in the past 5 years:

Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people

O Yes

No

Points Available: 0.00

#### **Penalties Assessed For Environmental Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

O Yes

No

Points Available: 0.00

## **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

O Yes

No

#### Other Disclosure Outcomes & Penalties

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

O Yes
No

Points Available: 0.00

## **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response: Does not apply

Points Available: 0.00

## **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

## **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

O Yes

O No

O Don't Know

Points Available: 0.00

## **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

O Yes

O No

O Don't Know

## **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

O Yes
No

O Don't Know